
SecretaryScheduler (OST) Calendar

SecretaryScheduler@dot.gov

Thursday, November 1, 2018 – Friday, November 30, 2018

Time zone: (UTC-05:00) Eastern Time (US & Canada)

(Adjusted for Daylight Saving Time)

November 2018

Su Mo Tu We Th Fr Sa

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- Busy Tentative Free
 Out of Office Working Elsewhere Outside of Working Hours

November 2018

▲ Thu, Nov 1

- | | | |
|-------------------------------------|---------------------------|--|
| <input type="checkbox"/> | Before 8:00 AM | Free |
| <input type="checkbox"/> | 8:00 AM – 8:30 AM | Free |
| <input checked="" type="checkbox"/> | 8:30 AM – 9:00 AM | Senior Staff
Secretary's Conference Room
SecretaryScheduler (OST) |
| <input type="checkbox"/> | 9:00 AM – 10:00 AM | Free |
| <input checked="" type="checkbox"/> | 10:00 AM – 11:30 AM | Strategic Communications Update
Secretary's Office
SecretaryScheduler (OST) |
| <input checked="" type="checkbox"/> | 11:30 AM – 12:00 PM | 2019 Travel Meeting
Secretary's Conference Room
SecretaryScheduler (OST) |
| <input checked="" type="checkbox"/> | 12:00 PM – 12:05 PM | Call with Congressman Brian Mast
Dial: (b) (6) [REDACTED]
SecretaryScheduler (OST) |
| <input type="checkbox"/> | 12:05 PM – 1:00 PM | Free |
| <input checked="" type="checkbox"/> | 1:00 PM – 1:30 PM | FACA Meeting
Secretary's Office
SecretaryScheduler (OST) |

- 1:30 PM – 2:00 PM [Personnel Meeting](#)
Secretary's Office
SecretaryScheduler (OST)
- 2:00 PM – 2:30 PM [IT Update](#)
Secretary's Office
SecretaryScheduler (OST)
- 2:30 PM – 3:30 PM [Policy Update](#)
Secretary's Office
SecretaryScheduler (OST)
- 3:30 PM – 4:00 PM [Title XI MARAD](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 3:30 PM – 6:00 PM [meetings with Staff](#)
- 4:30 PM – 5:00 PM [Scheduling Meeting](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 6:00 PM – 6:30 PM [Wrap Up](#)
SecretaryScheduler (OST)
- After 6:30 PM Free**

📌 **Fri, Nov 2**

- Before 8:00 AM Free**
- 8:00 AM – 8:30 AM Free**
- 8:30 AM – 9:00 AM [Senior Staff](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 9:00 AM – 10:00 AM Free**
- 10:00 AM – 11:30 AM [Briefing: CIG Allocations](#)
Secretary's Office
SecretaryScheduler (OST)
- 11:30 AM – 11:35 AM [Call with Congressman Johnson](#)
Dial (b) (6) - Johnson's cell
SecretaryScheduler (OST)
- 11:35 AM – 11:40 AM Free**
- 11:40 AM – 11:45 AM [Call with Senator Markey](#)
Dial (b) (6)
SecretaryScheduler (OST)
- 11:45 AM – 12:30 PM Free**
- 12:30 PM – 1:00 PM [lunch](#)
- 1:00 PM – 2:00 PM Free**
- 2:00 PM – 3:00 PM [Group project](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 3:00 PM – 3:30 PM Free**

- 3:30 PM – 3:50 PM (b) (6) [Redacted]
 - 3:50 PM – 4:00 PM Free
 - 4:00 PM – 6:00 PM [Office work](#)
 - 6:00 PM – 6:30 PM Free
 - 6:30 PM – 9:30 PM Private Appointment
 - After 9:30 PM Free
-

▲ **Sat, Nov 3**

- Before 7:00 AM Free
 - 7:00 AM – 9:00 AM [Office work](#)
 - 9:00 AM – 12:00 PM Private Appointment
 - 12:00 PM – 1:30 PM [office work](#)
 - 1:30 PM – 2:20 PM [travel time](#)
 - 2:20 PM – 2:30 PM Free
 - 2:30 PM – 5:00 PM [Glenstone Museum](#)
12100 Glen Road, Potomac, Maryland 20854
SecretaryScheduler (OST)
 - 5:00 PM – 5:15 PM Free
 - 5:15 PM – 6:15 PM [travel time](#)
 - 6:15 PM – 6:30 PM Free
 - 6:30 PM – 7:00 PM [ETD](#)
 - 7:00 PM – 9:00 PM Private Appointment
 - After 9:00 PM Free
-

▲ **Sun, Nov 4**

- All Day [Daylight Savings Time Ends](#)
Fall Back 1 hour
 - Before 7:00 AM Free
 - 7:00 AM – 1:00 PM [Office Work](#)
 - 1:00 PM – 2:00 PM Free
 - 2:00 PM – 3:20 PM Private Appointment
 - 3:20 PM – 8:00 PM Free
 - 8:00 PM – 9:30 PM Private Appointment
 - After 9:30 PM Free
-

▲ **Mon, Nov 5**

- All Day [Daylight Savings Time Ends](#)
Fall Back 1 hour
- All Day [Senate Recess](#)
- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM** **Free**
- 8:30 AM – 9:00 AM [Senior Staff](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM** **Free**
- 9:30 AM – 10:00 AM [Geoff Burr](#)
SecretaryScheduler (OST)
- 10:00 AM – 11:00 AM** **Free**
- 11:00 AM – 11:45 AM [Scheduling](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 11:45 AM – 12:30 PM** **Free**
- 12:30 PM – 1:00 PM [lunch cafeteria](#)
- 1:00 PM – 1:15 PM** **Free**
- 1:15 PM – 1:45 PM [Personnel](#)
Secretary's Office
SecretaryScheduler (OST)
- 1:45 PM – 2:00 PM** **Free**
- 2:00 PM – 3:30 PM [Overview of Highway Trust Fund](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 3:30 PM – 4:30 PM [Update on Drone Exemptions & Waivers](#)
Secretary's Office
SecretaryScheduler (OST)
- 4:30 PM – 4:45 PM** **Free**
- 4:45 PM – 5:15 PM [Interview with \(b\) \(6\) - Candidate for Speechwriting](#)
Secretary's Office
SecretaryScheduler (OST)
- 5:15 PM – 6:00 PM** **Free**
- 6:00 PM – 6:30 PM [Wrap Up](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- After 6:30 PM** **Free**

 **Tue, Nov 6**

- All Day [Senate Recess](#)
- All Day [Election Day](#)
United States
- Before 8:00 AM** **Free**

- 8:00 AM – 9:30 AM** Free
- 9:30 AM – 10:00 AM [Weekly Modal Administrator's Meeting](#)
Lincoln Conference Room
SecretaryScheduler (OST)
- 10:00 AM – 10:15 AM** Free
- 10:15 AM – 11:15 AM [Annual Ethics Training](#)
Secretary's Office
SecretaryScheduler (OST)
- 11:15 AM – 11:30 AM** Free
- 11:30 AM – 11:45 AM [Non Career Staff Conference](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 11:45 AM – 12:00 PM** Free
- 12:00 PM – 1:30 PM [lunch at desk](#)
- 1:30 PM – 1:45 PM** Free
- 1:45 PM – 2:30 PM Private Appointment
- 2:30 PM – 2:35 PM [Call with Senator Blunt](#)
Dial: Senator's personal cell is (b) (6)
SecretaryScheduler (OST)
- 2:35 PM – 3:00 PM** Free
- 3:00 PM – 3:45 PM [Meeting with Cal Scovel, IG](#)
Secretary's Office
SecretaryScheduler (OST)
- 3:45 PM – 4:00 PM** Free
- 4:00 PM – 4:30 PM [desk time](#)
- 4:30 PM – 5:00 PM [Interview Wayne Monteith - Candidate for Commercial Space](#)
Secretary's office
SecretaryScheduler (OST)
- 5:00 PM – 5:30 PM** Free
- 5:30 PM – 6:30 PM [Update on Spectrum Issues](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM** Free
- 7:00 PM – 8:30 PM Private Appointment
- 8:30 PM – 10:30 PM Private Appointment
- After 10:30 PM** Free

▲ **Wed, Nov 7**

- All Day [Senate Recess](#)
- Before 8:00 AM** Free
- 8:00 AM – 9:00 AM** Free
- 9:00 AM – 9:45 AM Private Appointment

- 9:45 AM – 11:00 AM** **Free**
- 11:00 AM – 11:30 AM** [Swearing In](#)
Lincoln Room
SecretaryScheduler (OST)
- 11:30 AM – 12:00 PM** [Senior Staff](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 12:00 PM – 12:12 PM** [Destination DIGITAL Tech Day](#)
DOT Atrium
SecretaryScheduler (OST)
- 12:12 PM – 12:30 PM** **Free**
- 12:30 PM – 1:30 PM** [lunch in cafeteria](#)
- 1:30 PM – 2:00 PM** **Free**
- 2:00 PM – 2:20 PM** [Photo with outgoing SAC \(b\) \(6\)](#)
Secretary's Office
SecretaryScheduler (OST)
- 2:20 PM – 2:30 PM** **Free**
- 2:30 PM – 3:15 PM** [Congressional Outreach Briefing](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 3:15 PM – 3:30 PM** **Free**
- 3:30 PM – 4:00 PM** [Meeting with Matt Rose, Executive Chairman of BNSF Railway](#)
Secretary's Office
SecretaryScheduler (OST)
- 4:00 PM – 4:15 PM** **Free**
- 4:15 PM – 4:45 PM** [Meeting with Ian Jefferies - AAR](#)
Secretary's Office
SecretaryScheduler (OST)
- 4:45 PM – 5:00 PM** **Free**
- 5:00 PM – 5:30 PM** [MN CIG Follow Up](#)
Secretary's Office
SecretaryScheduler (OST)
- 5:30 PM – 6:00 PM** [Briefing: AV-START Legislation](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 6:00 PM – 6:30 PM** [Wrap Up](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- After 6:30 PM** **Free**

★ **Thu, Nov 8**

- All Day [Senate Recess](#)
- Before 8:00 AM** **Free**

- 8:00 AM – 8:30 AM** **Free**
- 8:30 AM – 9:00 AM** [Senior Staff](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 9:00 AM – 11:00 AM** [Investiture of Justice Kavanaugh](#)
Supreme Court
SecretaryScheduler (OST)
- 11:00 AM – 12:30 PM** **Free**
- 12:30 PM – 1:30 PM** [Lunch with Z Ojakli](#)
Secretary's Office
SecretaryScheduler (OST)
- 1:30 PM – 2:00 PM** **Free**
- 2:00 PM – 3:00 PM** [Briefing: Bureau Loan Approval](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 3:00 PM – 3:30 PM** **Free**
- 3:30 PM – 4:00 PM** [Meeting with General President Schaitberger - International Association of Fire Fighters](#)
Secretary's Office
SecretaryScheduler (OST)
- 4:00 PM – 4:30 PM** **Free**
- 4:30 PM – 5:00 PM** [Meeting with Morteza Farajian finalist for Exec Director Build America Bureau](#)
Secretary's Office
SecretaryScheduler (OST)
- 5:00 PM – 5:15 PM** **Free**
- 5:15 PM – 5:45 PM** [Document Review](#)
Secretary's Office
SecretaryScheduler (OST)
- 5:45 PM – 6:00 PM** **Free**
- 6:00 PM – 6:30 PM** [Wrap Up](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM** **Free**
- 7:00 PM – 9:00 PM** [Dinner hosted by Ambassador of Japan - 6:30 cocktails, 7pm Opera Concert, 7:45pm Dinner](#)
The Residence of the Ambassador of Japan, (b) (6)
SecretaryScheduler (OST)
- After 9:00 PM** **Free**

▲ **Fri, Nov 9**

- All Day [Senate Recess](#)
- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM** **Free**

- 8:30 AM – 9:00 AM [Senior Staff](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 9:00 AM – 9:50 AM **Free**
- 9:50 AM – 10:05 AM Private Appointment
- 10:05 AM – 12:35 PM [Review correspondence](#)
- 12:35 PM – 12:50 PM Private Appointment
- 12:50 PM – 1:45 PM **Free**
- 1:45 PM – 2:45 PM Private Appointment
- 2:45 PM – 4:15 PM **Free**
- 4:15 PM – 4:30 PM [Call with Gov. Bryant](#)
Dial: (b) (6) Debbie Carney to answer
SecretaryScheduler (OST)
- 4:30 PM – 5:00 PM **Free**
- After 5:00 PM** **Free**

▲ **Sat, Nov 10**

- Before 7:00 AM** **Free**
- 7:00 AM – 8:30 AM [Office work](#)
- 8:30 AM – 9:30 AM **Free**
- 9:30 AM – 10:20 AM Private Appointment
- 10:20 AM – 10:45 AM **Free**
- 10:45 AM – 11:10 AM Private Appointment
- 11:10 AM – 12:00 PM **Free**
- 12:00 PM – 1:30 PM Private Appointment
- 1:30 PM – 2:00 PM **Free**
- 2:00 PM – 3:30 PM Private Appointment
- 3:30 PM – 4:00 PM Private Appointment
- 4:00 PM – 6:00 PM **Free**
- 6:00 PM – 8:00 PM Private Appointment
- After 8:00 PM** **Free**

▲ **Sun, Nov 11**

- All Day [Veteran's Day](#)
United States
- Before 7:00 AM** **Free**
- 7:00 AM – 11:30 AM [Office Work](#)
- 11:30 AM – 12:30 PM **Free**
- 12:30 PM – 2:30 PM Private Appointment

- 2:30 PM – 6:00 PM Free
- 6:00 PM – 8:00 PM Private Appointment
- After 8:00 PM Free

📅 **Mon, Nov 12**

- All Day [Veteran's Day Observed](#)
- All Day (b) (6)
- 9:30 AM – 10:30 AM Private Appointment
- 4:00 PM – 6:56 PM Private Appointment

📅 **Tue, Nov 13**

- Before 8:00 AM Free
- 8:00 AM – 8:15 AM [Call with Pompeo](#)
SecretaryScheduler (OST)
- 8:15 AM – 8:30 AM Free
- 8:30 AM – 9:00 AM [Senior Staff](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 9:00 AM – 10:00 AM Free
- 10:00 AM – 11:00 AM Private Appointment
- 11:00 AM – 11:30 AM Free
- 11:30 AM – 12:00 PM [lunch](#)
- 12:00 PM – 12:30 PM Free
- 12:30 PM – 1:00 PM [Scheduling](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 1:00 PM – 1:30 PM Free
- 1:30 PM – 2:30 PM Private Appointment
- 2:30 PM – 2:45 PM Free
- 2:45 PM – 3:15 PM Private Appointment
- 3:15 PM – 4:00 PM Free
- 4:00 PM – 4:30 PM [Mike Pompeo](#)
- 4:30 PM – 4:45 PM Free
- 4:45 PM – 5:00 PM Private Appointment
- 5:00 PM – 5:15 PM Free
- 5:15 PM – 5:45 PM [Parking Rate Discussion](#)
Secretary's Office
SecretaryScheduler (OST)

- 5:45 PM – 5:55 PM [Call with Senator Bob Casey](#)
We cal (b) (6)
SecretaryScheduler (OST)
- 5:55 PM – 6:30 PM **Free**
- 6:30 PM – 8:30 PM Private Appointment
- 8:30 PM – 9:00 PM **Free**
- 9:00 PM – 9:10 PM Private Appointment
- After 9:10 PM** **Free**

 **Wed, Nov 14**

- All Day Private Appointment
- All Day (b) (6)
- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM **Free**
- 8:30 AM – 9:00 AM [Burr/Sullivan](#)
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM **Free**
- 9:30 AM – 10:45 AM [BUILD meeting](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 10:45 AM – 11:15 AM Private Appointment
- 11:15 AM – 12:15 PM **Free**
- 12:15 PM – 12:25 PM [ETD DOT](#)
- 12:25 PM – 12:30 PM **Free**
- 12:30 PM – 2:15 PM Private Appointment
- 2:15 PM – 2:25 PM [ETD en route DOT](#)
- 2:25 PM – 2:30 PM **Free**
- 2:30 PM – 4:30 PM [Secretary's Awards Ceremony](#)
DOT
SecretaryScheduler (OST)
- 4:30 PM – 5:00 PM **Free**
- 5:00 PM – 5:30 PM [FRA Briefing: TCR/RPA](#)
Secretary's Office
SecretaryScheduler (OST)
- 5:30 PM – 6:00 PM **Free**
- 6:00 PM – 6:30 PM [Wrap Up](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 6:30 PM – 6:40 PM **Free**
- 6:40 PM – 7:00 PM [ETD DOT en route Archives](#)
- 7:00 PM – 7:45 PM [House Newly Elected Members Tour \(6:30pm\) & Reception \(7pm\)](#)

		National Archives - 7th St and Constitution Ave NW
		SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	7:45 PM – 8:30 PM	Private Appointment
<input type="checkbox"/>	After 8:30 PM	Free

▲ **Thu, Nov 15**

<input type="checkbox"/>	Before 8:00 AM	Free
<input type="checkbox"/>	8:00 AM – 8:30 AM	Free
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	Senior Staff Secretary's Conference Room SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	9:00 AM – 9:30 AM	WSJ Ed Board Briefing Secretary's Office SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	9:30 AM – 10:30 AM	desk time
<input type="checkbox"/>	10:30 AM – 11:00 AM	Free
<input checked="" type="checkbox"/>	11:00 AM – 11:30 AM	FMCSA Awards Ceremony DOT West Atrium SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	11:30 AM – 12:00 PM	Scheduling Secretary's Office SecretaryScheduler (OST)
<input type="checkbox"/>	12:00 PM – 12:30 PM	Free
<input checked="" type="checkbox"/>	12:30 PM – 1:30 PM	Lunch with Director Augustus (Gus) Casely-Hayford, African Art Museum Secretary's Conference Room SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	1:30 PM – 2:00 PM	Drop By CFO Thanksgiving Pie Party (event runs 1:30pm-3pm) B-1 Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	2:00 PM – 2:30 PM	Free
<input checked="" type="checkbox"/>	2:30 PM – 3:00 PM	Personnel Secretary's Office SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	3:00 PM – 3:30 PM	Private Appointment
<input type="checkbox"/>	3:30 PM – 4:00 PM	Free
<input checked="" type="checkbox"/>	4:00 PM – 4:30 PM	Meeting with Kathy Marinello, Hertz CEO Secretary's Office SecretaryScheduler (OST)
<input type="checkbox"/>	4:30 PM – 5:00 PM	Free
<input type="checkbox"/>	5:00 PM – 6:30 PM	Free
<input checked="" type="checkbox"/>	6:30 PM – 6:45 PM	ETD DOT
<input type="checkbox"/>	6:45 PM – 7:00 PM	Free

- 7:00 PM – 10:30 PM [Federalist Society \(black tie optional\)](#)
Union Station - Great Hall
SecretaryScheduler (OST)
- After 10:30 PM Free

▲ **Fri, Nov 16**

- Before 5:15 AM Free
- 5:15 AM – 5:30 AM [Residence/DCA](#)
- 5:30 AM – 6:00 AM Free
- 6:00 AM – 7:47 AM [DCA/ATL](#)
SecretaryScheduler (OST)
- 7:47 AM – 8:00 AM Free
- 8:00 AM – 8:10 AM Free
- 8:10 AM – 9:27 AM [ATL/LEX](#)
SecretaryScheduler (OST)
- 9:27 AM – 9:45 AM Free
- 9:45 AM – 10:30 AM Private Appointment
- 10:30 AM – 10:50 AM Free
- 10:50 AM – 11:30 AM [REMARKS: 44th Annual KY Assoc of Counties \(KACo\) Conf & Expo](#)
Lexington Convention Center, 430 W Vine St,
Lexington, KY 40507
SecretaryScheduler (OST)
- 11:30 AM – 12:45 PM [Lexington/Louisville](#)
- 12:00 PM – 12:10 PM [Call with Rep. Scalise](#)
Dial: (b) (6) - Scalise's cell
SecretaryScheduler (OST)
- 12:05 PM – 12:10 PM [Call with Senator Tillis](#)
Dial (b) (6) - Angela's line
SecretaryScheduler (OST)
- 12:45 PM – 1:00 PM Free
- 1:00 PM – 2:30 PM [office work](#)
- 2:30 PM – 4:30 PM Private Appointment
- 4:30 PM – 5:00 PM Free
- 5:00 PM – 7:00 PM Free
- 7:00 PM – 9:00 PM Private Appointment
- After 9:00 PM Free

▲ **Sat, Nov 17**

- Before 7:00 AM Free
- 7:00 AM – 9:30 AM [Office work](#)

<input type="checkbox"/>	9:30 AM – 10:00 AM	Free
<input checked="" type="checkbox"/>	10:00 AM – 10:30 AM	Private Appointment
<input checked="" type="checkbox"/>	10:30 AM – 12:15 PM	Private Appointment
<input type="checkbox"/>	12:15 PM – 12:20 PM	Free
<input checked="" type="checkbox"/>	12:20 PM – 3:20 PM	Private Appointment
<input type="checkbox"/>	3:20 PM – 6:45 PM	Free
<input checked="" type="checkbox"/>	6:45 PM – 10:00 PM	Private Appointment
<input type="checkbox"/>	After 10:00 PM	Free

📅 **Sun, Nov 18**

<input type="checkbox"/>	Before 7:00 AM	Free
<input checked="" type="checkbox"/>	7:00 AM – 1:00 PM	Office Work
<input type="checkbox"/>	1:00 PM – 2:00 PM	Free
<input checked="" type="checkbox"/>	2:00 PM – 3:30 PM	Private Appointment
<input type="checkbox"/>	3:30 PM – 6:30 PM	Free
<input checked="" type="checkbox"/>	6:30 PM – 8:30 PM	Private Appointment
<input type="checkbox"/>	After 8:30 PM	Free

📅 **Mon, Nov 19**

<input type="checkbox"/>	All Day	Senate Recess
<input type="checkbox"/>	All Day	(b) (6)
<input type="checkbox"/>	Before 8:00 AM	Free
<input type="checkbox"/>	8:00 AM – 8:30 AM	Free
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	Senior Staff
<input checked="" type="checkbox"/>	9:00 AM – 9:30 AM	Scheduling SecretaryScheduler (OST)
<input type="checkbox"/>	9:30 AM – 10:15 AM	Free
<input checked="" type="checkbox"/>	10:15 AM – 10:45 AM	BUILD Update Call SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	10:45 AM – 12:15 PM	Private Appointment
<input type="checkbox"/>	12:15 PM – 12:43 PM	Free
<input checked="" type="checkbox"/>	12:43 PM – 2:39 PM	Private Appointment
<input type="checkbox"/>	2:39 PM – 3:30 PM	Free
<input checked="" type="checkbox"/>	3:30 PM – 3:40 PM	Call with Sen. Cantwell Dial: (b) (6) - Sheila SecretaryScheduler (OST)
<input type="checkbox"/>	3:40 PM – 4:00 PM	Free
<input checked="" type="checkbox"/>	4:00 PM – 4:10 PM	Private Appointment
<input type="checkbox"/>	4:10 PM – 5:00 PM	Free

- 5:00 PM – 5:10 PM [Call with Sen. Murray](#)
Dial: (b) (6) - Bree's direct
SecretaryScheduler (OST)
- 5:10 PM – 6:00 PM Free
- 6:00 PM – 11:30 PM [Office work](#)
- After 11:30 PM Free

🚩 **Tue, Nov 20**

- All Day [Senate Recess](#)
- All Day Private Appointment
- Before 8:00 AM Free
- 8:00 AM – 8:30 AM Free
- 8:30 AM – 9:00 AM [Senior Staff](#)
- 9:00 AM – 11:00 AM Free
- 11:00 AM – 11:05 AM Private Appointment
- 11:05 AM – 12:00 PM Free
- 12:00 PM – 1:15 PM Private Appointment
- 1:15 PM – 2:30 PM Free
- 2:30 PM – 3:30 PM Private Appointment
- 3:30 PM – 4:00 PM Free
- 4:00 PM – 6:30 PM [Office work](#)
- 6:30 PM – 7:00 PM Free
- 7:00 PM – 9:15 PM Private Appointment
- After 9:15 PM Free

🚩 **Wed, Nov 21**

- All Day [Senate Recess](#)
- Before 8:00 AM Free
- 8:00 AM – 8:30 AM Free
- 8:30 AM – 9:00 AM [Senior Staff](#)
- 9:00 AM – 9:30 AM Free
- 9:30 AM – 11:00 AM [Briefing Review](#)
- 11:00 AM – 11:20 AM Free
- 11:20 AM – 11:30 AM [Call with Rep Yarmuth](#)
We call (b) (6)
- 11:30 AM – 12:00 PM Free
- 12:00 PM – 1:30 PM Private Appointment
- 1:30 PM – 2:30 PM Free

- 2:30 PM – 2:50 PM [Gov Engler](#)
 - 2:50 PM – 3:00 PM Free
 - 3:00 PM – 6:00 PM [Office work](#)
 - 6:00 PM – 6:30 PM Free
 - 6:30 PM – 8:30 PM Private Appointment
 - After 8:30 PM Free
-

▲ Thu, Nov 22

- All Day [Senate Recess](#)
 - All Day [Thanksgiving Day United States](#)
 - 7:00 AM – 11:30 AM [office work](#)
 - 12:30 PM – 2:00 PM Private Appointment
 - 6:00 PM – 8:00 PM Private Appointment
-

▲ Fri, Nov 23

- All Day [Senate Recess](#)
 - All Day Private Appointment
 - Before 7:00 AM Free
 - 7:00 AM – 11:00 AM [Office Work](#)
 - 11:00 AM – 12:00 PM Free
 - 12:00 PM – 1:30 PM Private Appointment
 - 1:30 PM – 2:30 PM Free
 - 2:30 PM – 4:00 PM Private Appointment
 - 4:00 PM – 5:00 PM Free
 - 5:00 PM – 7:00 PM Free
 - 7:00 PM – 11:30 PM [office work](#)
 - After 11:30 PM Free
-

▲ Sat, Nov 24

- Before 6:45 AM Free
- 6:45 AM – 11:45 AM [Office work](#)
- 11:45 AM – 12:30 PM Free
- 12:30 PM – 2:30 PM Private Appointment
- 2:30 PM – 3:00 PM Free
- 3:00 PM – 11:30 PM [Office work](#)
- 4:00 PM – 4:20 PM Private Appointment

After 11:30 PM Free

▲ Sun, Nov 25

Before 7:00 AM Free

7:00 AM – 3:45 PM [Office Work](#)

After 3:45 PM Free

▲ Mon, Nov 26

Before 8:00 AM Free

8:00 AM – 8:30 AM Free

8:30 AM – 9:00 AM [Senior Staff](#)

9:00 AM – 10:30 AM Free

10:30 AM – 11:00 AM Private Appointment

11:00 AM – 12:00 PM Free

12:00 PM – 12:30 PM Private Appointment

12:30 PM – 12:45 PM Free

12:45 PM – 1:45 PM Private Appointment

1:45 PM – 4:00 PM Free

4:00 PM – 4:30 PM [Call: Related Briefing](#)
SecretaryScheduler (OST)

4:30 PM – 5:00 PM Free

5:00 PM – 5:30 PM [call briefing on WSJ board](#)

5:30 PM – 6:00 PM Free

6:00 PM – 6:30 PM [Wrap-up](#)

6:30 PM – 7:30 PM Free

7:30 PM – 7:45 PM [Call with Director Mulvaney](#)
Deva to connect
SecretaryScheduler (OST)

After 7:45 PM Free

▲ Tue, Nov 27

Before 8:00 AM Free

8:00 AM – 8:30 AM Free

8:30 AM – 9:00 AM [Senior Staff](#)

9:00 AM – 10:45 AM Free

10:45 AM – 11:15 AM [Call with Mary Barra, CEO GM](#)
Dial: (b) (6)
SecretaryScheduler (OST)

- 11:15 AM – 11:45 AM** **Free**
- 11:45 AM – 12:00 PM [Call with Congressman Price](#)
Dial: (b) (6) - Chapel Hill District Office
SecretaryScheduler (OST)
- 12:00 PM – 12:10 PM [Call with Chairman Shuster](#)
Dial: (b) (6) - Chairman's cell
SecretaryScheduler (OST)
- 12:10 PM – 12:30 PM** **Free**
- 12:30 PM – 2:30 PM Private Appointment
- 2:30 PM – 3:00 PM** **Free**
- 3:00 PM – 3:30 PM [Discussion re POTUS meeting nx day](#)
By phone
SecretaryScheduler (OST)
- 3:30 PM – 3:45 PM** **Free**
- 3:45 PM – 4:00 PM [Call with Congressman Mario Diaz-Balart](#)
Dial: (b) (6) - Diaz'Balart's Cell
SecretaryScheduler (OST)
- 4:00 PM – 4:15 PM [Call with Senator Reed](#)
Dial (b) (6) - Rosanne's direct line
SecretaryScheduler (OST)
- 4:15 PM – 5:00 PM** **Free**
- 5:00 PM – 5:30 PM [Meeting with Related](#)
60 Columbus Circle (entrance on 60th Street).
SecretaryScheduler (OST)
- 5:30 PM – 6:00 PM** **Free**
- 6:00 PM – 7:00 PM Private Appointment
- 6:20 PM – 6:30 PM [Call with Sen. Collins](#)
Dial: (b) (6) - Darci's direct
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM [FY 2020 Passback](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 7:00 PM – 7:55 PM** **Free**
- 7:55 PM – 10:40 PM Private Appointment
- After 10:40 PM** **Free**

📅 **Wed, Nov 28**

- Before 8:00 AM** **Free**
- 8:00 AM – 9:27 AM [LGA/DCA](#)
SecretaryScheduler (OST)
- 9:27 AM – 11:30 AM** **Free**
- 11:30 AM – 12:00 PM [WH Pre-Brief](#)
Secretary's Office
SecretaryScheduler (OST)

- 12:00 PM – 12:15 PM** **Free**
- 12:15 PM – 12:45 PM [ETD DOT en route WH](#)
- 12:45 PM – 2:00 PM [POTUS Lunch with Governor Andrew Cuomo, Richard Cotton, Melissa DeRosa, Ambassador Lighthizer,](#)
Oval Dining Room
- 2:00 PM – 2:15 PM [Meeting with Mulvaney](#)
room 252, Eisenhower building
SecretaryScheduler (OST)
- 2:15 PM – 3:30 PM** **Free**
- 3:30 PM – 4:15 PM [Scheduling](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 4:15 PM – 4:30 PM** **Free**
- 4:30 PM – 6:00 PM [staff time & desk work misc](#)
- 6:00 PM – 6:30 PM [Wrap-up](#)
- 6:30 PM – 7:00 PM** **Free**
- 7:00 PM – 8:00 PM Private Appointment
- After 8:00 PM** **Free**

▲ **Thu, Nov 29**

- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM** **Free**
- 8:30 AM – 9:00 AM [Senior Staff](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 9:00 AM – 10:30 AM [Review](#)
SecretaryScheduler (OST)
- 10:30 AM – 11:00 AM [Personnel](#)
Secretary's Office
SecretaryScheduler (OST)
- 11:00 AM – 12:00 PM** **Free**
- 12:00 PM – 1:10 PM [Lunch w/ Karl L. Schultz, USCG Commandant](#)
USCG HQ
SecretaryScheduler (OST)
- 1:10 PM – 1:30 PM** **Free**
- 1:30 PM – 2:30 PM [Planning & Review](#)
- 2:10 PM – 2:20 PM [Call with Rep. Tom Rice](#)
Dial: (b) (6)
SecretaryScheduler (OST)
- 2:20 PM – 2:30 PM [Call with Senator Moran](#)
Dial: (b) (6)
SecretaryScheduler (OST)

- 2:30 PM – 2:45 PM [Call with Sens. Blumenthal & Murphy, & Rep Himes](#)
Dial: (b) (6) - Blumenthal's desk
SecretaryScheduler (OST)
- 2:45 PM – 3:00 PM **Free**
- 3:00 PM – 3:30 PM [Strategic Communications Update - Final Report Update](#)
Secretary's Office
SecretaryScheduler (OST)
- 3:30 PM – 4:30 PM [Planning & Review](#)
- 4:30 PM – 5:15 PM [Meeting with OFII CEOs](#)
Lincoln Room
SecretaryScheduler (OST)
- 5:00 PM – 5:30 PM [Interview - Liam](#)
- 5:30 PM – 6:00 PM **Free**
- 6:00 PM – 6:30 PM [Wrap Up](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- After 6:30 PM** **Free**

▲ **Fri, Nov 30**

- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM** **Free**
- 8:30 AM – 9:00 AM [Senior Staff](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 9:00 AM – 9:45 AM Private Appointment
- 9:45 AM – 10:30 AM** **Free**
- 10:30 AM – 11:00 AM [BUILD meeting](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 11:00 AM – 11:30 AM** **Free**
- 11:30 AM – 12:20 PM [Meeting with Ed Mullins, SBA](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 12:20 PM – 1:50 PM [lunch](#)
Secretary's Office
SecretaryScheduler (OST)
- 1:50 PM – 2:15 PM** **Free**
- 2:15 PM – 2:25 PM [Call with Gov. Cuomo](#)
Dial: (b) (6) (John or Steph)
SecretaryScheduler (OST)
- 2:25 PM – 2:50 PM** **Free**

- 2:50 PM – 3:00 PM [Call with Senator Portman](#)
Dial: (b) (6)
SecretaryScheduler (OST)
- 3:00 PM – 3:30 PM [Meeting with S2](#)
Secretary's Office
SecretaryScheduler (OST)
- 3:30 PM – 4:00 PM **Free**
- 4:00 PM – 4:30 PM [S3 Update](#)
Secretary's Office
SecretaryScheduler (OST)
- 4:30 PM – 4:55 PM **Free**
- 4:55 PM – 5:10 PM [Call with Senator Murkowski, Senator Sullivan and Representative Young](#)
Secretary's office
- 5:10 PM – 5:30 PM **Free**
- 5:30 PM – 6:00 PM [Wrap Up](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- After 6:00 PM** **Free**

Details

Thursday, November 1, 2018



Time 8:30 AM – 9:00 AM

Subject Senior Staff

Location Secretary's Conference Room

Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required

Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required


▲ **Time** 10:00 AM – 11:30 AM
Subject Strategic Communications Update
Location Secretary's Office
Show Time As Busy


Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

▲ **Time** 11:30 AM – 12:00 PM
Subject 2019 Travel Meeting
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Szabat, Joel (MARAD) (Joel.Szabat@dot.gov) <Joel.Szabat@dot.gov>	Required
	Short, David (OST) <david.short@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Abraham, Julie (OST) <Julie.Abraham@dot.gov>	Required
	Kania, Adriana (OST) <adriana.kania@dot.gov>	Required
	Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

	Time 12:00 PM – 12:05 PM	
	Subject Call with Congressman Brian Mast	
	Location Dial:(b) (6)	
	Show Time As Busy	
	Categories Phone Calls	
	Attendees	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

	Time 1:00 PM – 1:30 PM	
	Subject FACA Meeting	
	Location Secretary's Office	
	Show Time As Busy	
	Attendees	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Lund, Caryn M (OST) <caryn.moore.lund@dot.gov>	Required

Kan, Derek (OST) <derek.kan@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required

▲ **Time** 1:30 PM – 2:00 PM
Subject Personnel Meeting
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Simon, Doug (OST) <doug.simon@dot.gov>	Required

▲ **Time** 2:00 PM – 2:30 PM
Subject IT Update
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
	Delbe, Nicholas CTR (OST) <nicholas.delbe.ctr@dot.gov>	Required
	Seace, Gamal CTR (OST) <Gamal.Seace.CTR@dot.gov>	Required

▲ **Time** 2:30 PM – 3:30 PM
Subject Policy Update
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Time	3:30 PM – 4:00 PM	
Subject	Title XI MARAD	
Location	Secretary's Conference Room	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
	Kramer, John (OST) <John.Kramer@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
	Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time	3:30 PM – 6:00 PM	
Subject	meetings with Staff	

Show Time As Busy

▲ **Time** 4:30 PM – 5:00 PM
Subject Scheduling Meeting
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
	Lund, Caryn M (OST) <caryn.moore.lund@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Kania, Adriana (OST) <adriana.kania@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Edwards, Sara (OST) <sara.edwards@dot.gov>	Required

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap Up
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Friday, November 2, 2018



Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

▲ **Time** 10:00 AM – 11:30 AM
Subject Briefing: CIG Allocations
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
	Garg, Arjun (FTA) <arjun.garg@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Newman, Philip (FTA) <philip.newman@dot.gov>	Required
	Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Kan, Derek (OST) <derek.kan@dot.gov> Required
Williams, Jane (FTA) <k.jane.williams@dot.gov> Required

▲ **Time** 11:30 AM – 11:35 AM
Subject Call with Congressman Johnson
Location Dial: (b) (6) - Johnson's cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

▲ **Time** 11:40 AM – 11:45 AM
Subject Call with Senator Markey
Location Dial (b) (6)
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

▲ **Time** 12:30 PM – 1:00 PM
Subject lunch
Show Time As Busy

▲ **Time** 2:00 PM – 3:00 PM
Subject Group project
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Laura Genero <Laura.Genero@dot.gov>	Required

Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Lund, Caryn M (OST) <caryn.moore.lund@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Tamara Somerville <Tamara.somerville@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Szabat, Joel (MARAD) (Joel.Szabat@dot.gov) <Joel.Szabat@dot.gov>	Required

▲ **Time** 3:30 PM – 3:50 PM
Subject (b) (6)
Location (b) (6)
Show Time As Busy

▲ **Time** 4:00 PM – 6:00 PM
Subject Office work
Show Time As Busy

Saturday, November 3, 2018

▲ **Time** 7:00 AM – 9:00 AM
Subject Office work
Show Time As Busy

▲ **Time** 12:00 PM – 1:30 PM
Subject office work
Show Time As Busy

▲ **Time** 1:30 PM – 2:20 PM
Subject travel time
Show Time As Busy

▲ **Time** 2:30 PM – 5:00 PM
Subject Glenstone Museum
Location 12100 Glen Road, Potomac, Maryland 20854
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

▲ **Time** 5:15 PM – 6:15 PM
Subject travel time
Show Time As Busy

▲ **Time** 6:30 PM – 7:00 PM
Subject ETD
Show Time As Busy

Sunday, November 4, 2018

▲ **Time** 11/4/2018 12:00 AM – 11/5/2018 1:00 AM
Subject Daylight Savings Time Ends
Location Fall Back 1 hour
Show Time As Free

▲ **Time** 7:00 AM – 1:00 PM
Subject Office Work
Show Time As Busy

Monday, November 5, 2018

▲ **Time** 11/5/2018 12:00 AM – 11/10/2018 12:00 AM
Subject Senate Recess
Show Time As Free

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required

Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required

▲ **Time** 9:30 AM – 10:00 AM
Subject Geoff Burr
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

▲ **Time** 11:00 AM – 11:45 AM
Subject Scheduling
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

▲ **Time** 12:30 PM – 1:00 PM
Subject lunch cafeteria
Show Time As Busy

▲ **Time** 1:15 PM – 1:45 PM
Subject Personnel
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

▲ **Time** 2:00 PM – 3:30 PM

Subject Overview of Highway Trust Fund

Location Secretary's Conference Room

Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Parker, Mala (FHWA) <mala.parker@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Lund, Caryn M (OST) <caryn.moore.lund@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Etchen, Alex (OST) <alex.etchen@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Laura Genero <laura.genero@dot.gov>	Required

▲	Time	3:30 PM – 4:30 PM	
	Subject	Update on Drone Exemptions & Waivers	
	Location	Secretary's Office	
	Show Time As	Busy	
	Attendees	Name <E-mail>	Attendance
		SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
		Deputy Scheduler <DeputyScheduler@dot.gov>	Required
		Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
		Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
		Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
		Edwards, Bailey <AWA> <Bailey.Edwards@faa.gov>	Required
		Trippe, Charles <AWA> <charles.trippe@faa.gov>	Required
		Lawrence, Earl <AFS> <earl.lawrence@faa.gov>	Required
		Kan, Derek (OST) <derek.kan@dot.gov>	Required
		Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
		Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
		Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
		McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
		Fulton, Finch (OST) (Finch.Fulton@dot.gov) <Finch.Fulton@dot.gov>	Required
		Fields, Lawrence M <AFS> <lawrence.fields@faa.gov>	Required

▲	Time	4:45 PM – 5:15 PM	
	Subject	Interview with (b) (6) - Candidate for Speechwriting	
	Location	Secretary's Office	
	Show Time As	Busy	
	Attendees	Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Laura Genero <laura.genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Kania, Adriana (OST) <adriana.kania@dot.gov>	Required

▲ **Time** 6:00 PM – 6:30 PM

Subject Wrap Up

Location Secretary's Conference Room

Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

Hanson, Alan (OST) <Alan.Hanson@dot.gov>

Optional

Tuesday, November 6, 2018

▲ **Time** All Day
Subject Election Day
Location United States
Show Time As Free
Categories Holiday

▲ **Time** 9:30 AM – 10:00 AM
Subject Weekly Modal Administrator's Meeting
Location Lincoln Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov>	Required
	Kania, Adriana (OST) <adriana.kania@dot.gov>	Optional
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
	Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	James, Charles (OST) <charles.james@dot.gov>	Required
	King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Morgan, Owen (OST) <owen.morgan@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required
McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Scovel, Calvin L <OIG> (b) (6)	Required
Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Elliott, Skip (PHMSA) <howard.elliott@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required

Elwell, Daniel (AWA) <Daniel.Elwell@faa.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional
Garg, Arjun (FTA) <arjun.garg@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Optional
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Cote, Gregory (OST) <gregory.cote@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional
Chavez, Richard (OST) <richard.chavez@dot.gov>	Required
Everett, Thomas (FHWA) <Thomas.Everett@dot.gov>	Required
Amereihn, Tina (AWA) <tina.amereihn@faa.gov>	Optional

Time	10:15 AM – 11:15 AM	
Subject	Annual Ethics Training	
Location	Secretary's Office	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Kaleta, Judy (OST) (Judy.Kaleta@dot.gov) <Judy.Kaleta@dot.gov>	Required

▲ **Time** 11:30 AM – 11:45 AM
Subject Non Career Staff Conference
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Morris, Willis (OST) <willis.morris@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

▲ **Time** 12:00 PM – 1:30 PM
Subject lunch at desk
Show Time As Busy

▲ **Time** 2:30 PM – 2:35 PM
Subject Call with Senator Blunt
Location Dial: Senator's personal cell is (b) (6)
Show Time As Busy
Categories Phone Calls

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

▲ **Time** 3:00 PM – 3:45 PM
Subject Meeting with Cal Scovel, IG
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Scovel, Calvin L <OIG> (b) (6)	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Smith, Sharon F <OIG> (b) (6) Required

▲ **Time** 4:00 PM – 4:30 PM
Subject desk time
Show Time As Busy

▲ **Time** 4:30 PM – 5:00 PM
Subject Interview Wayne Monteith - Candidate for Commercial Space
Location Secretary's office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Cameron Morabito (OST) (cameron.morabito@dot.gov) <cameron.morabito@dot.gov>	Required

▲ **Time** 5:30 PM – 6:30 PM
Subject Update on Spectrum Issues
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
	Edwards, Sara (OST) <sara.edwards@dot.gov>	Optional

Rawls, Belinda (NHTSA) <Belinda.Rawls@dot.gov>	Optional
Owens, James (OST) <James.Owens@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Burleson, Carl <AWA> <carl.burleson@faa.gov>	Required
Fulton, Finch (OST) (Finch.Fulton@dot.gov) <Finch.Fulton@dot.gov>	Required
Laura Genero <laura.genero@dot.gov>	Required

Wednesday, November 7, 2018

Time	11:00 AM – 11:30 AM	
Subject	Swearing In	
Location	Lincoln Room	
Show Time As	Busy	
Categories	Speech	
Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	ConfRm-HQ-Lincoln Room (OST) <Lincoln.Room@dot.gov>	Resource
	Simon, Doug (OST) <doug.simon@dot.gov>	Required
	Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
	DOT-Political-Appointees (b) (6)	Required

Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional
Newman, Philip (FTA) <philip.newman@dot.gov>	Optional
Morabito, Cameron (OST) <cameron.morabito@dot.gov>	Optional
Cote, Gregory (OST) <gregory.cote@dot.gov>	Optional
Cheap, Casey (OST) <casey.cheap@dot.gov>	Optional
Bonini, Kyle (FMCSA) <kyle.bonini@dot.gov>	Optional
Reyes, Juan D. III (FRA) <j.reyes@dot.gov>	Optional
Smith, Loren (OST) <Loren.Smith@dot.gov>	Optional
Dombrowski, Eileen (OST) <Eileen.Dombrowski@dot.gov>	Optional
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Optional
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Optional
Kramer, John (OST) <John.Kramer@dot.gov>	Optional
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Optional
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Optional
Plans, Barry (OST) <barry.plans@dot.gov>	Optional
Mitton, Chris (OST) <chris.mitton@dot.gov>	Optional
Barnard, Brian (NHTSA) <brian.barnard@dot.gov>	Optional
Elwell, Daniel <AWA> <daniel.elwell@faa.gov>	Optional
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Optional
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Optional
Roberti, Paul (PHMSA) <paul.roberti@dot.gov>	Optional
Garg, Arjun (FTA) <arjun.garg@dot.gov>	Optional

Morris, Willis (OST) <willis.morris@dot.gov>	Optional
Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Optional
Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov>	Optional
Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov>	Optional
Poole, Sean (FMCSA) <sean.poole@dot.gov>	Optional
Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Optional
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Optional
Edwards, Bailey <AWA> <bailey.edwards@faa.gov>	Optional
Yonkovich, Nick (OST) <Nick.Yonkovich@dot.gov>	Optional
James, Charles (OST) <charles.james@dot.gov>	Optional
Brown, Chris C <AWA> <chris.c.brown@faa.gov>	Optional
Owens, James (OST) <James.Owens@dot.gov>	Optional
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Optional

▲ **Time** 11:30 AM – 12:00 PM

Subject Senior Staff

Location Secretary's Conference Room

Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required

Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required

▲ **Time** 12:00 PM – 12:12 PM

Subject Destination DIGITAL Tech Day

Location DOT Atrium

Show Time As Busy

Categories Speech

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required

▲ **Time** 12:30 PM – 1:30 PM
Subject lunch in cafeteria
Show Time As Busy

▲ **Time** 2:00 PM – 2:20 PM
Subject Photo with outgoing SAC (b) (6)
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Photography (OST) <Photography@dot.gov>	Required
	(b) (6) (OST) (b) (6) @dot.gov>	Required
	Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

▲ **Time** 2:30 PM – 3:15 PM
Subject Congressional Outreach Briefing
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
	Riccardo, George (OST) <george.riccardo@dot.gov>	Required

Time 3:30 PM – 4:00 PM
Subject Meeting with Matt Rose, Executive Chairman of BNSF Railway
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required

Time 4:15 PM – 4:45 PM
Subject Meeting with Ian Jefferies - AAR
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required

Time 5:00 PM – 5:30 PM
Subject MN CIG Follow Up
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Newman, Philip (FTA) <philip.newman@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
Burch-Crossley, Deborah (OST) <Deborah.Burchcrossle@dot.gov>	Required

Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Garg, Arjun (FTA) <arjun.garg@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

▲ **Time** 5:30 PM – 6:00 PM

Subject Briefing: AV-START Legislation

Location Secretary's Conference Room

Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Barnard, Brian (NHTSA) <brian.barnard@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required

Morrison, Jonathan (NHTSA)
<Jonathan.Morrison@dot.gov> Required

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Thursday, November 8, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy

Categories	Phone Calls	
Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Kramer, John (OST) <John.Kramer@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time	9:00 AM – 11:00 AM	
Subject	Investiture of Justice Kavanaugh	
Location	Supreme Court	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

Time	12:30 PM – 1:30 PM	
Subject	Lunch with Z Ojakli	
Location	Secretary's Office	

Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Guyenn, Michelle (OST) <Michelle.D.Guyenn@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Laura Genero <laura.genero@dot.gov>	Required

	Time	2:00 PM – 3:00 PM	
	Subject	Briefing: Bureau Loan Approval	
	Location	Secretary's Conference Room	
	Show Time As	Busy	
	Attendees	Name <E-mail>	Attendance
		SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
		Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
		Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
		Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required
		McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
		Joshiपुरa, Vishal (FHWA) <vishal.joshiपुरa@dot.gov>	Required
		Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
		Kramer, John (OST) <John.Kramer@dot.gov>	Required
		Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
		Augustin, Thomas (FHWA) <thomas.augustin@dot.gov>	Required
		Ray, James (OST) <Jim.Ray@dot.gov>	Required
		Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

Deputy Scheduler <DeputyScheduler@dot.gov> Required
Kan, Derek (OST) <derek.kan@dot.gov> Required

▲ **Time** 3:30 PM – 4:00 PM
Subject Meeting with General President Schaitberger - International Association of Fire Fighters
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Elliott, Skip (PHMSA) <howard.elliott@dot.gov>	Required
Parker, Mala (FHWA) <mala.parker@dot.gov>	Required

▲ **Time** 4:30 PM – 5:00 PM
Subject Meeting with Morteza Farajian finalist for Exec Director Build America Bureau
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required

▲ **Time** 5:15 PM – 5:45 PM
Subject Document Review
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Aizcorbe, Christina (OST) <Christina.Aizcorbe@dot.gov> Required
 Hanson, Alan (OST) <Alan.Hanson@dot.gov> Required
 Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> Required

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

▲ **Time** 7:00 PM – 9:00 PM

Subject Dinner hosted by Ambassador of Japan - 6:30 cocktails, 7pm Opera Concert, 7:45pm Dinner

Location The Residence of the Ambassador of Japan, (b) (6)

Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Cameron Morabito (OST) (cameron.morabito@dot.gov) <cameron.morabito@dot.gov>	Required

Friday, November 9, 2018

▲ **Time** 8:30 AM – 9:00 AM

Subject Senior Staff

Location Secretary's Conference Room

Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

Kramer, John (OST) <John.Kramer@dot.gov> Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov> Required

▲ **Time** 10:05 AM – 12:35 PM
Subject Review correspondence
Show Time As Busy

▲ **Time** 4:15 PM – 4:30 PM
Subject Call with Gov. Bryant
Location Dial: (b) (6) Debbie Carney to answer
Show Time As Busy
Categories Phone Calls

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Saturday, November 10, 2018

▲ **Time** 7:00 AM – 8:30 AM
Subject Office work
Show Time As Busy

Sunday, November 11, 2018

▲ **Time** All Day
Subject Veteran's Day
Location United States
Show Time As Free
Categories Holiday

▲ **Time** 7:00 AM – 11:30 AM
Subject Office Work
Show Time As Busy

Monday, November 12, 2018

▲ **Time** All Day
Subject Veteran's Day Observed
Show Time As Busy

▲ **Time** All Day
Subject (b) (6)
Recurrence Occurs every November 12 effective 11/12/2018 until 11/12/2018

Show Time As Free

Tuesday, November 13, 2018

▲ **Time** 8:00 AM – 8:15 AM
Subject Call with Pompeo
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required

Sullivan, Adam (OST) <adam.sullivan@dot.gov>

Required

▲	Time	11:30 AM – 12:00 PM	
	Subject	lunch	
	Show Time As	Busy	

▲	Time	12:30 PM – 1:00 PM	
	Subject	Scheduling	
	Location	Secretary's Conference Room	
	Show Time As	Busy	
	Attendees	Name <E-mail>	Attendance
		SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

▲	Time	4:00 PM – 4:30 PM	
	Subject	Mike Pompeo	
	Show Time As	Busy	

▲	Time	5:15 PM – 5:45 PM	
	Subject	Parking Rate Discussion	
	Location	Secretary's Office	
	Show Time As	Busy	
	Attendees	Name <E-mail>	Attendance
		SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
		Inman, Todd (OST) <todd.inman@dot.gov>	Required
		Kramer, John (OST) <John.Kramer@dot.gov>	Required
		Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

▲	Time	5:45 PM – 5:55 PM	
	Subject	Call with Senator Bob Casey	
	Location	We cal (b) (6)	
	Show Time As	Busy	
	Categories	Phone Calls	
	Attendees	Name <E-mail>	Attendance
		SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
		Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Wednesday, November 14, 2018

▲ **Time** All Day
Subject (b) (6)
Recurrence Occurs every November 14 effective 11/14/2018 until 11/14/2018
Show Time As Free

▲ **Time** 8:30 AM – 9:00 AM
Subject Burr/Sullivan
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

▲ **Time** 9:30 AM – 10:45 AM
Subject BUILD meeting
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
	Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Ray, James (OST) <Jim.Ray@dot.gov>	Required

Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Optional
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

▲ **Time** 12:15 PM – 12:25 PM
Subject ETD DOT
Show Time As Busy

▲ **Time** 2:15 PM – 2:25 PM
Subject ETD en route DOT
Show Time As Busy

▲ **Time** 2:30 PM – 4:30 PM
Subject Secretary's Awards Ceremony
Location DOT
Show Time As Busy
Categories Speech

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Laura Genero <Laura.Genero@dot.gov>	Required
	Matt Carrothers <Matt.Carrothers@dot.gov>	Required
	Tamara Somerville <Tamara.Somerville@dot.gov>	Required
	Douglas Graham <douglas.graham@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
	Morabito, Cameron (OST) <cameron.morabito@dot.gov>	Required
	Photography (OST) <Photography@dot.gov>	Required

▲ **Time** 5:00 PM – 5:30 PM
Subject FRA Briefing: TCR/RPA
Location Secretary's Office

Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Cipriano, Peter (FRA) <peter.cipriano@dot.gov>	Required
	Reyes, Juan D. III (FRA) <j.reyes@dot.gov>	Required
	Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required



Time 6:00 PM – 6:30 PM

Subject Wrap Up

Location Secretary's Conference Room

Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

▲ **Time** 6:40 PM – 7:00 PM
Subject ETD DOT en route Archives
Show Time As Busy

▲ **Time** 7:00 PM – 7:45 PM
Subject House Newly Elected Members Tour (6:30pm) & Reception (7pm)
Location National Archives - 7th St and Constitution Ave NW
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Thursday, November 15, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time	9:00 AM – 9:30 AM	
Subject	WSJ Ed Board Briefing	
Location	Secretary's Office	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Optional

▲ **Time** 9:30 AM – 10:30 AM
Subject desk time
Show Time As Busy

▲ **Time** 11:00 AM – 11:30 AM
Subject FMCSA Awards Ceremony
Location DOT West Atrium
Show Time As Busy
Categories Speech

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Marco Sylvester (OST) (marco.sylvester@dot.gov) <marco.sylvester@dot.gov>	Required

▲ **Time** 11:30 AM – 12:00 PM
Subject Scheduling
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Edwards, Sara (OST) <sara.edwards@dot.gov> Required

▲ **Time** 12:30 PM – 1:30 PM
Subject Lunch with Director Augustus (Gus) Casely-Hayford, African Art Museum
Location Secretary's Conference Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Guyenn, Michelle (OST) <Michelle.D.Guyenn@dot.gov>	Required
James, Charles (OST) <charles.james@dot.gov>	Required
Sylvester, Marco (OST) (marco.sylvester@dot.gov) <marco.sylvester@dot.gov>	Required
Worthy, Sharon (FMCSA) <sharon.worthy@dot.gov>	Required
Laura Genero <laura.genero@dot.gov>	Required

▲ **Time** 1:30 PM – 2:00 PM
Subject Drop By CFO Thanksgiving Pie Party (event runs 1:30pm-3pm)
Location B-1 Conference Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kania, Adriana (OST) <adriana.kania@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 2:30 PM – 3:00 PM
Subject Personnel
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Rosen, Jeff (OST) <jeff.rosen@dot.gov>	Required

Time 4:00 PM – 4:30 PM
Subject Meeting with Kathy Marinello, Hertz CEO
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Edwards, Bailey <AWA> <Bailey.Edwards@faa.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Morrison, Jonathan (NHTSA) <Jonathan.Morrison@dot.gov>	Required
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

▲ **Time** 6:30 PM – 6:45 PM
Subject ETD DOT
Show Time As Busy

▲ **Time** 7:00 PM – 10:30 PM
Subject Federalist Society (black tie optional)
Location Union Station - Great Hall
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required

Friday, November 16, 2018

▲ **Time** 5:15 AM – 5:30 AM
Subject Residence/DCA
Show Time As Busy

▲ **Time** 6:00 AM – 7:47 AM
Subject DCA/ATL
Show Time As Busy
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required

▲ **Time** 8:10 AM – 9:27 AM
Subject ATL/LEX
Show Time As Busy
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required

▲ **Time** 10:50 AM – 11:30 AM

Subject REMARKS: 44th Annual KY Assoc of Counties (KACo) Conf & Expo
Location Lexington Convention Center, 430 W Vine St, Lexington, KY 40507
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Morabito, Cameron (OST) <cameron.morabito@dot.gov>	Required

▲ **Time** 11:30 AM – 12:45 PM
Subject Lexington/Louisville
Show Time As Busy

▲ **Time** 12:00 PM – 12:10 PM
Subject Call with Rep. Scalise
Location Dial (b) (6) - Scalise's cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

▲ **Time** 12:05 PM – 12:10 PM
Subject Call with Senator Tillis
Location Dial (b) (6) - Angela's line
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Tucker, Deva (OST) <Deva.Tucker@dot.gov> Required
 Sullivan, Adam (OST) <adam.sullivan@dot.gov> Required

▲ **Time** 1:00 PM – 2:30 PM
Subject office work
Show Time As Busy

Saturday, November 17, 2018

▲ **Time** 7:00 AM – 9:30 AM
Subject Office work
Show Time As Busy

Sunday, November 18, 2018

▲ **Time** 7:00 AM – 1:00 PM
Subject Office Work
Show Time As Busy

Monday, November 19, 2018

▲ **Time** All Day
Subject (b) (6)
Recurrence Occurs every November 19 effective 11/19/2018 until 11/19/2018
Show Time As Free

▲ **Time** 11/19/2018 12:00 AM – 11/24/2018 12:00 AM
Subject Senate Recess
Show Time As Free

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every weekday effective 11/19/2018 until 11/28/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:00 AM – 9:30 AM
Subject Scheduling
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

Kania, Adriana (OST) <adriana.kania@dot.gov> Required

Time	10:15 AM – 10:45 AM	
Subject	BUILD Update Call	
Show Time As	Busy	
Categories	Phone Calls	
Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
	Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Ray, James (OST) <Jim.Ray@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Optional

Time	3:30 PM – 3:40 PM
Subject	Call with Sen. Cantwell
Location	Dial:(b) (6) - Sheila
Show Time As	Busy

Categories Phone Calls

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

▲ **Time** 5:00 PM – 5:10 PM
Subject Call with Sen. Murray
Location Dial: (b) (6) Bree's direct
Show Time As Busy
Categories Phone Calls

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

▲ **Time** 6:00 PM – 11:30 PM
Subject Office work
Show Time As Busy

Tuesday, November 20, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every weekday effective 11/19/2018 until 11/28/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 4:00 PM – 6:30 PM
Subject Office work
Show Time As Busy

Wednesday, November 21, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every weekday effective 11/19/2018 until 11/28/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:30 AM – 11:00 AM

Subject Briefing Review
Show Time As Busy

▲ **Time** 11:20 AM – 11:30 AM
Subject Call with Rep Yarmuth
Location We call (b) (6)
Show Time As Busy
Categories Phone Calls

▲ **Time** 2:30 PM – 2:50 PM
Subject Gov Engler
Show Time As Busy
Categories Phone Calls

▲ **Time** 3:00 PM – 6:00 PM
Subject Office work
Show Time As Busy

Thursday, November 22, 2018

▲ **Time** All Day
Subject Thanksgiving Day
Location United States
Show Time As Busy
Categories Holiday

▲ **Time** 7:00 AM – 11:30 AM
Subject office work
Show Time As Busy

Friday, November 23, 2018

▲ **Time** 7:00 AM – 11:00 AM
Subject Office Work
Show Time As Busy

▲ **Time** 7:00 PM – 11:30 PM
Subject office work
Show Time As Busy

Saturday, November 24, 2018

▲ **Time** 6:45 AM – 11:45 AM
Subject Office work
Show Time As Busy

▲ **Time** 3:00 PM – 11:30 PM
Subject Office work
Show Time As Busy

Sunday, November 25, 2018

▲ **Time** 7:00 AM – 3:45 PM
Subject Office Work
Show Time As Busy

Monday, November 26, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every weekday effective 11/19/2018 until 11/28/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 4:00 PM – 4:30 PM
Subject Call: Related Briefing
Show Time As Busy
Categories Phone Calls

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
	Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
	Ray, James (OST) <Jim.Ray@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

▲ **Time** 5:00 PM – 5:30 PM
Subject call briefing on WSJ board
Show Time As Busy

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap-up
Show Time As Busy

▲ **Time** 7:30 PM – 7:45 PM
Subject Call with Director Mulvaney
Location Deva to connect

Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Tuesday, November 27, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every weekday effective 11/19/2018 until 11/28/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 10:45 AM – 11:15 AM
Subject Call with Mary Barra, CEO GM
Location Dial:(b) (6)
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

▲ **Time** 11:45 AM – 12:00 PM
Subject Call with Congressman Price
Location Dial:(b) (6) Chapel Hill District Office
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

▲ **Time** 12:00 PM – 12:10 PM
Subject Call with Chairman Shuster
Location Dial: (b) (6) - Chairman's cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

▲ **Time** 3:00 PM – 3:30 PM
Subject Discussion re POTUS meeting nx day
Location By phone
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

▲ **Time** 3:45 PM – 4:00 PM
Subject Call with Congressman Mario Diaz-Balart
Location Dial: (b) (6) Diaz'Balart's Cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> Organizer

Sullivan, Adam (OST) <adam.sullivan@dot.gov> Required

Tucker, Deva (OST) <Deva.Tucker@dot.gov> Required

▲ **Time** 4:00 PM – 4:15 PM
Subject Call with Senator Reed
Location Dial: (b) (6) - Rosanne's direct line
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

▲ **Time** 5:00 PM – 5:30 PM
Subject Meeting with Related
Location 60 Columbus Circle (entrance on 60th Street).
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required

▲ **Time** 6:20 PM – 6:30 PM
Subject Call with Sen. Collins
Location Dial: (b) (6) - Darci's direct
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

▲ **Time** 6:30 PM – 7:00 PM
Subject FY 2020 Passback
Location Secretary's Conference Room
Show Time As Busy
Categories Phone Calls

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Kramer, John (OST) <John.Kramer@dot.gov>	Required
	Hurdle, Lana (OST) (Lana.Hurdle@dot.gov) <Lana.Hurdle@dot.gov>	Required
	Ziff, Laura (OST) <Laura.Ziff@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Wednesday, November 28, 2018

▲ **Time** 8:00 AM – 9:27 AM
Subject LGA/DCA
Show Time As Busy
Categories Travel

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Sylvester, Marco (OST) <marco.sylvester@dot.gov> Required
 Furman, Jon (OST) <jon.furman@dot.gov> Required
 Inman, Todd (OST) <todd.inman@dot.gov> Required

▲ **Time** 11:30 AM – 12:00 PM
Subject WH Pre-Brief
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

▲ **Time** 12:15 PM – 12:45 PM
Subject ETD DOT en route WH
Show Time As Busy

▲ **Time** 12:45 PM – 2:00 PM
Subject POTUS Lunch with Governor Andrew Cuomo, Richard Cotton, Melissa DeRosa, Ambassador Lighthizer,
Location Oval Dining Room
Show Time As Busy
Categories Important

▲ **Time** 2:00 PM – 2:15 PM
Subject Meeting with Mulvaney
Location room 252, Eisenhower building
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Rosen, Jeff (OST) <jeff.rosen@dot.gov>

Required

▲ **Time** 3:30 PM – 4:15 PM
Subject Scheduling
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

▲ **Time** 4:30 PM – 6:00 PM
Subject staff time & desk work misc
Show Time As Busy

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap=up
Show Time As Busy

Thursday, November 29, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

▲ **Time** 9:00 AM – 10:30 AM
Subject Review
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Aizcorbe, Christina (OST) <Christina.Aizcorbe@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

▲ **Time** 10:30 AM – 11:00 AM
Subject Personnel
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Kan, Derek (OST) <derek.kan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required

▲ **Time** 12:00 PM – 1:10 PM
Subject Lunch w/ Karl L. Schultz, USCG Commandant
Location USCG HQ
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

▲ **Time** 1:30 PM – 2:30 PM
Subject Planning & Review
Show Time As Busy

▲ **Time** 2:10 PM – 2:20 PM
Subject Call with Rep. Tom Rice
Location Dial: (b) (6)
Show Time As Busy
Categories Phone Calls

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deva Tucker <devatucker@gmail.com>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

▲ **Time** 2:20 PM – 2:30 PM
Subject Call with Senator Moran
Location Dial: (b) (6)
Show Time As Busy
Categories Phone Calls

Attendees	Name <E-mail>	Attendance
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> Organizer

Tucker, Deva (OST) <Deva.Tucker@dot.gov> Required

Sullivan, Adam (OST) <adam.sullivan@dot.gov> Required

▲ **Time** 2:30 PM – 2:45 PM
Subject Call with Sens. Blumenthal & Murphy, & Rep Himes
Location Dial: (b) (6) Blumenthal's desk
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

▲ **Time** 3:00 PM – 3:30 PM
Subject Strategic Communications Update - Final Report Update
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

▲ **Time** 3:30 PM – 4:30 PM
Subject Planning & Review
Show Time As Busy

▲ **Time** 4:30 PM – 5:15 PM
Subject Meeting with OFII CEOs
Location Lincoln Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	ConfRm-HQ-Lincoln Room (OST) <Lincoln.Room@dot.gov>	Resource
	Ray, James (OST) <Jim.Ray@dot.gov>	Required
	Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
	Fulton, Finch (OST) (Finch.Fulton@dot.gov) <Finch.Fulton@dot.gov>	Required
	Szabat, Joel (MARAD) (Joel.Szabat@dot.gov) <Joel.Szabat@dot.gov>	Required

▲ **Time** 5:00 PM – 5:30 PM
Subject Interview - Liam
Show Time As Busy

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Friday, November 30, 2018



Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required


Kramer, John (OST) <John.Kramer@dot.gov> Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov> Required


▲ **Time** 10:30 AM – 11:00 AM
Subject BUILD meeting
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
	Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Ray, James (OST) <Jim.Ray@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

▲ **Time** 11:30 AM – 12:20 PM
Subject Meeting with Ed Mullins, SBA
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
	Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kania, Adriana (OST) <adriana.kania@dot.gov>	Required

	Time 12:20 PM – 1:50 PM	
	Subject lunch	
	Location Secretary's Office	
	Show Time As Busy	
	Attendees	
	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov>	Required

	Time 2:15 PM – 2:25 PM	
	Subject Call with Gov. Cuomo	
	Location Dial: (b) (6) (John or Steph)	
	Show Time As Busy	
	Categories Phone Calls	
	Attendees	
	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Rosen, Jeff (OST) <jeff.rosen@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required

Mitton, Chris (OST) <chris.mitton@dot.gov>

Required

▲

Time	2:50 PM – 3:00 PM	
Subject	Call with Senator Portman	
Location	Dial: (b) (6)	
Show Time As	Busy	
Categories	Phone Calls	
Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

▲

Time	3:00 PM – 3:30 PM	
Subject	Meeting with S2	
Location	Secretary's Office	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required

▲

Time	4:00 PM – 4:30 PM	
Subject	S3 Update	
Location	Secretary's Office	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Hanson, Alan (OST) <Alan.Hanson@dot.gov>

Required



Time 4:55 PM – 5:10 PM

Subject Call with Senator Murkowski, Senator Sullivan and Representative Young

Location Secretary's office

Show Time As Busy

Categories Phone Calls



Time 5:30 PM – 6:00 PM

Subject Wrap Up

Location Secretary's Conference Room

Show Time As Busy

Attendees

Name <E-mail>

Attendance

SecretaryScheduler (OST)
<SecretaryScheduler@dot.gov>

Organizer

Deputy Scheduler <DeputyScheduler@dot.gov>

Required

Burr, Geoff (OST) <geoff.burr@dot.gov>

Required

McInerney, Marianne (OST)
<marianne.mcinerney@dot.gov>

Required

Furman, Jon (OST) <jon.furman@dot.gov>

Required

Inman, Todd (OST) <todd.inman@dot.gov>

Required

Kan, Derek (OST) <derek.kan@dot.gov>

Required

Genero, Laura (OST) <Laura.Genero@dot.gov>

Required

Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>

Required

Sullivan, Adam (OST) <adam.sullivan@dot.gov>

Required

Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>

Required

Kramer, John (OST) <John.Kramer@dot.gov>

Required

McMaster, Sean (OST) <sean.mcmaster@dot.gov>

Required

Bedell, Anthony (OST) <anthony.bedell@dot.gov>

Required

Hanson, Alan (OST) <Alan.Hanson@dot.gov>

Optional

