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## SecretaryScheduler (OST) Calendar

SecretaryScheduler@dot.gov

Monday, October 1, 2018 – Wednesday, October 31, 2018

Time zone: (UTC-05:00) Eastern Time (US & Canada)

(Adjusted for Daylight Saving Time)

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### October 2018

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Busy

Tentative

Free

Out of Office

Working Elsewhere

Outside of Working Hours

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### October 2018

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#### ▲ Mon, Oct 1

- Before 7:00 AM** Free
- 7:00 AM – 9:00 AM [office work](#)
- 9:00 AM – 10:00 AM** Free
- 10:00 AM – 11:15 AM [75th Street Corridor Improvement Project](#)  
Chicago, IL  
SecretaryScheduler (OST)
- 11:15 AM – 1:25 PM** Free
- 1:25 PM – 3:48 PM [Busy](#)  
AA 2611; (b) (6)  
SecretaryScheduler (OST)
- 3:48 PM – 4:00 PM** Free
- 4:00 PM – 5:30 PM [LAX/Taylor Trail](#)
- 5:30 PM – 6:15 PM [Infra Announcement](#)  
Taylor Trail Wilderness & Open Area; The Old Road  
SecretaryScheduler (OST)
- 6:15 PM – 6:30 PM** Free
- 6:30 PM – 9:00 PM [ETD en route Dana Point](#)
- 9:00 PM – 11:00 PM [Meetings with various women leaders](#)

After 11:00 PM Free

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▲ Tue, Oct 2

Before 7:00 AM Free

7:00 AM – 9:30 AM [office work](#)

9:30 AM – 9:40 AM Free

9:40 AM – 10:00 AM [Fortune's Most Powerful Women Summit Fireside Chat](#)  
Ritz Carlton, Dana Point, CA  
SecretaryScheduler (OST)

10:00 AM – 10:10 AM Free

10:10 AM – 10:30 AM [Meeting with President of the Republic of Estonia Kersti Kaljulaid](#)  
Private Dining Room  
SecretaryScheduler (OST)

10:30 AM – 10:35 AM Free

10:35 AM – 10:55 AM Private Appointment

10:55 AM – 11:00 AM Free

11:00 AM – 12:30 PM [ETD Ritz Carlton/LAX](#)

12:00 PM – 1:00 PM Private Appointment

1:00 PM – 10:00 PM [LAX/DCA - DELAYED 2:40pm](#)  
SecretaryScheduler (OST)

After 10:00 PM Free

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▲ Wed, Oct 3

Before 8:00 AM Free

8:00 AM – 8:30 AM Free

8:30 AM – 9:00 AM [Scheduling](#)  
Secretary's Office  
SecretaryScheduler (OST)

9:00 AM – 9:30 AM Free

9:30 AM – 10:30 AM Private Appointment

10:30 AM – 11:00 AM Free

11:00 AM – 11:30 AM [DPC/NEC/American Innovation Pre Brief](#)  
Secretary's Office  
SecretaryScheduler (OST)

11:30 AM – 12:00 PM Free

12:00 PM – 1:00 PM [Lunch with Ambassador Carla A. Hills](#)  
Secretary's office  
SecretaryScheduler (OST)

1:00 PM – 2:00 PM [office hours](#)

- 1:55 PM – 2:07 PM [FTA Town Hall](#)  
DOT Atrium  
SecretaryScheduler (OST)
- 2:07 PM – 2:45 PM **Free**
- 2:45 PM – 3:30 PM [Meeting with AA: Network & Pricing Overview](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 3:30 PM – 3:45 PM **Free**
- 3:45 PM – 4:30 PM [FRA Briefing: Transformative Passenger Rail Technologies/Railroads' Safety Record](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 4:30 PM – 5:00 PM **Free**
- 5:00 PM – 6:00 PM [DPC/NEC Meeting](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM [ETD Event](#)
- 7:00 PM – 9:00 PM [Autumn Evening of Jazz by Kyoko Oyobe Trio Dinner](#)  
Residence of Ambassador of Japan, 4000 Nebraska Ave  
NW, Washington DC 20016  
SecretaryScheduler (OST)
- After 9:00 PM** **Free**

▲ **Thu, Oct 4**

- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM** **Free**
- 8:30 AM – 9:00 AM [Senior Staff](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM [Scheduling/Int'l Trip](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:30 AM – 10:30 AM [desk time](#)
- 10:30 AM – 11:30 AM [AV 3.0 Announcement](#)  
Atrium  
SecretaryScheduler (OST)
- 11:30 AM – 12:00 PM** **Free**
- 12:00 PM – 1:00 PM [Lunch with Secretary of the Navy Richard Spencer](#)  
Private Dining Room at Pentagon  
SecretaryScheduler (OST)
- 1:00 PM – 1:40 PM** **Free**
- 1:40 PM – 1:50 PM Private Appointment



- 1:50 PM – 4:30 PM [Review office materials](#)
- 4:30 PM – 4:46 PM Private Appointment
- 4:46 PM – 5:00 PM Free
- 5:00 PM – 6:00 PM Free
- 6:00 PM – 8:00 PM Private Appointment
- 8:00 PM – 9:59 PM Free
- 9:59 PM – 11:00 PM [JFK/DCA](#)  
SecretaryScheduler (OST)
- After 11:00 PM Free

▲ **Fri, Oct 5**

- Before 8:00 AM Free
- 8:00 AM – 8:30 AM Free
- 8:30 AM – 9:00 AM [Senior staff](#)
- 9:00 AM – 9:15 AM Free
- 9:15 AM – 10:15 AM [Weekly update with S2](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 10:15 AM – 10:30 AM Free
- 10:30 AM – 11:00 AM [AV 3.0 Briefing](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 11:00 AM – 11:30 AM Free
- 11:30 AM – 11:40 AM [Call with Gov. McMaster](#)  
Dial: (b) (6) - Leigh  
SecretaryScheduler (OST)
- 11:40 AM – 12:30 PM Free
- 12:30 PM – 1:00 PM [Catch Up RE: Media Requests](#)  
Secretary's office  
SecretaryScheduler (OST)
- 1:00 PM – 1:30 PM [MARAD 2 ANPRM Briefing](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 1:30 PM – 1:35 PM [Call with Congressman Tim Ryan](#)  
Dial: (b) (6) - Congressman's cell  
SecretaryScheduler (OST)
- 1:35 PM – 1:40 PM [Call with Congressman Davis](#)  
SecretaryScheduler (OST)
- 1:40 PM – 2:10 PM [Personnel](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 2:10 PM – 2:15 PM Free
- 2:15 PM – 2:35 PM [DOT/WH](#)

- 2:35 PM – 4:05 PM [White House](#)
- 3:15 PM – 3:30 PM [Signing Ceremony for H.R. 4 – FAA Reauthorization Act of 2018](#)  
Oval Office  
Secretary Scheduler (OST)
- 4:05 PM – 4:57 PM Free
- 4:57 PM – 6:40 PM Private Appointment
- 6:40 PM – 8:00 PM Free
- 8:00 PM – 11:30 PM [Office work](#)
- After 11:30 PM Free

📅 **Sat, Oct 6**

- Before 8:00 AM Free
- 8:00 AM – 10:00 AM Private Appointment
- 10:00 AM – 11:00 AM Free
- 11:00 AM – 12:00 PM [Office work](#)
- 12:00 PM – 12:15 PM Free
- 12:15 PM – 1:45 PM Private Appointment
- 1:38 PM – 1:43 PM [Call from DJT @ Ferncliff](#)
- 1:45 PM – 2:00 PM Free
- 2:00 PM – 5:00 PM [office work](#)
- 5:00 PM – 5:30 PM Free
- 5:30 PM – 7:30 PM Private Appointment
- 7:30 PM – 8:00 PM Free
- 8:00 PM – 11:30 PM [office work](#)
- After 11:30 PM Free

📅 **Sun, Oct 7**

- Before 7:00 AM Free
- 7:00 AM – 3:30 PM [Office Work](#)
- 3:30 PM – 4:40 PM Free
- 4:40 PM – 7:16 PM Private Appointment
- After 7:16 PM Free

📅 **Mon, Oct 8**

- All Day [Columbus Day](#)  
[United States](#)
- 7:00 AM – 11:00 AM [office work](#)

- 11:30 AM – 1:30 PM Private Appointment
- 2:15 PM – 3:45 PM Private Appointment
- 4:30 PM – 6:00 PM Private Appointment
- 7:00 PM – 8:30 PM Private Appointment

📅 Tue, Oct 9

- Before 12:01 AM** Free
- 12:01 AM – 7:15 AM [PHX/DCA](#)  
SecretaryScheduler (OST)
- 7:15 AM – 8:00 AM** Free
- 8:00 AM – 8:30 AM** Free
- 8:30 AM – 9:00 AM [Senior Staff](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM** Free
- 9:30 AM – 10:00 AM [Weekly Modal Administrator's Meeting](#)  
Lincoln Conference Room  
SecretaryScheduler (OST)
- 10:00 AM – 11:00 AM [desk time](#)
- 11:00 AM – 11:30 AM** Free
- 11:30 AM – 12:00 PM [Social Media Meeting](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 12:00 PM – 12:30 PM** Free
- 12:30 PM – 1:45 PM [Lunch with Robert Daly, Wilson Center](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 1:45 PM – 2:00 PM** Free
- 2:00 PM – 2:30 PM [Scheduling](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 2:30 PM – 3:00 PM** Free
- 3:00 PM – 3:30 PM [Speechwriting](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 3:30 PM – 4:00 PM** Free
- 4:00 PM – 4:45 PM [Honolulu \(HART\) CIG New Starts Rail Project Briefing](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 4:45 PM – 5:00 PM** Free
- 5:00 PM – 5:10 PM (b) (5)  
  
Dial: (b) (6)  
SecretaryScheduler (OST)



- 5:10 PM – 5:15 PM** **Free**
- 5:15 PM – 5:45 PM [Personnel](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 5:45 PM – 6:00 PM** **Free**
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM** **Free**
- 7:00 PM – 8:00 PM Private Appointment
- After 8:00 PM** **Free**

📅 **Wed, Oct 10**

- Before 8:00 AM** **Free**
- 8:00 AM – 9:15 AM** **Free**
- 9:15 AM – 10:00 AM [Review papers](#)
- 10:00 AM – 10:30 AM** **Free**
- 10:30 AM – 11:00 AM [NC Training Day Update](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 11:00 AM – 11:20 AM** **Free**
- 11:20 AM – 11:25 AM [Call with Butch Waidelich](#)  
Dial (b) (6) [REDACTED]  
SecretaryScheduler (OST)
- 11:25 AM – 11:30 AM** **Free**
- 11:30 AM – 12:25 PM [Meeting with ITS and NexGen](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 12:25 PM – 12:26 PM** **Free**
- 12:26 PM – 12:28 PM [Call Gov Scott](#)  
Dial (b) (6) [REDACTED] - Gov Direct  
SecretaryScheduler (OST)
- 12:28 PM – 12:29 PM** **Free**
- 12:29 PM – 12:35 PM [Call with Sen. Nelson](#)  
Dial: (b) (6) [REDACTED] - Christian's (scheduler) direct  
SecretaryScheduler (OST)
- 12:33 PM – 12:36 PM [Call with Sen. Rubio](#)  
Dial (b) (6) [REDACTED]  
SecretaryScheduler (OST)
- 12:36 PM – 1:15 PM** **Free**
- 1:15 PM – 2:00 PM [Lunch with Brooke Rollins, Asst to Pres for Strategic Initiatives & Director of American Innovation](#)  
WH EDR  
SecretaryScheduler (OST)

- 2:00 PM – 2:15 PM** **Free**
- 2:15 PM – 3:05 PM Private Appointment
- 3:05 PM – 3:30 PM** **Free**
- 3:30 PM – 3:35 PM [Call with Sen. Van Hollen](#)  
Dial - (b) (6) Senator's cell  
SecretaryScheduler (OST)
- 3:35 PM – 3:45 PM** **Free**
- 3:45 PM – 3:50 PM [Call with Congressman Shimkus](#)  
Dial (b) (6) shimkus cell  
SecretaryScheduler (OST)
- 3:50 PM – 4:30 PM** **Free**
- 4:30 PM – 5:30 PM [Title XI briefing](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 5:30 PM – 5:40 PM [Meeting with Nate Beuse](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 5:40 PM – 6:00 PM** **Free**
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM** **Free**
- 7:00 PM – 8:00 PM Private Appointment
- After 8:00 PM** **Free**

📅 **Thu, Oct 11**

- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM** **Free**
- 8:30 AM – 9:00 AM [Senior Staff](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 8:57 AM – 9:07 AM [Call with Secretary Pompeo](#)  
State Dept to dial Deva  
SecretaryScheduler (OST)
- 9:07 AM – 10:15 AM** **Free**
- 10:15 AM – 11:15 AM [Briefing: Chicago Boring/EIS for O'Hare](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 11:15 AM – 11:30 AM** **Free**
- 11:30 AM – 12:30 PM [Planning & Review](#)
- 12:30 PM – 1:00 PM [Title XI Briefing](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 1:00 PM – 1:45 PM** **Free**



- 1:45 PM – 3:30 PM [President's Interagency Task Force re Human Trafficking \(seated by 1:45\)](#)  
Eisenhower Executive Office Building – Indian Treaty Room  
SecretaryScheduler (OST)
- 3:30 PM – 4:30 PM **Free**
- 4:30 PM – 5:00 PM [Catch up with Burr](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 5:00 PM – 5:30 PM **Free**
- 5:30 PM – 6:00 PM [Weekly Update with S2](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- After 6:30 PM** **Free**

▲ **Fri, Oct 12**

- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM **Free**
- 8:30 AM – 9:00 AM [Senior Staff](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 9:50 AM **Free**
- 9:50 AM – 10:05 AM Private Appointment
- 10:05 AM – 12:35 PM [Office work](#)
- 12:35 PM – 12:46 PM Private Appointment
- 12:46 PM – 1:30 PM **Free**
- 1:30 PM – 3:30 PM Private Appointment
- 3:30 PM – 4:00 PM **Free**
- 4:00 PM – 6:00 PM [office work](#)
- 6:00 PM – 6:30 PM **Free**
- 6:30 PM – 8:30 PM Private Appointment
- After 8:30 PM** **Free**

▲ **Sat, Oct 13**

- Before 7:00 AM** **Free**
- 7:00 AM – 12:00 PM [Office work](#)
- 9:00 AM – 9:10 AM [Call with Amb. Bolton](#)  
Dial: (b) (6) WH Situational Room and they will

		connect SecretaryScheduler (OST)
<input type="checkbox"/>	<b>12:00 PM – 12:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	12:30 PM – 1:30 PM	Private Appointment
<input checked="" type="checkbox"/>	1:30 PM – 2:00 PM	Private Appointment
<input checked="" type="checkbox"/>	2:00 PM – 3:00 PM	Private Appointment
<input type="checkbox"/>	<b>3:00 PM – 3:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	3:30 PM – 5:00 PM	<a href="#">office work</a>
<input checked="" type="checkbox"/>	5:00 PM – 7:00 PM	Private Appointment
<input type="checkbox"/>	<b>7:00 PM – 7:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	7:30 PM – 8:00 PM	<a href="#">dinner</a>
<input type="checkbox"/>	<b>8:00 PM – 8:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	8:30 PM – 11:30 PM	<a href="#">office work</a>
<input type="checkbox"/>	<b>After 11:30 PM</b>	<b>Free</b>

▲ **Sun, Oct 14**

<input type="checkbox"/>	All Day	<b>(b) (6)</b>
<input type="checkbox"/>	<b>Before 7:00 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	7:00 AM – 3:00 PM	<a href="#">Office Work</a>
<input type="checkbox"/>	<b>3:00 PM – 4:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	4:00 PM – 5:00 PM	Private Appointment
<input type="checkbox"/>	<b>5:00 PM – 7:59 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	7:59 PM – 10:28 PM	Private Appointment
<input type="checkbox"/>	<b>After 10:28 PM</b>	<b>Free</b>

▲ **Mon, Oct 15**

<input type="checkbox"/>	<b>Before 8:00 AM</b>	<b>Free</b>
<input type="checkbox"/>	<b>8:00 AM – 8:30 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	<a href="#">Senior Staff</a>
<input type="checkbox"/>	<b>9:00 AM – 10:00 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	10:00 AM – 10:50 AM	<a href="#">Overland Park City and US-69 Highway Driving Tour</a> DoubleTree Overland Park Parking Lot SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	10:50 AM – 12:30 PM	<a href="#">Overland Park Chamber of Commerce Roundtable/Lunch</a> Overland Park and Johnson County SecretaryScheduler (OST)
<input type="checkbox"/>	<b>12:30 PM – 1:50 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	1:50 PM – 5:10 PM	<a href="#">MCI/BWI</a> SecretaryScheduler (OST)

- 5:10 PM – 6:00 PM Free
- 6:00 PM – 6:30 PM [Wrap Up](#)
- 6:30 PM – 7:30 PM Private Appointment
- After 7:30 PM Free

📅 Tue, Oct 16

- Before 8:00 AM Free
- 8:00 AM – 8:30 AM Free
- 8:30 AM – 8:45 AM [Senior Staff](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 8:45 AM – 9:30 AM Free
- 9:30 AM – 10:00 AM [Weekly Modal Administrator's Meeting](#)  
Lincoln Conference Room  
SecretaryScheduler (OST)
- 10:00 AM – 10:45 AM [Scheduling](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 10:45 AM – 11:00 AM Free
- 11:00 AM – 11:30 AM Private Appointment
- 11:30 AM – 12:00 PM [Personnel](#)  
SecretaryScheduler (OST)
- 12:00 PM – 12:30 PM Free
- 12:30 PM – 1:30 PM [lunch at desk](#)
- 1:30 PM – 2:00 PM [Strategic Communications Update](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 2:00 PM – 2:45 PM Free
- 2:45 PM – 2:50 PM [Call with Sen. Manchin](#)  
Dial: (b) (6) - Emma's line  
SecretaryScheduler (OST)
- 2:50 PM – 3:10 PM Free
- 3:10 PM – 3:55 PM [DOT/AU](#)
- 3:55 PM – 4:50 PM [DOT Career SES Leadership Conference](#)  
American University, Washington College of Law, 4300  
Nebraska Ave NW, Washington, DC  
SecretaryScheduler (OST)
- 4:50 PM – 5:50 PM [AU/DOT](#)
- 5:50 PM – 6:00 PM Free
- 6:00 PM – 6:30 PM [Wrap Up](#)  
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM Free
- 7:00 PM – 8:00 PM Private Appointment



After 8:00 PM Free

▲ **Wed, Oct 17**

Before 8:00 AM Free

8:00 AM – 9:30 AM [office](#)

9:30 AM – 10:00 AM [ETD DOT/WH](#)  
OEOB

10:00 AM – 10:30 AM Free

10:30 AM – 10:32 AM [Fox Business with Stuart Varney - Dereg Day](#)  
Indian Treaty Room, EEOB  
SecretaryScheduler (OST)

10:32 AM – 11:00 AM Free

11:00 AM – 11:30 AM [Oval Office Event on Deregulation](#)  
WH Oval Office  
SecretaryScheduler (OST)

11:30 AM – 11:56 AM Free

11:56 AM – 12:56 PM [Cabinet Meeting](#)  
Cabinet Room  
SecretaryScheduler (OST)

12:56 PM – 1:20 PM Free

1:20 PM – 2:10 PM [Lunch with Shahira Knight](#)  
WH EDR  
SecretaryScheduler (OST)

2:00 PM – 2:45 PM [WH Intern Cabinet Speaker Series](#)  
EEOB South Court Auditorium  
SecretaryScheduler (OST)

2:45 PM – 3:00 PM [ETD WH](#)

3:00 PM – 3:40 PM Private Appointment

3:40 PM – 4:30 PM Free

4:30 PM – 4:50 PM [DeBrief on Cabinet Mtg & op-ed](#)  
Secretary's Office  
SecretaryScheduler (OST)

4:50 PM – 5:00 PM Free

5:00 PM – 5:20 PM Free

5:20 PM – 5:40 PM [Call with NY Gov. Andrew Cuomo](#)  
Dial: (b) (6); Stephanie  
SecretaryScheduler (OST)

5:40 PM – 6:00 PM [Meeting with Mizuho Bank](#)  
Secretary's Office  
SecretaryScheduler (OST)

6:00 PM – 6:20 PM [Wrap Up](#)  
SecretaryScheduler (OST)

6:20 PM – 7:00 PM Free

7:00 PM – 8:00 PM Private Appointment

After 8:00 PM Free

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▲ Thu, Oct 18

Before 8:00 AM Free

8:00 AM – 8:30 AM Free

8:30 AM – 9:30 AM [travel time](#)

9:30 AM – 9:40 AM Free

9:40 AM – 5:00 PM [Non-Career Staff Training Day](#)  
14390 Air and Space Museum Pkwy, Chantilly, VA  
20151  
SecretaryScheduler (OST)

5:00 PM – 6:48 PM Free

6:48 PM – 8:16 PM Private Appointment

After 8:16 PM Free

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▲ Fri, Oct 19

All Day Private Appointment

Before 8:00 AM Free

8:00 AM – 8:30 AM Free

8:30 AM – 9:00 AM [Senior Staff](#)  
SecretaryScheduler (OST)

9:00 AM – 9:15 AM Free

9:15 AM – 9:30 AM Private Appointment

9:30 AM – 11:15 AM [office work](#)

11:15 AM – 11:30 AM Free

11:30 AM – 12:15 PM Private Appointment

12:15 PM – 1:30 PM Private Appointment

1:30 PM – 6:30 PM [office work](#)

After 6:30 PM Free

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▲ Sat, Oct 20

Before 7:00 AM Free

7:00 AM – 12:00 PM [Office work](#)

12:00 PM – 2:45 PM Private Appointment

2:45 PM – 3:00 PM Free

3:00 PM – 4:30 PM [office work](#)

4:30 PM – 5:00 PM Free

5:00 PM – 6:00 PM Private Appointment

- 6:00 PM – 6:30 PM** Free
- 6:30 PM – 8:00 PM Private Appointment
- After 8:00 PM** Free

▲ **Sun, Oct 21**

- Before 7:00 AM** Free
- 7:00 AM – 11:00 AM [Office Work](#)
- 10:00 AM – 10:15 AM Private Appointment
- 11:00 AM – 11:30 AM** Free
- 11:30 AM – 1:00 PM Private Appointment
- 1:00 PM – 2:00 PM** Free
- 2:00 PM – 3:30 PM Private Appointment
- 3:30 PM – 4:15 PM** Free
- 4:15 PM – 5:00 PM Private Appointment
- 5:00 PM – 7:35 PM** Free
- 7:35 PM – 8:11 PM Private Appointment
- After 8:11 PM** Free

▲ **Mon, Oct 22**

- Before 8:00 AM** Free
- 8:00 AM – 8:30 AM** Free
- 8:30 AM – 9:00 AM [Senior Staff](#)  
SecretaryScheduler (OST)
- 9:00 AM – 11:30 AM [Office work](#)
- 11:30 AM – 12:00 PM** Free
- 12:00 PM – 1:30 PM Private Appointment
- 1:30 PM – 3:05 PM** Free
- 3:05 PM – 6:00 PM Private Appointment
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM** Free
- 7:00 PM – 9:00 PM Private Appointment
- After 9:00 PM** Free

▲ **Tue, Oct 23**

- Before 8:00 AM** Free
- 8:00 AM – 8:30 AM** Free



- 8:30 AM – 9:00 AM [Senior Staff](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM **Free**
- 9:30 AM – 10:00 AM [Weekly Modal Administrator's Meeting](#)  
Lincoln Conference Room  
SecretaryScheduler (OST)
- 10:00 AM – 10:15 AM **Free**
- 10:15 AM – 10:30 AM [DOT/National War College](#)
- 10:30 AM – 1:00 PM [Space Council Meeting](#)  
Roosevelt Hall - The National War College at the  
National Defense University on Fort McNair,  
Washington D.C.  
SecretaryScheduler (OST)
- 1:00 PM – 1:20 PM [War College/White House](#)
- 1:20 PM – 1:40 PM **Free**
- 1:40 PM – 2:10 PM [California, Hawaii & Alaska White House Conference  
\(event is 1-4pm\)](#)  
White House  
SecretaryScheduler (OST)
- 2:10 PM – 2:30 PM [WH/DOT](#)
- 2:30 PM – 3:00 PM **Free**
- 3:00 PM – 3:45 PM [Scheduling](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 3:45 PM – 4:00 PM **Free**
- 4:00 PM – 4:30 PM Private Appointment
- 4:30 PM – 4:45 PM [Video Taping- Women on the Waters](#)  
Media Center  
SecretaryScheduler (OST)
- 4:45 PM – 5:00 PM [Meeting with L. A. County Supervisor Kathryn Barger](#)  
Secretary's office  
SecretaryScheduler (OST)
- 5:00 PM – 5:30 PM **Free**
- 5:30 PM – 6:15 PM [ETD/ETA](#)
- 6:15 PM – 9:30 PM [Kuwait-America Foundation Gala Dinner Honoring  
Second Lady Karen Pence](#)  
Kuwait Ambassador's Residence  
SecretaryScheduler (OST)
- After 9:30 PM** **Free**

👉 **Wed, Oct 24**

- Before 8:00 AM** **Free**
- 8:00 AM – 9:00 AM** **Free**

- 9:00 AM – 9:45 AM Private Appointment
- 9:45 AM – 10:15 AM Free
- 10:15 AM – 10:45 AM [office work](#)
- 10:45 AM – 11:00 AM Free
- 11:00 AM – 11:45 AM [CAFE Update](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 11:45 AM – 12:30 PM Free
- 12:30 PM – 2:00 PM [Lunch organized by Loren Smith](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 2:00 PM – 2:30 PM Free
- 2:30 PM – 2:40 PM [Call with Senator Gary Peters](#)  
Dial: (b) (6) Sen. Peter's Direct  
SecretaryScheduler (OST)
- 2:40 PM – 2:50 PM [Call with Senator Ed Markey](#)  
Dial: (b) (6) Senator's direct  
SecretaryScheduler (OST)
- 2:50 PM – 3:00 PM Free
- 3:00 PM – 3:45 PM [Briefing: GM Petition](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 3:45 PM – 4:30 PM [Meeting with S2](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 4:30 PM – 5:00 PM Free
- 5:00 PM – 5:30 PM [Personnel](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 5:30 PM – 6:00 PM Free
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:30 PM – 6:35 PM Free
- 6:35 PM – 6:40 PM [Call with Rep Ken Calvert](#)  
Dial: (b) (6) - Rep Calvert's cell  
SecretaryScheduler (OST)
- 6:40 PM – 7:00 PM Free
- 7:00 PM – 9:00 PM Private Appointment
- After 9:00 PM Free

📌 Thu, Oct 25

- Before 8:00 AM Free
- 8:00 AM – 8:30 AM Free

- 8:30 AM – 9:00 AM [Senior Staff](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 9:15 AM **Free**
- 9:15 AM – 10:00 AM [Briefing: FAA Reauthorization Legislation](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 10:00 AM – 10:30 AM [office time](#)
- 10:30 AM – 10:45 AM **Free**
- 10:45 AM – 11:20 AM [OIG Awards](#)  
Atrium  
SecretaryScheduler (OST)
- 11:20 AM – 11:30 AM **Free**
- 11:30 AM – 1:00 PM [desk work](#)
- 1:00 PM – 1:25 PM [ETD for DCA](#)
- 1:25 PM – 1:55 PM **Free**
- 1:55 PM – 4:17 PM [DCA/MCO](#)  
SecretaryScheduler (OST)
- 4:17 PM – 4:20 PM **Free**
- 4:20 PM – 5:50 PM [MCO/Embry-Riddle](#)  
Daytona Beach, FL
- 5:00 PM – 5:05 PM [Call with Margaret Spellings](#)  
Dial: (b) (6) - Spellings' cell  
SecretaryScheduler (OST)
- 5:50 PM – 6:00 PM **Free**
- 6:00 PM – 8:10 PM [Dedication of Embry-Riddle Aeronautical University Student Union Gala](#)  
600 S. Clyde Morris Blvd, Daytona Beach, FL  
SecretaryScheduler (OST)
- 8:10 PM – 8:30 PM **Free**
- 8:30 PM – 9:30 PM Private Appointment
- After 9:30 PM** **Free**

▲ **Fri, Oct 26**

- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM** **Free**
- 8:30 AM – 9:00 AM [Senior Staff](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 8:40 AM – 9:00 AM [RON/MicaPlex](#)  
Tour starting point
- 9:00 AM – 10:30 AM [Tour Embry Riddle](#)  
SecretaryScheduler (OST)



- 10:30 AM – 11:50 AM [Embry Riddle/MCO](#)  
1 hour & 20 minutes
  - 11:50 AM – 12:22 PM Free
  - 12:22 PM – 2:51 PM Private Appointment
  - 2:51 PM – 3:30 PM Free
  - 3:30 PM – 6:30 PM [Office work](#)
  - 6:30 PM – 8:30 PM Private Appointment
  - After 8:30 PM Free
- 

▲ **Sat, Oct 27**

- Before 7:00 AM Free
  - 7:00 AM – 12:00 PM [Office work](#)
  - 12:00 PM – 12:30 PM Free
  - 12:30 PM – 2:00 PM Private Appointment
  - 2:00 PM – 3:00 PM Private Appointment
  - 3:00 PM – 3:15 PM Private Appointment
  - 3:15 PM – 4:00 PM Free
  - 4:00 PM – 7:30 PM [Office work](#)
  - 7:30 PM – 9:00 PM Free
  - 9:00 PM – 11:30 PM [office work](#)
  - After 11:30 PM Free
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▲ **Sun, Oct 28**

- Before 12:30 AM
  - 12:30 AM – 7:00 AM Free
  - 7:00 AM – 11:30 AM [Office Work](#)
  - 11:30 AM – 1:00 PM Free
  - 1:00 PM – 3:58 PM Private Appointment
  - 3:58 PM – 5:00 PM Free
  - 5:00 PM – 5:45 PM Private Appointment
  - 5:45 PM – 6:30 PM Free
  - 6:30 PM – 9:30 PM Private Appointment
  - After 9:30 PM Free
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▲ **Mon, Oct 29**

- Before 8:00 AM Free
- 8:00 AM – 8:30 AM Free

- 8:30 AM – 9:00 AM [Senior Staff](#)
- 9:00 AM – 12:00 PM [Office work](#)
- 12:00 PM – 12:30 PM** **Free**
- 12:30 PM – 1:30 PM Private Appointment
- 1:30 PM – 2:15 PM [Cendera Center/DFW](#)
- 2:15 PM – 3:01 PM** **Free**
- 3:01 PM – 6:58 PM Private Appointment
- 6:58 PM – 7:30 PM** **Free**
- 7:30 PM – 7:40 PM [Call with Speaker Ryan](#)  
Ryan to call S1 personal cell phone  
SecretaryScheduler (OST)
- After 7:40 PM** **Free**

▲ **Tue, Oct 30**

- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM** **Free**
- 8:30 AM – 9:00 AM [Senior Staff](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM** **Free**
- 9:30 AM – 10:00 AM [Weekly Modal Administrator's Meeting](#)  
Lincoln Conference Room  
SecretaryScheduler (OST)
- 10:00 AM – 10:15 AM [Meeting with final candidate for Kings Point Superintendent Jack Buono](#)  
SecretaryScheduler (OST)
- 10:15 AM – 10:30 AM** **Free**
- 10:30 AM – 10:48 AM [FRA Grade Crossing Summit](#)  
DOT  
SecretaryScheduler (OST)
- 10:48 AM – 11:00 AM** **Free**
- 11:00 AM – 11:30 AM [Scheduling](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 11:30 AM – 11:40 AM** **Free**
- 11:40 AM – 12:00 PM [Depart DOT en route Pentagon](#)
- 12:00 PM – 1:20 PM [Lunch with General Selva, Vice Chairman of the Joint Chiefs of Staff](#)  
Pentagon  
SecretaryScheduler (OST)
- 1:20 PM – 2:00 PM [Pentagon Tour](#)  
SecretaryScheduler (OST)
- 2:00 PM – 2:20 PM [Depart Pentagon en route DOT](#)

- 2:20 PM – 3:00 PM **Free**
- 3:00 PM – 3:30 PM [Drop by Meeting with CJE's Knochelmann & Pendery](#)  
Lincoln Room  
SecretaryScheduler (OST)
- 3:30 PM – 4:00 PM **Free**
- 4:00 PM – 4:45 PM [Trip Planning for 2019](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 4:45 PM – 5:00 PM **Free**
- 5:00 PM – 5:45 PM [meeting with S2](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 5:45 PM – 6:00 PM **Free**
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM **Free**
- 7:00 PM – 7:30 PM [Japanese Amb. Reception Honoring Tom Donohue - the Grand Cordon of the Order of the Rising Sun](#)  
The Ambassador's Residence, 4000 Nebraska Avenue, N.W.  
SecretaryScheduler (OST)
- After 7:30 PM** **Free**

📅 **Wed, Oct 31**


- Before 8:00 AM** **Free**
- 8:00 AM – 9:00 AM** **Free**
- 9:00 AM – 9:45 AM Private Appointment
- 9:45 AM – 10:25 AM** **Free**
- 10:25 AM – 10:40 AM [Nat. Disability Employment Awareness Month Remarks](#)  
DOT West Atrium  
SecretaryScheduler (OST)
- 10:40 AM – 11:28 AM** **Free**
- 11:28 AM – 11:41 AM [COMSTAC Remarks](#)  
DOT Media Center  
SecretaryScheduler (OST)
- 11:41 AM – 12:00 PM** **Free**
- 12:00 PM – 12:30 PM [Review papers](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 12:30 PM – 1:30 PM [Lunch with Jim Nicholson, Former Secretary of Veterans Affairs](#)  
Secretary's Office  
SecretaryScheduler (OST)



- 1:30 PM – 2:00 PM Free
- 2:00 PM – 2:20 PM [Meet with New Special Agent in Charge](#)
- 2:20 PM – 2:30 PM Free
- 2:30 PM – 4:30 PM [Desk Work](#)
- 4:30 PM – 5:00 PM Free
- 5:00 PM – 5:30 PM [Meet with Vivian Philbin, FHWA Land Attorney](#)
- 5:30 PM – 6:00 PM [Scheduling](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- After 6:30 PM Free

## Details

### Monday, October 1, 2018

 **Time** 7:00 AM – 9:00 AM  
**Subject** office work  
**Show Time As** Busy

 **Time** 10:00 AM – 11:15 AM  
**Subject** 75th Street Corridor Improvement Project  
**Location** Chicago, IL  
**Show Time As** Busy  
**Categories** Speech

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
	Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
	Laura Genero (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

Wilkinson, James (OST) <james.wilkinson@dot.gov> Required

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▲ **Time** 1:25 PM – 3:48 PM  
**Subject** (No Subject)  
**Location** AA 2611; (b) (6)  
**Show Time As** Busy  
**Categories** Travel  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

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▲ **Time** 4:00 PM – 5:30 PM  
**Subject** LAX/Taylor Trail  
**Show Time As** Busy

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▲ **Time** 5:30 PM – 6:15 PM  
**Subject** Infra Announcement  
**Location** Traylor Trail Wilderness & Open Area; The Old Road  
**Show Time As** Busy  
**Categories** Speech  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

Graham, Douglas (OST) <douglas.graham@dot.gov> Required

McMaster, Sean (OST) <sean.mcmaster@dot.gov> Required

Bradford, Stephen (OST) <stephen.bradford@dot.gov> Optional

▲ **Time** 6:30 PM – 9:00 PM  
**Subject** ETD en route Dana Point  
**Show Time As** Busy

▲ **Time** 9:00 PM – 11:00 PM  
**Subject** Meetings with various women leaders  
**Show Time As** Busy

## Tuesday, October 2, 2018

▲ **Time** 7:00 AM – 9:30 AM  
**Subject** office work  
**Show Time As** Busy

▲ **Time** 9:40 AM – 10:00 AM  
**Subject** Fortune's Most Powerful Women Summit Fireside Chat  
**Location** Ritz Carlton, Dana Point, CA  
**Show Time As** Busy  
**Categories** Speech

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Laura Genero <laura.genero@dot.gov>	Required
	Tamara Somerville <Tamara.somerville@dot.gov>	Required
	Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

▲ **Time** 10:10 AM – 10:30 AM  
**Subject** Meeting with President of the Republic of Estonia Kersti Kaljulaid  
**Location** Private Dining Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
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SecretaryScheduler (OST)  
<SecretaryScheduler@dot.gov> Organizer

Smith, Geoff (OST) (geoff.smith@dot.gov)  
<geoff.smith@dot.gov> Required

Inman, Todd (OST) <todd.inman@dot.gov> Required

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▲ **Time** 11:00 AM – 12:30 PM  
**Subject** ETD Ritz Carlton/LAX  
**Show Time As** Busy

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▲ **Time** 1:00 PM – 10:00 PM  
**Subject** LAX/DCA - DELAYED 2:40pm  
**Show Time As** Busy  
**Categories** Travel  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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### Wednesday, October 3, 2018

▲ **Time** 8:30 AM – 9:00 AM  
**Subject** Scheduling  
**Location** Secretary's Office  
**Show Time As** Busy  
Staff: T Inman/A Hanson/T Henry/S Edwards/J Furman  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

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▲ **Time** 11:00 AM – 11:30 AM  
**Subject** DPC/NEC/American Innovation Pre Brief  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Kan, Derek (OST) <derek.kan@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

▲ **Time** 12:00 PM – 1:00 PM  
**Subject** Lunch with Ambassador Carla A. Hills  
**Location** Secretary's office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Guyenn, Michelle (OST) <Michelle.D.Guyenn@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required

▲ **Time** 1:00 PM – 2:00 PM  
**Subject** office hours  
**Show Time As** Busy

▲ **Time** 1:55 PM – 2:07 PM  
**Subject** FTA Town Hall  
**Location** DOT Atrium  
**Show Time As** Busy  
**Categories** Speech

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Laura Genero <laura.genero@dot.gov>	Required
	Tamara Somerville <Tamara.somerville@dot.gov>	Required

Douglas Graham <Douglas.graham@dot.gov>	Required
Matt Carrothers <matt.carrothers@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

▲ **Time** 2:45 PM – 3:30 PM  
**Subject** Meeting with AA: Network & Pricing Overview  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Owens, James (OST) <James.Owens@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Szabat, Joel (MARAD) (Joel.Szabat@dot.gov) <Joel.Szabat@dot.gov>	Required

▲ **Time** 3:45 PM – 4:30 PM  
**Subject** FRA Briefing: Transformative Passenger Rail Technologies/Railroads' Safety Record  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Cipriano, Peter (FRA) <peter.cipriano@dot.gov>	Required
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Reyes, Juan D. III (FRA) <j.reyes@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Etchen, Alex (OST) <alex.etchen@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

▲ **Time** 5:00 PM – 6:00 PM  
**Subject** DPC/NEC Meeting  
**Location** Secretarys Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

▲ **Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

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▲ **Time** 6:30 PM – 7:00 PM  
**Subject** ETD Event  
**Show Time As** Busy

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▲ **Time** 7:00 PM – 9:00 PM  
**Subject** Autumn Evening of Jazz by Kyoko Oyobe Trio Dinner  
**Location** Residence of Ambassador of Japan, 4000 Nebraska Ave NW,  
Washington DC 20016  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required

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**Thursday, October 4, 2018**

▲ **Time** 8:30 AM – 9:00 AM  
**Subject** Senior Staff

**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

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▲ **Time** 9:00 AM – 9:30 AM  
**Subject** Scheduling/Int'l Trip  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

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▲ **Time** 9:30 AM – 10:30 AM



**Subject** desk time  
**Show Time As** Busy

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▲ **Time** 10:30 AM – 11:30 AM  
**Subject** AV 3.0 Announcement  
**Location** Atrium  
**Show Time As** Busy  
**Categories** Media

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
	Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
	Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
	Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
	Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
	Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required
	King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

Martinez, Raymond P. (FMCSA) Required  
<Raymond.Martinez@dot.gov>

Hendrickson, Brandye (FHWA) Required  
<Brandye.Hendrickson@dot.gov>

Carrothers, Matt (OST) <Matt.Carrothers@dot.gov> Required

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▲ **Time** 12:00 PM – 1:00 PM  
**Subject** Lunch with Secretary of the Navy Richard Spencer  
**Location** Private Dining Room at Pentagon  
**Show Time As** Busy  
**Attendees** **Name <E-mail>** **Attendance**  
SecretaryScheduler (OST) Organizer  
<SecretaryScheduler@dot.gov>  
Inman, Todd (OST) <todd.inman@dot.gov> Required

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▲ **Time** 1:50 PM – 4:30 PM  
**Subject** Review office materials  
**Show Time As** Busy

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▲ **Time** 9:59 PM – 11:00 PM  
**Subject** JFK/DCA  
**Show Time As** Busy  
**Categories** Travel  
**Attendees** **Name <E-mail>** **Attendance**  
SecretaryScheduler (OST) Organizer  
<SecretaryScheduler@dot.gov>  
Inman, Todd (OST) <todd.inman@dot.gov> Required  
Wilkinson, James (OST) <james.wilkinson@dot.gov> Required

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### Friday, October 5, 2018

▲ **Time** 8:30 AM – 9:00 AM  
**Subject** Senior staff  
**Show Time As** Busy

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▲ **Time** 9:15 AM – 10:15 AM  
**Subject** Weekly update with S2  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees** **Name <E-mail>** **Attendance**

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Optional

▲ **Time** 10:30 AM – 11:00 AM  
**Subject** AV 3.0 Briefing  
**Location** Secretary's Office  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Brian Barnard (NHTSA) (brian.barnard@dot.gov) <brian.barnard@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

▲ **Time** 11:30 AM – 11:40 AM  
**Subject** Call with Gov. McMaster  
**Location** Dial:(b) (6) - Leigh  
**Show Time As** Busy  
**Categories** Phone Calls

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

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▲ **Time** 12:30 PM – 1:00 PM  
**Subject** Catch Up RE: Media Requests  
**Location** Secretary's office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

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▲ **Time** 1:00 PM – 1:30 PM  
**Subject** MARAD 2 ANPRM Briefing  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Aizcorbe, Christina (OST) <Christina.Aizcorbe@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Burnett, Douglas (MARAD) <Douglas.Burnett@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

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▲ **Time** 1:30 PM – 1:35 PM  
**Subject** Call with Congressman Tim Ryan  
**Location** Dial: (b) (6) - Congressman's cell  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required



Sullivan, Adam (OST) <adam.sullivan@dot.gov> Required

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▲ **Time** 1:35 PM – 1:40 PM  
**Subject** Call with Congressman Davis  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

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▲ **Time** 1:40 PM – 2:10 PM  
**Subject** Personnel  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

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▲ **Time** 2:15 PM – 2:35 PM  
**Subject** DOT/WH  
**Show Time As** Busy

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▲ **Time** 2:35 PM – 4:05 PM  
**Subject** White House  
**Show Time As** Busy

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▲ **Time** 3:15 PM – 3:30 PM  
**Subject** Signing Ceremony for H.R. 4 – FAA Reauthorization Act of 2018  
**Location** Oval Office  
**Show Time As** Busy  
**Categories** Important  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

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▲ **Time** 8:00 PM – 11:30 PM  
**Subject** Office work  
**Show Time As** Busy

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**Saturday, October 6, 2018**

▲ **Time** 11:00 AM – 12:00 PM  
**Subject** Office work  
**Show Time As** Busy

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▲ **Time** 1:38 PM – 1:43 PM  
**Subject** Call from DJT @ Ferncliff  
**Show Time As** Busy  
**Categories** Phone Calls

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▲ **Time** 2:00 PM – 5:00 PM  
**Subject** office work  
**Show Time As** Busy

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▲ **Time** 8:00 PM – 11:30 PM  
**Subject** office work  
**Show Time As** Busy

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**Sunday, October 7, 2018**

▲ **Time** 7:00 AM – 3:30 PM  
**Subject** Office Work  
**Show Time As** Busy

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**Monday, October 8, 2018**

▲ **Time** All Day  
**Subject** Columbus Day  
**Location** United States  
**Show Time As** Busy  
**Categories** Holiday

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▲ **Time** 7:00 AM – 11:00 AM  
**Subject** office work  
**Show Time As** Busy

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**Tuesday, October 9, 2018**

▲ **Time** 12:01 AM – 7:15 AM  
**Subject** PHX/DCA  
**Show Time As** Busy  
**Categories** Travel  
**Attendees** Name <E-mail>

**Attendance**

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Cameron Morabito (OST) (cameron.morabito@dot.gov) <cameron.morabito@dot.gov>	Required

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▲ **Time** 8:30 AM – 9:00 AM

**Subject** Senior Staff

**Location** Secretary's Conference Room

**Show Time As** Busy

**Attendees**

<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional

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**Time** 9:30 AM – 10:00 AM  
**Subject** Weekly Modal Administrator's Meeting  
**Location** Lincoln Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
	Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	James, Charles (OST) <charles.james@dot.gov>	Required
	King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
	Morgan, Owen (OST) <owen.morgan@dot.gov>	Required
	Morris, Willis (OST) <willis.morris@dot.gov>	Required
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Owens, James (OST) <James.Owens@dot.gov>	Required
	Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required



Ray, James (OST) <Jim.Ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Baldwin, Kristen (OST) <kristen.baldwin@dot.gov>	Required
Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Farley, Audrey (PHMSA) <Audrey.Farley@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Jefferson, Daphne (OST) <daphne.jefferson@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required
McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov>	Required
Scovel, Calvin L <OIG> (b) (6)	Required
Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Elliott, Skip (PHMSA) <howard.elliott@dot.gov>	Required
Behm, Mitchell <OIG> (b) (6)	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required

Kramer, John (OST) <John.Kramer@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Basile, Gabrielle (OST) <gabrielle.basile@dot.gov>	Required
Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional
Walker, Cheryl (FHWA) <cheryl.walker@dot.gov>	Required
Garg, Arjun (FTA) <arjun.garg@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Optional
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Henry, Tina (OST) <tina.henry@dot.gov>	Optional
Cote, Gregory (OST) <gregory.cote@dot.gov>	Required
Kania, Adriana (OST) <adriana.kania@dot.gov>	Optional
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional
Amereihn, Tina <AWA> <tina.amereihn@faa.gov>	Optional
Chavez, Richard (OST) <richard.chavez@dot.gov>	Required
Everett, Thomas (FHWA) <Thomas.Everett@dot.gov>	Required

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▲ **Time** 10:00 AM – 11:00 AM  
**Subject** desk time  
**Show Time As** Busy

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▲ **Time** 11:30 AM – 12:00 PM

**Subject** Social Media Meeting  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**


Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Kuo, Monica (OST) <monica.kuo@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Tamara Somerville <Tamara.somerville@dot.gov>	Required


**Time** 12:30 PM – 1:45 PM  
**Subject** Lunch with Robert Daly, Wilson Center  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Guyenn, Michelle (OST) <Michelle.D.Guyenn@dot.gov>	Required


**Time** 2:00 PM – 2:30 PM  
**Subject** Scheduling  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer


**Time** 3:00 PM – 3:30 PM  
**Subject** Speechwriting  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
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SecretaryScheduler (OST)  
<SecretaryScheduler@dot.gov> Organizer

Genero, Laura (OST) <Laura.Genero@dot.gov> Required

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▲ **Time** 4:00 PM – 4:45 PM  
**Subject** Honolulu (HART) CIG New Starts Rail Project Briefing  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Newman, Philip (FTA) <philip.newman@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Robinson, Bruce (FTA) <Bruce.Robinson@dot.gov>	Required
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required

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▲ **Time** 5:00 PM – 5:10 PM  
**Subject** (b) (5)  
**Location** Dial: (b) (6)  
**Show Time As** Busy  
**Categories** Phone Calls

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer



Inman, Todd (OST) <todd.inman@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required

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▲ **Time** 5:15 PM – 5:45 PM  
**Subject** Personnel  
**Location** Secretary's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Simon, Doug (OST) <doug.simon@dot.gov>	Required

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▲ **Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's COncference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Kramer, John (OST) <John.Kramer@dot.gov>	Required

Hanson, Alan (OST) <Alan.Hanson@dot.gov>

Required

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**Wednesday, October 10, 2018**

▲ **Time** 9:15 AM – 10:00 AM

**Subject** Review papers

**Show Time As** Busy

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▲ **Time** 10:30 AM – 11:00 AM

**Subject** NC Training Day Update

**Location** Secretary's Conference Room

**Show Time As** Busy

**Attendees** **Name <E-mail>**

**Attendance**

SecretaryScheduler (OST)  
<SecretaryScheduler@dot.gov>

Organizer

Kan, Derek (OST) <derek.kan@dot.gov>

Required

Flowers, Darien <Darien.Flowers@dot.gov>

Required

Genero, Laura (OST) <Laura.Genero@dot.gov>

Required

Inman, Todd (OST) <todd.inman@dot.gov>

Required

Burr, Geoff (OST) <geoff.burr@dot.gov>

Required

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▲ **Time** 11:20 AM – 11:25 AM

**Subject** Call with Butch Waidelich

**Location** Dial (b) (6)

**Show Time As** Busy

**Categories** Phone Calls

**Attendees** **Name <E-mail>**

**Attendance**

SecretaryScheduler (OST)  
<SecretaryScheduler@dot.gov>

Organizer

Tucker, Deva (OST) <Deva.Tucker@dot.gov>

Required

Inman, Todd (OST) <todd.inman@dot.gov>

Required

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▲ **Time** 11:30 AM – 12:25 PM

**Subject** Meeting with ITS and NexGen

**Location** Secretary's Conference Room

**Show Time As** Busy

**Attendees** **Name <E-mail>**

**Attendance**

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradley, Perrin (FRA) <perrin.bradley@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Fulton, Finch (OST) (Finch.Fulton@dot.gov) <Finch.Fulton@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

▲ **Time** 12:26 PM – 12:28 PM  
**Subject** Call Gov Scott  
**Location** Dial (b) (6) Gov Direct  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

▲ **Time** 12:29 PM – 12:35 PM  
**Subject** Call with Sen. Nelson  
**Location** Dial (b) (6) - Christian's (scheduler) direct  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

▲ **Time** 12:33 PM – 12:36 PM  
**Subject** Call with Sen. Rubio

**Location** Dial (b) (6)  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

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▲ **Time** 1:15 PM – 2:00 PM  
**Subject** Lunch with Brooke Rollins, Asst to Pres for Strategic Initiatives & Director of American Innovation  
**Location** WH EDR  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kan, Derek (OST) <derek.kan@dot.gov>	Required

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▲ **Time** 3:30 PM – 3:35 PM  
**Subject** Call with Sen. Van Hollen  
**Location** Dial - (b) (6) - Senator's cell  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

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▲ **Time** 3:45 PM – 3:50 PM  
**Subject** Call with Congressman Shimkus  
**Location** Dial (b) (6) shimkus cell  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer



Sullivan, Adam (OST) <adam.sullivan@dot.gov> Required  
Tucker, Deva (OST) <Deva.Tucker@dot.gov> Required

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▲ **Time** 4:30 PM – 5:30 PM  
**Subject** Title XI briefing  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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▲ **Time** 5:30 PM – 5:40 PM  
**Subject** Meeting with Nate Beuse  
**Location** Secretary's Office  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

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▲ **Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

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### Thursday, October 11, 2018

▲ **Time** 8:30 AM – 9:00 AM  
**Subject** Senior Staff  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required

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▲ **Time** 8:57 AM – 9:07 AM  
**Subject** Call with Secretary Pompeo  
**Location** State Dept to dial Deva  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

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▲ **Time** 10:15 AM – 11:15 AM  
**Subject** Briefing: Chicago Boring/EIS for O'Hare  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Inman, Todd (OST) <todd.inman@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Trippe, Charles <AWA> <charles.trippe@faa.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Lillie, Mark (FHWA) <Mark.Lillie@dot.gov>	Required

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▲ **Time** 11:30 AM – 12:30 PM  
**Subject** Planning & Review  
**Show Time As** Busy

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▲ **Time** 12:30 PM – 1:00 PM  
**Subject** Title XI Briefing  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

▲ **Time** 1:45 PM – 3:30 PM  
**Subject** President's Interagency Task Force re Human Trafficking (seated by 1:45)  
**Location** Eisenhower Executive Office Building – Indian Treaty Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

▲ **Time** 4:30 PM – 5:00 PM  
**Subject** Catch up with Burr  
**Location** Secretary's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

▲ **Time** 5:30 PM – 6:00 PM  
**Subject** Weekly Update with S2  
**Location** Secretary's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Optional

▲ **Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

### Friday, October 12, 2018

▲ **Time** 8:30 AM – 9:00 AM  
**Subject** Senior Staff

<b>Location</b>	Secretary's Conference Room	
<b>Show Time As</b>	Busy	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Kramer, John (OST) <John.Kramer@dot.gov>	Required

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▲ **Time** 10:05 AM – 12:35 PM  
**Subject** Office work  
**Show Time As** Busy

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▲ **Time** 4:00 PM – 6:00 PM  
**Subject** office work  
**Show Time As** Busy

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**Saturday, October 13, 2018**

▲ **Time** 7:00 AM – 12:00 PM  
**Subject** Office work  
**Recurrence** Occurs every Saturday effective 10/6/2018 until 10/27/2018 from 7:00 AM to 12:00 PM  
**Show Time As** Busy

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▲ **Time** 9:00 AM – 9:10 AM  
**Subject** Call with Amb. Bolton  
**Location** Dial: (b) (6) WH Situational Room and they will connect  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

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▲ **Time** 3:30 PM – 5:00 PM  
**Subject** office work  
**Show Time As** Busy

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▲ **Time** 7:30 PM – 8:00 PM  
**Subject** dinner  
**Show Time As** Busy

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▲ **Time** 8:30 PM – 11:30 PM  
**Subject** office work  
**Show Time As** Busy

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### Sunday, October 14, 2018

▲ **Time** All Day  
**Subject** (b) (6)  
**Recurrence** Occurs every October 14 effective 10/14/2018 until 10/14/2018  
**Show Time As** Free

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▲ **Time** 7:00 AM – 3:00 PM  
**Subject** Office Work  
**Recurrence** Occurs every Sunday effective 10/7/2018 until 10/28/2018 from 7:00 AM to 3:00 PM  
**Show Time As** Busy

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### Monday, October 15, 2018


▲ **Time** 8:30 AM – 9:00 AM  
**Subject** Senior Staff  
**Show Time As** Busy

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▲ **Time** 10:00 AM – 10:50 AM

**Subject** Overland Park City and US-69 Highway Driving Tour  
**Location** DoubleTree Overland Park Parking Lot  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Cameron Morabito (OST) (cameron.morabito@dot.gov) <cameron.morabito@dot.gov>	Required


**Time** 10:50 AM – 12:30 PM  
**Subject** Overland Park Chamber of Commerce Roundtable/Lunch  
**Location** Overland Park and Johnson County  
**Show Time As** Busy  
**Categories** Speech  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

McInerney, Marianne (OST) Required  
 <marianne.mcinerney@dot.gov>

Graham, Douglas (OST) <douglas.graham@dot.gov> Required

Cameron Morabito (OST) (cameron.morabito@dot.gov) Required  
 <cameron.morabito@dot.gov>

▲ **Time** 1:50 PM – 5:10 PM  
**Subject** MCI/BWI  
**Show Time As** Busy  
**Categories** Travel

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required

▲ **Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Show Time As** Busy

**Tuesday, October 16, 2018**

▲ **Time** 8:30 AM – 8:45 AM  
**Subject** Senior Staff  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required



Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required

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▲ **Time** 9:30 AM – 10:00 AM

**Subject** Weekly Modal Administrator's Meeting

**Location** Lincoln Conference Room

**Show Time As** Busy

**Attendees**

<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
James, Charles (OST) <charles.james@dot.gov>	Required
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Morgan, Owen (OST) <owen.morgan@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Baldwin, Kristen (OST) <kristen.baldwin@dot.gov>	Required
Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Farley, Audrey (PHMSA) <Audrey.Farley@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Jefferson, Daphne (OST) <daphne.jefferson@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required
McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov>	Required
Scovel, Calvin L <OIG> (b) (6)	Required

Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Elliott, Skip (PHMSA) <howard.elliott@dot.gov>	Required
Behm, Mitchell <OIG> (b) (6)	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Basile, Gabrielle (OST) <gabrielle.basile@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional
Walker, Cheryl (FHWA) <cheryl.walker@dot.gov>	Required
Garg, Arjun (FTA) <arjun.garg@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Optional
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Henry, Tina (OST) <tina.henry@dot.gov>	Optional
Cote, Gregory (OST) <gregory.cote@dot.gov>	Required

Kania, Adriana (OST) <adriana.kania@dot.gov>	Optional
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional
Amereihn, Tina <AWA> <tina.amereihn@faa.gov>	Optional
Chavez, Richard (OST) <richard.chavez@dot.gov>	Required
Everett, Thomas (FHWA) <Thomas.Everett@dot.gov>	Required

▲ **Time** 10:00 AM – 10:45 AM  
**Subject** Scheduling  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

▲ **Time** 11:30 AM – 12:00 PM  
**Subject** Personnel  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required

▲ **Time** 12:30 PM – 1:30 PM  
**Subject** lunch at desk  
**Show Time As** Busy

▲ **Time** 1:30 PM – 2:00 PM  
**Subject** Strategic Communications Update  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Burr, Geoff (OST) (geoff.burr@dot.gov) Required  
<geoff.burr@dot.gov>

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▲ **Time** 2:45 PM – 2:50 PM  
**Subject** Call with Sen. Manchin  
**Location** Dial: (b) (6) Emma's line  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

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▲ **Time** 3:10 PM – 3:55 PM  
**Subject** DOT/AU  
**Show Time As** Busy

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▲ **Time** 3:55 PM – 4:50 PM  
**Subject** DOT Career SES Leadership Conference  
**Location** American University, Washington College of Law, 4300 Nebraska Ave  
NW, Washington, DC  
**Show Time As** Busy  
**Categories** Speech  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Laura Genero <Laura.Genero@dot.gov>	Required
Tamara Somerville <Tamara.Somerville@dot.gov>	Required
Douglas Graham <douglas.graham@dot.gov>	Required
Matt Carrothers <Matt.Carrothers@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

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▲ **Time** 4:50 PM – 5:50 PM  
**Subject** AU/DOT

Show Time As Busy

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▲	<b>Time</b>	6:00 PM – 6:30 PM	
	<b>Subject</b>	Wrap Up	
	<b>Show Time As</b>	Busy	
	<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
		SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
		Deputy Scheduler <DeputyScheduler@dot.gov>	Required
		Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
		McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
		Furman, Jon (OST) <jon.furman@dot.gov>	Required
		Inman, Todd (OST) <todd.inman@dot.gov>	Required
		Kan, Derek (OST) <derek.kan@dot.gov>	Required
		Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
		Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
		Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
		Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
		Kramer, John (OST) <John.Kramer@dot.gov>	Required
		Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

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### Wednesday, October 17, 2018

▲ **Time** 8:00 AM – 9:30 AM  
**Subject** office  
**Show Time As** Busy

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▲ **Time** 9:30 AM – 10:00 AM  
**Subject** ETD DOT/WH  
**Location** OEOB  
**Show Time As** Busy

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▲ **Time** 10:30 AM – 10:32 AM  
**Subject** Fox Business with Stuart Varney - Dereg Day


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**Location** Indian Treaty Room, EEOB  
**Show Time As** Busy  
**Categories** Media  
**Attendees**


Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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**Time** 11:00 AM – 11:30 AM  
**Subject** Oval Office Event on Deregulation  
**Location** WH Oval Office  
**Show Time As** Busy  
**Categories** Important  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

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**Time** 11:56 AM – 12:56 PM  
**Subject** Cabinet Meeting  
**Location** Cabinet Room  
**Show Time As** Busy  
**Categories** Important  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required

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▲ **Time** 1:20 PM – 2:10 PM  
**Subject** Lunch with Shahira Knight  
**Location** WH EDR  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

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▲ **Time** 2:00 PM – 2:45 PM  
**Subject** WH Intern Cabinet Speaker Series  
**Location** EEOB South Court Auditorium  
**Show Time As** Busy  
**Categories** Speech  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Laura Genero <laura.genero@dot.gov>	Required
Douglas Graham <Douglas.graham@dot.gov>	Required
Tamara Somerville <Tamara.somerville@dot.gov>	Required
Matt Carrothers <matt.carrothers@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required

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▲ **Time** 2:45 PM – 3:00 PM  
**Subject** ETD WH  
**Show Time As** Busy

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▲ **Time** 4:30 PM – 4:50 PM  
**Subject** DeBrief on Cabinet Mtg & op-ed  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Laura Genero <laura.genero@dot.gov>	Required
Tamara Somerville <Tamara.somerville@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

▲ **Time** 5:20 PM – 5:40 PM  
**Subject** Call with NY Gov. Andrew Cuomo  
**Location** Dial: (b) (6) Stephanie  
**Show Time As** Busy  
**Categories** Phone Calls

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Optional
	Turner, Toiyriah (OST) <toiyriah.turner@dot.gov>	Optional

▲ **Time** 5:40 PM – 6:00 PM  
**Subject** Meeting with Mizuho Bank  
**Location** Secretary's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
	Ray, James (OST) <Jim.Ray@dot.gov>	Required

▲	<b>Time</b>	6:00 PM – 6:20 PM	
	<b>Subject</b>	Wrap Up	
	<b>Show Time As</b>	Busy	
	<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
		SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
		Deputy Scheduler <DeputyScheduler@dot.gov>	Required
		Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
		McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
		Furman, Jon (OST) <jon.furman@dot.gov>	Required
		Inman, Todd (OST) <todd.inman@dot.gov>	Required
		Kan, Derek (OST) <derek.kan@dot.gov>	Required
		Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
		Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
		Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
		Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
		Kramer, John (OST) <John.Kramer@dot.gov>	Required
		Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
		Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional

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### Thursday, October 18, 2018

▲	<b>Time</b>	8:30 AM – 9:30 AM
	<b>Subject</b>	travel time
	<b>Show Time As</b>	Busy

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▲	<b>Time</b>	9:40 AM – 5:00 PM	
	<b>Subject</b>	Non-Career Staff Training Day	
	<b>Location</b>	14390 Air and Space Museum Pkwy, Chantilly, VA 20151	
	<b>Show Time As</b>	Busy	
	<b>Categories</b>	Important	
	<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

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**Friday, October 19, 2018**

▲ **Time** 8:30 AM – 9:00 AM

**Subject** Senior Staff

**Show Time As** Busy

**Attendees**

<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required

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▲ **Time** 9:30 AM – 11:15 AM

**Subject** office work  
**Show Time As** Busy

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▲ **Time** 1:30 PM – 6:30 PM  
**Subject** office work  
**Show Time As** Busy

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### Saturday, October 20, 2018

▲ **Time** 7:00 AM – 12:00 PM  
**Subject** Office work  
**Recurrence** Occurs every Saturday effective 10/6/2018 until 10/27/2018 from 7:00 AM to 12:00 PM  
**Show Time As** Busy

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▲ **Time** 3:00 PM – 4:30 PM  
**Subject** office work  
**Show Time As** Busy

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### Sunday, October 21, 2018

▲ **Time** 7:00 AM – 11:00 AM  
**Subject** Office Work  
**Show Time As** Busy

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### Monday, October 22, 2018

▲ **Time** 8:30 AM – 9:00 AM  
**Subject** Senior Staff  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required



Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required

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▲ **Time** 9:00 AM – 11:30 AM  
**Subject** Office work  
**Show Time As** Busy

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▲ **Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
**Categories** Phone Calls

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required

Kramer, John (OST) <John.Kramer@dot.gov> Required  
Hanson, Alan (OST) <Alan.Hanson@dot.gov> Optional

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**Tuesday, October 23, 2018**

▲ **Time** 8:30 AM – 9:00 AM  
**Subject** Senior Staff  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Kramer, John (OST) <John.Kramer@dot.gov>	Required

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▲ **Time** 9:30 AM – 10:00 AM  
**Subject** Weekly Modal Administrator's Meeting  
**Location** Lincoln Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Kania, Adriana (OST) <adriana.kania@dot.gov>	Optional
Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov>	Required
Everett, Thomas (FHWA) <Thomas.Everett@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
James, Charles (OST) <charles.james@dot.gov>	Required
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Morgan, Owen (OST) <owen.morgan@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required

Ray, James (OST) <Jim.Ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required
McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Scovel, Calvin L <OIG> (b) (6)	Required
Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Elliott, Skip (PHMSA) <howard.elliott@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov>	Required

Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional
Garg, Arjun (FTA) <arjun.garg@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Optional
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Cote, Gregory (OST) <gregory.cote@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional
Chavez, Richard (OST) <richard.chavez@dot.gov>	Required

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▲ **Time** 10:15 AM – 10:30 AM  
**Subject** DOT/National War College  
**Show Time As** Busy

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▲ **Time** 10:30 AM – 1:00 PM  
**Subject** Space Council Meeting  
**Location** Roosevelt Hall - The National War College at the National Defense University on Fort McNair, Washington D.C.  
**Show Time As** Busy  
**Categories** Speech

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
	Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required

Deputy Scheduler <DeputyScheduler@dot.gov> Required  
 Graham, Douglas (OST) <douglas.graham@dot.gov> Required

▲ **Time** 1:00 PM – 1:20 PM  
**Subject** War College/White House  
**Show Time As** Busy

▲ **Time** 1:40 PM – 2:10 PM  
**Subject** California, Hawaii & Alaska White House Conference (event is 1-4pm)  
**Location** White House  
**Show Time As** Busy  
**Categories** Speech

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
	Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

▲ **Time** 2:10 PM – 2:30 PM  
**Subject** WH/DOT  
**Show Time As** Busy

▲ **Time** 3:00 PM – 3:45 PM  
**Subject** Scheduling  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

▲ **Time** 4:30 PM – 4:45 PM  
**Subject** Video Taping- Women on the Waters  
**Location** Media Center  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required

▲ **Time** 4:45 PM – 5:00 PM  
**Subject** Meeting with L. A. County Supervisor Kathryn Barger  
**Location** Secretary's office  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Optional
Kania, Adriana (OST) <adriana.kania@dot.gov>	Optional
Kan, Derek (OST) <derek.kan@dot.gov>	Optional
Grover Burtthey (grover.burtthey@dot.gov) <grover.burtthey@dot.gov>	Optional

▲ **Time** 5:30 PM – 6:15 PM  
**Subject** ETD/ETA  
**Show Time As** Busy

▲ **Time** 6:15 PM – 9:30 PM  
**Subject** Kuwait-America Foundation Gala Dinner Honoring Second Lady Karen Pence  
**Location** Kuwait Ambassador's Residence  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
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SecretaryScheduler (OST) Organizer  
<SecretaryScheduler@dot.gov>

Cameron Morabito (OST) (cameron.morabito@dot.gov) Required  
<cameron.morabito@dot.gov>

Inman, Todd (OST) <todd.inman@dot.gov> Required

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### Wednesday, October 24, 2018

▲ **Time** 10:15 AM – 10:45 AM  
**Subject** office work  
**Show Time As** Busy

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▲ **Time** 11:00 AM – 11:45 AM  
**Subject** CAFE Update  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Morrison, Jonathan (NHTSA) <Jonathan.Morrison@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Owens, James (OST) <James.Owens@dot.gov>	Required
	King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
	Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Kan, Derek (OST) <derek.kan@dot.gov> Required  
Brian Barnard (NHTSA) (brian.barnard@dot.gov) Required  
<brian.barnard@dot.gov>

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▲ **Time** 12:30 PM – 2:00 PM  
**Subject** Lunch organized by Loren Smith  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov>	Required
Smith, Loren (OST) <Loren.Smith@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

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▲ **Time** 2:30 PM – 2:40 PM  
**Subject** Call with Senator Gary Peters  
**Location** Dial: (b) (6) Sen. Peter's Direct  
**Show Time As** Busy  
**Categories** Phone Calls

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Sullivan, Adam (OST) <adam.sullivan@dot.gov> Required  
Tucker, Deva (OST) <Deva.Tucker@dot.gov> Required

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▲ **Time** 2:40 PM – 2:50 PM  
**Subject** Call with Senator Ed Markey  
**Location** Dial: (b) (6) Senator's direct  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

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▲ **Time** 3:00 PM – 3:45 PM  
**Subject** Briefing: GM Petition  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Morrison, Jonathan (NHTSA) <Jonathan.Morrison@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

McInerney, Marianne (OST) Required  
<marianne.mcinerney@dot.gov>

Brian Barnard (NHTSA) (brian.barnard@dot.gov) Required  
<brian.barnard@dot.gov>

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▲ **Time** 3:45 PM – 4:30 PM  
**Subject** Meeting with S2  
**Location** Secretary's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

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▲ **Time** 5:00 PM – 5:30 PM  
**Subject** Personnel  
**Location** Secretary's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Simon, Doug (OST) <doug.simon@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

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▲ **Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required

▲ **Time** 6:35 PM – 6:40 PM  
**Subject** Call with Rep Ken Calvert  
**Location** Dial:(b) (6) - Rep Calvert's cell  
**Show Time As** Busy  
**Categories** Phone Calls

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

### Thursday, October 25, 2018

▲ **Time** 8:30 AM – 9:00 AM  
**Subject** Senior Staff  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional

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<b>Time</b>	9:15 AM – 10:00 AM	
<b>Subject</b>	Briefing: FAA Reauthorization Legislation	
<b>Location</b>	Secretary's Conference Room	
<b>Show Time As</b>	Busy	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
	Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Edwards, Bailey <AWA> <Bailey.Edwards@faa.gov>	Required
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Trippe, Charles <AWA> <charles.trippe@faa.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

▲ **Time** 10:00 AM – 10:30 AM  
**Subject** office time  
**Show Time As** Busy

▲ **Time** 10:45 AM – 11:20 AM  
**Subject** OIG Awards  
**Location** Atrium  
**Show Time As** Busy  
**Categories** Speech  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Morabito, Cameron (OST) <cameron.morabito@dot.gov>	Required

▲ **Time** 11:30 AM – 1:00 PM  
**Subject** desk work  
**Show Time As** Busy

▲ **Time** 1:00 PM – 1:25 PM  
**Subject** ETD for DCA  
**Show Time As** Busy

▲ **Time** 1:55 PM – 4:17 PM  
**Subject** DCA/MCO



**Show Time As** Busy  
**Categories** Travel  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required

▲ **Time** 4:20 PM – 5:50 PM  
**Subject** MCO/Embry-Riddle  
**Location** Daytona Beach, FL  
**Show Time As** Busy

▲ **Time** 5:00 PM – 5:05 PM  
**Subject** Call with Margaret Spellings  
**Location** Dial: (b) (6) - Spellings' cell  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

▲ **Time** 6:00 PM – 8:10 PM  
**Subject** Dedication of Embry-Riddle Aeronautical University Student Union Gala  
**Location** 600 S. Clyde Morris Blvd, Daytona Beach, FL  
**Show Time As** Busy  
**Categories** Speech  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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**Friday, October 26, 2018**

▲ **Time** 8:30 AM – 9:00 AM

**Subject** Senior Staff

**Location** Secretary's Conference Room

**Show Time As** Busy

**Categories** Phone Calls

**Attendees**

<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required

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▲ **Time** 8:40 AM – 9:00 AM

**Subject** RON/MicaPlex  
**Location** Tour starting point  
**Show Time As** Busy

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▲ **Time** 9:00 AM – 10:30 AM  
**Subject** Tour Embry Riddle  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required

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▲ **Time** 10:30 AM – 11:50 AM  
**Subject** Embry Riddle/MCO  
**Location** 1 hour & 20 minutes  
**Show Time As** Busy

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▲ **Time** 3:30 PM – 6:30 PM  
**Subject** Office work  
**Show Time As** Busy

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### Saturday, October 27, 2018

▲ **Time** 7:00 AM – 12:00 PM  
**Subject** Office work  
**Recurrence** Occurs every Saturday effective 10/6/2018 until 10/27/2018 from 7:00 AM to 12:00 PM  
**Show Time As** Busy

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▲ **Time** 4:00 PM – 7:30 PM  
**Subject** Office work  
**Show Time As** Busy

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▲ **Time** 9:00 PM – 11:30 PM  
**Subject** office work  
**Show Time As** Busy

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### Sunday, October 28, 2018

▲ **Time** 12:00 AM – 12:30 AM  
**Subject**  
**Show Time As** Busy

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▲ **Time** 7:00 AM – 11:30 AM  
**Subject** Office Work  
**Show Time As** Busy

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### Monday, October 29, 2018

▲ **Time** 8:30 AM – 9:00 AM  
**Subject** Senior Staff  
**Show Time As** Busy

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▲ **Time** 9:00 AM – 12:00 PM  
**Subject** Office work  
**Show Time As** Busy

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▲ **Time** 1:30 PM – 2:15 PM  
**Subject** Cendera Center/DFW  
**Show Time As** Busy

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▲ **Time** 7:30 PM – 7:40 PM  
**Subject** Call with Speaker Ryan  
**Location** Ryan to call S1 personal cell phone  
**Show Time As** Busy  
**Categories** Phone Calls

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

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### Tuesday, October 30, 2018

▲ **Time** 8:30 AM – 9:00 AM  
**Subject** Senior Staff  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

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▲ **Time** 9:30 AM – 10:00 AM

**Subject** Weekly Modal Administrator's Meeting

**Location** Lincoln Conference Room

**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov>	Required
Everett, Thomas (FHWA) <Thomas.Everett@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required

Inman, Todd (OST) <todd.inman@dot.gov>	Required
James, Charles (OST) <charles.james@dot.gov>	Required
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Morgan, Owen (OST) <owen.morgan@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Baldwin, Kristen (OST) <kristen.baldwin@dot.gov>	Required
Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Farley, Audrey (PHMSA) <Audrey.Farley@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Jefferson, Daphne (OST) <daphne.jefferson@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required

McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov>	Required
Scovel, Calvin L <OIG> (b) (6)	Required
Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Elliott, Skip (PHMSA) <howard.elliott@dot.gov>	Required
Behm, Mitchell <OIG> (b) (6)	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Basile, Gabrielle (OST) <gabrielle.basile@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional
Walker, Cheryl (FHWA) <cheryl.walker@dot.gov>	Required
Garg, Arjun (FTA) <arjun.garg@dot.gov>	Required



Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Optional
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Cote, Gregory (OST) <gregory.cote@dot.gov>	Required
Kania, Adriana (OST) <adriana.kania@dot.gov>	Optional
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional
Chavez, Richard (OST) <richard.chavez@dot.gov>	Required
Burleson, Carl <AWA> <carl.burleson@faa.gov>	Optional
Short, David (OST) <david.short@dot.gov>	Optional

<b>Time</b>	10:00 AM – 10:15 AM	
<b>Subject</b>	Meeting with final candidate for Kings Point Superintendent Jack Buono	
<b>Show Time As</b>	Busy	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Photography (OST) <Photography@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required

<b>Time</b>	10:30 AM – 10:48 AM	
<b>Subject</b>	FRA Grade Crossing Summit	
<b>Location</b>	DOT	
<b>Show Time As</b>	Busy	
<b>Categories</b>	Speech	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required

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▲ **Time** 11:00 AM – 11:30 AM  
**Subject** Scheduling  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

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▲ **Time** 11:40 AM – 12:00 PM  
**Subject** Depart DOT en route Pentagon  
**Show Time As** Busy

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▲ **Time** 12:00 PM – 1:20 PM  
**Subject** Lunch with General Selva, Vice Chairman of the Joint Chiefs of Staff  
**Location** Pentagon  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

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▲ **Time** 1:20 PM – 2:00 PM  
**Subject** Pentagon Tour  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> Organizer

Wilkinson, James (OST) <james.wilkinson@dot.gov> Required

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▲ **Time** 2:00 PM – 2:20 PM  
**Subject** Depart Pentagon en route DOT  
**Show Time As** Busy

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▲ **Time** 3:00 PM – 3:30 PM  
**Subject** Drop by Meeting with CJE's Knochelmann & Pendery  
**Location** Lincoln Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Augustine, John (OST) <John.Augustine@dot.gov>	Required
Hughes, Caitlin (FHWA) <Caitlin.Hughes@dot.gov>	Required

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▲ **Time** 4:00 PM – 4:45 PM  
**Subject** Trip Planning for 2019  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

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▲ **Time** 5:00 PM – 5:45 PM  
**Subject** meeting with S2  
**Location** Secretary's Office  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

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<b>Time</b>	6:00 PM – 6:30 PM	
<b>Subject</b>	Wrap Up	
<b>Location</b>	Secretary's Conference Room	
<b>Show Time As</b>	Busy	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Kramer, John (OST) <John.Kramer@dot.gov>	Required
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
	Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

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<b>Time</b>	7:00 PM – 7:30 PM	
<b>Subject</b>	Japanese Amb. Reception Honoring Tom Donohue - the Grand Cordon of the Order of the Rising Sun	
<b>Location</b>	The Ambassador's Residence, 4000 Nebraska Avenue, N.W.	
<b>Show Time As</b>	Busy	
<b>Categories</b>	Speech	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Cameron Morabito (OST) (cameron.morabito@dot.gov) <cameron.morabito@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

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**Wednesday, October 31, 2018**

▲ **Time** 10:25 AM – 10:40 AM

**Subject** Nat. Disability Employment Awareness Month Remarks

**Location** DOT West Atrium

**Show Time As** Busy

**Categories** Speech

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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▲ **Time** 11:28 AM – 11:41 AM

**Subject** COMSTAC Remarks

**Location** DOT Media Center  
**Show Time As** Busy  
**Categories** Speech  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Morabito, Cameron (OST) <cameron.morabito@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

▲ **Time** 12:00 PM – 12:30 PM  
**Subject** Review papers  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

▲ **Time** 12:30 PM – 1:30 PM  
**Subject** Lunch with Jim Nicholson, Former Secretary of Veterans Affairs  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Inman, Todd (OST) <todd.inman@dot.gov>	Required
Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

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▲ **Time** 2:00 PM – 2:20 PM  
**Subject** Meet with New Special Agent in Charge  
**Show Time As** Busy

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▲ **Time** 2:30 PM – 4:30 PM  
**Subject** Desk Work  
**Show Time As** Busy

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▲ **Time** 5:00 PM – 5:30 PM  
**Subject** Meet with Vivian Philbin, FHWA Land Attorney  
**Show Time As** Busy

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▲ **Time** 5:30 PM – 6:00 PM  
**Subject** Scheduling  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kuo, Monica (OST) <monica.kuo@dot.gov>	Required
	Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Kania, Adriana (OST) <adriana.kania@dot.gov>	Required
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

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**Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Kramer, John (OST) <John.Kramer@dot.gov>	Required
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
	Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

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