SecretaryScheduler (OST) Calendar
SecretaryScheduler@dot.gov
Saturday, September 1, 2018 – Sunday, September 30, 2018
Time zone: (UTC-05:00) Eastern Time (US & Canada)
(Adjusted for Daylight Saving Time)

September 2018

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Busy | Tentative | Free
Out of Office | Working Elsewhere | Outside of Working Hours

September 2018

Sat, Sep 1

All Day	(b) (6)
Before 7:00 AM	**Free**
7:00 AM – 8:30 AM	Office work
8:30 AM – 9:00 AM	ETD for Cathedral
9:00 AM – 10:00 AM	**Free**
10:00 AM – 12:20 PM	Memorial Service for Sen. John McCain National Cathedral SecretaryScheduler (OST)
12:20 PM – 1:05 PM	**Free**
1:05 PM – 4:05 PM	Private Appointment
4:05 PM – 6:00 PM	**Free**
6:00 PM – 8:00 PM	Private Appointment
After 8:00 PM	**Free**

Sun, Sep 2

	Before 7:00 AM	**Free**
	7:00 AM – 11:30 AM	Office Work
	11:30 AM – 12:30 PM	**Free**
	12:30 PM – 1:30 PM	Private Appointment
	1:30 PM – 2:00 PM	Private Appointment
	2:00 PM – 3:00 PM	Private Appointment
	3:00 PM – 5:15 PM	**Free**
	5:15 PM – 7:15 PM	Private Appointment
	After 7:15 PM	**Free**

Mon, Sep 3

	All Day	Labor Day(b) United States
	Before 8:00 AM	**Free**
	8:00 AM – 12:30 PM	**Free**
	12:30 PM – 2:00 PM	Private Appointment
	2:00 PM – 5:00 PM	**Free**
	5:00 PM – 7:25 PM	**Free**
	7:25 PM – 10:27 PM	Private Appointment
	After 10:27 PM	**Free**

Tue, Sep 4

	Before 8:00 AM	**Free**
	8:00 AM – 8:30 AM	**Free**
	8:30 AM – 9:00 AM	Senior Staff Secretary's Conference Room SecretaryScheduler (OST)
	9:00 AM – 9:30 AM	**Free**
	9:30 AM – 10:00 AM	Weekly Modal Administrator's Meeting Lincoln Conference Room SecretaryScheduler (OST)
	10:00 AM – 10:30 AM	**Free**
	10:30 AM – 11:30 AM	NextGen Presentation Secretary's Conference Room SecretaryScheduler (OST)
	11:30 AM – 12:00 PM	**Free**
	12:00 PM – 12:30 PM	Budget Secretary's Office SecretaryScheduler (OST)
	12:30 PM – 1:00 PM	lunch

■	1:00 PM – 2:00 PM	Desk time
■	2:00 PM – 2:45 PM	Scheduling Secretary's Conference Room SecretaryScheduler (OST)
■	2:45 PM – 3:30 PM	desk time
■	3:30 PM – 4:00 PM	Quarterly MARAD Administrator Meeting Secretary's Office SecretaryScheduler (OST)
■	4:00 PM – 5:00 PM	Desk time
■	5:00 PM – 5:30 PM	Interview with (b) (6) Secretary's Office SecretaryScheduler (OST)
■	5:30 PM – 6:00 PM	desk time
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
□	**After 6:30 PM**	**Free**

Wed, Sep 5

□	**Before 7:00 AM**	**Free**
■	7:00 AM – 9:30 AM	office work
□	**9:30 AM – 10:00 AM**	**Free**
■	10:00 AM – 11:00 AM	Private Appointment
□	**11:00 AM – 11:30 AM**	**Free**
■	11:30 AM – 12:15 PM	office work
■	12:15 PM – 1:15 PM	Lunch with Deborah Ratner Salzberg -President of Forest City Washington Secretary's Office SecretaryScheduler (OST)
□	**1:15 PM – 1:30 PM**	**Free**
■	1:30 PM – 2:00 PM	Staff Training Update Secretary's Conference Room SecretaryScheduler (OST)
■	2:00 PM – 2:45 PM	Brexit Update & OSTX Issues Secretary's Conference Room SecretaryScheduler (OST)
□	**2:45 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:30 PM	BAB update Secretary's Office SecretaryScheduler (OST)
■	3:30 PM – 4:00 PM	desk time
■	4:00 PM – 4:30 PM	Meeting with German Ambassador to U.S., Mrs. Emily Margarethe Haber

		Secretary's Conference Room SecretaryScheduler (OST)
■	4:30 PM – 5:00 PM	desk work
■	5:00 PM – 5:30 PM	Interview with (b) (6) , FRA Director of Public Affairs candidate Secretary's Office SecretaryScheduler (OST)
■	5:30 PM – 6:00 PM	Interview with Ben Kochman, OGA candidate Secretary's Office SecretaryScheduler (OST)
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
■	6:15 PM – 6:30 PM	Call with Don Evans (b) (6) Don's Cell SecretaryScheduler (OST)
□	**6:30 PM – 7:15 PM**	**Free**
■	7:15 PM – 9:00 PM	Private Appointment
□	**After 9:00 PM**	**Free**

Thu, Sep 6

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff Secretary's Conference Room SecretaryScheduler (OST)
■	9:00 AM – 9:45 AM	Hatch Act Briefing Media Center
□	**9:45 AM – 10:00 AM**	**Free**
■	10:00 AM – 11:00 AM	Private Appointment
■	11:00 AM – 1:00 PM	desk work
■	1:00 PM – 2:30 PM	Build America Bureau Update Secretary's Conference Room SecretaryScheduler (OST)
□	**2:30 PM – 3:15 PM**	**Free**
■	3:15 PM – 4:15 PM	PTC Briefing Secretary's Conference Room SecretaryScheduler (OST)
■	4:15 PM – 4:30 PM	Call with Gov Abbott (TX) Gov Abbott will call 366-1100; Deva to connect SecretaryScheduler (OST)
■	4:30 PM – 5:00 PM	Personnel Secretary's Office SecretaryScheduler (OST)

■	5:00 PM – 5:30 PM	Weekly Update with S2 Secretary's Office SecretaryScheduler (OST)
□	**5:30 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
□	**After 6:30 PM**	**Free**

Fri, Sep 7

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff Secretary's Conference Room SecretaryScheduler (OST)
■	9:00 AM – 9:30 AM	desk time
□	**9:30 AM – 9:50 AM**	**Free**
■	9:50 AM – 10:00 AM	Private Appointment
■	10:00 AM – 12:30 PM	office work
■	12:30 PM – 12:46 PM	Private Appointment
□	**12:46 PM – 1:30 PM**	**Free**
■	1:30 PM – 3:00 PM	Private Appointment
□	**3:00 PM – 3:30 PM**	**Free**
■	3:30 PM – 4:00 PM	Private Appointment
■	4:00 PM – 6:00 PM	office work
■	6:00 PM – 6:30 PM	Wrap up
□	**6:30 PM – 7:00 PM**	**Free**
■	7:00 PM – 10:00 PM	Private Appointment
□	**After 10:00 PM**	**Free**

Sat, Sep 8

□	All Day	(b) (6)
□	**Before 7:00 AM**	**Free**
■	7:00 AM – 12:00 PM	Office work
□	**12:00 PM – 12:20 PM**	**Free**
■	12:20 PM – 1:20 PM	Private Appointment
□	**1:20 PM – 1:30 PM**	**Free**
■	1:30 PM – 2:00 PM	Private Appointment
■	2:00 PM – 3:00 PM	Lunch

☐	**3:00 PM – 3:30 PM**	**Free**
■	3:30 PM – 6:00 PM	office work
☐	**6:00 PM – 6:30 PM**	**Free**
■	6:30 PM – 8:30 PM	Private Appointment
☐	**After 8:30 PM**	**Free**

Sun, Sep 9

☐	**Before 7:00 AM**	**Free**
■	7:00 AM – 5:00 PM	Office Work
☐	**5:00 PM – 5:30 PM**	**Free**
■	5:30 PM – 7:30 PM	Private Appointment
☐	**After 7:30 PM**	**Free**

Mon, Sep 10

☐	All Day	Senate Recess
☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff Secretary's Conference Room SecretaryScheduler (OST)
☐	**9:00 AM – 9:15 AM**	**Free**
■	9:15 AM – 10:00 AM	Scheduling meeting
■	10:00 AM – 11:00 AM	office work
☐	**11:00 AM – 12:00 PM**	**Free**
■	12:00 PM – 1:30 PM	Private Appointment
☐	**1:30 PM – 2:00 PM**	**Free**
■	2:00 PM – 6:00 PM	Desk time
■	3:00 PM – 5:00 PM	FYI - Rosen et al Strategic Communications study - predecisional
■	3:15 PM – 3:30 PM	Private Appointment
■	4:55 PM – 5:05 PM	Call with David Vitter - Co Chairman, Mercury Dial (b) (6) David direct SecretaryScheduler (OST)
■	6:00 PM – 6:30 PM	Wrap up
☐	**6:30 PM – 7:00 PM**	**Free**
■	7:00 PM – 9:00 PM	Private Appointment
☐	**After 9:00 PM**	**Free**

Tue, Sep 11

All Day	Senate Recess
Before 8:00 AM	**Free**
8:00 AM – 8:30 AM	Residence/Pentagon SecretaryScheduler (OST)
8:30 AM – 9:05 AM	**Free**
9:05 AM – 11:05 AM	Pentagon 9/11 observance The Pentagon Memorial SecretaryScheduler (OST)
11:05 AM – 11:30 AM	**Free**
11:30 AM – 12:15 PM	Private Appointment
12:15 PM – 12:30 PM	**Free**
12:30 PM – 1:15 PM	Scheduling Secretary's Conference Room SecretaryScheduler (OST)
1:15 PM – 1:30 PM	**Free**
1:30 PM – 2:00 PM	DOT/WH
2:00 PM – 2:45 PM	WH Principal meeting on 2018 Hurricanes Sit Room SecretaryScheduler (OST)
2:45 PM – 3:00 PM	WH/DOT
3:00 PM – 3:30 PM	**Free**
3:30 PM – 4:00 PM	Drop by MARAD Meeting with SMA Presidents MarAd SecretaryScheduler (OST)
4:00 PM – 4:15 PM	**Free**
4:15 PM – 5:00 PM	Commercial Space & Supersonic Briefing Secretary's Conference Room SecretaryScheduler (OST)
5:00 PM – 5:30 PM	Dan Elwell
5:30 PM – 6:00 PM	**Free**
6:00 PM – 6:20 PM	Wrap up
After 6:20 PM	**Free**

Wed, Sep 12

Before 8:00 AM	**Free**
8:00 AM – 8:30 AM	**Free**
8:30 AM – 10:00 AM	Meetings
10:00 AM – 11:00 AM	DOT/FHWA event
11:00 AM – 11:30 AM	FHWA Fall Business Mtg Hilton Hotel 1750 Rockville Pike; Rockville, MD SecretaryScheduler (OST)

■	11:30 AM – 12:20 PM	Rockville/DOT
□	**12:20 PM – 12:30 PM**	**Free**
■	12:30 PM – 1:00 PM	Scheduling Secretary's Conference Room SecretaryScheduler (OST)
□	**1:00 PM – 1:15 PM**	**Free**
■	1:15 PM – 1:25 PM	Call with Rep. Babin Dial: (b) (6) ; Babin's cell SecretaryScheduler (OST)
□	**1:25 PM – 1:35 PM**	**Free**
■	1:35 PM – 1:45 PM	Call with Rep. Comstock (b) (6) - Rep. Comstock's cell SecretaryScheduler (OST)
□	**1:45 PM – 2:00 PM**	**Free**
■	2:00 PM – 2:15 PM	DOT/Dirksen
■	2:15 PM – 2:45 PM	Meeting with Senator Collins Dirksen Senate Office Building, room 401. SecretaryScheduler (OST)
■	2:45 PM – 2:55 PM	Senate/Newseum
□	**2:55 PM – 3:20 PM**	**Free**
■	3:20 PM – 4:00 PM	A4A 40th Anniversary Airline Deregulation Act Keynote Newseum, 555 Pennsylvania Ave NW, Washington, DC 20001 SecretaryScheduler (OST)
■	4:00 PM – 4:15 PM	Newseum/DOT
□	**4:15 PM – 4:45 PM**	**Free**
■	4:45 PM – 5:00 PM	DOT/WH
■	5:00 PM – 6:30 PM	Congressional Medal of Honor Presentation & Reception WH; East Room
■	6:30 PM – 7:00 PM	WH/LOC
■	7:00 PM – 8:00 PM	(black tie) Awards Ceremony: Kluge Price Awards Honoring Drew Gilpin Faust Great Hall, Thomas Jefferson Building, Library of Congress, 10 First ST SE, Washington DC SecretaryScheduler (OST)
■	8:00 PM – 10:00 PM	(black tie) Dinner: Kluge Price Awards Honoring Drew Gilpin Faust Great Hall, Thomas Jefferson Building, Library of Congress, 10 First ST SE, Washington DC SecretaryScheduler (OST)
□	**After 10:00 PM**	**Free**

Thu, Sep 13

☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff Secretary's Conference Room SecretaryScheduler (OST)
☐	**9:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:00 AM	Personnel Meeting Secretary's Office SecretaryScheduler (OST)
☐	**10:00 AM – 10:35 AM**	**Free**
■	10:35 AM – 10:55 AM	DOT/DCA
☐	**10:55 AM – 11:00 AM**	**Free**
■	11:00 AM – 11:20 AM	FAA Pilot Summit Keynote DCA, Historic National Terminal SecretaryScheduler (OST)
■	11:15 AM – 11:45 AM	Meeting with Secretary of Air Force Heather Wilson re pilot shortage, UAS, Space, etc. DCA SecretaryScheduler (OST)
■	11:45 AM – 12:05 PM	DCA/DOT
☐	**12:05 PM – 12:15 PM**	**Free**
■	12:15 PM – 12:45 PM	Record Ethics Video Media Center SecretaryScheduler (OST)
☐	**12:45 PM – 12:50 PM**	**Free**
■	12:50 PM – 1:00 PM	Call with Senator Graham Dial (b) (6), Scheduler Alice SecretaryScheduler (OST)
■	1:00 PM – 1:10 PM	Call with Governor Cooper Dial: (b) (6) Cooper's cell SecretaryScheduler (OST)
■	1:10 PM – 1:20 PM	Call with Senator Scott Dial: (b) (6) Scott's Cell SecretaryScheduler (OST)
■	1:15 PM – 1:20 PM	Call with Senator Tillis Dial: (b) (6) - Tillis's cell SecretaryScheduler (OST)
☐	**1:20 PM – 1:30 PM**	**Free**
■	1:30 PM – 1:40 PM	Call with Governor McMaster Dial: (b) (6), Assistant Cody Simpson SecretaryScheduler (OST)
■	1:40 PM – 1:50 PM	Call with Senator Burr Dial (b) (6) - Burr's cell SecretaryScheduler (OST)
■	1:40 PM – 1:50 PM	DOT/InterContinental

■	1:50 PM – 2:30 PM	National Multifamily Housing Council Fall Board Meeting The InterContinental at The Wharf in Washington, DC SecretaryScheduler (OST)
■	2:30 PM – 2:40 PM	InterContinental/DOT
□	**2:40 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:30 PM	Drop by Meeting with Paducah Area Chamber of Commerce and Channel 6 Lincoln Conference Room SecretaryScheduler (OST)
□	**3:30 PM – 3:45 PM**	**Free**
■	3:45 PM – 4:45 PM	Meeting with Richard Anderson, Amtrak Secretary's Conference Room SecretaryScheduler (OST)
□	**4:45 PM – 5:00 PM**	**Free**
□	**5:00 PM – 5:30 PM**	**Free**
■	5:30 PM – 6:00 PM	Private Appointment
□	**6:00 PM – 6:20 PM**	**Free**
■	6:20 PM – 8:50 PM	Dinner: 50th Anniversary of the Wilson Center honoring Dr. Henry Kissinger Four Seasons Hotel Ballroom; 2800 Pennsylvania Ave, NW Washington, DC SecretaryScheduler (OST)
□	**After 8:50 PM**	**Free**

Fri, Sep 14

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff Secretary's Conference Room SecretaryScheduler (OST)
■	9:00 AM – 9:30 AM	Scheduling SecretaryScheduler (OST)
□	**9:30 AM – 9:50 AM**	**Free**
■	9:50 AM – 10:00 AM	Private Appointment
■	10:00 AM – 12:30 PM	Review memos
■	12:30 PM – 12:46 PM	Private Appointment
□	**12:46 PM – 1:00 PM**	**Free**
■	1:00 PM – 4:30 PM	Office work
□	**4:30 PM – 5:00 PM**	**Free**
□	**5:00 PM – 5:20 PM**	**Free**
■	5:20 PM – 7:20 PM	Private Appointment
□	**After 7:20 PM**	**Free**

Sat, Sep 15

Before 8:15 AM	**Free**
8:15 AM – 8:30 AM	Call with Gov. Baker
8:30 AM – 9:15 AM	**Free**
9:15 AM – 11:10 AM	Private Appointment
11:10 AM – 11:30 AM	**Free**
11:30 AM – 12:15 PM	Private Appointment
12:15 PM – 1:15 PM	**Free**
1:15 PM – 2:15 PM	Private Appointment
2:15 PM – 2:30 PM	**Free**
2:30 PM – 3:00 PM	Private Appointment
3:00 PM – 5:15 PM	**Free**
5:15 PM – 7:15 PM	Private Appointment
After 7:15 PM	**Free**

Sun, Sep 16

Before 7:00 AM	**Free**
7:00 AM – 5:30 PM	Office Work
5:30 PM – 7:00 PM	**Free**
7:00 PM – 10:02 PM	Private Appointment
After 10:02 PM	**Free**

Mon, Sep 17

Before 8:00 AM	**Free**
8:00 AM – 8:30 AM	**Free**
8:30 AM – 9:00 AM	Senior Staff Secretary's Conference Room SecretaryScheduler (OST)
9:00 AM – 9:15 AM	**Free**
9:15 AM – 10:00 AM	Scheduling Secretary's Conference Room SecretaryScheduler (OST)
10:00 AM – 10:30 AM	**Free**
10:30 AM – 10:45 AM	Call with Congressman Coffman Dial (b) (6) - Coffman's Cell SecretaryScheduler (OST)

■	10:45 AM – 11:00 AM	Call with Congressman Roskam Dial: is (b) (6) - Roskam's cell SecretaryScheduler (OST)
□	**11:00 AM – 11:30 AM**	**Free**
■	11:30 AM – 12:00 PM	Personnel Secretary's Office SecretaryScheduler (OST)
□	**12:00 PM – 12:50 PM**	**Free**
■	12:50 PM – 1:50 PM	DOT/Baltimore
■	1:50 PM – 2:52 PM	NHTSA's Impaired Driving Summit with AG Sessions Baltimore, MD SecretaryScheduler (OST)
■	2:52 PM – 3:52 PM	Baltimore/DOT
□	**3:52 PM – 4:30 PM**	**Free**
■	4:30 PM – 5:00 PM	Meeting with S2 Secretary's Office SecretaryScheduler (OST)
□	**5:00 PM – 5:30 PM**	**Free**
■	5:30 PM – 6:00 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
□	**6:00 PM – 6:45 PM**	**Free**
■	6:45 PM – 7:30 PM	Private Appointment
□	**After 7:30 PM**	**Free**

Tue, Sep 18

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff Secretary's Conference Room SecretaryScheduler (OST)
□	**9:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:00 AM	Weekly Modal Administrator's Meeting Lincoln Conference Room SecretaryScheduler (OST)
■	10:00 AM – 11:00 AM	Swearing In ceremony for new non-careers Lincoln Conference Room SecretaryScheduler (OST)
□	**11:00 AM – 11:15 AM**	**Free**
■	11:15 AM – 11:45 AM	Portrait Meeting Secretary's Office SecretaryScheduler (OST)
□	**11:45 AM – 12:00 PM**	**Free**
■	12:00 PM – 1:00 PM	Private Appointment

☐	**1:00 PM – 2:00 PM**	**Free**
■	2:00 PM – 3:00 PM	Private Appointment
☐	**3:00 PM – 3:45 PM**	**Free**
■	3:45 PM – 4:15 PM	Meeting with Adam Sullivan Secretary's office SecretaryScheduler (OST)
☐	**4:15 PM – 4:30 PM**	**Free**
■	4:30 PM – 5:15 PM	AIP Briefing Secretary's Conference Room SecretaryScheduler (OST)
☐	**5:15 PM – 5:42 PM**	**Free**
■	5:42 PM – 5:50 PM	Call with Congresswoman McMorris Rodgers Dial: (b) (6) , McMorris Rodgers Cell SecretaryScheduler (OST)
☐	**5:50 PM – 5:51 PM**	**Free**
■	5:51 PM – 5:56 PM	Call with Senator Merkley Dial: (b) (6) - Merkley's Cell SecretaryScheduler (OST)
☐	**5:56 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
☐	**After 6:30 PM**	**Free**

Wed, Sep 19

☐	All Day	Senate Recess
☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 9:00 AM**	**Free**
■	9:00 AM – 10:00 AM	Private Appointment
☐	**10:00 AM – 10:30 AM**	**Free**
■	10:30 AM – 11:00 AM	Meeting with Burr/Hanson/Inman Secretary's Office SecretaryScheduler (OST)
☐	**11:00 AM – 11:15 AM**	**Free**
■	11:15 AM – 12:15 PM	Meeting with Seafarers International Union Secretary's Office SecretaryScheduler (OST)
☐	**12:15 PM – 12:30 PM**	**Free**
■	12:30 PM – 2:00 PM	Lunch with Ambassador J. Stapleton "Stape" Roy Secretary's Office SecretaryScheduler (OST)
☐	**2:00 PM – 2:05 PM**	**Free**

■	2:05 PM – 2:20 PM	Call with Rep Granger Dial: (b) (6) , Granger's Cell SecretaryScheduler (OST)
□	**2:20 PM – 2:30 PM**	**Free**
■	2:30 PM – 3:00 PM	Meeting with Takuma Hatano, CEO of JOIN Secretary's Office SecretaryScheduler (OST)
□	**3:00 PM – 3:30 PM**	**Free**
■	3:30 PM – 3:40 PM	Call with Kelley Paul Dial: (b) (6) - Kelley's direct SecretaryScheduler (OST)
□	**3:40 PM – 4:15 PM**	**Free**
■	4:15 PM – 4:45 PM	Proposed Meetings Discussion Secretary's Office SecretaryScheduler (OST)
□	**4:45 PM – 5:00 PM**	**Free**
□	**5:00 PM – 5:15 PM**	**Free**
■	5:15 PM – 5:45 PM	Interview with (b) (6) - Director of Communications in FMCSA Candidate Secretary's Office SecretaryScheduler (OST)
□	**5:45 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
□	**After 6:30 PM**	**Free**

Thu, Sep 20

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff
□	**9:00 AM – 12:00 PM**	**Free**
■	12:00 PM – 1:15 PM	Lunch Meeting with CVG Airport Leadership Team CVG Centre; 77 Comair Blvd SecretaryScheduler (OST)
□	**1:15 PM – 1:30 PM**	**Free**
■	1:30 PM – 2:30 PM	Cincinnati Chamber Roundtable with Rep Chabot Mercantile Library, 414 Walnut Street, 12th floor, Cincinnati Ohio SecretaryScheduler (OST)
□	**2:30 PM – 2:45 PM**	**Free**
■	2:45 PM – 4:45 PM	Drive CVG/UofL SecretaryScheduler (OST)

■	3:00 PM – 3:10 PM	Call with Gov Cooper of North Carolina Dial: (b) (6) ; Gov Cell SecretaryScheduler (OST)
□	**4:45 PM – 5:00 PM**	**Free**
■	5:00 PM – 6:00 PM	Meeting & Photographs with Soldiers UofL, 2215 South Third Street, Louisville, KY 40292 SecretaryScheduler (OST)
□	**6:00 PM – 6:15 PM**	**Free**
■	6:15 PM – 7:15 PM	Dinner with Students UofL; 2215 South Third Street, Louisville, KY 40292 SecretaryScheduler (OST)
□	**After 7:15 PM**	**Free**

Fri, Sep 21

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff
■	9:00 AM – 10:00 AM	Office work
■	10:00 AM – 10:30 AM	Private Appointment
■	10:30 AM – 12:00 PM	office work
□	**12:00 PM – 12:38 PM**	**Free**
■	12:38 PM – 2:08 PM	SDF/DCA SecretaryScheduler (OST)
□	**2:08 PM – 2:15 PM**	**Free**
■	2:15 PM – 2:45 PM	DCA/DOT
□	**2:45 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:30 PM	Communications Meeting Secretary's Office SecretaryScheduler (OST)
□	**3:30 PM – 3:45 PM**	**Free**
■	3:45 PM – 4:30 PM	Scheduling Secretary's Conference Room SecretaryScheduler (OST)
□	**4:30 PM – 4:47 PM**	**Free**
■	4:47 PM – 4:52 PM	Call with Gov McMaster Dial: (b) (6) - Leigh's cell SecretaryScheduler (OST)
□	**4:52 PM – 5:00 PM**	**Free**
□	**5:00 PM – 5:30 PM**	**Free**
■	5:30 PM – 6:00 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
□	**6:00 PM – 6:30 PM**	**Free**

■	6:30 PM – 8:30 PM	Private Appointment
□	**After 8:30 PM**	**Free**

Sat, Sep 22

□	**Before 7:00 AM**	**Free**
■	7:00 AM – 1:00 PM	Office work
□	**1:00 PM – 2:00 PM**	**Free**
■	2:00 PM – 3:20 PM	Private Appointment
□	**3:20 PM – 4:00 PM**	**Free**
■	4:00 PM – 6:30 PM	Office work
□	**6:30 PM – 7:00 PM**	**Free**
■	7:00 PM – 9:00 PM	Private Appointment
□	**After 9:00 PM**	**Free**

Sun, Sep 23

□	**Before 7:00 AM**	**Free**
■	7:00 AM – 10:00 AM	Office Work
□	**10:00 AM – 11:00 AM**	**Free**
■	11:00 AM – 12:00 PM	DCA/LGA Delta 1640; Seat 9D; (b) (6) SecretaryScheduler (OST)
□	**12:00 PM – 1:30 PM**	**Free**
■	1:30 PM – 2:30 PM	Private Appointment
□	**2:30 PM – 3:00 PM**	**Free**
■	3:00 PM – 5:00 PM	office work
□	**5:00 PM – 5:45 PM**	**Free**
■	5:45 PM – 7:45 PM	Private Appointment
□	**7:45 PM – 8:00 PM**	**Free**
■	8:00 PM – 11:00 PM	office work
□	**After 11:00 PM**	**Free**

Mon, Sep 24

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff
■	9:00 AM – 12:00 PM	phone calls and office work
■	12:00 PM – 12:20 PM	Meeting with Andrew Liveris, Chairman of the Board of Directors of Dow Chemical

		Room 1407 on the 14th Floor of the Grand Hyatt SecretaryScheduler (OST)
■	12:20 PM – 12:40 PM	Meeting with Crown Princess of Denmark formerly Mary Donaldson of Australia Palace Room of the Grand Hyatt SecretaryScheduler (OST)
□	**12:40 PM – 1:00 PM**	**Free**
■	1:00 PM – 1:20 PM	Concordia Annual Summit Fireside Chat Grand Hyatt New York, 109 E. 42nd Street, New York, NY 10017 SecretaryScheduler (OST)
□	**1:20 PM – 1:40 PM**	**Free**
■	1:40 PM – 2:00 PM	Grand Hyatt/LGA SecretaryScheduler (OST)
■	2:00 PM – 4:30 PM	phone calls and office work
□	**4:30 PM – 4:40 PM**	**Free**
■	4:40 PM – 5:44 PM	LGA/DCA 3pm flight DELAYED ETD until 4:40pm SecretaryScheduler (OST)
□	**5:44 PM – 5:45 PM**	**Free**
■	5:45 PM – 6:00 PM	DCA/DOT
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
□	**6:30 PM – 7:00 PM**	**Free**
■	7:00 PM – 9:00 PM	Dinner in honor of HK Sec of Commerce & Economic Development Edward Yau Tang-wah, GBS, JP The Jefferson, 1200 16th St NW, Washington, DC 20036 SecretaryScheduler (OST)
□	**After 9:00 PM**	**Free**

Tue, Sep 25

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff Secretary's Conference Room SecretaryScheduler (OST)
□	**9:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:00 AM	Weekly Modal Administrator's Meeting Lincoln Conference Room SecretaryScheduler (OST)
□	**10:00 AM – 10:30 AM**	**Free**
■	10:30 AM – 11:15 AM	Scheduling Secretary's Conference Room SecretaryScheduler (OST)

☐	**11:15 AM – 11:45 AM**	**Free**
■	11:45 AM – 12:00 PM	Private Appointment
■	12:00 PM – 1:00 PM	Private Appointment
☐	**1:00 PM – 1:15 PM**	**Free**
■	1:15 PM – 2:00 PM	Desk work
☐	**2:00 PM – 2:15 PM**	**Free**
■	2:15 PM – 2:45 PM	Meeting with Mike Parra - DHL Express Americas CEO Secretary's Office SecretaryScheduler (OST)
■	2:45 PM – 3:45 PM	desk time
■	3:45 PM – 4:45 PM	State of Good Repair Briefing Secretary's Conference Room SecretaryScheduler (OST)
☐	**4:45 PM – 5:00 PM**	**Free**
■	5:00 PM – 5:30 PM	Meeting with Mufi Hannemann - former Mayor of Honolulu Secretary's Office SecretaryScheduler (OST)
■	5:30 PM – 6:00 PM	staff calls
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
☐	**6:30 PM – 6:40 PM**	**Free**
■	6:40 PM – 9:00 PM	National Clean Energy Week 2018 Dinner - Fireside Chat Hotel Monaco, Washington DC SecretaryScheduler (OST)
☐	**After 9:00 PM**	**Free**

Wed, Sep 26

☐	**Before 7:30 AM**	**Free**
■	7:30 AM – 9:00 AM	Office work
☐	**9:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:15 AM	Private Appointment
☐	**10:15 AM – 10:45 AM**	**Free**
■	10:45 AM – 11:45 AM	desk time
■	11:45 AM – 12:30 PM	OGC Awards Ceremony DOT Media Center SecretaryScheduler (OST)
☐	**12:30 PM – 12:40 PM**	**Free**
■	12:40 PM – 12:55 PM	Photo with (b) (6) - UPS Retiree Secretary's office SecretaryScheduler (OST)

☐	**12:55 PM – 1:15 PM**	**Free**
■	1:15 PM – 1:45 PM	Meeting with Alan Hanson Secretary's Office SecretaryScheduler (OST)
☐	**1:45 PM – 1:55 PM**	**Free**
■	1:55 PM – 2:45 PM	Hispanic American Heritage Celebration West Atrium SecretaryScheduler (OST)
☐	**2:45 PM – 3:00 PM**	**Free**
■	3:00 PM – 4:00 PM	CA Petition Briefing Secretary's Office SecretaryScheduler (OST)
■	4:00 PM – 4:15 PM	Call with former Amb. Frank Baxter Dial (b) (6) - Amb's Cell SecretaryScheduler (OST)
☐	**4:15 PM – 4:30 PM**	**Free**
■	4:30 PM – 5:00 PM	Personnel Secretary's Office SecretaryScheduler (OST)
■	5:00 PM – 5:30 PM	Meeting with WEF new Mobility Head, Christoph Wolff Secretary's Office SecretaryScheduler (OST)
☐	**5:30 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
☐	**6:30 PM – 7:50 PM**	**Free**
■	7:50 PM – 9:00 PM	Kentucky Society Henry Clay Dinner Willard Hotel: 1401 Pennsylvania Ave NW, Washington, DC 20004 SecretaryScheduler (OST)
☐	**After 9:00 PM**	**Free**

Thu, Sep 27

☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff Secretary's Conference Room SecretaryScheduler (OST)
☐	**9:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:30 AM	Private Appointment
☐	**10:30 AM – 11:45 AM**	**Free**
■	11:45 AM – 12:15 PM	Mtg with Ivanka West Wing

☐	**12:15 PM – 12:30 PM**	**Free**
■	12:30 PM – 12:40 PM	Drop by Meeting with Frankfort Visitors Lincoln Conf Room SecretaryScheduler (OST)
☐	**12:40 PM – 1:00 PM**	**Free**
■	1:00 PM – 1:30 PM	Strategic Communications Update Secretary's Office SecretaryScheduler (OST)
☐	**1:30 PM – 2:00 PM**	**Free**
■	2:00 PM – 2:30 PM	AIP Final Rollout Media Center SecretaryScheduler (OST)
■	2:30 PM – 3:30 PM	desk time
■	3:30 PM – 4:00 PM	Private Appointment
■	4:00 PM – 5:30 PM	Desk time
■	5:15 PM – 5:25 PM	Call with Senator Blunt Dial (b) (6) - Richard's direct SecretaryScheduler (OST)
■	5:30 PM – 6:00 PM	Weekly Meeting with S2 Secretary's Office SecretaryScheduler (OST)
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
■	6:30 PM – 6:40 PM	Call with Senator Tammy Baldwin Dia (b) (6) - Carilyn's direct SecretaryScheduler (OST)
☐	**After 6:40 PM**	**Free**

Fri, Sep 28

☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Senior Staff
☐	**9:00 AM – 9:50 AM**	**Free**
■	9:50 AM – 10:05 AM	Private Appointment
■	10:00 AM – 1:30 PM	office work
■	12:30 PM – 12:46 PM	Private Appointment
☐	**1:30 PM – 2:00 PM**	**Free**
■	2:00 PM – 3:40 PM	Private Appointment
☐	**3:40 PM – 4:00 PM**	**Free**
■	4:00 PM – 6:00 PM	Office matters
☐	**6:00 PM – 6:30 PM**	**Free**

■	6:30 PM – 8:30 PM	Private Appointment
□	**After 8:30 PM**	**Free**

Sat, Sep 29

□	**Before 7:00 AM**	**Free**
■	7:00 AM – 12:00 PM	Office work
□	**12:00 PM – 12:50 PM**	**Free**
■	12:50 PM – 2:00 PM	Private Appointment
□	**2:00 PM – 2:20 PM**	**Free**
■	2:20 PM – 3:20 PM	Private Appointment
□	**3:20 PM – 3:30 PM**	**Free**
■	3:30 PM – 4:00 PM	Private Appointment
□	**4:00 PM – 4:30 PM**	**Free**
■	4:30 PM – 5:30 PM	Office work
■	5:30 PM – 7:30 PM	Private Appointment
□	**7:30 PM – 8:00 PM**	**Free**
■	8:00 PM – 8:30 PM	dinner
■	8:30 PM – 11:00 PM	office work
□	**After 11:00 PM**	**Free**

Sun, Sep 30

□	**Before 7:00 AM**	**Free**
■	7:00 AM – 5:30 PM	Office Work
□	**5:30 PM – 7:05 PM**	**Free**
■	7:05 PM – 8:37 PM	Private Appointment
□	**After 8:37 PM**	**Free**

Details

Saturday, September 1, 2018

Time All Day
Subject (b) (6)
Show Time As Free
(b) (6)

Time 7:00 AM – 8:30 AM
Subject Office work
Show Time As Busy

Time 8:30 AM – 9:00 AM
Subject ETD for Cathedral
Show Time As Busy

Time 10:00 AM – 12:20 PM
Subject Memorial Service for Sen. John McCain
Location National Cathedral
Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

---

Sunday, September 2, 2018

Time 7:00 AM – 11:30 AM
Subject Office Work
Show Time As Busy

Monday, September 3, 2018

Time All Day
Subject Labor Day (b)
Location United States
Show Time As Free
Categories Holiday

Tuesday, September 4, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

Time 9:30 AM – 10:00 AM
Subject Weekly Modal Administrator's Meeting
Location Lincoln Conference Room
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required

Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
James, Charles (OST) <charles.james@dot.gov>	Required
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Morgan, Owen (OST) <owen.morgan@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Baldwin, Kristen (OST) <kristen.baldwin@dot.gov>	Required
Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Farley, Audrey (PHMSA) <Audrey.Farley@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Jefferson, Daphne (OST) <daphne.jefferson@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required

McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov>	Required
Scovel, Calvin L <OIG> (b) (6)	Required
Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Elliott, Skip (PHMSA) <howard.elliott@dot.gov>	Required
Behm, Mitchell <OIG> (b) (6)	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Basile, Gabrielle (OST) <gabrielle.basile@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional
Walker, Cheryl (FHWA) <cheryl.walker@dot.gov>	Required
Garg, Arjun (FTA) <arjun.garg@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Optional

Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Henry, Tina (OST) <tina.henry@dot.gov>	Optional
Amereihn, Tina <AWA> <tina.amereihn@faa.gov>	Optional
Cote, Gregory (OST) <gregory.cote@dot.gov>	Required
Kania, Adriana (OST) <adriana.kania@dot.gov>	Optional
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional
Chavez, Richard (OST) <richard.chavez@dot.gov>	Required
Everett, Thomas (FHWA) <Thomas.Everett@dot.gov>	Required

Time 10:30 AM – 11:30 AM
Subject NextGen Presentation
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Laura Genero <laura.genero@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required

Inman, Todd (OST) <todd.inman@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Burleson, Carl <AWA> <carl.burleson@faa.gov>	Required
Fontaine, Paul <AWA> <paul.fontaine@faa.gov>	Required
Whitley, Pamela <AWA> <pamela.whitley@faa.gov>	Required

Time 12:00 PM – 12:30 PM
Subject Budget
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required

Time 12:30 PM – 1:00 PM
Subject lunch
Show Time As Busy

Time 1:00 PM – 2:00 PM
Subject Desk time
Show Time As Busy

Time 2:00 PM – 2:45 PM
Subject Scheduling
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

---

Time 2:45 PM – 3:30 PM
Subject desk time
Show Time As Busy

Time 3:30 PM – 4:00 PM
Subject Quarterly MARAD Administrator Meeting

Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
Dear, Wilda (MARAD) <Wilda.Dear@dot.gov>	Required
Brown, Roxana (MARAD) <roxana.brown@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 4:00 PM – 5:00 PM
Subject Desk time
Show Time As Busy

Time 5:00 PM – 5:30 PM
Subject Interview with (b) (6)
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required

Time 5:30 PM – 6:00 PM
Subject desk time
Show Time As Busy

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Basile, Gabrielle (OST) <gabrielle.basile@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Wednesday, September 5, 2018

Time 7:00 AM – 9:30 AM
Subject office work
Show Time As Busy

Time 11:30 AM – 12:15 PM
Subject office work
Show Time As Busy

Time 12:15 PM – 1:15 PM
Subject Lunch with Deborah Ratner Salzberg -President of Forest City Washington
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov>	Required

Time 1:30 PM – 2:00 PM
Subject Staff Training Update
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Flowers, Darien <Darien.Flowers@dot.gov>	Required
	Laura Genero <laura.genero@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

---

Time 2:00 PM – 2:45 PM
Subject Brexit Update & OSTX Issues
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Edwards, Bailey <AWA> <Bailey.Edwards@faa.gov>	Required
	Flowers, Darien <Darien.Flowers@dot.gov>	Required
	Laura Genero <Laura.Genero@dot.gov>	Required

Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
Short, David (OST) <david.short@dot.gov>	Required
Hedberg, Brian (OST) <Brian.Hedberg@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Optional
Arquilla, Jennifer <AWA> <jennifer.arquilla@faa.gov>	Required
Taylor, Benjamin (OST) <benjamin.taylor@dot.gov>	Required

Time 3:00 PM – 3:30 PM
Subject BAB update
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

---

Time 3:30 PM – 4:00 PM
Subject desk time
Show Time As Busy

Time 4:00 PM – 4:30 PM
Subject Meeting with German Ambassador to U.S., Mrs. Emily Margarethe Haber
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

---

Time 4:30 PM – 5:00 PM
Subject desk work
Show Time As Busy

Time 5:00 PM – 5:30 PM
Subject Interview with (b) (6), FRA Director of Public Affairs candidate
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Simon, Doug (OST) <doug.simon@dot.gov>	Required

Time 5:30 PM – 6:00 PM
Subject Interview with Ben Kochman, OGA candidate
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Simon, Doug (OST) <doug.simon@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Time 6:15 PM – 6:30 PM
Subject Call with Don Evans
Location (b) (6) Don's Cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Thursday, September 6, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

Time 9:00 AM – 9:45 AM
Subject Hatch Act Briefing
Location Media Center
Show Time As Busy

Time 11:00 AM – 1:00 PM
Subject desk work
Show Time As Busy

Time 1:00 PM – 2:30 PM
Subject Build America Bureau Update
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required

Cabrera, Jase (FHWA) <jase.cabrera@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 3:15 PM – 4:15 PM
Subject PTC Briefing
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Anderson, Stephanie (FRA) <stephanie.anderson@dot.gov>	Required
Hayward-Williams, Carolyn (FRA) <c.hayward-williams@dot.gov>	Required
Reyes, Juan D. III (FRA) <j.reyes@dot.gov>	Required
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Lauby, Robert (FRA) <robert.lauby@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional
Laura Genero <laura.genero@dot.gov>	Required

Time 4:15 PM – 4:30 PM
Subject Call with Gov Abbott (TX)

Location Gov Abbott will call 366-1100; Deva to connect
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Mitton, Chris (OST) <chris.mitton@dot.gov>	Optional
Poole, Sean (FMCSA) <sean.poole@dot.gov>	Optional

Time 4:30 PM – 5:00 PM
Subject Personnel
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 5:00 PM – 5:30 PM
Subject Weekly Update with S2
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Friday, September 7, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

Time 9:00 AM – 9:30 AM
Subject desk time
Show Time As Busy

Time 10:00 AM – 12:30 PM
Subject office work
Show Time As Busy

Time 4:00 PM – 6:00 PM
Subject office work
Show Time As Busy

Time 6:00 PM – 6:30 PM
Subject Wrap up
Show Time As Busy

Saturday, September 8, 2018

Time All Day
Subject (b) (6)
Location (b)
Show Time As Free
(b) (6)

Time 7:00 AM – 12:00 PM
Subject Office work
Recurrence Occurs every Saturday effective 9/1/2018 until 9/29/2018 from 7:00 AM to 12:00 PM
Show Time As Busy

Time 2:00 PM – 3:00 PM
Subject Lunch
Show Time As Busy

Time 3:30 PM – 6:00 PM
Subject office work
Show Time As Busy

Sunday, September 9, 2018

Time 7:00 AM – 5:00 PM
Subject Office Work
Show Time As Busy

Monday, September 10, 2018

Time 9/10/2018 12:00 AM – 9/12/2018 12:00 AM
Subject Senate Recess
Show Time As Free

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Optional

Time 9:15 AM – 10:00 AM
Subject Scheduling meeting
Show Time As Busy

Time 10:00 AM – 11:00 AM
Subject office work
Show Time As Busy

Time 2:00 PM – 6:00 PM
Subject Desk time
Show Time As Busy

Time 3:00 PM – 5:00 PM
Subject FYI - Rosen et al Strategic Communications study - predecisional
Show Time As Busy

Time 4:55 PM – 5:05 PM
Subject Call with David Vitter - Co Chairman, Mercury
Location Dial (b) (6) David direct
Show Time As Busy
Categories Phone Calls

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Mitton, Chris (OST) <chris.mitton@dot.gov>	Optional
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Optional

Time 6:00 PM – 6:30 PM
Subject Wrap up
Show Time As Busy

Tuesday, September 11, 2018

Time 8:00 AM – 8:30 AM
Subject Residence/Pentagon
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Morgan, Owen (OST) <owen.morgan@dot.gov>	Required

Time 9:05 AM – 11:05 AM
Subject Pentagon 9/11 observance
Location The Pentagon Memorial
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required
	Morgan, Owen (OST) <owen.morgan@dot.gov>	Required

Time 12:30 PM – 1:15 PM
Subject Scheduling
Location Secretary’s Conference Room
Show Time As Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

---

Time 1:30 PM – 2:00 PM
Subject DOT/WH
Show Time As Busy

Time 2:00 PM – 2:45 PM
Subject WH Principal meeting on 2018 Hurricanes
Location Sit Room
Show Time As Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Owen Morgan (OST) (owen.morgan@dot.gov) <owen.morgan@dot.gov>	Required

---

Time 2:45 PM – 3:00 PM
Subject WH/DOT
Show Time As Busy

Time 3:30 PM – 4:00 PM
Subject Drop by MARAD Meeting with SMA Presidents
Location MarAd
Show Time As Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
	Marco Sylvester (OST) (marco.sylvester@dot.gov) <marco.sylvester@dot.gov>	Required
	Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required

Time 4:15 PM – 5:00 PM
Subject Commercial Space & Supersonic Briefing
Location Secretary's Conference Room
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Edwards, Bailey <AWA> <Bailey.Edwards@faa.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
	Welsh, Kevin <AWA> <kevin.welsh@faa.gov>	Required
	Coleman, Kelvin <Users> <kelvin.coleman@faa.gov>	Required
	Berlin, Ben <Users> <ben.berlin@faa.gov>	Optional

Time 5:00 PM – 5:30 PM
Subject Dan Elwell
Show Time As Busy

Time 6:00 PM – 6:20 PM
Subject Wrap up
Show Time As Busy

Wednesday, September 12, 2018

Time 8:30 AM – 10:00 AM
Subject Meetings
Show Time As Busy

Time 10:00 AM – 11:00 AM
Subject DOT/FHWA event
Show Time As Busy

Time 11:00 AM – 11:30 AM
Subject FHWA Fall Business Mtg
Location Hilton Hotel 1750 Rockville Pike; Rockville, MD
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Laura Genero <laura.genero@dot.gov>	Required
Matt Carrothers <matt.carrothers@dot.gov>	Required
Tamara Somerville <Tamara.somerville@dot.gov>	Required
Douglas Graham <Douglas.graham@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

Time 11:30 AM – 12:20 PM
Subject Rockville/DOT
Show Time As Busy

Time 12:30 PM – 1:00 PM
Subject Scheduling
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

---

Time 1:15 PM – 1:25 PM
Subject Call with Rep. Babin
Location Dial: (b) (6) ; Babin's cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 1:35 PM – 1:45 PM
Subject Call with Rep. Comstock
Location (b) (6) - Rep. Comstock's cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 2:00 PM – 2:15 PM
Subject DOT/Dirksen
Show Time As Busy

Time 2:15 PM – 2:45 PM
Subject Meeting with Senator Collins
Location Dirksen Senate Office Building, room 401.
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 2:45 PM – 2:55 PM
Subject Senate/Newseum
Show Time As Busy

Time 3:20 PM – 4:00 PM
Subject A4A 40th Anniversary Airline Deregulation Act Keynote
Location Newseum, 555 Pennsylvania Ave NW, Washington, DC 20001
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required

Time 4:00 PM – 4:15 PM
Subject Newseum/DOT
Show Time As Busy

Time 4:45 PM – 5:00 PM
Subject DOT/WH
Show Time As Busy

Time 5:00 PM – 6:30 PM
Subject Congressional Medal of Honor Presentation & Reception
Location WH; East Room
Show Time As Busy

Time 6:30 PM – 7:00 PM
Subject WH/LOC
Show Time As Busy

Time 7:00 PM – 8:00 PM
Subject (black tie) Awards Ceremony: Kluge Price Awards Honoring Drew Gilpin Faust
Location Great Hall, Thomas Jefferson Building, Library of Congress, 10 First ST SE, Washington DC
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

---

Time 8:00 PM – 10:00 PM
Subject (black tie) Dinner: Kluge Price Awards Honoring Drew Gilpin Faust
Location Great Hall, Thomas Jefferson Building, Library of Congress, 10 First ST SE, Washington DC
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

Thursday, September 13, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

Time 9:30 AM – 10:00 AM
Subject Personnel Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Simon, Doug (OST) <doug.simon@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 10:35 AM – 10:55 AM
Subject DOT/DCA
Show Time As Busy

Time 11:00 AM – 11:20 AM
Subject FAA Pilot Summit Keynote
Location DCA, Historic National Terminal
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Laura Genero (Laura.Genero@dot.gov) <Laura.Genero@dot.gov >	Required
Marco Sylvester (OST) (marco.sylvester@dot.gov) <marco.sylvester@dot.gov>	Required

---

Time 11:15 AM – 11:45 AM
Subject Meeting with Secretary of Air Force Heather Wilson re pilot shortage, UAS, Space, etc.
Location DCA
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required

Time 11:45 AM – 12:05 PM
Subject DCA/DOT
Show Time As Busy

Time 12:15 PM – 12:45 PM
Subject Record Ethics Video
Location Media Center
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Pillai, Anil (OST) <Anil.Pillai@dot.gov>	Required
Fino, Jack (OST) <jack.fino@dot.gov>	Required
Media Center <MediaCenter@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Miller, Kristopher (OST) <kristopher.miller.ctr@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sampson, Donna (OST) <Donna.Sampson@dot.gov>	Required
Cauthorne, Derrick (OST) <Derrick.Cauthorne@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

---

Time 12:50 PM – 1:00 PM
Subject Call with Senator Graham
Location Dial: (b) (6) , Scheduler Alice
Show Time As Busy

Categories Phone Calls

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

Time 1:00 PM – 1:10 PM
Subject Call with Governor Cooper
Location Dial: (b) (6) Cooper's cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 1:10 PM – 1:20 PM
Subject Call with Senator Scott
Location Dial: (b) (6), Scott's Cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 1:15 PM – 1:20 PM
Subject Call with Senator Tillis
Location Dial: (b) (6) - Tillis's cell

Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

Time 1:30 PM – 1:40 PM
Subject Call with Governor McMaster
Location Dial: (b) (6) , Assistant Cody Simpson
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 1:40 PM – 1:50 PM
Subject Call with Senator Burr
Location Dial (b) (6) - Burr's cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

Time 1:40 PM – 1:50 PM
Subject DOT/InterContinental

Show Time As Busy

Time 1:50 PM – 2:30 PM
Subject National Multifamily Housing Council Fall Board Meeting
Location The InterContinental at The Wharf in Washington, DC
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Laura Genero (Laura.Genero@dot.gov) <Laura.Genero@dot.gov >	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

Time 2:30 PM – 2:40 PM
Subject InterContinental/DOT
Show Time As Busy

Time 3:00 PM – 3:30 PM
Subject Drop by Meeting with Paducah Area Chamber of Commerce and Channel 6
Location Lincoln Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Nelson, Thomas (FHWA) <thomas.nelson@dot.gov>	Required

Lenfert, Winsome A <AWA> <winsome.a.lenfert@faa.gov>	Required
Fulton, Finch (OST) (Finch.Fulton@dot.gov) <Finch.Fulton@dot.gov>	Required
Brand, Lauren (MARAD) <lauren.brand@dot.gov>	Required
ConfRm-HQ-Lincoln Room (OST) <Lincoln.Room@dot.gov>	Resource
Post, Andy (OST) <Andy.Post@dot.gov>	Optional

Time 3:45 PM – 4:45 PM
Subject Meeting with Richard Anderson, Amtrak
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required

Time 6:20 PM – 8:50 PM
Subject Dinner: 50th Anniversary of the Wilson Center honoring Dr. Henry Kissinger
Location Four Seasons Hotel Ballroom; 2800 Pennsylvania Ave, NW Washington, DC
Show Time As Busy
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required

Friday, September 14, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

Time 9:00 AM – 9:30 AM

Subject Scheduling
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

---

Time 10:00 AM – 12:30 PM
Subject Review memos
Reminder 15 minutes
Show Time As Busy

Time 1:00 PM – 4:30 PM
Subject Office work
Show Time As Busy

Saturday, September 15, 2018

Time 8:15 AM – 8:30 AM
Subject Call with Gov. Baker
Show Time As Busy
Categories Phone Calls

Sunday, September 16, 2018

Time 7:00 AM – 5:30 PM
Subject Office Work
Show Time As Busy

Monday, September 17, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required

Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required

Time 9:15 AM – 10:00 AM
Subject Scheduling
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

---

Time 10:30 AM – 10:45 AM
Subject Call with Congressman Coffman
Location Dial: (b) (6) - Coffman's Cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Deva Tucker <devatucker@gmail.com>	Required

Time 10:45 AM – 11:00 AM
Subject Call with Congressman Roskam
Location Dial: is (b) (6) - Roskam's cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Personnel
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Simon, Doug (OST) <doug.simon@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 12:50 PM – 1:50 PM
Subject DOT/Baltimore
Show Time As Busy

Time 1:50 PM – 2:52 PM
Subject NHTSA’s Impaired Driving Summit with AG Sessions
Location Baltimore, MD
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Laura Genero (Laura.Genero@dot.gov) <Laura.Genero@dot.gov >	Required

Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required

Time 2:52 PM – 3:52 PM
Subject Baltimore/DOT
Show Time As Busy

Time 4:30 PM – 5:00 PM
Subject Meeting with S2
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Time 5:30 PM – 6:00 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required

Tuesday, September 18, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required

Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional

Time 9:30 AM – 10:00 AM
Subject Weekly Modal Administrator's Meeting
Location Lincoln Conference Room
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
James, Charles (OST) <charles.james@dot.gov>	Required
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Morgan, Owen (OST) <owen.morgan@dot.gov>	Required

Morris, Willis (OST) <willis.morris@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Baldwin, Kristen (OST) <kristen.baldwin@dot.gov>	Required
Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Farley, Audrey (PHMSA) <Audrey.Farley@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Jefferson, Daphne (OST) <daphne.jefferson@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required
McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov>	Required
Scovel, Calvin L <OIG> (b) (6)	Required
Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Elliott, Skip (PHMSA) <howard.elliott@dot.gov>	Required

Behm, Mitchell <OIG> (b) (6)	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Basile, Gabrielle (OST) <gabrielle.basile@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov>	Required
Walker, Cheryl (FHWA) <cheryl.walker@dot.gov>	Required
Garg, Arjun (FTA) <arjun.garg@dot.gov>	Required
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Cote, Gregory (OST) <gregory.cote@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Optional
Henry, Tina (OST) <tina.henry@dot.gov>	Optional
Kania, Adriana (OST) <adriana.kania@dot.gov>	Optional
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional
Chavez, Richard (OST) <richard.chavez@dot.gov>	Required
Everett, Thomas (FHWA) <Thomas.Everett@dot.gov>	Required

Time 10:00 AM – 11:00 AM

Subject Swearing In ceremony for new non-careers
Location Lincoln Conference Room
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Poole, Sean (FMCSA) <sean.poole@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Mitton, Chris (OST) <chris.mitton@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Morabito, Cameron (OST) <cameron.morabito@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Mullen, Jim (FMCSA) <jim.mullen@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
DOT-Political-Appointees (b) (6)	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required

Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
ConfRm-HQ-Lincoln Room (OST) <Lincoln.Room@dot.gov>	Resource
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Henry, Tina (OST) <tina.henry@dot.gov>	Required
Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Brown, Chris C <AWA> <chris.c.brown@faa.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Smith, Loren (OST) <Loren.Smith@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required
Kania, Adriana (OST) <adriana.kania@dot.gov>	Required
Yonkovich, Nick (OST) <Nick.Yonkovich@dot.gov>	Required
Plans, Barry (OST) <barry.plans@dot.gov>	Required
Burnett, Douglas (MARAD) <Douglas.Burnett@dot.gov>	Required
Barnard, Brian (NHTSA) <brian.barnard@dot.gov>	Required
Reyes, Juan D. III (FRA) <j.reyes@dot.gov>	Required
Lillie, Mark (FHWA) <Mark.Lillie@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Roberti, Paul (PHMSA) <paul.roberti@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required

Morris, Willis (OST) <willis.morris@dot.gov>	Optional
Morgan, Owen (OST) <owen.morgan@dot.gov>	Optional
Worthy, Sharon (FMCSA) <sharon.worthy@dot.gov>	Optional
Nelson, Keith (OST) <keith.nelson@dot.gov>	Optional
Tse, Marina (OST) <marina.tse@dot.gov>	Optional
Garg, Arjun (FTA) <arjun.garg@dot.gov>	Optional
Kan, Derek (OST) <derek.kan@dot.gov>	Optional
King, Heidi (NHTSA) <heidi.king@dot.gov>	Optional
Morrison, Jonathan (NHTSA) <Jonathan.Morrison@dot.gov>	Optional
Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov>	Optional
Deck, Wiley (FMCSA) <wiley.deck@dot.gov>	Optional
Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov>	Optional
Short, David (OST) <david.short@dot.gov>	Optional
Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Optional
Dombrowski, Eileen (OST) <Eileen.Dombrowski@dot.gov>	Optional
Edwards, Bailey <AWA> <bailey.edwards@faa.gov>	Optional

Time 11:15 AM – 11:45 AM
Subject Portrait Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kuo, Monica (OST) <monica.kuo@dot.gov>	Required

Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Morgan, Owen (OST) <owen.morgan@dot.gov>	Required

Time 3:45 PM – 4:15 PM
Subject Meeting with Adam Sullivan
Location Secretary's office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 4:30 PM – 5:15 PM
Subject AIP Briefing
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Black, Elliott <AWA> <elliott.black@faa.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

---

Time 5:42 PM – 5:50 PM
Subject Call with Congresswoman McMorris Rodgers
Location Dial: (b) (6) McMorris Rodgers Cell

Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 5:51 PM – 5:56 PM
Subject Call with Senator Merkley
Location Dial: (b) (6) - Merkley's Cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Wednesday, September 19, 2018

Time All Day
Subject Senate Recess
Show Time As Free

Time 10:30 AM – 11:00 AM
Subject Meeting with Burr/Hanson/Inman
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 11:15 AM – 12:15 PM
Subject Meeting with Seafarers International Union
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

Time 12:30 PM – 2:00 PM
Subject Lunch with Ambassador J. Stapleton "Stape" Roy
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 2:05 PM – 2:20 PM
Subject Call with Rep Granger
Location Dial: (b) (6), Granger's Cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 2:30 PM – 3:00 PM
Subject Meeting with Takuma Hatano, CEO of JOIN
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required

Time 3:30 PM – 3:40 PM
Subject Call with Kelley Paul
Location Dial: (b) (6) Kelley's direct
Show Time As Busy

Categories Phone Calls

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 4:15 PM – 4:45 PM
Subject Proposed Meetings Discussion
Location Secretary's Office
Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Hall, Cathy (OST) <cathy.hall@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Post, Andy (OST) <Andy.Post@dot.gov>	Required

Time 5:15 PM – 5:45 PM
Subject Interview with (b) (6) - Director of Communications in FMCSA Candidate
Location Secretary's Office
Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Simon, Doug (OST) <doug.simon@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required

Thursday, September 20, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Show Time As Busy
Categories Phone Calls

Time 12:00 PM – 1:15 PM
Subject Lunch Meeting with CVG Airport Leadership Team
Location CVG Centre; 77 Comair Blvd
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required

Time 1:30 PM – 2:30 PM
Subject Cincinnati Chamber Roundtable with Rep Chabot
Location Mercantile Library, 414 Walnut Street, 12th floor, Cincinnati Ohio
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
Reynard, Mike (FHWA) <mike.reynard@dot.gov>	Optional

Time 2:45 PM – 4:45 PM
Subject Drive CVG/UofL
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

---

Time 3:00 PM – 3:10 PM
Subject Call with Gov Cooper of North Carolina
Location Dial: (b) (6) ; Gov Cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 5:00 PM – 6:00 PM
Subject Meeting & Photographs with Soldiers
Location UofL, 2215 South Third Street, Louisville, KY 40292
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Laura Genero <laura.genero@dot.gov>	Required
Tamara Somerville <Tamara.somerville@dot.gov>	Required
Douglas Graham <Douglas.graham@dot.gov>	Required
Matt Carrothers <matt.carrothers@dot.gov>	Required

Time 6:15 PM – 7:15 PM
Subject Dinner with Students
Location UofL; 2215 South Third Street, Louisville, KY 40292
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Laura Genero <laura.genero@dot.gov>	Required
Tamara Somerville <Tamara.somerville@dot.gov>	Required
Douglas Graham <Douglas.graham@dot.gov>	Required
Matt Carrothers <matt.carrothers@dot.gov>	Required

Friday, September 21, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Show Time As Busy
Categories Phone Calls

Time 9:00 AM – 10:00 AM
Subject Office work
Show Time As Busy

Time 10:30 AM – 12:00 PM
Subject office work
Show Time As Busy

Time 12:38 PM – 2:08 PM
Subject SDF/DCA
Show Time As Busy
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

Time 2:15 PM – 2:45 PM
Subject DCA/DOT
Show Time As Busy

Time 3:00 PM – 3:30 PM
Subject Communications Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Laura Genero <laura.genero@dot.gov>	Required

Time 3:45 PM – 4:30 PM
Subject Scheduling
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kuo, Monica (OST) <monica.kuo@dot.gov>	Required
Henry, Tina (OST) <tina.henry@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

---

Time 4:47 PM – 4:52 PM
Subject Call with Gov McMaster
Location Dial: (b) (6) - Leigh's cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 5:30 PM – 6:00 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Szabat, Joel (MARAD) (Joel.Szabat@dot.gov) <Joel.Szabat@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Saturday, September 22, 2018

Time 7:00 AM – 1:00 PM
Subject Office work

Show Time As Busy

Time 4:00 PM – 6:30 PM
Subject Office work
Show Time As Busy

Sunday, September 23, 2018

Time 7:00 AM – 10:00 AM
Subject Office Work
Show Time As Busy

Time 11:00 AM – 12:00 PM
Subject DCA/LGA
Location Delta 1640; Seat 9D; (b) (6)
Show Time As Busy
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required

Time 3:00 PM – 5:00 PM
Subject office work
Show Time As Busy

Time 8:00 PM – 11:00 PM
Subject office work
Show Time As Busy

Monday, September 24, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Show Time As Busy
Categories Phone Calls

Time 9:00 AM – 12:00 PM
Subject phone calls and office work
Show Time As Busy

Time 12:00 PM – 12:20 PM
Subject Meeting with Andrew Liveris, Chairman of the Board of Directors of Dow Chemical
Location Room 1407 on the 14th Floor of the Grand Hyatt

Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Owen Morgan (OST) (owen.morgan@dot.gov) <owen.morgan@dot.gov>	Required

---

Time 12:20 PM – 12:40 PM

Subject Meeting with Crown Princess of Denmark formerly Mary Donaldson of Australia

Location Palace Room of the Grand Hyatt

Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

---

Time 1:00 PM – 1:20 PM

Subject Concordia Annual Summit Fireside Chat

Location Grand Hyatt New York, 109 E. 42nd Street, New York, NY 10017

Show Time As Busy

Categories Speech

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

Graham, Douglas (OST) <douglas.graham@dot.gov>	Required

Time 1:40 PM – 2:00 PM
Subject Grand Hyatt/LGA
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 2:00 PM – 4:30 PM
Subject phone calls and office work
Show Time As Busy

Time 4:40 PM – 5:44 PM
Subject LGA/DCA 3pm flight DELAYED ETD until 4:40pm
Show Time As Busy
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required

Time 5:45 PM – 6:00 PM
Subject DCA/DOT
Show Time As Busy

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required

Time 7:00 PM – 9:00 PM
Subject Dinner in honor of HK Sec of Commerce & Economic Development Edward Yau Tang-wah, GBS, JP
Location The Jefferson, 1200 16th St NW, Washington, DC 20036
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required

Tuesday, September 25, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional

Time 9:30 AM – 10:00 AM
Subject Weekly Modal Administrator's Meeting
Location Lincoln Conference Room
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
James, Charles (OST) <charles.james@dot.gov>	Required
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Morgan, Owen (OST) <owen.morgan@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Baldwin, Kristen (OST) <kristen.baldwin@dot.gov>	Required
Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Farley, Audrey (PHMSA) <Audrey.Farley@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Jefferson, Daphne (OST) <daphne.jefferson@dot.gov>	Required

Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required
McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov>	Required
Scovel, Calvin L <OIG>(b) (6)	Required
Szabat, Joel (OST) <Joel.Szabat@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Elliott, Skip (PHMSA) <howard.elliott@dot.gov>	Required
Behm, Mitchell <OIG>(b) (6)	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Basile, Gabrielle (OST) <gabrielle.basile@dot.gov>	Required
Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Required
Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov>	Required

Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional
Walker, Cheryl (FHWA) <cheryl.walker@dot.gov>	Required
Garg, Arjun (FTA) <arjun.garg@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Optional
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Henry, Tina (OST) <tina.henry@dot.gov>	Optional
Cote, Gregory (OST) <gregory.cote@dot.gov>	Required
Kania, Adriana (OST) <adriana.kania@dot.gov>	Optional
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional
Amereihn, Tina <AWA> <tina.amereihn@faa.gov>	Optional
Chavez, Richard (OST) <richard.chavez@dot.gov>	Required
Everett, Thomas (FHWA) <Thomas.Everett@dot.gov>	Required

Time 10:30 AM – 11:15 AM
Subject Scheduling
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

---

Time 1:15 PM – 2:00 PM
Subject Desk work
Show Time As Busy

Time 2:15 PM – 2:45 PM
Subject Meeting with Mike Parra - DHL Express Americas CEO
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Edwards, Bailey <AWA> <Bailey.Edwards@faa.gov>	Required

Time 2:45 PM – 3:45 PM
Subject desk time
Show Time As Busy

Time 3:45 PM – 4:45 PM
Subject State of Good Repair Briefing
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Sturges, Matt (FRA) <Matt.Sturges@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Laura Genero <Laura.Genero@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Optional

Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Optional

Time 5:00 PM – 5:30 PM
Subject Meeting with Mufi Hannemann - former Mayor of Honolulu
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Edwards, Sara (OST) <sara.edwards@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Optional

Time 5:30 PM – 6:00 PM
Subject staff calls
Show Time As Busy

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Time 6:40 PM – 9:00 PM
Subject National Clean Energy Week 2018 Dinner - Fireside Chat
Location Hotel Monaco, Washington DC
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required

Wednesday, September 26, 2018

Time 7:30 AM – 9:00 AM
Subject Office work
Show Time As Busy

Time 10:45 AM – 11:45 AM
Subject desk time
Show Time As Busy

Time 11:45 AM – 12:30 PM
Subject OGC Awards Ceremony
Location DOT Media Center
Show Time As Busy
Categories Speech

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required
	Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
	Koehlke, Alex <Alex.Koehlke@dot.gov>	Optional
	Photography (OST) <Photography@dot.gov>	Required

Time	12:40 PM – 12:55 PM
Subject	Photo with (b) (6) - UPS Retiree
Location	Secretary's office
Show Time As	Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Photography (OST) <Photography@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Cameron Morabito (OST) (cameron.morabito@dot.gov) <cameron.morabito@dot.gov>	Optional

---

Time	1:15 PM – 1:45 PM
Subject	Meeting with Alan Hanson
Location	Secretary's Office
Show Time As	Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

Time 1:55 PM – 2:45 PM
Subject Hispanic American Heritage Celebration
Location West Atrium
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Worthy, Sharon (FMCSA) <sharon.worthy@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Morabito, Cameron (OST) <cameron.morabito@dot.gov>	Required
Koehlke, Alex <Alex.Koehlke@dot.gov>	Optional
Photography (OST) <Photography@dot.gov>	Required

Time 3:00 PM – 4:00 PM
Subject CA Petition Briefing
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required
Deck, Wiley (FMCSA) <wiley.deck@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Wolf, Ariel (OST) <ariel.wolf@dot.gov>	Required
Roberti, Paul (PHMSA) <paul.roberti@dot.gov>	Required
Laura Genero <laura.genero@dot.gov>	Required

Time 4:00 PM – 4:15 PM
Subject Call with former Amb. Frank Baxter
Location Dial (b) (6) - Amb's Cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required

Time 4:30 PM – 5:00 PM
Subject Personnel
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Time 5:00 PM – 5:30 PM
Subject Meeting with WEF new Mobility Head, Christoph Wolff
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required

Time 7:50 PM – 9:00 PM
Subject Kentucky Society Henry Clay Dinner
Location Willard Hotel: 1401 Pennsylvania Ave NW, Washington, DC 20004
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Morabito, Cameron (OST) <cameron.morabito@dot.gov>	Required

Thursday, September 27, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required

Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

Time 11:45 AM – 12:15 PM
Subject Mtg with Ivanka
Location West Wing
Show Time As Busy

Time 12:30 PM – 12:40 PM
Subject Drop by Meeting with Frankfort Visitors
Location Lincoln Conf Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 1:00 PM – 1:30 PM
Subject Strategic Communications Update
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 2:00 PM – 2:30 PM
Subject AIP Final Rollout
Location Media Center
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Carrothers, Matt (OST) <Matt.Carrothers@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Sylvester, Marco (OST) <marco.sylvester@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
PressOffice <PressOffice@dot.gov>	Optional
Tse, Marina (OST) <marina.tse@dot.gov>	Optional
Cameron Morabito (OST) (cameron.morabito@dot.gov) <cameron.morabito@dot.gov>	Required

---

Time 2:30 PM – 3:30 PM
Subject desk time
Show Time As Busy

Time 4:00 PM – 5:30 PM
Subject Desk time
Show Time As Busy

Time 5:15 PM – 5:25 PM
Subject Call with Senator Blunt
Location Dial (b) (6) - Richard's direct
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 5:30 PM – 6:00 PM
Subject Weekly Meeting with S2
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required
Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Hanson, Alan (OST) <Alan.Hanson@dot.gov>	Optional

Time 6:30 PM – 6:40 PM
Subject Call with Senator Tammy Baldwin
Location Dial (b) (6) - Carilyn's direct

Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Friday, September 28, 2018

Time 8:30 AM – 9:00 AM
Subject Senior Staff
Show Time As Busy

Time 10:00 AM – 1:30 PM
Subject office work
Show Time As Busy

Time 4:00 PM – 6:00 PM
Subject Office matters
Show Time As Busy

Saturday, September 29, 2018

Time 7:00 AM – 12:00 PM
Subject Office work
Recurrence Occurs every Saturday effective 9/1/2018 until 9/29/2018 from 7:00 AM to 12:00 PM
Show Time As Busy

Time 4:30 PM – 5:30 PM
Subject Office work
Show Time As Busy

Time 8:00 PM – 8:30 PM
Subject dinner
Show Time As Busy

Time 8:30 PM – 11:00 PM
Subject office work
Show Time As Busy

Sunday, September 30, 2018

Time 7:00 AM – 5:30 PM
Subject Office Work
Show Time As Busy