Kania, Adriana (OST)

Subject: SecretaryScheduler (OST) Calendar

SecretaryScheduler (OST) Calendar
SecretaryScheduler@dot.gov
Thursday, February 1, 2018 – Wednesday, February 28, 2018
Time zone: (UTC-05:00) Eastern Time (US & Canada)
(Adjusted for Daylight Saving Time)

February 2018

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Busy | Tentative | Free
Out of Office | Working Elsewhere | Outside of Working Hours

February 2018

Thu, Feb 1

	All Day	Congressional Institute Republican Retreat, Greenbrier
	All Day	DOT One Year Anniversary
	Before 8:00 AM	**Free**
	8:00 AM – 8:30 AM	Private Appointment
	8:30 AM – 9:00 AM	Private Appointment
	9:00 AM – 10:00 AM	**Free**
	10:00 AM – 11:00 AM	Congressional Institute Joint Session: Repairing and Rebuilding America's Infrastructure Working Session with Presentations and Q&A The Greenbrier: 300 W. Main St, White Sulphur Springs, WV 24986 SecretaryScheduler (OST)
	11:00 AM – 12:00 PM	**Free**
	12:00 PM – 2:00 PM	Congressional Institute POTUS Lunch Greenbrier Hotel SecretaryScheduler (OST)
	2:00 PM – 6:00 PM	Greenbrier/DOT

■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
□	**After 6:30 PM**	**Free**

Fri, Feb 2

□	**Before 7:30 AM**	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
□	**8:00 AM – 8:15 AM**	**Free**
■	8:15 AM – 8:30 AM	Residence/DOT
■	8:30 AM – 9:00 AM	Sr. Staff Meeting Secretary's Conference Room SecretaryScheduler (OST)
□	**9:00 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:30 AM	Meeting with (b) (6) - FTA Chief Counsel Candidate Secretary's Office SecretaryScheduler (OST)
□	**10:30 AM – 11:00 AM**	**Free**
■	11:00 AM – 11:30 AM	Meeting with (b) (6) - CIO Special Asst. Candidate Secretary's Office SecretaryScheduler (OST)
□	**11:30 AM – 1:00 PM**	**Free**
■	1:00 PM – 1:20 PM	Private Appointment
□	**1:20 PM – 2:01 PM**	**Free**
■	2:01 PM – 3:49 PM	Private Appointment
□	**3:49 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:15 PM	Private Appointment
□	**4:15 PM – 5:00 PM**	**Free**
□	**After 5:00 PM**	**Free**

Sat, Feb 3

■	Before 12:30 AM	
□	**12:30 AM – 11:00 AM**	**Free**
■	11:00 AM – 1:30 PM	Private Appointment
□	**1:30 PM – 2:30 PM**	**Free**
■	2:30 PM – 3:30 PM	Private Appointment
□	**3:30 PM – 5:30 PM**	**Free**
■	5:30 PM – 6:00 PM	Private Appointment
■	6:00 PM – 8:00 PM	Private Appointment
□	**After 8:00 PM**	**Free**

Sun, Feb 4

□	All Day	(b) (6)

	Before 2:00 PM	**Free**
	2:00 PM – 2:15 PM	Private Appointment
	2:15 PM – 5:40 PM	**Free**
	5:40 PM – 7:15 PM	Private Appointment
	7:15 PM – 7:30 PM	**Free**
	7:30 PM – 8:00 PM	Private Appointment
	After 8:00 PM	**Free**

Mon, Feb 5

	Before 8:00 AM	**Free**
	8:00 AM – 8:30 AM	**Free**
	8:30 AM – 9:00 AM	Private Appointment
	9:00 AM – 9:30 AM	**Free**
	9:30 AM – 10:08 AM	Private Appointment
	10:08 AM – 10:30 AM	**Free**
	10:30 AM – 10:45 AM	Residence/DOT
	10:45 AM – 11:00 AM	**Free**
	11:00 AM – 11:45 AM	Meeting with Richard Anderson and John McHugh-Amtrak Secretary's Conference Room SecretaryScheduler (OST)
	11:45 AM – 12:00 PM	**Free**
	12:00 PM – 12:30 PM	Meeting with Marianne McInerney Secretary's Office SecretaryScheduler (OST)
	12:30 PM – 1:45 PM	**Free**
	1:45 PM – 2:45 PM	Briefing on the President's Budget Secretary's Conference Room SecretaryScheduler (OST)
	2:45 PM – 2:50 PM	**Free**
	2:50 PM – 3:00 PM	Call with Senator Chuck Grassley Dial: (b) (6) - Senator and Scheduler Direct Office Line SecretaryScheduler (OST)
	3:00 PM – 3:30 PM	Briefing with Rohit Kumar on Tax Bill Secretary's Conference Room SecretaryScheduler (OST)
	3:30 PM – 4:00 PM	**Free**
	4:00 PM – 5:00 PM	Follow Up Briefing: Autonomous Vehicles Secretary's Conference Room SecretaryScheduler (OST)
	5:00 PM – 6:00 PM	**Free**
	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
	6:30 PM – 6:45 PM	**Free**
	6:45 PM – 7:15 PM	DOT/Kushner Residence

■	7:15 PM – 9:00 PM	Dinner with Jared and Ivanka Kushner (b) (6) [redacted]
□	**After 9:00 PM**	**Free**

Tue, Feb 6

□	All Day	(b) (6) [redacted]
□	All Day	(b) (6) [redacted]
□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 4:30 PM**	**Free**
■	4:30 PM – 5:30 PM	Personnel Meeting Secretary's Conference Room SecretaryScheduler (OST)
□	**5:30 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
□	**6:30 PM – 6:45 PM**	**Free**
■	6:45 PM – 7:15 PM	(b) (6) [redacted]
■	7:15 PM – 9:00 PM	(b) (6) [redacted] (b) (6) [redacted]
□	**After 9:00 PM**	**Free**

Wed, Feb 7

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 9:00 AM**	**Free**
■	9:00 AM – 9:30 AM	Private Appointment
□	**9:30 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:15 AM	Residence/DOT
□	**10:15 AM – 10:30 AM**	**Free**
■	10:30 AM – 11:30 AM	Quarterly Meeting with Keith Nelson, Assistant Secretary for Administration Secretary's Office SecretaryScheduler (OST)
■	11:30 AM – 12:00 PM	Private Appointment
■	12:00 PM – 12:15 PM	Call with Sen. Nelson and Sen. Rubio (b) (6) [redacted] SecretaryScheduler (OST)
□	**12:15 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:30 PM	Residence/WH
■	3:30 PM – 4:30 PM	WH Latina Style Magazine Briefing WH EEOB Indian Treaty Room SecretaryScheduler (OST)
■	4:30 PM – 5:00 PM	WH/Residence
□	**5:00 PM – 7:00 PM**	**Free**

■	7:00 PM – 8:00 PM	Private Appointment
□	**After 8:00 PM**	**Free**

Thu, Feb 8

□	All Day	(b) (6) [redacted]
□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 9:10 AM**	**Free**
■	9:10 AM – 9:25 AM	Residence/DOT
□	**9:25 AM – 9:35 AM**	**Free**
■	9:35 AM – 9:55 AM	Call with Senator Debbie Stabenow Dial: (b) (6) [redacted] - Anne - Deputy Chief Direct Line SecretaryScheduler (OST)
□	**9:55 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:30 AM	Budget Briefing Secretary's Conference Room SecretaryScheduler (OST)
■	10:30 AM – 11:00 AM	Meeting with (b) (6) [redacted] - FMCSA Chief Counsel Secretary's Office SecretaryScheduler (OST)
□	**11:00 AM – 11:15 AM**	**Free**
■	11:15 AM – 11:25 AM	Call with Congresswoman Barbara Comstock Dial: (b) (6) [redacted] - Congresswoman Cell SecretaryScheduler (OST)
□	**11:25 AM – 11:30 AM**	**Free**
■	11:30 AM – 12:00 PM	Private Appointment
■	12:00 PM – 2:46 PM	Private Appointment
□	**2:46 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:15 PM	Private Appointment
□	**3:15 PM – 5:00 PM**	**Free**
■	5:00 PM – 6:00 PM	Private Appointment
□	**6:00 PM – 6:45 PM**	**Free**
■	6:45 PM – 7:00 PM	Private Appointment
■	7:00 PM – 8:30 PM	Private Appointment
■	8:30 PM – 8:45 PM	Private Appointment
□	**After 8:45 PM**	**Free**

Fri, Feb 9

□	All Day	(b) (6) [redacted]
□	All Day	(b) (6) [redacted]
□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:45 AM**	**Free**
■	8:45 AM – 9:00 AM	Residence/DOT
■	9:00 AM – 9:30 AM	Private Appointment
□	**9:30 AM – 9:45 AM**	**Free**

■	9:45 AM – 10:00 AM	Private Appointment
■	10:00 AM – 10:10 AM	Call with Adm. Buzby Dial: (b) (6) SecretaryScheduler (OST)
■	10:00 AM – 10:30 AM	Private Appointment
■	10:30 AM – 11:00 AM	Private Appointment
■	11:00 AM – 12:00 PM	Private Appointment
□	**12:00 PM – 2:00 PM**	**Free**
■	2:00 PM – 4:00 PM	Private Appointment
□	**4:00 PM – 5:00 PM**	**Free**
■	5:00 PM – 6:00 PM	Private Appointment
□	**6:00 PM – 6:45 PM**	**Free**
■	6:45 PM – 7:00 PM	Private Appointment
■	7:00 PM – 8:30 PM	Private Appointment
■	8:30 PM – 8:45 PM	Private Appointment
□	**After 8:45 PM**	**Free**

Sat, Feb 10

□	**Before 8:45 AM**	**Free**
■	8:45 AM – 9:00 AM	Private Appointment
■	9:00 AM – 9:30 AM	Private Appointment
□	**9:30 AM – 10:15 AM**	**Free**
■	10:15 AM – 10:30 AM	Private Appointment
■	10:30 AM – 12:00 PM	Private Appointment
■	12:00 PM – 12:30 PM	Private Appointment
□	**12:30 PM – 1:30 PM**	**Free**
■	1:30 PM – 5:00 PM	Private Appointment
□	**After 5:00 PM**	**Free**

Sun, Feb 11

□	All Day	(b) (6)
□	**Before 12:00 PM**	**Free**
■	12:00 PM – 12:15 PM	Private Appointment
■	12:15 PM – 2:15 PM	Private Appointment
■	2:15 PM – 2:30 PM	Private Appointment
□	**2:30 PM – 3:30 PM**	**Free**
■	3:30 PM – 4:30 PM	Private Appointment
□	**4:30 PM – 5:00 PM**	**Free**
■	5:00 PM – 7:57 PM	Private Appointment
□	**7:57 PM – 8:00 PM**	**Free**
■	8:00 PM – 8:15 PM	Private Appointment
□	**After 8:15 PM**	**Free**

Mon, Feb 12

☐	All Day	(b) (6) [redacted]
☐	All Day	Budget Release
☐	**Before 8:00 AM**	**Free**
■	8:00 AM – 9:00 AM	Private Appointment
☐	**9:00 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:30 AM	Residence/WH
■	10:30 AM – 11:00 AM	Infrastructure Rollout Event WH State Dining Room SecretaryScheduler (OST)
■	11:00 AM – 11:30 AM	POTUS Infrastructure Rollout Event WH State Room
■	11:30 AM – 12:00 PM	WH/DOT
☐	**12:00 PM – 12:30 PM**	**Free**
■	12:30 PM – 1:30 PM	Lunch with President Sylvia Burwell & Anita McBride Secretary's Office SecretaryScheduler (OST)
☐	**1:30 PM – 2:00 PM**	**Free**
■	2:00 PM – 2:30 PM	Grants Review Secretary's Office SecretaryScheduler (OST)
☐	**2:30 PM – 3:45 PM**	**Free**
■	3:45 PM – 4:45 PM	Personnel Meeting Secretary's Conference Room SecretaryScheduler (OST)
☐	**4:45 PM – 5:00 PM**	**Free**
■	5:00 PM – 6:00 PM	Budget Rollout Lincoln Room SecretaryScheduler (OST)
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
☐	**6:30 PM – 6:45 PM**	**Free**
■	6:45 PM – 7:00 PM	DOT/Joe's
■	7:00 PM – 8:00 PM	Sen. Portman Dinner Joe's Stone Crab 750 15th Street NW
☐	**After 8:00 PM**	**Free**

Tue, Feb 13

☐	All Day	(b) (6) [redacted]
☐	All Day	(b) (6) [redacted]
☐	All Day	(b) (6) [redacted]
☐	**Before 7:30 AM**	**Free**
■	7:30 AM – 8:30 AM	Private Appointment

☐	**8:30 AM – 9:45 AM**	**Free**
■	9:45 AM – 10:00 AM	Residence/DOT
☐	**10:00 AM – 1:00 PM**	**Free**
■	1:00 PM – 1:30 PM	DOT/WH
☐	**1:30 PM – 2:30 PM**	**Free**
■	2:30 PM – 2:45 PM	Prep Meeting with Sarah Sanders Sarah's Office: (b) (6) [redacted] . SecretaryScheduler (OST)
■	2:45 PM – 3:00 PM	WH Press Briefing on President's 4th Q Salary Check WH Press Briefing Room SecretaryScheduler (OST)
■	3:00 PM – 3:30 PM	WH/DOT
■	3:30 PM – 4:00 PM	Meeting with Lance Fritz - Chairman, Union Pacific Secretary's Conference Room SecretaryScheduler (OST)
■	4:00 PM – 4:40 PM	Lunar New Year taping Media Center SecretaryScheduler (OST)
☐	**4:40 PM – 4:45 PM**	**Free**
■	4:45 PM – 7:10 PM	Lunar New Year Event DOT West Atrium SecretaryScheduler (OST)
☐	**After 7:10 PM**	**Free**

Wed, Feb 14

☐	All Day	(b) (6) [redacted]
☐	All Day	Valentine's Day United States
☐	**Before 7:30 AM**	**Free**
■	7:30 AM – 9:00 AM	Private Appointment
■	9:00 AM – 9:15 AM	Residence/DOT
☐	**9:15 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:30 AM	Spring 2018 Regulatory Agenda Briefing /Cafe Penalties Rule Secretary's Conference Room SecretaryScheduler (OST)
☐	**10:30 AM – 11:00 AM**	**Free**
■	11:00 AM – 11:30 AM	DOT/WH
■	11:30 AM – 12:30 PM	WH Bipartisan Congressional Leadership Meeting on Infrastructure Cabinet Room SecretaryScheduler (OST)
■	12:30 PM – 1:00 PM	WH/DOT
☐	**1:00 PM – 1:30 PM**	**Free**
■	1:30 PM – 2:00 PM	Opportunities Event Meeting Secretary's Conference Room SecretaryScheduler (OST)

☐	**2:00 PM – 2:15 PM**	**Free**
■	2:15 PM – 2:45 PM	Kings Point Selection Briefing & 3 MarAd regulations Secretary's Conference Room SecretaryScheduler (OST)
☐	**2:45 PM – 2:55 PM**	**Free**
■	2:55 PM – 3:05 PM	Call with Senator Manchin Dial: (b) (6) - Scheduler Direct Line SecretaryScheduler (OST)
☐	**3:05 PM – 3:10 PM**	**Free**
■	3:10 PM – 3:20 PM	Call with Congressman Rodney Davis Dail: (b) (6) - Congressman Cell SecretaryScheduler (OST)
☐	**3:20 PM – 3:30 PM**	**Free**
■	3:30 PM – 3:40 PM	Call with Congresswoman Jamie Herrera Beutler Dial: (b) (6) - Scheduler Direct Line SecretaryScheduler (OST)
☐	**3:40 PM – 3:45 PM**	**Free**
■	3:45 PM – 3:55 PM	Call with Senator Lindsey Graham Dail: (b) (6) - Scheduler Direct Line SecretaryScheduler (OST)
☐	**3:55 PM – 4:15 PM**	**Free**
■	4:15 PM – 5:00 PM	Private Appointment
☐	**5:00 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	DOT/Watergate
■	6:30 PM – 9:10 PM	Waterways Council Annual Leadership Service Award Dinner Watergate Hotel: 2650 Virginia Ave NW, Washington, DC SecretaryScheduler (OST)
☐	**After 9:10 PM**	**Free**

Thu, Feb 15

☐	All Day	(b) (6)
☐	All Day	Non-Career Staff Orientation SIU Paul Hall Center: 45353 St. Georges Ave, Piney Point, MD
☐	**Before 7:15 AM**	**Free**
■	7:15 AM – 7:45 AM	Private Appointment
■	7:45 AM – 9:30 AM	Residence/Piney Point - Staff ride via buses from DOT
■	9:00 AM – 9:30 AM	(b) (5)
☐	**9:30 AM – 9:50 AM**	**Free**
■	9:50 AM – 10:00 AM	Intro and Overview of Agenda and Purpose SecretaryScheduler (OST)
■	10:00 AM – 10:15 AM	S1 Kickoff
■	10:15 AM – 10:35 AM	Governing Philosophy and the Long View of DOT
■	10:35 AM – 11:20 AM	Overview of Innovation Topics (AV,AI,IoT)
☐	**11:20 AM – 12:00 PM**	**Free**

■	12:00 PM – 12:05 PM	S1 Intro for Josh Bolten
■	12:00 PM – 1:00 PM	Lunch Guest Speaker Josh Bolten Piney Point, MD SecretaryScheduler (OST)
☐	**1:00 PM – 1:30 PM**	**Free**
■	1:30 PM – 2:30 PM	Overview of various OST Offices (GC,LA,Budget, OPA)
■	2:30 PM – 4:00 PM	Breakout Sessions: Innovation and Deregulatory Agenda in various Areas
■	4:00 PM – 4:30 PM	Team Photo and Close with S1
■	4:30 PM – 6:00 PM	Post Training Reception
■	6:00 PM – 7:30 PM	ETD Back to DOT (Staff on buses)
☐	**After 7:30 PM**	**Free**

Fri, Feb 16

☐	All Day	(b) (6) [redacted]
☐	All Day	Private Appointment
☐	All Day	Lunar New Year
☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 2:45 PM**	**Free**
■	2:45 PM – 3:00 PM	Call with Senator Maria Cantwell Dial: (b) (6) [redacted] - Christian Chiles - Staffer SecretaryScheduler (OST)
☐	**3:00 PM – 3:45 PM**	**Free**
■	3:45 PM – 4:00 PM	Call with Gov Roy Cooper - NC (b) (6) [redacted] SecretaryScheduler (OST)
☐	**4:00 PM – 4:15 PM**	**Free**
■	4:15 PM – 4:30 PM	Call with Gov Bruce Rauner - IL (b) (6) [redacted] SecretaryScheduler (OST)
■	4:30 PM – 4:45 PM	Call with Gov Larry Hogan - MD Dial: (b) (6) [redacted] SecretaryScheduler (OST)
☐	**4:45 PM – 5:00 PM**	**Free**
☐	**After 5:00 PM**	**Free**

Sat, Feb 17

☐	All Day	(b) (6) [redacted]
☐	**Before 11:30 AM**	**Free**
■	11:30 AM – 12:00 PM	Private Appointment
☐	**12:00 PM – 12:30 PM**	**Free**
■	12:30 PM – 2:00 PM	Private Appointment
☐	**After 2:00 PM**	**Free**

Sun, Feb 18

	All Day	(b) (6)
	All Day	(b) (6)

Mon, Feb 19

	All Day	Senate Recess
	All Day	Presidents' Day United States
	All Day	(b) (6)

Tue, Feb 20

	All Day	Senate Recess
	All Day	(b) (6)
	All Day	(b) (6)
	All Day	(b) (6)
	All Day	(b) (6)

Wed, Feb 21

	All Day	Senate Recess
	All Day	(b) (6)
	All Day	
	All Day	
	All Day	(b) (6)

Thu, Feb 22

	All Day	Senate Recess
	All Day	(b) (6)
	All Day	
	All Day	
	All Day	
	Before 8:00 AM	**Free**
	8:00 AM – 2:30 PM	**Free**
	2:30 PM – 3:00 PM	Private Appointment
	3:00 PM – 3:30 PM	Residence/WH
	3:30 PM – 4:00 PM	WH Lunar New Year Celebration WH South Court Auditorium SecretaryScheduler (OST)
	4:00 PM – 4:30 PM	WH/Residence
	4:30 PM – 5:00 PM	**Free**
	5:00 PM – 6:30 PM	**Free**
	6:30 PM – 7:00 PM	DoT/Japanese Ambassador's Residence

■	7:00 PM – 8:30 PM	Farewell Dinner for Japanese Ambassador Sasae Japanese Ambassador's Residence: 4000 Nebraska Ave NW, Washington, DC 20016 SecretaryScheduler (OST)
□	**After 8:30 PM**	**Free**

Fri, Feb 23

□	All Day	Senate Recess
□	All Day	(b) (6)
□	All Day	
□	All Day	
□	All Day	
□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 11:00 AM**	**Free**
■	11:00 AM – 11:30 AM	Private Appointment
■	11:30 AM – 12:00 PM	Private Appointment
□	**12:00 PM – 1:00 PM**	**Free**
■	1:00 PM – 1:30 PM	(b) (6)
■	1:30 PM – 2:00 PM	Private Appointment
■	2:00 PM – 2:30 PM	(b) (6)
□	**2:30 PM – 4:30 PM**	**Free**
■	4:30 PM – 4:40 PM	Call with Congressman Jeff Denham Dial: (b) (6) - Office line. Staffer Walker to Connect SecretaryScheduler (OST)
□	**4:40 PM – 5:00 PM**	**Free**
□	**After 5:00 PM**	**Free**

Sat, Feb 24

□	All Day	(b) (6)
□	All Day	

Sun, Feb 25

□	All Day	(b) (6)
□	All Day	
□	**Before 12:00 PM**	**Free**
■	12:00 PM – 2:57 PM	Private Appointment
■	2:00 PM – 2:30 PM	Private Appointment
■	2:30 PM – 2:45 PM	Private Appointment
□	**2:57 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:30 PM	Private Appointment
□	**4:30 PM – 5:00 PM**	**Free**

■	5:00 PM – 5:30 PM	Residence/Hotel
■	5:30 PM – 6:00 PM	Hotel/WH
■	6:00 PM – 10:00 PM	annual White House Governor's Ball The White House SecretaryScheduler (OST)
□	**After 10:00 PM**	**Free**

Mon, Feb 26

□	All Day	(b) (6) [redacted]
□	All Day	
□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:00 AM	(b) (6) [redacted]
■	10:00 AM – 10:15 AM	Private Appointment
■	10:00 AM – 12:46 PM	Private Appointment
■	10:15 AM – 12:00 PM	WH POTUS/VPOTUS Business Session with Governors WH State Dining Room
■	12:00 PM – 12:10 PM	Call with Dr. Michael Alfultis - President, SUNY Maritime University Dial: (b) (6) [redacted] - Admiral Alfultis Direct Office Line SecretaryScheduler (OST)
■	12:00 PM – 12:15 PM	WH/Residence
□	**12:46 PM – 5:00 PM**	**Free**
□	**After 5:00 PM**	**Free**

Tue, Feb 27

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Private Appointment
□	**9:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:00 AM	Residence/Wharf Intercontinental
■	10:00 AM – 10:40 AM	1:1 Financial Services Roundtable 2018 Spring Conference Event Wharf Intercontinental Hotel: 801 Wharf St SW Washington, DC 20024 SecretaryScheduler (OST)
□	**10:40 AM – 10:50 AM**	**Free**
■	10:50 AM – 11:05 AM	The Wharf/Residence
□	**11:05 AM – 12:00 PM**	**Free**
■	12:00 PM – 12:20 PM	Senate Spouses Lunch S1-145
□	**12:20 PM – 12:45 PM**	**Free**
■	12:45 PM – 1:45 PM	Lunch with Edward Lazear Secretary's Office SecretaryScheduler (OST)

■	1:45 PM – 1:55 PM	DOT/Wink Hotel
□	**1:55 PM – 2:15 PM**	**Free**
■	2:15 PM – 2:45 PM	Keynote Garden Club of America (GCA) National Affairs & Annual Legislative Conference The Wink Hotel: 1143 New Hampshire NW SecretaryScheduler (OST)
■	2:45 PM – 3:15 PM	Wink Hotel/DOT
□	**3:15 PM – 4:00 PM**	**Free**
■	4:00 PM – 5:00 PM	Hearing Prep: Senate EPW Hearing on Infrastructure Secretary's Conference Room SecretaryScheduler (OST)
■	5:00 PM – 5:30 PM	TIGER Briefing Secretary's Conference Room SecretaryScheduler (OST)
□	**After 5:30 PM**	**Free**

Wed, Feb 28

□	**Before 8:00 AM**	**Free**
■	8:00 AM – 8:30 AM	Private Appointment
□	**8:30 AM – 9:00 AM**	**Free**
■	9:00 AM – 9:15 AM	Residence/DoT
□	**9:15 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:00 AM	Swearing In Ceremony for Ron Batory Media Center SecretaryScheduler (OST)
■	10:00 AM – 10:20 AM	DOT/US Capitol
□	**10:20 AM – 10:30 AM**	**Free**
■	10:30 AM – 12:00 PM	Lying in Rotunda in Honor of Reverend Billy Graham US Capitol Rotunda SecretaryScheduler (OST)
■	12:00 PM – 12:30 PM	Capitol/Washington Court Hotel
■	12:30 PM – 1:15 PM	AASHTO 2018 Washington Briefing Meeting with State DoT CEO's Washington Court Hotel: 525 New Jersey Ave NW, WAshington, DC 20001 SecretaryScheduler (OST)
■	1:15 PM – 1:45 PM	AASHTO 2018 Washington Briefing Lunchtime Keynote Remarks Washington Court Hotel: 525 New Jersey Ave NW SecretaryScheduler (OST)
■	1:45 PM – 2:15 PM	Washington Court Hotel/DOT
□	**2:15 PM – 2:30 PM**	**Free**
■	2:30 PM – 3:00 PM	Swearing-In Ceremonies of Ray Martinez and Bailey Edwards Lincoln Room SecretaryScheduler (OST)
□	**3:00 PM – 3:30 PM**	**Free**

■	3:30 PM – 4:30 PM	Hearing Prep: Senate EPW Hearing on Infrastructure Secretary's Conference Room SecretaryScheduler (OST)
□	**4:30 PM – 5:00 PM**	**Free**
□	**5:00 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Conference Room SecretaryScheduler (OST)
□	**After 6:30 PM**	**Free**

Details

Thursday, February 1, 2018

Time All Day
Subject Congressional Institute Republican Retreat, Greenbrier
Importance High
Show Time As Free

Time All Day
Subject DOT One Year Anniversary
Show Time As Free
Categories Important

Time 10:00 AM – 11:00 AM
Subject Congressional Institute Joint Session: Repairing and Rebuilding America's Infrastructure Working Session with Presentations and Q&A
Location The Greenbrier: 300 W. Main St, White Sulphur Springs, WV 24986
Attachments FINAL AGENDA.PDF
Show Time As Busy

Contact: Tim Lang (b) (6) <mailto (b) (6) (b) (6)

Participants:
Moderator: Chairman John Thune
ELC
Gary Cohn
Bill Shuster
Senator Barrasso

Topic: Improving the Governments Response to our Infrastructure Needs

Categories Speech

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Siegrist, Ben (OST) <ben.siegrist@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required

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Time 12:00 PM – 2:00 PM
Subject Congressional Institute POTUS Lunch
Location Greenbrier Hotel
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Siegrist, Ben (OST) <ben.siegrist@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required

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Time 2:00 PM – 6:00 PM
Subject Greenbrier/DOT
Show Time As Busy
Categories Travel

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

Friday, February 2, 2018

Time 8:15 AM – 8:30 AM
Subject Residence/DOT
Show Time As Busy

Time 8:30 AM – 9:00 AM
Subject Sr. Staff Meeting
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required

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Time 10:00 AM – 10:30 AM
Subject Meeting with (b) (6) - FTA Chief Counsel Candidate
Location Secretary's Office
Attachments (b) (6) .pdf
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Simon, Doug (OST) <doug.simon@dot.gov>	Required

Time 11:00 AM – 11:30 AM
Subject Meeting with (b) (6) - CIO Special Asst. Candidate
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Simon, Doug (OST) <doug.simon@dot.gov>	Required

Saturday, February 3, 2018

Time 12:00 AM – 12:30 AM
Subject
Show Time As Busy

Sunday, February 4, 2018

Time All Day
Subject (b) (6)
Show Time As Free

(b) (6)

(b) (6)

(b) (6)

(b) (6)

(b) (6)

(b) (6)

(b) (6)

[redacted]

Monday, February 5, 2018

Time 10:30 AM – 10:45 AM
Subject Residence/DOT
Show Time As Busy

Time 11:00 AM – 11:45 AM
Subject Meeting with Richard Anderson and John McHugh- Amtrak
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Moore, Allison (OST) <A.Moore@dot.gov>	Required
Reyes, Juan D. III (FRA) <j.reyes@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Optional
Rosen, Jeff (OST) <jeff.rosen@dot.gov>	Optional

Time 12:00 PM – 12:30 PM
Subject Meeting with Marianne McInerney
Location Secretary's Office
Show Time As Busy
Bring your own lunch please
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 1:45 PM – 2:45 PM
Subject Briefing on the President's Budget
Location Secretary's Conference Room
Show Time As Busy

The President's budget is scheduled to be released on February 12th. We will need time with the Secretary during the week of January 29th to brief her on the budget in advance of press briefings. – From Lana

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Kramer, John (OST) <John.Kramer@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Ziff, Laura (OST) <Laura.Ziff@dot.gov>	Required

Time 2:50 PM – 3:00 PM
Subject Call with Senator Chuck Grassley
Location Dial: (b) (6) - Senator and Scheduler Direct Office Line
Show Time As Busy

Jennifer G. Heins
Director of Scheduling
U.S. Senator Chuck Grassley
135 Hart Senate Office Building
Washington, D.C. 20510
(b) (6)
jennifer_heins@grassley.senate.gov
<mailto:jennifer_heins@grassley.senate.gov>

Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 3:00 PM – 3:30 PM
Subject Briefing with Rohit Kumar on Tax Bill
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kan, Derek (OST) <derek.kan@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

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Time 4:00 PM – 5:00 PM
Subject Follow Up Briefing: Autonomous Vehicles
Location Secretary's Conference Room
Show Time As Busy

This meeting is a follow up to the Meeting on Autonomous Vehicles and Detroit Auto Show Debrief that took place on Tuesday, January 16th at 3:00pm.

S1 said she wanted a follow up to the original meeting after returning from Davos

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Morrison, Jonathan (NHTSA) <Jonathan.Morrison@dot.gov>	Required

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Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/1/2018 until 2/28/2018 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 6:45 PM – 7:15 PM
Subject DOT/Kushner Residence
Show Time As Busy

Time 7:15 PM – 9:00 PM
Subject Dinner with Jared and Ivanka Kushner
Location (b) (6)

Show Time As Busy

Tuesday, February 6, 2018

Time All Day
Subject (b) (6)
Show Time As Free

Time All Day
Subject (b) (6)
Recurrence (b) (6)
Show Time As Free

Time 4:30 PM – 5:30 PM
Subject Personnel Meeting
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/1/2018 until 2/28/2018 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required

Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 6:45 PM – 7:15 PM
Subject (b) (6)
Show Time As Busy

Time 7:15 PM – 9:00 PM
Subject (b) (6)
Location (b) (6)
Show Time As Busy
(b) (6)

Wednesday, February 7, 2018

Time 10:00 AM – 10:15 AM
Subject Residence/DOT
Show Time As Busy

Time 10:30 AM – 11:30 AM
Subject Quarterly Meeting with Keith Nelson, Assistant Secretary for Administration
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Nelson, Keith (OST) <keith.nelson@dot.gov> Required

Time 12:00 PM – 12:15 PM
Subject Call with Sen. Nelson and Sen. Rubio
Location (b) (6)
Show Time As Busy
Senator Nelson: (b) (6) - Senator/Scheduler Direct Office Line

Senator Rubio: (b) (6)
Categories Phone Calls
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 3:00 PM – 3:30 PM
Subject Residence/WH
Show Time As Busy

Time 3:30 PM – 4:30 PM
Subject WH Latina Style Magazine Briefing
Location WH EEOB Indian Treaty Room
Attachments 02.07.18 Latina Style Magazine Briefing.docx
Show Time As Busy
Background:
WH Briefing for Latina Style Magazine. In attendance: roughly 80 Latina business and community leaders in the EEOB Indian Treaty Room

Contact:
Hannah Castillo
(b) (6)

60-minute briefing w/ podium

Theatre Style

(b) (6)
Categories Speech
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Burr, Geoff (OST) <geoff.burr@dot.gov> Required

Time 4:30 PM – 5:00 PM
Subject WH/Residence
Show Time As Busy

Thursday, February 8, 2018

Time All Day
Subject (b) (6)
Show Time As Free

(b) (6)

(b) (6)

Time 9:10 AM – 9:25 AM
Subject Residence/DOT
Show Time As Busy

Time 9:35 AM – 9:55 AM
Subject Call with Senator Debbie Stabenow

Location Dial: (b) (6) - Anne - Deputy Chief Direct Line
Show Time As Busy
Senator Stabenow has a hearing at 10:00am on Thursday. Needs to be done before this hearing.
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 10:00 AM – 10:30 AM
Subject Budget Briefing
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Hurdle, Lana (OST) (Lana.Hurdle@dot.gov) <Lana.Hurdle@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

Time 10:30 AM – 11:00 AM
Subject Meeting with (b) (6) - FMCSA Chief Counsel
Location Secretary's Office
Attachments (b) (6) .doc
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Simon, Doug (OST) <doug.simon@dot.gov>	Required

Time 11:15 AM – 11:25 AM
Subject Call with Congresswoman Barbara Comstock
Location Dial: (b) (6) - Congresswoman Cell

Show Time As Busy

(b) (6) [redacted]

Contact: Kalia Sokos
Kalia.sokos@mail.house.gov<mailto:Kalia.sokos@mail .house.gov>
(b) (6) [redacted] – Kalia Direct Office Line

Categories Phone Calls

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Friday, February 9, 2018

Time All Day
Subject (b) (6) [redacted]
Show Time As Free

(b) (6) [redacted]

Time All Day
Subject (b) (6) [redacted]
Show Time As Free

Time 8:45 AM – 9:00 AM
Subject Residence/DOT
Show Time As Busy

Time 10:00 AM – 10:10 AM
Subject Call with Adm. Buzby
Location Dial: (b) (6) [redacted]
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Sunday, February 11, 2018

Time 2/11/2018 12:00 AM – 2/19/2018 12:00 AM

Subject (b) (6)
Show Time As Free

Monday, February 12, 2018

Time All Day
Subject Budget Release
Show Time As Free
Categories HOLD

Time 10:00 AM – 10:30 AM
Subject Residence/WH
Show Time As Busy

Time 10:30 AM – 11:00 AM
Subject Infrastructure Rollout Event
Location WH State Dining Room
Attachments 02.12.18 - INFRASTRUCTURE INITIATIVE MEETING WITH STATE AND LOCAL OFFICI....docx
POTUS EM Infrastructure Announcement (003).docx
Show Time As Busy
Attendees: Pruitt/Zinke/Cohn/Mayors and Governors

Run of show:
(b) (5)

(b) (5)

Confirmed:

Governors (8)

Tennessee Governor Bill Haslam (R)
Maine Governor Paul LePage (R)
New Mexico Governor Susana Martinez (R)
Wisconsin Governor Scott Walker (R)
Louisiana Governor John Bel Edwards (D)
Mississippi Governor Phil Bryant (R)
Nebraska Governor Pete Ricketts (R)
Virginia Governor Ralph Northam (D)

Agriculture Commissioner (1)
Kentucky Agriculture Commissioner Ryan Quarles (R)

Legislators (6)

Utah Speaker of the House Greg Hughes (R) Georgia Speaker of the House David Ralston (R) Missouri President Pro Tem Elijah Haahr (R) Arizona State Senator (Finance Chair) Dave Farnsworth (R) Illinois State Representative Dave McSweeney (R) Iowa Speaker of the House Linda Upmeyer (R)

Mayors (8)

Charlotte, NC Mayor Vi Lyles (D)
Vicksburg, MS Mayor George Flaggs Jr. (D) Fort Worth, TX Mayor Betsy Price (D) Cedar Rapids, IA Mayor Brad Hart (R) Las Vegas, NV Mayor Carolyn Goodman (I) Columbia, SC Mayor Stephen Benjamin (D) Wichita, KS Mayor Jeff Longwell (R)

County Commissioners (2)

Bucks County, PA County Commissioner (Chairman) Robert Loughery (R) Miami – Dade County, FL County Commissioner (Chairman) Esteban Bovo, Jr. (R)

Categories Important

Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time 11:00 AM – 11:30 AM
Subject POTUS Infrastructure Rollout Event
Location WH State Room
Show Time As Busy
Categories Important

Time 11:30 AM – 12:00 PM
Subject WH/DOT
Show Time As Busy

Time 12:30 PM – 1:30 PM
Subject Lunch with President Sylvia Burwell & Anita McBride
Location Secretary's Office
Show Time As Busy

(b) (6) <mailto (b) (6) > – for Sylvia Burwell
Anita McBride –
(b) (6) <mailto (b) (6) –

Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Virginia, Tiffany (OST) <Tiffany.Virginia@dot.gov>	Required

Time 2:00 PM – 2:30 PM
Subject Grants Review
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 3:45 PM – 4:45 PM
Subject Personnel Meeting
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 5:00 PM – 6:00 PM
Subject Budget Rollout
Location Lincoln Room
Show Time As Busy
*Other Modal Administrators should be present or standing by for Budget Rollout
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Elwell, Daniel <AWA> <daniel.elwell@faa.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/1/2018 until 2/28/2018 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Sullivan, Adam (OST) <adam.sullivan@dot.gov>	Required

Time 6:45 PM – 7:00 PM
Subject DOT/Joe's
Show Time As Busy

Time 7:00 PM – 8:00 PM
Subject Sen. Portman Dinner
Location Joe's Stone Crab 750 15th Street NW
Show Time As Busy

Tuesday, February 13, 2018

Time All Day
Subject (b) (6) [redacted]
Location (b) (6) [redacted]
Recurrence (b) (6) [redacted]
Show Time As Free

Time All Day
Subject (b) (6)
Show Time As Free

Time 9:45 AM – 10:00 AM
Subject Residence/DOT
Show Time As Busy

Time 1:00 PM – 1:30 PM
Subject DOT/WH
Show Time As Busy

Time 2:30 PM – 2:45 PM
Subject Prep Meeting with Sarah Sanders
Location Sarah's Office: (b) (6)
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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Time 2:45 PM – 3:00 PM
Subject WH Press Briefing on President's 4th Q Salary Check
Location WH Press Briefing Room
Show Time As Busy

Hi Marianne and Geoff,

Sarah Sanders would like to invite Sec. Chao to join her at the top of a White House press briefing on Monday (2/12) at 1 p.m. or Tuesday (2/13) at 2 p.m. in the WH Press Briefing Room? Sarah will present the President's 4th quarter salary check to her. Sec. DeVos, Sec. Zinke and former HHS Acting Sec. Hargan have participated in these before. Sec. Chao can make some brief remarks but is not expected to take questions.

Brad Rateike
Director of Cabinet Communications
White House Office of Communications
(b) (6) <mailto (b) (6)
Desk: (b) (6)
Mobile: (b) (6)

Janet Montesi
Special Assistant to the Press Secretary
o. (b) (6) | c. (b) (6)
(b) (6) <mailto:(b) (6)

Categories Media
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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Time 3:00 PM – 3:30 PM
Subject WH/DOT
Show Time As Busy

Time 3:30 PM – 4:00 PM
Subject Meeting with Lance Fritz - Chairman, Union Pacific
Location Secretary's Conference Room
Show Time As Busy

Staff: S2
Attendees: Lance Fritz - Chairman, President, and CEO , Union Pacific Railroad
Cameron Scott - Executuve Vice President and Chief Operating Officer, Union Pacific Railroad Mike Rock -Vice President, External Relations, Union Pacific Railroad

Contact: Mike Rock (b) (6) (b) (6) – Mike Cell

Two main topics for the meeting. One is to give the Secretary an update on the company and the economy, but the main reason for the visit is to give the Secretary an update and status report on our deployment of Positive Train Control.

Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Reyes, Juan D. III (FRA) <j.reyes@dot.gov>	Required

Time 4:00 PM – 4:40 PM
Subject Lunar New Year taping
Location Media Center
Show Time As Busy
Categories Media
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Kuo, Monica (OST) <monica.kuo@dot.gov>	Required

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> — Required

---

Time 4:45 PM – 7:10 PM
Subject Lunar New Year Event
Location DOT West Atrium
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fink, Andrew (OST) <andrew.fink@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kuo, Monica (OST) <monica.kuo@dot.gov>	Required
Siegrist, Ben (OST) <ben.siegrist@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required

Wednesday, February 14, 2018

Time All Day
Subject Valentine's Day
Location United States
Show Time As Free
Categories Holiday

Time 9:00 AM – 9:15 AM
Subject Residence/DOT
Show Time As Busy

Time 9:30 AM – 10:30 AM
Subject Spring 2018 Regulatory Agenda Briefing /Cafe Penalties Rule
Location Secretary's Conference Room
Show Time As Busy

(b) (5) [redacted]

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required

Time 11:00 AM – 11:30 AM
Subject DOT/WH
Show Time As Busy

Time 11:30 AM – 12:30 PM
Subject WH Bipartisan Congressional Leadership Meeting on Infrastructure
Location Cabinet Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

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Time 12:30 PM – 1:00 PM
Subject WH/DOT
Show Time As Busy

Time 1:30 PM – 2:00 PM
Subject Opportunities Event Meeting
Location Secretary's Conference Room
Attachments Small Business Event - 1st Draft.docx
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kuo, Monica (OST) <monica.kuo@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required

Time 2:15 PM – 2:45 PM
Subject Kings Point Selection Briefing & 3 MarAd regulations
Location Secretary's Conference Room
Show Time As Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
	Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
	Dear, Wilda (MARAD) <Wilda.Dear@dot.gov>	Required
	Burnett, Douglas (MARAD) <Douglas.Burnett@dot.gov>	Required

Time	2:55 PM – 3:05 PM
Subject	Call with Senator Manchin
Location	Dial: (b) (6) - Scheduler Direct Line
Show Time As	Busy
	Scheduler: Bryer Davis 202.224.3954 – main office Bryer_Davis@manchin.senate.gov<mailto:Bryer_Davis@manchin.senate.gov>
Categories	Phone Calls

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time	3:10 PM – 3:20 PM
Subject	Call with Congressman Rodney Davis
Location	Dail: (b) (6) - Congressman Cell
Show Time As	Busy
	Brittany (Scheduler) – (b) (6) Brittany.Randall@mail.house.gov <mailto:Brittany.Randall@mail.house.gov>
Categories	Phone Calls

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time	3:30 PM – 3:40 PM
Subject	Call with Congresswoman Jamie Herrera Beutler
Location	Dial: (b) (6) - Scheduler Direct Line
Show Time As	Busy

Hannah Thomas
Congresswoman Jaime Herrera Beutler (WA-03)
1107 Longworth HOB | 202-225-3536

Categories Phone Calls

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 3:45 PM – 3:55 PM
Subject Call with Senator Lindsey Graham
Location Dail: (b) (6) - Scheduler Direct Line
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject DOT/Watergate
Show Time As Busy

Time 6:30 PM – 9:10 PM
Subject Waterways Council Annual Leadership Service Award Dinner
Location Watergate Hotel: 2650 Virginia Ave NW, Washington, DC
Show Time As Busy
Contact: (b) (6)
James Adams (b) (6)
<mailto (b) (6)

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

---

Thursday, February 15, 2018

Time All Day
Subject Non-Career Staff Orientation
Location SIU Paul Hall Center: 45353 St. Georges Ave, Piney Point, MD
Show Time As Free

Time 7:45 AM – 9:30 AM
Subject Residence/Piney Point - Staff ride via buses from DOT
Show Time As Busy

Categories Travel

Time 9:00 AM – 9:30 AM
Subject (b) (5)
Show Time As Busy

Time 9:50 AM – 10:00 AM
Subject Intro and Overview of Agenda and Purpose
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

---

Time 10:00 AM – 10:15 AM
Subject S1 Kickoff
Show Time As Busy

Time 10:15 AM – 10:35 AM
Subject Governing Philosophy and the Long View of DOT
Show Time As Busy

Time 10:35 AM – 11:20 AM
Subject Overview of Innovation Topics (AV,AI,IoT)
Show Time As Busy

Time 12:00 PM – 12:05 PM
Subject S1 Intro for Josh Bolten
Attachments 2-15-18 Draft Agenda for DOT Non-Career Staff Training Day v9.docx
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject Lunch Guest Speaker Josh Bolten
Location Piney Point, MD
Show Time As Busy
Contact: Angie Keilen | Senior Executive Assistant to the President & CEO | Business Roundtable
300 New Jersey Avenue, NW | Suite 800 | Washington, DC 20001
Phone: (b) (6) | Cell: (b) (6) | Fax: (202) 296-5852 | e-mail: (b) (6)
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 1:30 PM – 2:30 PM
Subject Overview of various OST Offices (GC,LA,Budget, OPA)
Show Time As Busy

Time 2:30 PM – 4:00 PM
Subject Breakout Sessions: Innovation and Deregulatory Agenda in various Areas
Show Time As Busy

Three breakout sessions will run in parallel for 45 minutes.

Sessions:

Mobility (Improving infrastructure and increasing access to all modes of transportation): Grover Burthey, Jim Ray, Brandye Hendrickson.

Safety and Innovation (Paving the way for safer, transformative technologies): Dan Elwell, Jonathan Morrison Matt Kopko

Economic Growth (Advancing economic growth through data-driven analysis and regulatory reform): James Owens, Heidi King, Cathy Gautreaux

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Time 4:00 PM – 4:30 PM
Subject Team Photo and Close with S1
Show Time As Busy

Time 4:30 PM – 6:00 PM
Subject Post Training Reception
Show Time As Busy

Time 6:00 PM – 7:30 PM
Subject ETD Back to DOT (Staff on buses)
Show Time As Busy
Categories Travel

Friday, February 16, 2018

Time All Day
Subject Lunar New Year
Show Time As Free

Time 2:45 PM – 3:00 PM
Subject Call with Senator Maria Cantwell
Location Dial: (b) (6) - Christian Chiles - Staffer
Show Time As Busy

Senator Cantwell would like to schedule a call with S1

Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 3:45 PM – 4:00 PM
Subject Call with Gov Roy Cooper - NC
Location (b) (6)
Show Time As Busy
The best number to call is his cell phone - (b) (6). If you have any difficulties getting through, please call Susan Moore at (b) (6)
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Mitton, Chris (OST) <chris.mitton@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 4:15 PM – 4:30 PM
Subject Call with Gov Bruce Rauner - IL
Location (b) (6)
Show Time As Busy
Holly scheduler cell - (b) (6)
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Mitton, Chris (OST) <chris.mitton@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 4:30 PM – 4:45 PM
Subject Call with Gov Larry Hogan - MD
Location Dial: (b) (6)
Show Time As Busy
Governor Personal Cell: (b) (6)
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

Mitton, Chris (OST) <chris.mitton@dot.gov> Required

Tucker, Deva (OST) <Deva.Tucker@dot.gov> Required

Sunday, February 18, 2018

Time All Day
Subject (b) (6)
Recurrence (b) (6)
Show Time As Free
2/18/2008

Monday, February 19, 2018

Time All Day
Subject Presidents' Day
Location United States
Show Time As Free
Categories Holiday

Time All Day
Subject (b) (6)
Show Time As Free

Time 2/19/2018 12:00 AM – 2/24/2018 12:00 AM
Subject Senate Recess
Show Time As Free

Tuesday, February 20, 2018

Time All Day
Subject (b) (6)
Recurrence (b) (6)
Show Time As Free

Time All Day
Subject (b) (6)
Show Time As Free

Time 2/20/2018 12:00 AM – 2/24/2018 12:00 AM
Subject (b) (6)
Show Time As Free

Time 2/20/2018 12:00 AM – 2/27/2018 12:00 AM
Subject (b) (6)
Show Time As Free

Wednesday, February 21, 2018

Time All Day
Subject WAS/MCO Flight Options
Show Time As Free
Flight options from WAS to MCO the morning of Wednesday, February 21st. MCO is the closest airport to the Kennedy Space center.
The space council meeting is from 10:00am – 12:00pm. The drive from

MCO airport to Kennedy Space Center is roughly 50 minutes.

WN1832
DCA/MCO
ETD 6:00am – ETA 8:25am

WN1775
BWI/MCO
ETD 6:10am – ETA 8:40am

WN260
BWI/MCO
ETD 7:15am – ETA 9:45am

AA1593
DCA/MCO
ETD 7:23am – ETA 9:55am

Time 2/21/2018 12:00 AM – 2/24/2018 12:00 AM
Subject (b) (6)
Show Time As Free

Thursday, February 22, 2018

Time 2/22/2018 12:00 AM – 2/27/2018 12:00 AM
Subject (b) (6)
Show Time As Free

Time 3:00 PM – 3:30 PM
Subject Residence/WH
Show Time As Busy

Time 3:30 PM – 4:00 PM
Subject WH Lunar New Year Celebration
Location WH South Court Auditorium
Attachments LNY2018 Agenda - Draft 2 edits v.2-5-18.docx
Show Time As Free
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time 4:00 PM – 4:30 PM
Subject WH/Residence
Show Time As Busy

Time 6:30 PM – 7:00 PM
Subject DoT/Japanese Ambassador's Residence
Show Time As Busy

Time 7:00 PM – 8:30 PM
Subject Farewell Dinner for Japanese Ambassador Sasae

Location Japanese Ambassador's Residence: 4000 Nebraska Ave NW, Washington, DC 20016
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Friday, February 23, 2018

Time 1:00 PM – 1:30 PM
Subject (b) (6)
Show Time As Busy

Time 2:00 PM – 2:30 PM
Subject (b) (6)
Show Time As Busy

Time 4:30 PM – 4:40 PM
Subject Call with Congressman Jeff Denham
Location Dial: 202.225.4540 - Office line. Staffer Walker to Connect
Show Time As Busy

Staff: S McMaster
Contact: Carol Kresse
carol.kresse@mail.house.gov<mailto:carol.kresse@ma il.house.gov>
Day of Changes – Kassi Fortado –
Kassi.fortado@mail.house.gov<mailto:Kassi.fortado@
mail.house.gov>
Walker Barrett –
Walker.Barrett@mail.house.gov<mailto:Walker.Barret
t@mail.house.gov>
202.225.4540

Background:
To discuss their SR 132 Gateway Express Project TIGER Grant

Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Sunday, February 25, 2018

Time 5:00 PM – 5:30 PM
Subject Residence/Hotel
Show Time As Busy

Time 5:30 PM – 6:00 PM
Subject Hotel/WH
Show Time As Busy

Time 6:00 PM – 10:00 PM
Subject annual White House Governor's Ball
Location The White House
Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Monday, February 26, 2018

Time 9:30 AM – 10:00 AM
Subject (b) (6) [redacted]
Show Time As Busy

Time 10:15 AM – 12:00 PM
Subject WH POTUS/VPOTUS Business Session with Governors
Location WH State Dining Room
Show Time As Busy

Time 12:00 PM – 12:10 PM
Subject Call with Dr. Michael Alfultis - President, SUNY Maritime University
Location Dial: (b) (6) [redacted] - Admiral Alfultis Direct Office Line
Show Time As Busy

Claudine Tavin-Warkenthien

EA, Managing Office to the President

RADM Michael Alfultis, USMS, Ph.D., President

SUNY Maritime College

6 Pennyfield Avenue, Throggs Neck, NY 10465

Office: (b) (6) [redacted]

Cell: (b) (6) [redacted]

(b) (6) [redacted]

Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 12:00 PM – 12:15 PM
Subject WH/Residence
Show Time As Busy

Tuesday, February 27, 2018

Time 9:30 AM – 10:00 AM
Subject Residence/Wharf Intercontinental
Show Time As Busy

Time 10:00 AM – 10:40 AM
Subject 1:1 Financial Services Roundtable 2018 Spring Conference Event
Location Wharf Intercontinental Hotel: 801 Wharf St SW Washington, DC 20024
Attachments 2018 SPRING conference agenda-SHARE.DOCX
SC 18 Briefing- Secretary Elaine Chao.pdf
Show Time As Busy
Attendees: Mike O'Grady - CEO, Northern Trust will be moderating discussion.
Contact: Tatiana Fittipaldi
O: (b) (6)
M: (b) (6)
E: (b) (6)
>
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Siegrist, Ben (OST) <ben.siegrist@dot.gov>	Required

Time 10:50 AM – 11:05 AM
Subject The Wharf/Residence
Show Time As Busy

Time 12:00 PM – 12:20 PM
Subject Senate Spouses Lunch
Location S1-145
Show Time As Busy

Time 12:45 PM – 1:45 PM
Subject Lunch with Edward Lazear
Location Secretary's Office
Show Time As Busy
Contact: Ed Lazear (b) (6)

[cid:image003.jpg@01D3621B.9DEF6FB0]
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Virginia, Tiffany (OST) <Tiffany.Virginia@dot.gov>	Required

Time 1:45 PM – 1:55 PM
Subject DOT/Wink Hotel
Show Time As Busy

Time 2:15 PM – 2:45 PM
Subject Keynote Garden Club of America (GCA) National Affairs & Annual Legislative Conference
Location The Wink Hotel: 1143 New Hampshire NW
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required

Time 2:45 PM – 3:15 PM
Subject Wink Hotel/DOT
Show Time As Busy

Time 4:00 PM – 5:00 PM
Subject Hearing Prep: Senate EPW Hearing on Infrastructure
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

Ray, James (OST) <Jim.Ray@dot.gov>	Required
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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Time 5:00 PM – 5:30 PM
Subject TIGER Briefing
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fulton, Finch (OST) (Finch.Fulton@dot.gov) <Finch.Fulton@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

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Wednesday, February 28, 2018

Time 9:00 AM – 9:15 AM
Subject Residence/DoT
Show Time As Busy

Time 9:30 AM – 10:00 AM
Subject Swearing In Ceremony for Ron Batory
Location Media Center
Attachments 180227 Ron Batory Swearing in Ceremony.docx
Show Time As Busy

Location Media Center
Attendees. Batory Family and Guests. Stakeholders and Trade Press
Stage. Podium stage left. Standard DOT Flag Set.

9:00am Guests begin to arrive
9:33am Welcome remarks on Ron Batory by THE SECRETARY
9:38am Ceremonial Swearing in
9:40am Photo snap
9:41am Ron Batory remarks
9:48am Ron Batory remarks end
9:49am Family photos

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required
Simpson, Joan (OST) <Joan.Simpson@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Siegrist, Ben <ben.siegrist@dot.gov>	Required
DOT-Political-Appointees	Required

(b) (6)

Time 10:00 AM – 10:20 AM
Subject DOT/US Capitol
Show Time As Busy

Time 10:30 AM – 12:00 PM
Subject Lying in Rotunda in Honor of Reverend Billy Graham
Location US Capitol Rotunda
Attachments Graham_LyingInHonor5.pdf
269619 Graham Laying in State Program.pdf
Billy GRAHAM_Master Timeline_V7.docx
Show Time As Busy

The Speaker and Senate Leadership have extended an invitation to the Graham family expressing their intention to have Congress permit the late Reverend Billy Graham to lie in honor in the Rotunda of the US Capitol. To that end, I wanted to give you a head's up on the arrival service which would occur on Wednesday, February 28, 2018, at 11:00 AM in the Rotunda. This is the traditional service where his casket will be carried into the Rotunda with the family in attendance, and a formal wreath laying by the President, the Speaker and the Majority Leader of the Senate.

Wednesday, February 28

7:00 AM House and Senate wings close to unauthorized persons. Access limited to:

• Members of Congress and invited dignitaries

• Congressional staff who have an office in the Capitol

• Accredited press with a standard Congressional media photo ID

• Persons with appropriate U.S. Capitol Police/Sergeant at Arms credentials

• Visitors with a wing pass for a destination on the House or Senate side of the Capitol

• The South Door and North Doors will be unavailable for official business visitors until 1:00 PM

8:00 AM USCP to sweep Rotunda; media should be in place

9:45 AM Diplomatic Corps buses arrive at the North Barricade and enter the North Door

• Escorted to hold in S-211 by Senate staff (Laura Parker and Megan McCain)

9:50 AM Governors and Mayor of DC will enter via the North Entrance and are escorted to hold in the Old Senate Chamber by Senate staff (Katrina Sims and Alex Jenkins)

10:00 AM Cabinet arrives independently via Memorial Door and is escorted to hold in H-219 by Sergeant at Arms staff (Jim Kaelin and Bill McFarland)

10:00 AM Joint Chiefs of staff arrive independently at the Memorial Door and are escorted to hold in H-128 by House Sergeant at Arms staff (Sean Keating)

10:15 AM Diplomatic Corps will enter the Rotunda from the North Entrance

10:20 AM Governors and Mayor of DC will enter the Rotunda via the North Entrance

10:25 AM The President and the Vice President arrive via the House

Carriage Entrance, met by both Deputy House and Senate Sergeants at Arms and escorted to hold in H-230 (Catherine Huddleston and Carly Flick to assist)

• The White House Travelling Press Pool enters via the Memorial Door and is escorted to the Rotunda by House Radio/TV Gallery staff

10:30 AM Graham family motorcade arrival on Plaza via the North Barricade

10:30 AM Members of the House of Representatives will enter the Rotunda from the South Entrance escorted by the Clerk of the House and House Floor staff

10:35 AM Members of the Senate enter the Rotunda from the North Entrance escorted by the Secretary of the Senate and the Party Secretaries

10:37 AM Members of the Joint Chiefs enter the Rotunda from the South Entrance

10:40 AM The President's Cabinet will enter the Rotunda from the South Entrance escorted by House Sergeant at Arms personnel

10:40 AM The President, Vice President, Speaker, Senate Majority Leader, and the House and Senate Chaplains gather in H-230 for brief by Speaker staff (Seton Gardner and Jennifer Hemmingway)

10:45 PM The hearse and family vehicles will proceed to unload on the East Front Plaza

• Family will be greeted by Senate staff (Becky Daugherty and Robert Steurer) and escorted inside the Law Library Door to the second floor and to the top of the East Center Steps

10:50 AM The President, Speaker, Senate Majority Leader, and the House and Senate Chaplains enter the Rotunda from the South Entrance escorted by the Deputy Sergeants at Arms

10:55 PM The remains of the Reverend Billy Graham enter the Capitol

Rotunda escorted by the Sergeants at Arms, David Bruce and family

11:00 AM The Arrival Ceremony in the Capitol Rotunda begins:

• Invocation: Chaplain, United State House of Representatives

• Remarks:

o Majority Leader, United States Senate

o Speaker, United States House of Representatives

o President of the United States

• Musical Selection performed by Michael W. Smith

• Presentation of Wreaths

o Majority Leader, United States Senate

o Speaker, United States House of Representatives

o President of the United States

• Benediction: Chaplain, United States Senate

12:00 Noon Organized departure from Rotunda past casket coordinated by Sergeants at Arms (assisted by Ted Daniel and Becky Daugherty)

• POTUS, VP, Speaker and Majority Leader of the Senate will be escorted by Deputy Sergeants at Arms past casket and via South Entrance to H-230

• POTUS and VP to depart House Carriage Entrance

• Graham grandchildren will be escorted to the Rayburn Room via East Entrance (Kathleen Joyce and Kelle Strickland)

• House and Senate Sergeant at Arms will coordinate Cabinet, Governors, Senate, House and Dip Corps to file past casket prior to exiting the room

• Sergeant at Arms to escort family

1:00 PM Rotunda opens for public viewing and USCP Ceremonial Unit attend remains throughout the night until the departure ceremony

• Public Viewing Lines: entry via CVC Main Entrance

• Staff Viewing Lines:

o Staff with a valid Congressional ID may queue on the First Floor in the Hall of Columns and/or by the Old Supreme Court

o Staff will be permitted to escort up to fifteen (15) people to this line

o Line will be managed by visitor services personnel

Categories Important

Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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Time 12:00 PM – 12:30 PM
Subject Capitol/Washington Court Hotel
Show Time As Busy

Time 12:30 PM – 1:15 PM
Subject AASHTO 2018 Washington Briefing Meeting with State DoT CEO's
Location Washington Court Hotel: 525 New Jersey Ave NW, WAshington, DC 20001
Attachments Washington Briefing_Confimed State DOT CEOs.pdf
Show Time As Busy

12:30pm THE SECRETARY arrives and proceeds to Executive Ballroom for meeting 12:35pm Meeting begins
1:15pm Meeting concludes and THE SECRETARY proceeds to hold room
1:25pm AASHTO President and Commissioner of Tennessee DOT John Shroer introduces THE SECRETARY
1:30pm THE SECRETARY begins remarks
1:42pm THE SECRETARY concludes remarks
1:45pm THE SECRETARY departs
Attendees: 300 Attendees – Congressional Staff, Federal Executive Branch Leaders, Trade Associations, Private Sector Reps

OPEN PRESS (Washington Post, Politico, CQ Roll Call, The Hill, TransportTopics, etc)

Contact: Joung Lee
(b) (6) <mailto (b) (6) <mailto (b) (6) cmailto (b) (6) (O)
(b) (6) (C)

Lloyd Brown (b) (6) <mailto (b) (6) <mailto:
(b) (6) mailto (b) (6) > – for comms

Background:

This forum will focus on the federal infrastructure package3,

reauthorization of the Fixing America's Surface Transportation Act, and other proposed legislative and regulatory activities of interest to states.

After this keynote address, S1 is invited to meet with Chief Executive Officers of the State DOT's for a private conversation.

Podium set up atop a stage at the front.

As of 1/3/18 – "This is a multi-day event and we hope to also hear from various Members of Congress, Hill staffers, USDOT acting modal administrators, and industry partners. We have not yet issued invites to these groups."

Categories Speech

Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fink, Andrew (OST) <andrew.fink@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 1:15 PM – 1:45 PM

Subject AASHTO 2018 Washington Briefing Lunchtime Keynote Remarks

Location Washington Court Hotel: 525 New Jersey Ave NW

Attachments Washington Briefing_Confimed State DOT CEOs.pdf
2.28.18 AASHTO 2018 Washington Briefing.docx

Show Time As Busy

Categories Speech

Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fink, Andrew (OST) <andrew.fink@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required

Ray, James (OST) <Jim.Ray@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 1:45 PM – 2:15 PM
Subject Washington Court Hotel/DOT
Show Time As Busy

Time 2:30 PM – 3:00 PM
Subject Swearing-In Ceremonies of Ray Martinez and Bailey Edwards
Location Lincoln Room
Show Time As Busy
Ray Martinez - FMCSA
Bailey Edwards – AA For Aviation Policy FAA

Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Martinez, Raymond (FMCSA) <Raymond.Martinez@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Siegrist, Ben (OST) <ben.siegrist@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required
Simpson, Joan (OST) <Joan.Simpson@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Bailey.Edwards@faa.gov <Bailey.Edwards@faa.gov>	Required
DOT-Political-Appointees (b) (6)	Required

Time 3:30 PM – 4:30 PM
Subject Hearing Prep: Senate EPW Hearing on Infrastructure
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

McMaster, Sean (OST) <sean.mcmaster@dot.gov> Required

Adriana Kania
Office of the Secretary
U.S. Department of Transportation
(b) (6)