

**Subject:** SecretaryScheduler (OST) Calendar

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**SecretaryScheduler (OST) Calendar**

SecretaryScheduler@dot.gov

Wednesday, November 1, 2017 – Thursday, November 30, 2017

Time zone: (UTC-05:00) Eastern Time (US & Canada)

(Adjusted for Daylight Saving Time)

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**November 2017**

Su Mo Tu We Th Fr Sa

			<a href="#">1</a>	<a href="#">2</a>	<a href="#">3</a>	<a href="#">4</a>
<a href="#">5</a>	<a href="#">6</a>	<a href="#">7</a>	<a href="#">8</a>	<a href="#">9</a>	<a href="#">10</a>	<a href="#">11</a>
<a href="#">12</a>	<a href="#">13</a>	<a href="#">14</a>	<a href="#">15</a>	<a href="#">16</a>	<a href="#">17</a>	<a href="#">18</a>
<a href="#">19</a>	<a href="#">20</a>	<a href="#">21</a>	<a href="#">22</a>	<a href="#">23</a>	<a href="#">24</a>	<a href="#">25</a>
<a href="#">26</a>	<a href="#">27</a>	<a href="#">28</a>	<a href="#">29</a>	<a href="#">30</a>		

- Busy       Tentative       Free  
 Out of Office       Working Elsewhere       Outside of Working Hours

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**November 2017**

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**Wed, Nov 1**

- All Day (b) (6)
- Before 7:30 AM** Free
- 7:30 AM – 8:00 AM Private Appointment
- 8:00 AM – 8:15 AM** Free
- 8:15 AM – 8:30 AM [Residence/DOT](#)
- 8:30 AM – 9:00 AM [Sr Staff Meeting](#)  
Secretary's Conference Room
- 9:00 AM – 9:30 AM** Free
- 9:30 AM – 10:00 AM Private Appointment
- 10:00 AM – 10:20 AM** Free
- 10:20 AM – 10:40 AM [DOT/WH](#)
- 10:40 AM – 11:00 AM** Free
- 11:00 AM – 11:30 AM [Briefing on Device Security w/o POTUS](#)
- 11:30 AM – 11:56 AM** Free

- 11:56 AM – 12:55 PM [Cabinet Meeting - POTUS @11:30am DELAYED 25 minutes](#)  
WH Cabinet Room  
SecretaryScheduler (OST)
- 12:55 PM – 1:10 PM [WH/DOT](#)
- 1:10 PM – 2:10 PM [Lunch with Brian Gallagher, United Way Worldwide](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 2:10 PM – 2:30 PM **Free**
- 2:30 PM – 3:50 PM [ELD Briefing](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 3:50 PM – 4:00 PM **Free**
- 4:00 PM – 4:30 PM [FHWA Emergency Relief Program Briefing](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 4:30 PM – 5:00 PM **Free**
- 5:00 PM – 5:50 PM **Free**
- 5:50 PM – 6:00 PM [Call with Dr. Ed Feulner](#)
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM **Free**
- 7:00 PM – 8:00 PM Private Appointment
- **After 8:00 PM** **Free**

🌅 **Thu, Nov 2**

- **Before 7:30 AM** **Free**
- 7:30 AM – 8:00 AM Private Appointment
- **8:00 AM – 8:15 AM** **Free**
- 8:15 AM – 8:30 AM [Residence/DOT](#)
- 8:30 AM – 8:45 AM [Sr Staff Meeting](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- **8:45 AM – 9:00 AM** **Free**
- 9:00 AM – 9:30 AM Private Appointment
- **9:30 AM – 9:35 AM** **Free**
- 9:35 AM – 9:50 AM [DOT/DOEd](#)
- 9:50 AM – 11:00 AM [Dwight D. Eisenhower Memorial Groundbreaking Ceremony](#)  
U.S. Department of Education: 400 Maryland Ave SW,  
Washington, DC  
SecretaryScheduler (OST)
- 10:30 AM – 12:00 PM [Non-Career Staff Orientation 11:45am - 12:00pm](#)  
Lincoln Room  
SecretaryScheduler (OST)
- 11:00 AM – 11:20 AM [DOEd/DOT](#)

- 11:40 AM – 11:50 AM [Non-Career Staff Orientation](#)  
Lincoln Room
- 11:52 AM – 12:05 PM [Teleprompter Testing](#)  
DOT West Atrium  
SecretaryScheduler (OST)
- 12:05 PM – 12:10 PM Free**
- 12:10 PM – 1:30 PM [Working Lunch with Derek Kan, Todd Inman, Geoff Burr and Jon Furman](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 1:15 PM – 3:15 PM [Non-Career Staff Orientation](#)  
Lincoln Conference Room
- 2:00 PM – 2:50 PM [Drone Pilot Program Announcement Event](#)  
DOT West Atrium  
SecretaryScheduler (OST)
- 3:15 PM – 4:30 PM Free**
- 4:30 PM – 5:00 PM [Meeting with Shinya Katanozaka, CEO ANA Airlines](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 5:00 PM – 6:00 PM Free**
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- After 6:30 PM Free**

▲ **Fri, Nov 3**

- All Day (b) (6)
- Before 7:30 AM Free**
- 7:30 AM – 8:00 AM Private Appointment
- 8:00 AM – 8:15 AM Free**
- 8:15 AM – 8:30 AM [Residence/DOT](#)
- 8:30 AM – 9:00 AM [Sr Staff Meeting](#)  
Secretary's Conference Room
- 9:00 AM – 9:20 AM Free**
- 9:20 AM – 9:40 AM [DOT/WH](#)
- 9:40 AM – 10:00 AM Free**
- 10:00 AM – 11:30 AM [NSC PC on Hurricane Recovery Framework](#)  
WH Situation Room
- 11:30 AM – 11:35 AM Free**
- 11:35 AM – 11:55 AM [WH/DOT](#)
- 11:55 AM – 12:30 PM Free**
- 12:30 PM – 1:30 PM (b) (6)  
SecretaryScheduler (OST)
- 1:30 PM – 2:00 PM Free**
- 2:00 PM – 3:30 PM [reading of classified materials](#)  
9th Floor SCIF  
SecretaryScheduler (OST)

- 3:30 PM – 3:45 PM [Call with Senator John Kennedy \(R-LA\)](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 3:45 PM – 4:30 PM Free**
- 4:30 PM – 5:00 PM Private Appointment
- 5:00 PM – 6:00 PM Free**
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM Free**
- 7:00 PM – 9:00 PM Private Appointment
- After 9:00 PM Free**

▲ **Sat, Nov 4**

- Before 3:30 PM Free**
- 3:30 PM – 4:00 PM Private Appointment
- 4:00 PM – 5:15 PM Free**
- 5:15 PM – 5:45 PM Private Appointment
- 5:45 PM – 6:20 PM Free**
- 6:20 PM – 7:00 PM Private Appointment
- 7:00 PM – 9:00 PM Private Appointment
- After 9:00 PM Free**

▲ **Sun, Nov 5**

- Before 12:30 AM [2](#)
- 12:30 AM – 3:00 PM Free**
- 3:00 PM – 3:20 PM [Call Regarding Schedule Tomorrow](#)  
(b) (6)  
SecretaryScheduler (OST)
- 3:20 PM – 5:00 PM Free**
- 5:00 PM – 5:30 PM Private Appointment
- 5:30 PM – 6:15 PM Free**
- 6:15 PM – 6:30 PM Private Appointment
- 6:30 PM – 8:30 PM Private Appointment
- After 8:30 PM Free**

▲ **Mon, Nov 6**

- All Day (b) (6)
- All Day (b) (6)
- Before 7:30 AM Free**
- 7:30 AM – 8:00 AM Private Appointment
- 8:00 AM – 8:45 AM Free**

- 8:45 AM – 9:15 AM [Sr Staff Meeting](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:15 AM – 10:30 AM **Free**
- 10:30 AM – 11:00 AM [Swearing In Ceremony: Doug Barnett, MARAD Chief Counsel](#)  
Lincoln Conference Room  
SecretaryScheduler (OST)
- 11:00 AM – 11:10 AM **Free**
- 11:10 AM – 11:25 AM [Call with Mayor Rahm Emanuel](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 11:25 AM – 11:45 AM **Free**
- 11:45 AM – 12:15 PM Private Appointment
- 12:15 PM – 12:30 PM (b) (6)
- 12:30 PM – 1:30 PM Private Appointment
- 1:30 PM – 2:30 PM Private Appointment
- 2:30 PM – 3:00 PM (b) (6) /DOT
- 3:00 PM – 4:30 PM **Free**
- 4:30 PM – 4:40 PM [Strategy Meeting: APA Lunches](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 4:40 PM – 5:00 PM **Free**
- 5:00 PM – 6:00 PM **Free**
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:30 PM – 6:40 PM **Free**
- 6:40 PM – 7:00 PM DOT/(b) (6)
- 7:00 PM – 9:00 PM Private Appointment
- After 9:00 PM** **Free**

▲ **Tue, Nov 7**

- All Day [Election Day](#)  
United States
- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM Private Appointment
- 8:30 AM – 9:30 AM **Free**
- 9:30 AM – 10:00 AM [Weekly Modal Administrators' Meeting](#)  
Lincoln Conference Room  
SecretaryScheduler (OST)
- 10:00 AM – 11:00 AM **Free**
- 11:00 AM – 11:20 AM DOT/(b) (6)
- 11:20 AM – 11:30 AM **Free**
- 11:30 AM – 12:00 PM (b) (6)
- 12:00 PM – 1:30 PM Private Appointment

- 1:30 PM – 2:30 PM Private Appointment
- 2:30 PM – 3:00 PM (b) (6)
- 3:00 PM – 3:30 PM Free
- 3:30 PM – 4:00 PM [Meeting with Tom Wilson, CEO Allstate Insurance](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 4:00 PM – 4:30 PM [Meeting with Lenny Curry, Mayor of Jacksonville](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 4:30 PM – 4:45 PM Free
- 4:45 PM – 5:30 PM [Personnel Meeting](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 5:30 PM – 5:45 PM Free
- 5:45 PM – 5:55 PM [Call with Governor Scott Walker](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 5:55 PM – 6:00 PM Free
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:30 PM – 7:15 PM Free
- 7:15 PM – 7:30 PM [DOT/701 Restaurant](#)
- 7:30 PM – 9:30 PM [Dinner with Secretary Mnuchin and Ms. Linton](#)  
701, Admiral Room, 701 Penn Ave NW, WDC 20004  
SecretaryScheduler (OST)
- After 9:30 PM Free

📅 **Wed, Nov 8**

- Before 7:30 AM Free
- 7:30 AM – 8:00 AM Private Appointment
- 8:00 AM – 8:30 AM Free
- 8:30 AM – 9:00 AM [Sr Staff Meeting](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM [Meeting with Geoff Burr then Marianne McInerney](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 9:30 AM – 9:35 AM Free
- 9:35 AM – 10:05 AM Private Appointment
- 10:05 AM – 10:25 AM Free
- 10:25 AM – 10:45 AM [Interview with \(b\) \(6\) - PH SMA Chief Counsel Candidate](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 10:45 AM – 11:15 AM Free
- 11:15 AM – 11:25 AM [Financial Audit Process, Statement of Assurance Letter Briefing](#)

		Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>11:25 AM – 12:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	12:00 PM – 1:20 PM	<a href="#">Lunch with Former DoL Detail</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>1:20 PM – 1:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	1:30 PM – 3:30 PM	<a href="#">Secretary's Awards Ceremony</a> DOT West Atrium SecretaryScheduler (OST)
<input type="checkbox"/>	<b>3:30 PM – 4:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	4:00 PM – 4:30 PM	<a href="#">Port of Savannah Buy America Waiver Briefing</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>4:30 PM – 4:45 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	4:45 PM – 4:55 PM	<a href="#">Call with Governor Gina M. Raimondo - Governor of RI</a> Dial: (b) (6) SecretaryScheduler (OST)
<input type="checkbox"/>	<b>4:55 PM – 5:00 PM</b>	<b>Free</b>
<input type="checkbox"/>	<b>5:00 PM – 5:10 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	5:10 PM – 5:40 PM	<a href="#">Meeting with Hiroji Iwasaki, CEO Kawaski Rail Car, Inc</a> Secretary's Office SecretaryScheduler (OST)
<input type="checkbox"/>	<b>5:40 PM – 6:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	6:00 PM – 6:30 PM	<a href="#">Wrap Up</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>After 6:30 PM</b>	<b>Free</b>

▲ **Thu, Nov 9**

<input type="checkbox"/>	<b>Before 8:00 AM</b>	<b>Free</b>
<input type="checkbox"/>	<b>8:00 AM – 11:00 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	11:00 AM – 11:15 AM	Private Appointment
<input type="checkbox"/>	<b>11:15 AM – 12:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	12:00 PM – 1:25 PM	Private Appointment
<input type="checkbox"/>	<b>1:25 PM – 1:45 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	1:45 PM – 2:20 PM	Private Appointment
<input type="checkbox"/>	<b>2:20 PM – 3:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	3:00 PM – 3:15 PM	<a href="#">Call with Steven Bradbury</a> Dial: (b) (6) SecretaryScheduler (OST)
<input type="checkbox"/>	<b>3:15 PM – 5:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	5:00 PM – 6:30 PM	Private Appointment
<input type="checkbox"/>	<b>After 6:30 PM</b>	<b>Free</b>

▲ **Fri, Nov 10**

<input type="checkbox"/>	All Day	<a href="#">Senate is in Recess</a>
<input type="checkbox"/>	All Day	<a href="#">Veterans Day Observed - DOT CLOSED</a>
<input type="checkbox"/>	<b>Before 8:00 AM</b>	<b>Free</b>
<input type="checkbox"/>	<b>8:00 AM – 8:45 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	8:45 AM – 9:00 AM	Private Appointment
<input checked="" type="checkbox"/>	9:00 AM – 9:30 AM	Private Appointment
<input checked="" type="checkbox"/>	9:30 AM – 9:45 AM	Private Appointment
<input type="checkbox"/>	<b>9:45 AM – 10:30 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	10:30 AM – 11:30 AM	Private Appointment
<input type="checkbox"/>	<b>11:30 AM – 2:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	2:30 PM – 5:00 PM	Private Appointment
<input type="checkbox"/>	<b>5:00 PM – 5:45 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	5:45 PM – 6:00 PM	Private Appointment
<input checked="" type="checkbox"/>	6:00 PM – 7:30 PM	Private Appointment
<input type="checkbox"/>	<b>After 7:30 PM</b>	<b>Free</b>

📅 **Sat, Nov 11**

<input type="checkbox"/>	All Day	<a href="#">Senate is in Recess</a>
<input type="checkbox"/>	All Day	<a href="#">Veteran's Day</a> United States
<input type="checkbox"/>	<b>Before 3:15 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	3:15 PM – 3:30 PM	Private Appointment
<input checked="" type="checkbox"/>	3:30 PM – 4:00 PM	Private Appointment
<input type="checkbox"/>	<b>4:00 PM – 4:15 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	4:15 PM – 5:00 PM	Private Appointment
<input type="checkbox"/>	<b>5:00 PM – 6:10 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	6:10 PM – 6:30 PM	(b) (6) <a href="#">/Double Tree Hotel, Tarrytown, NY</a>
<input checked="" type="checkbox"/>	6:30 PM – 7:00 PM	<a href="#">OCA Westchester 37th Anniversary and Dynamic Achiever Award Gala Reception</a> Double Tree Hotel Westchester Ballroom 455 S Broadway, Tarrytown, NY 10591 SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	7:00 PM – 11:00 PM	<a href="#">OCA Westchester 37th Anniversary and Dynamic Achiever Award Gala</a> DoubleTree Hotel: 455 S. Broadway, Tarrytown, NY 10591 SecretaryScheduler (OST)
<input type="checkbox"/>	<b>After 11:00 PM</b>	<b>Free</b>

📅 **Sun, Nov 12**

<input type="checkbox"/>	All Day	<a href="#">Senate is in Recess</a>
<input type="checkbox"/>	All Day	(b) (6)
<input type="checkbox"/>	All Day	(b) (6)



<input checked="" type="checkbox"/>	Before 12:30 AM	<a href="#">d</a>
<input type="checkbox"/>	12:30 AM – 10:00 AM	Free
<input checked="" type="checkbox"/>	10:00 AM – 11:30 AM	Private Appointment
<input type="checkbox"/>	11:30 AM – 12:00 PM	Free
<input checked="" type="checkbox"/>	12:00 PM – 1:00 PM	Private Appointment
<input type="checkbox"/>	1:00 PM – 1:15 PM	Free
<input checked="" type="checkbox"/>	1:15 PM – 1:45 PM	Private Appointment
<input type="checkbox"/>	1:45 PM – 2:00 PM	Free
<input checked="" type="checkbox"/>	2:00 PM – 2:45 PM	Private Appointment
<input type="checkbox"/>	2:45 PM – 3:30 PM	Free
<input checked="" type="checkbox"/>	3:30 PM – 4:30 PM	Private Appointment
<input type="checkbox"/>	4:30 PM – 5:30 PM	Free
<input checked="" type="checkbox"/>	5:30 PM – 6:30 PM	Private Appointment
<input type="checkbox"/>	6:30 PM – 7:00 PM	Free
<input checked="" type="checkbox"/>	7:00 PM – 8:35 PM	Private Appointment
<input type="checkbox"/>	After 8:35 PM	Free

**Mon, Nov 13**

<input type="checkbox"/>	Before 7:30 AM	Free
<input checked="" type="checkbox"/>	7:30 AM – 8:00 AM	Private Appointment
<input type="checkbox"/>	8:00 AM – 8:30 AM	Free
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	<a href="#">Sr Staff Meeting</a> Secretary's Conference Room SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	9:00 AM – 10:00 AM	<a href="#">Scheduling Meeting</a> Secretary's Office SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	10:00 AM – 10:30 AM	<a href="#">Swearings In Ceremony: Cathy Gautreaux, Deputy FMCSA and Jonathan Morrison, Chief Counsel NHTSA</a> Lincoln Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	10:30 AM – 11:00 AM	Free
<input checked="" type="checkbox"/>	11:00 AM – 11:30 AM	<a href="#">FTA Transit Briefing</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	11:30 AM – 12:00 PM	Free
<input checked="" type="checkbox"/>	12:00 PM – 12:30 PM	<a href="#">DOT/JW Marriott</a>
<input checked="" type="checkbox"/>	12:30 PM – 1:30 PM	<a href="#">U.S. Japan Council 8th Annual Conference</a> JW Marriott Grand Ballroom: 1331 Pennsylvania Ave NW SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	1:30 PM – 1:50 PM	<a href="#">JW Marriott/DOT</a>
<input type="checkbox"/>	1:50 PM – 3:00 PM	Free
<input checked="" type="checkbox"/>	3:00 PM – 3:30 PM	<a href="#">Tank Car Petitions Briefing</a> Secretary's Conference Room SecretaryScheduler (OST)

- 3:30 PM – 4:00 PM** Free
- 4:00 PM – 4:30 PM [Orientation Meeting with Skip Elliott](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 4:30 PM – 5:00 PM** Free
- 5:00 PM – 5:55 PM** Free
- 5:55 PM – 6:15 PM [DOT/300 New Jersey Ave NW](#)
- 6:15 PM – 7:00 PM [Drop-By: Andrea Newman Retirement Reception](#)  
300 New Jersey Ave NW, WDC  
SecretaryScheduler (OST)
- 7:00 PM – 8:30 PM Private Appointment
- After 8:30 PM** Free

🔥 **Tue, Nov 14**

- All Day (b) (6)
- All Day (b) (6)
- Before 7:30 AM** Free
- 7:30 AM – 8:00 AM Private Appointment
- 8:00 AM – 8:30 AM** Free
- 8:30 AM – 9:00 AM [Sr Staff Meeting](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM** Free
- 9:30 AM – 10:00 AM [Weekly Modal Administrators' Meeting](#)  
Lincoln Conference Room  
SecretaryScheduler (OST)
- 10:00 AM – 10:30 AM** Free
- 10:30 AM – 11:30 AM [Personnel Meeting](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 11:30 AM – 11:50 AM** Free
- 11:50 AM – 12:00 PM [DOT/Senate](#)
- 12:00 PM – 1:00 PM [Senate Spouses Lunch](#)  
S-145
- 1:00 PM – 1:20 PM [Senate/DOT](#)
- 1:20 PM – 1:30 PM** Free
- 1:30 PM – 2:00 PM [M Holiday Party](#)  
M-1 Conference Room, W80-316  
SecretaryScheduler (OST)
- 2:00 PM – 2:30 PM [Orientation Meeting with Vicki Hildebrand](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 2:30 PM – 3:00 PM** Free
- 3:00 PM – 3:30 PM [Meeting with Energy Security Leadership Council - ESLC](#)  
Secretary's Office  
SecretaryScheduler (OST)

- 3:30 PM – 4:00 PM** Free
- 4:00 PM – 5:00 PM [Meeting with Secretary LaHood on WMATA Review](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 5:00 PM – 5:15 PM** Free
- 5:15 PM – 5:30 PM [Call with Steve Schwarzman](#)  
Dial: <sup>(b) (6)</sup>  
SecretaryScheduler (OST)
- 5:30 PM – 6:00 PM** Free
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 6:30 PM – 7:15 PM [DOT/Swedish Ambassadors Residence](#)
- 7:15 PM – 10:00 PM [Gala Dinner in Honor of the 2017 American Nobel Laureates](#)  
Swedish Ambassador's Residence: 3900 Nebraska Ave,  
NW Washington, DC 20016  
SecretaryScheduler (OST)
- After 10:00 PM** Free

▲ **Wed, Nov 15**

- Before 7:30 AM** Free
- 7:30 AM – 8:00 AM Private Appointment
- 8:00 AM – 8:30 AM** Free
- 8:30 AM – 9:00 AM [Sr Staff Meeting](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM** Free
- 9:30 AM – 10:15 AM [Scheduling Meeting: Media Requests](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 10:15 AM – 10:30 AM** Free
- 10:30 AM – 11:30 AM [U.S. Virgin Islands Pre-Briefing](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 11:30 AM – 12:00 PM [Prep for Congressional Women's Caucus Event](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 12:00 PM – 2:00 PM** Free
- 2:00 PM – 2:10 PM** [DOT/Rayburn](#)
- 2:10 PM – 2:30 PM** Free
- 2:30 PM – 3:00 PM** [Congressional Women's Caucus Event](#)  
Rayburn HOB 2322  
SecretaryScheduler (OST)
- 3:00 PM – 3:15 PM** Free
- 3:15 PM – 3:45 PM** [Meeting with Congressman David Price](#)  
Rayburn HOB 2108  
SecretaryScheduler (OST)

<input checked="" type="checkbox"/>	3:45 PM – 4:00 PM	<a href="#">Rayburn/DOT</a>
<input type="checkbox"/>	<b>4:00 PM – 4:15 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	4:15 PM – 4:45 PM	<a href="#">Interview with <sup>(b) (6)</sup> - FTA/PHMSA Chief Counsel</a> Secretary's Office SecretaryScheduler (OST)
<input type="checkbox"/>	<b>4:45 PM – 5:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	5:00 PM – 5:30 PM	<a href="#">PHMSA Staff Issue</a> Secretary's Office SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	5:30 PM – 6:00 PM	<a href="#">National Traffic Incident Response Week Launch Prep</a> Secretary's Conference Room SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	6:00 PM – 6:30 PM	<a href="#">Wrap Up</a> Secretary's Conference Room SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	6:30 PM – 7:00 PM	<a href="#">DOT/Cafe Milano</a>
<input checked="" type="checkbox"/>	7:00 PM – 9:00 PM	<a href="#">Dinner with Secretary Wilbur and Hilary Ross</a> Cafe Milano SecretaryScheduler (OST)
<input type="checkbox"/>	<b>After 9:00 PM</b>	<b>Free</b>

▲ **Thu, Nov 16**

<input type="checkbox"/>	<b>Before 7:30 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	7:30 AM – 8:00 AM	Private Appointment
<input type="checkbox"/>	<b>8:00 AM – 8:30 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	<a href="#">Sr Staff Meeting</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>9:00 AM – 10:00 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	10:00 AM – 10:15 AM	<a href="#">National Traffic Incident Response Week Launch</a> DOT Main Entrance SecretaryScheduler (OST)
<input type="checkbox"/>	<b>10:15 AM – 10:45 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	10:45 AM – 11:15 AM	Private Appointment
<input checked="" type="checkbox"/>	11:15 AM – 11:45 AM	<a href="#">EAS Briefing</a> Secretary's Conference Room SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	11:45 AM – 12:00 PM	<a href="#">Call with Senator Lindsey Graham</a> Dial: <sup>(b) (6)</sup> SecretaryScheduler (OST)
<input type="checkbox"/>	<b>12:00 PM – 12:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	12:30 PM – 1:30 PM	<a href="#">Lunch with Dr. Sachiko Kuno - S&amp;R Foundation</a> Secretary's Office SecretaryScheduler (OST)
<input type="checkbox"/>	<b>1:30 PM – 2:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	2:00 PM – 2:30 PM	<a href="#">Drop By: Budget Office Thanksgiving Pie Party</a> B-1 Conference Room W95-310 SecretaryScheduler (OST)

<input type="checkbox"/>	<b>2:30 PM – 3:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	3:00 PM – 3:30 PM	<a href="#">Forces to Flyers Event</a> DOT Media Center SecretaryScheduler (OST)
<input type="checkbox"/>	<b>3:30 PM – 4:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	4:30 PM – 5:15 PM	<a href="#">Meeting with Governor Kenneth Mapp, USVI</a> Lincoln Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>5:15 PM – 5:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	5:30 PM – 5:45 PM	<a href="#">DOT/Residence</a>
<input type="checkbox"/>	<b>5:45 PM – 7:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	7:00 PM – 7:10 PM	<a href="#">Residence/Union Station</a>
<input checked="" type="checkbox"/>	7:00 PM – 10:00 PM	<a href="#">Federalist Society 2017 Antonin Scalia Memorial Dinner</a> <a href="#">Black Tie Optional</a> Union Station, 50 Mass Ave NE, WDC SecretaryScheduler (OST)
<input type="checkbox"/>	<b>After 10:00 PM</b>	<b>Free</b>

#### ▲ Fri, Nov 17

<input type="checkbox"/>	<b>Before 7:30 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	7:30 AM – 8:00 AM	Private Appointment
<input type="checkbox"/>	<b>8:00 AM – 10:15 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	10:15 AM – 10:25 AM	<a href="#">DOT/Museum of the Bible</a>
<input type="checkbox"/>	<b>10:25 AM – 10:30 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	10:30 AM – 11:30 AM	<a href="#">Museum of the Bible Dedication Ceremony</a> Museum of the Bible, World Stage Theatre 400 4th St. SW, Washington, DC 20024 SecretaryScheduler (OST)
<input type="checkbox"/>	<b>11:30 AM – 11:35 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	11:35 AM – 11:45 AM	<a href="#">Museum of the Bible/DOI</a>
<input type="checkbox"/>	<b>11:45 AM – 12:15 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	12:15 PM – 12:30 PM	<a href="#">Call with Senator Mark Warner</a> Dial: (b) (6) - Assistant's Number SecretaryScheduler (OST)
<input type="checkbox"/>	<b>12:30 PM – 1:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	1:30 PM – 2:30 PM	Private Appointment
<input type="checkbox"/>	<b>2:30 PM – 3:10 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	3:10 PM – 5:00 PM	Private Appointment
<input type="checkbox"/>	<b>5:00 PM – 6:45 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	6:45 PM – 8:45 PM	Private Appointment
<input type="checkbox"/>	<b>After 8:45 PM</b>	<b>Free</b>

#### ▲ Sat, Nov 18

<input type="checkbox"/>	All Day	<a href="#">Senate is in Recess</a>
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<input type="checkbox"/>	All Day	(b) (6)
<input type="checkbox"/>	<b>Before 12:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	12:00 PM – 2:30 PM	Private Appointment
<input type="checkbox"/>	<b>2:30 PM – 3:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	3:30 PM – 5:00 PM	Private Appointment
<input type="checkbox"/>	<b>5:00 PM – 6:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	6:00 PM – 6:15 PM	Private Appointment
<input checked="" type="checkbox"/>	6:15 PM – 6:45 PM	Private Appointment
<input type="checkbox"/>	<b>6:45 PM – 7:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	7:00 PM – 11:00 PM	Private Appointment
<input type="checkbox"/>	<b>After 11:00 PM</b>	<b>Free</b>

 **Sun, Nov 19**

<input type="checkbox"/>	All Day	<a href="#">Senate is in Recess</a>
<input type="checkbox"/>	All Day	(b) (6)
<input type="checkbox"/>	<b>Before 3:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	3:00 PM – 3:10 PM	Private Appointment
<input type="checkbox"/>	<b>3:10 PM – 3:50 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	3:50 PM – 5:20 PM	Private Appointment
<input type="checkbox"/>	<b>5:20 PM – 5:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	5:30 PM – 6:30 PM	Private Appointment
<input type="checkbox"/>	<b>After 6:30 PM</b>	<b>Free</b>

 **Mon, Nov 20**

<input type="checkbox"/>	All Day	<a href="#">Senate is in Recess</a>
<input type="checkbox"/>	<b>Before 7:30 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	7:30 AM – 8:00 AM	Private Appointment
<input type="checkbox"/>	<b>8:00 AM – 8:30 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	<a href="#">Sr Staff Meeting</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>9:00 AM – 9:30 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	9:30 AM – 10:00 AM	Private Appointment
<input type="checkbox"/>	<b>10:00 AM – 10:50 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	10:50 AM – 11:05 AM	<a href="#">DOT/WH</a>
<input type="checkbox"/>	<b>11:05 AM – 11:45 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	11:45 AM – 12:55 PM	<a href="#">Cabinet Meeting</a> WH Cabinet Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>12:55 PM – 1:00 PM</b>	<b>Free</b>

- 1:00 PM – 2:00 PM [Lunch with Jay Clayton, SEC Chairman](#)  
WH Mess  
SecretaryScheduler (OST)
- 2:00 PM – 2:30 PM [WH/DOT](#)
- 2:30 PM – 3:00 PM** Free
- 3:00 PM – 3:25 PM [Interview with <sup>\(b\) \(6\)</sup> ██████████, Candidate for FTA Administrator](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 3:25 PM – 3:30 PM** Free
- 3:30 PM – 4:10 PM [Meeting with Christos Spirtzis, Greek Minister for Infrastructure and Transport](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 4:10 PM – 4:45 PM** Free
- 4:45 PM – 5:15 PM [Meeting on DOT's Social Media Presence and Federalist Pre Brief](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 5:15 PM – 5:20 PM** Free
- 5:20 PM – 5:30 PM [Call with Senator Thune](#)  
Call: <sup>(b) (6)</sup> ██████████  
SecretaryScheduler (OST)
- 5:30 PM – 6:00 PM** Free
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- After 6:30 PM** Free

▲ **Tue, Nov 21**

- All Day [Senate is in Recess](#)
- Before 7:30 AM** Free
- 7:30 AM – 8:00 AM Private Appointment
- 8:00 AM – 8:15 AM** Free
- 8:15 AM – 8:30 AM [Residence/DOT](#)
- 8:30 AM – 9:00 AM [Sr Staff Meeting](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 10:00 AM [Personnel Meeting](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 10:00 AM – 10:30 AM** Free
- 10:30 AM – 11:00 AM [Derek Kan's confirmation celebration breakfast](#)  
8th floor S-3 office
- 11:00 AM – 11:20 AM [Update on Governors' Infrastructure Meetings](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 11:20 AM – 12:40 PM** Free

<input checked="" type="checkbox"/>	12:40 PM – 12:55 PM	Private Appointment
<input checked="" type="checkbox"/>	12:47 PM – 2:58 PM	Private Appointment
<input checked="" type="checkbox"/>	1:00 PM – 4:10 PM	Private Appointment
<input type="checkbox"/>	<b>4:10 PM – 4:15 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	4:15 PM – 4:30 PM	Private Appointment
<input type="checkbox"/>	<b>4:30 PM – 5:00 PM</b>	<b>Free</b>
<input type="checkbox"/>	<b>5:00 PM – 6:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	6:00 PM – 6:30 PM	<a href="#">Wrap Up</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>6:30 PM – 6:45 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	6:45 PM – 7:00 PM	Private Appointment
<input type="checkbox"/>	<b>7:00 PM – 7:10 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	7:10 PM – 9:45 PM	Private Appointment
<input checked="" type="checkbox"/>	9:45 PM – 10:30 PM	Private Appointment
<input type="checkbox"/>	<b>After 10:30 PM</b>	<b>Free</b>

🔥 **Wed, Nov 22**

<input type="checkbox"/>	All Day	<a href="#">Senate is in Recess</a>
<input type="checkbox"/>	All Day	(b) (6)
<input type="checkbox"/>	<b>Before 8:00 AM</b>	<b>Free</b>
<input type="checkbox"/>	<b>8:00 AM – 12:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	12:00 PM – 12:20 PM	Private Appointment
<input type="checkbox"/>	<b>12:20 PM – 12:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	12:30 PM – 2:00 PM	Private Appointment
<input checked="" type="checkbox"/>	2:00 PM – 2:20 PM	Private Appointment
<input type="checkbox"/>	<b>2:20 PM – 5:00 PM</b>	<b>Free</b>
<input type="checkbox"/>	<b>5:00 PM – 6:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	6:00 PM – 6:25 PM	Private Appointment
<input type="checkbox"/>	<b>6:25 PM – 6:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	6:30 PM – 8:00 PM	Private Appointment
<input checked="" type="checkbox"/>	8:00 PM – 8:20 PM	Private Appointment
<input type="checkbox"/>	<b>After 8:20 PM</b>	<b>Free</b>

🔥 **Thu, Nov 23**

<input type="checkbox"/>	All Day	<a href="#">Senate is in Recess</a>
<input type="checkbox"/>	All Day	<a href="#">Thanksgiving Day -</a> (b) (6)
<input type="checkbox"/>	<b>Before 8:00 AM</b>	<b>Free</b>
<input type="checkbox"/>	<b>8:00 AM – 1:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	1:00 PM – 2:00 PM	Private Appointment
<input type="checkbox"/>	<b>2:00 PM – 5:00 PM</b>	<b>Free</b>



<input checked="" type="checkbox"/>	5:00 PM – 5:40 PM	Private Appointment
<input type="checkbox"/>	<b>5:40 PM – 6:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	6:00 PM – 9:00 PM	Private Appointment
<input type="checkbox"/>	<b>9:00 PM – 9:25 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	9:25 PM – 10:05 PM	Private Appointment
<input type="checkbox"/>	<b>After 10:05 PM</b>	<b>Free</b>

▲ **Fri, Nov 24**

<input type="checkbox"/>	All Day	<a href="#">Senate is in Recess</a>
<input type="checkbox"/>	All Day	(b) (6)
<input type="checkbox"/>	All Day	(b) (6)
<input type="checkbox"/>	<b>Before 8:00 AM</b>	<b>Free</b>
<input type="checkbox"/>	<b>8:00 AM – 11:00 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	11:00 AM – 11:30 AM	Private Appointment
<input type="checkbox"/>	<b>11:30 AM – 12:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	12:30 PM – 2:30 PM	Private Appointment
<input type="checkbox"/>	<b>2:30 PM – 5:00 PM</b>	<b>Free</b>
<input type="checkbox"/>	<b>5:00 PM – 5:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	5:30 PM – 5:45 PM	Private Appointment
<input checked="" type="checkbox"/>	5:45 PM – 7:15 PM	Private Appointment
<input checked="" type="checkbox"/>	7:15 PM – 7:30 PM	Private Appointment
<input type="checkbox"/>	<b>After 7:30 PM</b>	<b>Free</b>

▲ **Sat, Nov 25**

<input type="checkbox"/>	All Day	<a href="#">Senate is in Recess</a>
<input type="checkbox"/>	<b>Before 3:15 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	3:15 PM – 3:30 PM	Private Appointment
<input checked="" type="checkbox"/>	3:30 PM – 4:00 PM	Private Appointment
<input type="checkbox"/>	<b>4:00 PM – 4:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	4:30 PM – 4:45 PM	Private Appointment
<input type="checkbox"/>	<b>4:45 PM – 5:30 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	5:30 PM – 5:45 PM	Private Appointment
<input checked="" type="checkbox"/>	5:45 PM – 7:15 PM	Private Appointment
<input checked="" type="checkbox"/>	7:15 PM – 7:30 PM	Private Appointment
<input type="checkbox"/>	<b>After 7:30 PM</b>	<b>Free</b>

▲ **Sun, Nov 26**

<input type="checkbox"/>	All Day	<a href="#">Senate is in Recess</a>
<input type="checkbox"/>	<b>Before 9:50 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	9:50 AM – 10:00 AM	Private Appointment
<input checked="" type="checkbox"/>	10:00 AM – 11:30 AM	Private Appointment

<input checked="" type="checkbox"/>	11:30 AM – 11:40 AM	Private Appointment
<input type="checkbox"/>	<b>11:40 AM – 1:45 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	1:45 PM – 2:50 PM	Private Appointment
<input type="checkbox"/>	<b>2:50 PM – 3:15 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	3:15 PM – 6:12 PM	Private Appointment
<input type="checkbox"/>	<b>After 6:12 PM</b>	<b>Free</b>

▲ **Mon, Nov 27**

<input type="checkbox"/>	All Day	<a href="#">Celebration of the Publication of "Everything you need to know about Social Media" by Greta Van Susteren</a> The Jefferson
<input type="checkbox"/>	<b>Before 7:30 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	7:30 AM – 8:00 AM	Private Appointment
<input type="checkbox"/>	<b>8:00 AM – 8:15 AM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	8:15 AM – 8:30 AM	<a href="#">Residence/DOT</a>
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	<a href="#">Sr. Staff Meeting</a> Secretary's Conference Room SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	9:00 AM – 9:30 AM	<a href="#">Meeting with Derek Kan</a> Secretary's Office SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	9:30 AM – 10:30 AM	<a href="#">Personnel Meeting</a> Secretary's Office SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	10:30 AM – 10:45 AM	<a href="#">Meeting with Deva</a> Secretary's Office SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	10:45 AM – 11:15 AM	<a href="#">Meeting with Jon Furman</a> Secretary's Office SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	11:15 AM – 11:45 AM	<a href="#">Meeting with Todd Inman and Geoff Burr</a> Secretary's Office SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	11:45 AM – 12:15 PM	<a href="#">Meeting with Todd Inman</a> Secretary's Office SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	12:15 PM – 12:30 PM	<a href="#">Meeting with Marianne McInerney and Monica Kuo</a> Secretary's Office SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	12:30 PM – 1:30 PM	<a href="#">Lunch with world leadership council</a> Secretary's Office SecretaryScheduler (OST)
<input type="checkbox"/>	<b>1:30 PM – 2:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	2:00 PM – 2:30 PM	<a href="#">Meeting with Ruth Knouse</a> Secretary's Office SecretaryScheduler (OST)
<input type="checkbox"/>	<b>2:30 PM – 3:00 PM</b>	<b>Free</b>
<input checked="" type="checkbox"/>	3:00 PM – 3:30 PM	<a href="#">Meeting with Captain Tim Canoll, President, Airline Pilots Association International (ALPA)</a>


**Secretary's Conference Room  
SecretaryScheduler (OST)**

- 3:30 PM – 4:00 PM Free
- 4:00 PM – 4:30 PM [Meeting with Marianne McInerney on](#) <sup>(b) (5)</sup>  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 4:30 PM – 5:00 PM Free
- 5:00 PM – 6:00 PM [Meeting with Ron Batory](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- After 6:30 PM Free

**Tue, Nov 28**

- Before 7:30 AM Free
- 7:30 AM – 8:00 AM Private Appointment
- 8:00 AM – 8:15 AM Free
- 8:15 AM – 8:30 AM [Residence/DOT](#)
- 8:30 AM – 9:00 AM [Sr. Staff Meeting](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM Free
- 9:30 AM – 10:00 AM [Weekly Modal Administrators' Meeting](#)  
Lincoln Conference Room  
SecretaryScheduler (OST)
- 10:00 AM – 10:30 AM [Swearing-In Ceremony: Steve Bradbury, GC](#)  
Lincoln Conference Room  
SecretaryScheduler (OST)
- 10:30 AM – 11:45 AM Free
- 11:45 AM – 12:00 PM [DOT/Capitol](#)
- 12:00 PM – 1:00 PM [Senate Spouses Lunch](#)  
S-145
- 1:00 PM – 1:15 PM [Capitol/DOT](#)
- 1:15 PM – 2:25 PM Free
- 2:25 PM – 2:30 PM [Pre-brief for Meeting with Argentinian Minister](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 2:30 PM – 3:00 PM [Meeting with Guillermo Dietrich, Argentinian Minister of Transport](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 3:00 PM – 3:30 PM Free
- 3:30 PM – 4:10 PM [Quarterly Meeting with OIG](#)  
Secretary's Office  
SecretaryScheduler (OST)

<input type="checkbox"/>	<b>4:10 PM – 4:30 PM</b>	Free
<input checked="" type="checkbox"/>	4:30 PM – 5:00 PM	Private Appointment
<input type="checkbox"/>	<b>5:00 PM – 6:00 PM</b>	Free
<input checked="" type="checkbox"/>	6:00 PM – 6:30 PM	<a href="#">Wrap Up</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>6:30 PM – 7:00 PM</b>	Free
<input checked="" type="checkbox"/>	7:00 PM – 9:00 PM	Private Appointment
<input type="checkbox"/>	<b>After 9:00 PM</b>	Free

 **Wed, Nov 29**

<input type="checkbox"/>	<b>Before 7:30 AM</b>	Free
<input checked="" type="checkbox"/>	7:30 AM – 8:00 AM	Private Appointment
<input type="checkbox"/>	<b>8:00 AM – 8:15 AM</b>	Free
<input checked="" type="checkbox"/>	8:15 AM – 8:30 AM	<a href="#">Residence/DOT</a>
<input checked="" type="checkbox"/>	8:30 AM – 9:00 AM	<a href="#">Sr. Staff Meeting</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>9:00 AM – 9:15 AM</b>	Free
<input checked="" type="checkbox"/>	9:15 AM – 10:00 AM	Private Appointment
<input checked="" type="checkbox"/>	10:00 AM – 11:30 AM	<a href="#">Meeting with Joan DeBoer &amp; Sr. Staff to Discuss Internal Operations</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>11:30 AM – 11:40 AM</b>	Free
<input checked="" type="checkbox"/>	11:40 AM – 12:00 PM	<a href="#">Budget Briefing</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>12:00 PM – 12:30 PM</b>	Free
<input checked="" type="checkbox"/>	12:30 PM – 2:00 PM	<a href="#">Lunch with Jing Ma and Sheryl Gao</a> Secretary's Office SecretaryScheduler (OST)
<input type="checkbox"/>	<b>2:00 PM – 2:30 PM</b>	Free
<input checked="" type="checkbox"/>	2:30 PM – 3:00 PM	<a href="#">Meeting with Matt Swift, Co-Founder, Chairman and CEO of Concordia</a> Secretary's Office SecretaryScheduler (OST)
<input type="checkbox"/>	<b>3:00 PM – 3:30 PM</b>	Free
<input checked="" type="checkbox"/>	3:30 PM – 4:00 PM	<a href="#">Meeting with Hector Barreto, Chairman, Latino Coalition</a> Secretary's Conference Room SecretaryScheduler (OST)
<input type="checkbox"/>	<b>4:00 PM – 4:15 PM</b>	Free
<input checked="" type="checkbox"/>	4:15 PM – 5:30 PM	<a href="#">Highway 70 Briefing</a> Secretary's Conference Room SecretaryScheduler (OST)
<input checked="" type="checkbox"/>	5:30 PM – 6:00 PM	Private Appointment

- 6:00 PM – 6:30 PM [Wrap Up](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- After 6:30 PM** **Free**

**Thu, Nov 30**


- All Day (b) (6)
- Before 7:30 AM** **Free**
- 7:30 AM – 8:00 AM Private Appointment
- 8:00 AM – 8:15 AM** **Free**
- 8:15 AM – 8:30 AM [Residence/DOT](#)
- 8:30 AM – 9:00 AM [Sr. Staff Meeting](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM [California Trip Meeting](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 9:30 AM – 10:00 AM [Meeting with Geoff Burr and Doug Simon](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 10:00 AM – 10:30 AM [Meeting with Jane Garvey and Thierry Deau, CEO Meridiam](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 10:30 AM – 11:30 AM** **Free**
- 11:30 AM – 12:00 PM [Meeting with Rafael del Pino, Global Chairman Ferrovial](#)  
Secretary's Conference Room  
SecretaryScheduler (OST)
- 12:00 PM – 12:30 PM** **Free**
- 12:30 PM – 1:30 PM [Lunch with Dr. Rolland Dickson and Susan Dickson](#)  
Secretary's Office  
SecretaryScheduler (OST)
- 1:30 PM – 2:00 PM** **Free**
- 2:00 PM – 2:15 PM Private Appointment
- 2:15 PM – 3:00 PM** **Free**
- 3:00 PM – 4:27 PM Private Appointment
- 4:27 PM – 4:45 PM** **Free**
- 4:45 PM – 5:30 PM** **Private Appointment**
- 5:30 PM – 7:20 PM** **Free**
- 7:20 PM – 7:30 PM** **Private Appointment**
- 7:30 PM – 9:00 PM** **Private Appointment**
- 9:00 PM – 10:00 PM** **Private Appointment**
- After 10:00 PM** **Free**

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**Wednesday, November 1, 2017**

 **Time** All Day  
**Subject** (b) (6)  
**Recurrence** (b) (6)  
**Show Time As** Free


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 **Time** 8:15 AM – 8:30 AM  
**Subject** Residence/DOT  
**Show Time As** Busy

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 **Time** 8:30 AM – 9:00 AM  
**Subject** Sr Staff Meeting  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**


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 **Time** 10:20 AM – 10:40 AM  
**Subject** DOT/WH  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**

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 **Time** 11:00 AM – 11:30 AM  
**Subject** Briefing on Device Security w/o POTUS  
**Show Time As** Busy

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 **Time** 11:56 AM – 12:55 PM  
**Subject** Cabinet Meeting - POTUS @11:30am DELAYED 25 minutes  
**Location** WH Cabinet Room  
**Show Time As** Busy  
**Categories** Important  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

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 **Time** 12:55 PM – 1:10 PM  
**Subject** WH/DOT  
**Show Time As** Busy

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 **Time** 1:10 PM – 2:10 PM  
**Subject** Lunch with Brian Gallagher, United Way Worldwide  
**Location** Secretary's Office  
**Show Time As** Busy  
**Contact:** Nirvana Habash  
Lead Associate to the President and CEO

United Way Worldwide

tel: (b) (6)

(b) (6)

<mailto:(b) (6)>

Car: (b) (6)

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Snyder, Sandy (OST) <Sandy.Snyder@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Virginia, Tiffany (OST) <Tiffany.Virginia@dot.gov>	Required

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<b>Time</b>	2:30 PM – 3:50 PM	
<b>Subject</b>	ELD Briefing	
<b>Location</b>	Secretary's Conference Room	
<b>Show Time As</b>	Busy	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Hutchinson, Randi (FMCSA) <Randi.Hutchinson@dot.gov>	Required
	Deck, Wiley (FMCSA) <wiley.deck@dot.gov>	Required
	Owens, James (OST) <James.Owens@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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<b>Time</b>	4:00 PM – 4:30 PM	
<b>Subject</b>	FHWA Emergency Relief Program Briefing	
<b>Location</b>	Secretary's Conference Room	
<b>Show Time As</b>	Busy	
	Brandye unavailable this afternoon	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Waidelich, Walter (FHWA) <Walter.Waidelich@dot.gov>	Required

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**Time** 5:50 PM – 6:00 PM  
**Subject** Call with Dr. Ed Feulner  
**Show Time As** Busy  
**Categories** Phone Calls

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**Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 6:00 PM to 6:30 PM  
**Show Time As** Busy

**Attendees**


Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required




Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required

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**Thursday, November 2, 2017**


 **Time** 8:15 AM – 8:30 AM  
**Subject** Residence/DOT  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**

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 **Time** 8:30 AM – 8:45 AM  
**Subject** Sr Staff Meeting  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
**Attendees**

<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required

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 **Time** 9:35 AM – 9:50 AM  
**Subject** DOT/DOEd  
**Show Time As** Busy

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 **Time** 9:50 AM – 11:00 AM

**Subject** Dwight D. Eisenhower Memorial Groundbreaking Ceremony  
**Location** U.S. Department of Education: 400 Maryland Ave SW, Washington, DC  
**Attachments** 171024 - Minute-to-Minute Draft.xlsx  
Website Info\_FINAL\_0.pdf

**Show Time As** Busy  
Attendees: in your section:  
Sen. Tom Daschle  
Sen. Chuck Hagel  
Amb. Gérard Araud  
Mrs. Kathy Simpson  
Amb. Sylvie Lucas  
USDOT Sec. Elaine Chao  
Amb. Henne Schuwer

Contact: Ed Perez <sup>(b) (6)</sup>  
Event in climate controlled tent

Entrance: Independence Ave SW & 4th St SW between the Smithsonian Air and Space Museum and the U.S. Department of Education Bordered by Independence Ave SW, C Street SW, and 4th and 6th Streets SW.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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**Time** 10:30 AM – 12:00 PM  
**Subject** Non-Career Staff Orientation 11:45am - 12:00pm  
**Location** Lincoln Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Simon, Doug (OST) <doug.simon@dot.gov>	Required

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**Time** 11:00 AM – 11:20 AM  
**Subject** DOEd/DOT  
**Show Time As** Busy

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**Time** 11:40 AM – 11:50 AM  
**Subject** Non-Career Staff Orientation  
**Location** Lincoln Room  
**Show Time As** Busy  
Staff:  
Attendees:  
Contact:

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**Time** 11:52 AM – 12:05 PM  
**Subject** Teleprompter Testing


**Location** DOT West Atrium  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required

 **Time** 12:10 PM – 1:30 PM  
**Subject** Working Lunch with Derek Kan, Todd Inman, Geoff Burr and Jon Furman  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kan, Derek (OST) <derek.kan@dot.gov>	Required

 **Time** 1:15 PM – 3:15 PM  
**Subject** Non-Career Staff Orientation  
**Location** Lincoln Conference Room  
**Show Time As** Busy

 **Time** 2:00 PM – 2:50 PM  
**Subject** Drone Pilot Program Announcement Event  
**Location** DOT West Atrium  
**Show Time As** Busy  
**Categories** Speech  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

Deputy Scheduler <DeputyScheduler@dot.gov> Required

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**Time** 4:30 PM – 5:00 PM  
**Subject** Meeting with Shinya Katanozaka, CEO ANA Airlines  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
Attendees: Hideki Kunugi SVP, The Americas  
Atsushi Fujimoto Executive Assistant to the CEO  
Tadashi Matsushita VP, Strategic Planning, The Americas

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

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**Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 6:00 PM to 6:30 PM  
**Show Time As** Busy


**Attendees**


Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required


Furman, Jon (OST) <jon.furman@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required


**Friday, November 3, 2017**


 **Time** All Day  
**Subject** (b) (6)  
**Show Time As** Free  
**Staff:**  
**Attendees:**  
**Contact:**


 **Time** 8:15 AM – 8:30 AM  
**Subject** Residence/DOT  
**Show Time As** Busy

 **Time** 8:30 AM – 9:00 AM  
**Subject** Sr Staff Meeting  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**

 **Time** 9:20 AM – 9:40 AM  
**Subject** DOT/WH  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**

 **Time** 10:00 AM – 11:30 AM  
**Subject** NSC PC on Hurricane Recovery Framework  
**Location** WH Situation Room  
**Show Time As** Busy  
**Categories** Important

 **Time** 11:35 AM – 11:55 AM  
**Subject** WH/DOT  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**

 **Time** 12:30 PM – 1:30 PM  
**Subject** (b) (6)

**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Snyder, Sandy (OST) <Sandy.Snyder@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

**Time** 2:00 PM – 3:30 PM  
**Subject** reading of classified materials  
**Location** 9th Floor SCIF  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Lowder, Michael (OST) (Michael.Lowder@dot.gov) <Michael.Lowder@dot.gov>	Required

**Time** 3:30 PM – 3:45 PM  
**Subject** Call with Senator John Kennedy (R-LA)  
**Location** Secretary's Office  
**Show Time As** Busy  
 Call <sup>(b) (6)</sup> ██████████ Grace Hofer's Cell  
 Contact: Kristin Saperstein <sup>(b) (6)</sup> ██████████  
**Categories** Phone Calls  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required


**Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 6:00 PM to 6:30 PM  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer


Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required

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**Sunday, November 5, 2017**

 **Time** 12:00 AM – 12:30 AM  
**Subject** 2  
**Show Time As** Busy

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 **Time** 3:00 PM – 3:20 PM  
**Subject** Call Regarding Schedule Tomorrow  
**Location** (b) (6)  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Kuo, Monica (OST) <monica.kuo@dot.gov>	Required





(b) (6)

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

**Time** All Day  
**Subject** (b) (6)  
**Show Time As** Free  
 Staff:  
 Attendees:  
 Contact:

**Time** 8:45 AM – 9:15 AM  
**Subject** Sr Staff Meeting  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
 Staff:  
 Attendees:  
 Contact:

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required

Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> Required  
 Furman, Jon (OST) <jon.furman@dot.gov> Required  
 Owens, James (OST) <James.Owens@dot.gov> Required  
 Iverson, Kristine (OST) <kristine.iverson@dot.gov> Required  
 Burr, Geoff (OST) <geoff.burr@dot.gov> Required  
 Slater, Bryan (OST) <bryan.slater@dot.gov> Required  
 Inman, Todd (OST) <todd.inman@dot.gov> Required  
 Ray, James (OST) <Jim.Ray@dot.gov> Required  
 Henry, DeLynn (OST) <delynn.henry@dot.gov> Required

**Time** 10:30 AM – 11:00 AM  
**Subject** Swearing In Ceremony: Doug Barnett, MARAD Chief Counsel  
**Location** Lincoln Conference Room  
**Show Time As** Busy

**Attendees:** (b) (6)  


<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Simon, Doug (OST) <doug.simon@dot.gov>	Required
	Simpson, Joan (OST) <Joan.Simpson@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

**Time** 11:10 AM – 11:25 AM  
**Subject** Call with Mayor Rahm Emanuel  
**Location** Secretary's Office  
**Show Time As** Busy

Dial: (b) (6)  


**Categories** Phone Calls

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
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SecretaryScheduler (OST) Organizer  
<SecretaryScheduler@dot.gov>

Bedell, Anthony (OST) <anthony.bedell@dot.gov> Required

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**Time** 12:15 PM – 12:30 PM

**Subject** (b) (6)

**Show Time As** Busy

**Staff:**

**Attendees:**

**Contact:**

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**Time** 2:30 PM – 3:00 PM

**Subject** (b) (6) /DOT

**Show Time As** Busy

**Staff:**

**Attendees:**

**Contact:**

---

**Time** 4:30 PM – 4:40 PM

**Subject** Strategy Meeting: APA Lunches

**Location** Secretary's Office

**Show Time As** Busy

**Attendees** Name <E-mail>

**Attendance**

SecretaryScheduler (OST) Organizer  
<SecretaryScheduler@dot.gov>

Basile, Gabrielle (OST) <gabrielle.basile@dot.gov> Required

Gehring, Wendy (OST) <wendy.gehring@dot.gov> Required

McInerney, Marianne (OST) Required  
<marianne.mcinerney@dot.gov>

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**Time** 6:00 PM – 6:30 PM

**Subject** Wrap Up

**Location** Secretary's Conference Room

**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 6:00 PM to 6:30 PM

**Show Time As** Busy

**Attendees** Name <E-mail>

**Attendance**

SecretaryScheduler (OST) Organizer  
<SecretaryScheduler@dot.gov>


Deputy Scheduler <DeputyScheduler@dot.gov> Required

Burr, Geoff (OST) <geoff.burr@dot.gov> Required

Kan, Derek (OST) <derek.kan@dot.gov> Required


Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required

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 **Time** 6:40 PM – 7:00 PM  
**Subject** DOT/<sup>(b)</sup>(6)  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**

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### Tuesday, November 7, 2017

 **Time** All Day  
**Subject** Election Day  
**Location** United States  
**Show Time As** Free  
**Categories** Holiday

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 **Time** 9:30 AM – 10:00 AM  
**Subject** Weekly Modal Administrators' Meeting  
**Location** Lincoln Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required

Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hall, Heath (FRA) <heath.hall@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
Huerta, Michael <AWA> <michael.huerta@faa.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
James, Charles (OST) <charles.james@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Morgan, Owen (OST) <owen.morgan@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Baldwin, Kristen (OST) <kristen.baldwin@dot.gov>	Required
Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required

Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Farley, Audrey (OST) <Audrey.Farley@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Jefferson, Daphne (FMCSA) <daphne.jefferson@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required
Lowder, Michael (OST) <Michael.Lowder@dot.gov>	Required
McDermott, Susan (OST) <Susan.McDermott@dot.gov>	Required
McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov>	Required
Scovel, Calvin L <OIG> <calvin.scovel@oig.dot.gov>	Required
Szabat, Joel (MARAD) <Joel.Szabat@dot.gov>	Required
Waidelich, Walter (FHWA) <Walter.Waidelich@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Howard.Elliott@dot.gov <howard.elliott@dot.gov>	Required
McCloskey, Amber CTR (PHMSA) <amber.mccloskey.ctr@dot.gov>	Optional
Behm, Mitchell <OIG> <mitchell.behm@oig.dot.gov>	Optional
Bailey, Chelsea CTR (PHMSA) <chelsea.bailey.ctr@dot.gov>	Optional
Tsaganos, Vasiliki (PHMSA) <vasiliki.tsaganos@dot.gov>	Optional
Chris.Rocheleau@faa.gov <Chris.Rocheleau@faa.gov>	Optional
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required

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**Time** 11:00 AM – 11:20 AM  
**Subject** DOT/(b) (6)  
**Show Time As** Busy

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**Time** 11:30 AM – 12:00 PM  
**Subject** (b) (6)  
**Show Time As** Busy  
Staff:  
Attendees:  
Contact:

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**Time** 2:30 PM – 3:00 PM  
**Subject** (b) (6)  
**Show Time As** Busy  
Staff:  
Attendees:  
Contact:

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**Time** 3:30 PM – 4:00 PM  
**Subject** Meeting with Tom Wilson, CEO Allstate Insurance  
**Location** Secretary's Office  
**Show Time As** Busy  
Attendees: Mary Pat Lawrence – VP, Federal Affairs  
Jon Van Arsdell – Lead Consultant, Federal Legislative & Regulatory Affairs  
Contact: Mary Pat Lawrence (b) (6)  
<mailto:(b) (6)>

**Background:**

Issues that we would like to discuss with the Secretary include:

\* **Autonomous Vehicles** – Discuss recently updated guidance from DOT/NHTSA, vision for future regulations and impact of pending legislation. How do we ensure safety of passengers, other drivers and pedestrians during the testing and deployment of these relatively new vehicles?

\* **Personal Transportation** – How autonomous technology, connected vehicles and infrastructure and smart cities can better all Americans through a more efficient and less costly personal transportation system. How can federal government work to help move us closer to these goals?

\* **Infrastructure** – Need for infrastructure package to help facilitate the future of personal transportation and work to help lessen the impact of future natural disasters.

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

Ray, James (OST) <Jim.Ray@dot.gov> Required

Kan, Derek (OST) <derek.kan@dot.gov> Required



**Time** 4:00 PM – 4:30 PM

**Subject** Meeting with Lenny Curry, Mayor of Jacksonville

**Location** Secretary's Conference Room

**Show Time As** Busy

**Attendees** **Name <E-mail>**

**Attendance**

SecretaryScheduler (OST) Organizer  
<SecretaryScheduler@dot.gov>

Bedell, Anthony (OST) <anthony.bedell@dot.gov> Required

Williams, Jane (FTA) <k.jane.williams@dot.gov> Required

Buzby, Mark (MARAD) <mark.buzby@dot.gov> Required

Burthey, Grover (OST) <grover.burthey@dot.gov> Required

Balzano, Richard (MARAD) <Richard.Balzano@dot.gov> Optional

Szabat, Joel (MARAD) <Joel.Szabat@dot.gov> Optional

Flumignan, Jeffrey (MARAD) Optional  
<jeffrey.flumignan@dot.gov>

Dear, Wilda (MARAD) <Wilda.Dear@dot.gov> Optional

Brown, Roxana (MARAD) <roxana.brown@dot.gov> Optional



**Time** 4:45 PM – 5:30 PM

**Subject** Personnel Meeting

**Location** Secretary's Office

**Show Time As** Busy

**Attendees** **Name <E-mail>**

**Attendance**

SecretaryScheduler (OST) Organizer  
<SecretaryScheduler@dot.gov>

Deputy Scheduler <DeputyScheduler@dot.gov> Required

Burr, Geoff (OST) <geoff.burr@dot.gov> Required

Kan, Derek (OST) <derek.kan@dot.gov> Required

Simon, Doug (OST) <doug.simon@dot.gov> Required



**Time** 5:45 PM – 5:55 PM



**Subject** Call with Governor Scott Walker  
**Location** Secretary's Office  
**Show Time As** Busy  
Attendees: Governor Scott Walker – Wisconsin

Contact: Matt Censky

Call: (b) (6) – Conference line. There is no passcode.

**Categories** Phone Calls

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
	Mitton, Chris (OST) <chris.mitton@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

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**Time** 6:00 PM – 6:30 PM

**Subject** Wrap Up

**Location** Secretary's Conference Room


**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 6:00 PM to 6:30 PM

**Show Time As** Busy


<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required

Furman, Jon (OST) <jon.furman@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required

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 **Time** 7:15 PM – 7:30 PM  
**Subject** DOT/701 Restaurant  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**


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 **Time** 7:30 PM – 9:30 PM  
**Subject** Dinner with Secretary Mnuchin and Ms. Linton  
**Location** 701, Admiral Room, 701 Penn Ave NW, WDC 20004  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fink, Andrew (OST) <andrew.fink@dot.gov>	Required

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### Wednesday, November 8, 2017

 **Time** 8:30 AM – 9:00 AM  
**Subject** Sr Staff Meeting  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 8:30 AM to 9:00 AM  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Gehring, Wendy (OST) (wendy.gehring@dot.gov) <wendy.gehring@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Britt, Michael (OST) (Michael.Britt@dot.gov) <Michael.Britt@dot.gov>	Required
Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required

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**Time** 9:00 AM – 9:30 AM  
**Subject** Meeting with Geoff Burr then Marianne McInerney  
**Location** Secretary's Office  
**Show Time As** Busy  
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**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required

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**Time** 10:25 AM – 10:45 AM  
**Subject** Interview with (b) (6) - PHSMA Chief Counsel Candidate  
**Location** Secretary's Office  
**Attachments** (b) (6).pdf  
**Show Time As** Busy

(b) (6) (mobile)

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Simon, Doug (OST) <doug.simon@dot.gov>	Required

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**Time** 11:15 AM – 11:25 AM  
**Subject** Financial Audit Process, Statement of Assurance Letter Briefing  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required

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**Time** 12:00 PM – 1:20 PM  
**Subject** Lunch with Former DoL Detail  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Snyder, Sandy (OST) <Sandy.Snyder@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required

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**Time** 1:30 PM – 3:30 PM  
**Subject** Secretary's Awards Ceremony  
**Location** DOT West Atrium  
**Show Time As** Busy  
**Categories** Speech

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Washington, Keith (OST) <Keith.Washington@dot.gov>	Required

Nelson, Keith (OST) <keith.nelson@dot.gov> Required  
 Siegrist, Ben (OST) <ben.siegrist@dot.gov> Required  
 Genero, Laura (OST) <Laura.Genero@dot.gov> Required

**Time** 4:00 PM – 4:30 PM  
**Subject** Port of Savannah Buy America Waiver Briefing  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

**Time** 4:45 PM – 4:55 PM  
**Subject** Call with Governor Gina M. Raimondo - Governor of RI  
**Location** Dial: (b) (6)  
**Show Time As** Busy  
 Dana Wilson – EA for the Governor

**Categories** To discuss infrastructure in RI  
 Phone Calls

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required

**Time** 5:10 PM – 5:40 PM  
**Subject** Meeting with Hiroji Iwasaki, CEO Kawaski Rail Car, Inc  
**Location** Secretary's Office  
**Show Time As** Busy  
 Attendees: Takuma Harada, Senior Manager of Marketing, Kawasaki Heavy Industries  
 (Japanese Passport No. TH9660730)

Maurice Andriani, Director of Marketing, Kawasaki Rail Car, Inc.

(US Citizen)

Hiroji Iwasaki, President and CEO, Kawasaki Rail Car, Inc (Japanese  
Passport No. TR8639966)

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	Joanne Hansen SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required


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**Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 6:00 PM to 6:30 PM  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required

Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required


#### Thursday, November 9, 2017

 **Time** 3:00 PM – 3:15 PM  
**Subject** Call with Steven Bradbury  
**Location** Dial: (b) (6)  
**Show Time As** Busy  
**Categories** Phone Calls  
**Attendees**


Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required


#### Friday, November 10, 2017

 **Time** All Day  
**Subject** Veterans Day Observed - DOT CLOSED  
**Show Time As** Free  
**Staff:**  
**Attendees:**  
**Contact:**

 **Time** 11/10/2017 12:00 AM – 11/13/2017 12:00 AM  
**Subject** Senate is in Recess  
**Show Time As** Free


#### Saturday, November 11, 2017

 **Time** All Day  
**Subject** Veteran's Day  
**Location** United States  
**Show Time As** Free  
**Categories** Holiday

 **Time** 6:10 PM – 6:30 PM  
**Subject** (b) (6) /Double Tree Hotel, Tarrytown, NY  
**Show Time As** Busy


 **Time** 6:30 PM – 7:00 PM  
**Subject** OCA Westchester 37th Anniversary and Dynamic Achiever Award Gala Reception  
**Location** Double Tree Hotel Westchester Ballroom 455 S Broadway, Tarrytown, NY 10591  
**Show Time As** Busy  
 Event runs 6pm-7pm

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Fink, Andrew (OST) <andrew.fink@dot.gov>	Required

 **Time** 7:00 PM – 11:00 PM  
**Subject** OCA Westchester 37th Anniversary and Dynamic Achiever Award Gala  
**Location** DoubleTree Hotel: 455 S. Broadway, Tarrytown, NY 10591  
**Show Time As** Busy  
**Categories** Speech

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Fink, Andrew (OST) <andrew.fink@dot.gov>	Required
	Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required
	Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required


### Sunday, November 12, 2017

 **Time** 12:00 AM – 12:30 AM  
**Subject** d  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**

 **Time** All Day  
**Subject** (b) (6)  
**Recurrence** (b) (6)  
**Show Time As** Free

 **Time** All Day  
**Subject** (b) (6)  
**Location** (b) (6)  
**Recurrence** (b) (6)  
**Show Time As** Free

### Monday, November 13, 2017

 **Time** 8:30 AM – 9:00 AM  
**Subject** Sr Staff Meeting  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 8:30 AM to 9:00 AM  
**Show Time As** Busy



Staff:  
Attendees:  
Contact:

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
	Gehring, Wendy (OST) (wendy.gehring@dot.gov) <wendy.gehring@dot.gov>	Required
	Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
	Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
	Britt, Michael (OST) (Michael.Britt@dot.gov) <Michael.Britt@dot.gov>	Required
	Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required
	Owens, James (OST) <James.Owens@dot.gov>	Required

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**Time** 9:00 AM – 10:00 AM  
**Subject** Scheduling Meeting  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Gehring, Wendy (OST) (wendy.gehring@dot.gov) <wendy.gehring@dot.gov>	Required
Basile, Gabrielle (OST) <gabrielle.basile@dot.gov>	Required
Kuo, Monica (OST) <monica.kuo@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

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**Time** 10:00 AM – 10:30 AM  
**Subject** Swearings In Ceremony: Cathy Gautreaux, Deputy FMCSA and Jonathan Morrison, Chief Counsel NHTSA  
**Location** Lincoln Conference Room  
**Show Time As** Busy

**Attendees:** (b) (6)

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Simon, Doug (OST) <doug.simon@dot.gov>	Required
	Simpson, Joan (OST) <Joan.Simpson@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Hutchinson, Randi (FMCSA) <Randi.Hutchinson@dot.gov>	Required
	King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
	Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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**Time** 11:00 AM – 11:30 AM  
**Subject** FTA Transit Briefing  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
 S2 requested this briefing

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Burthey, Grover (OST) <grover.burthey@dot.gov>	Required

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**Time** 12:00 PM – 12:30 PM  
**Subject** DOT/JW Marriott  
**Show Time As** Busy

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**Time** 12:30 PM – 1:30 PM  
**Subject** U.S. Japan Council 8th Annual Conference  
**Location** JW Marriott Grand Ballroom: 1331 Pennsylvania Ave NW  
**Attachments** 2017 USJC AC Flier.pdf  
 Floor plan\_meeting room and ballroom levels.pdf  
**Show Time As** Busy

**Attendees:** Minister Masayoshi Yoshino – Japanese Minister of Reconstruction, Reconstruction Agency, Government of Japan  
 Secretary Wilbur Ross  
 Kathy Matsui – Vice-Chair, Goldman Sachs Japan Co., Ltd  
 Ambassador Kenichiro Sasae - Japanese Ambassador  
 Contact: Shane Graves <sup>(b) (6)</sup>  
 <mailto:<sup>(b) (6)</sup>>

**Press:** OPEN  
**Food:** Lunch will be a soup or salad (still TBD), a salmon dish, and a chocolate dessert.  
**Remarks:** 12:40-12:50pm

Mrs. Irene Inouye

Program Schedule – rough timeline

12:30pm – 12:35pm – Emcee Intro to the Lunch program  
 12:35pm – 12:40pm – Suzanne Boda welcome remarks (Suzanne Boda works for American Airlines. AA is one of the top sponsors for the conference. Ms. Boda is simply providing welcoming remarks and not

giving a speech).

12:40pm – 12:50pm – S1 remarks (Keynote 8-10mins)

12:50pm – 1:02pm – Minister Yoshino Remarks – Japanese Minister of Reconstruction (Keynote 12mins)

1:02pm – 1:14pm – Secretary Wilbur Ross Remarks (Keynote 12mins)

1:14pm – 1:20pm – Kathy Matsui, Vice-Chair, Goldman Sachs Japan Co., Ltd (only giving brief special remarks. Not a keynote)

1:20pm – 1:30pm – Ambassador Kenichiro Sasae – TBD Keynote

1:30pm – 2:30pm – Panel Discussion: Regional Relations Beyond Washington & Tokyo:

At a time when the world around us is rapidly changing, the way things used to be done is no longer the status quo, forcing new, innovative approaches to partnerships for more effective and efficient means of promoting growth, peace and stability. While national governments remain a central figure in the international system, relationships between nations are deepened at multiple levels of engagement, sometimes complementary to or even despite what is happening at the national level. This panel discussion will explore the important roles sub-national actors (states/prefectures, corporations and communities) have in fostering partnerships which contribute to strengthening U.S.-Japan relations.

Panelists:

Matthew Goodman, Chair in Political Economy & Senior Adviser for Asian Economics, Center for Strategic and International Studies (moderator)

Tom Schieffer, President & CEO, Envoy International LLC & Former U.S. Ambassador to Japan

Haruno Yoshida, President & Representative Director, BT Japan Corporation & Vice Chairman, Board of Councilors, Keidanren

Larry Hogan, Governor of Maryland (invited, not yet confirmed)

**Categories**

Speech

**Attendees**

**Name <E-mail>**

**Attendance**

SecretaryScheduler (OST)  
<SecretaryScheduler@dot.gov>

Organizer

Fink, Andrew (OST) <andrew.fink@dot.gov>

Required

Genero, Laura (OST) <Laura.Genero@dot.gov>

Required

Graham, Douglas (OST) <douglas.graham@dot.gov>

Required

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**Time** 1:30 PM – 1:50 PM  
**Subject** JW Marriott/DOT  
**Show Time As** Busy

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**Time** 3:00 PM – 3:30 PM  
**Subject** Tank Car Petitions Briefing  
**Location** Secretary's Conference Room

**Show Time As** Busy

**Attendees**

**Name <E-mail>**

**Attendance**

SecretaryScheduler (OST)  
<SecretaryScheduler@dot.gov>

Organizer

Burr, Geoff (OST) <geoff.burr@dot.gov>

Required

Deputy Scheduler <DeputyScheduler@dot.gov>

Required

Iverson, Kristine (OST) <kristine.iverson@dot.gov>

Required

Kopko, Matthew (OST) <matthew.kopko@dot.gov>

Required

Pearce, Drue (PHMSA) <drue.pearce@dot.gov>

Required

Reyes, Juan D. III (FRA) <j.reyes@dot.gov>

Required

Sanborn, Mark (PHMSA) <Mark.Sanborn@dot.gov>

Required

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**Time** 4:00 PM – 4:30 PM

**Subject** Orientation Meeting with Skip Elliott

**Location** Secretary's Office

**Show Time As** Busy

**Attendees**

**Name <E-mail>**

**Attendance**

SecretaryScheduler (OST)  
<SecretaryScheduler@dot.gov>

Organizer

Skip Elliott (PHMSA) <howard.elliott@dot.gov>

Required

Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>

Required

McCloskey, Amber CTR (PHMSA)  
<amber.mccloskey.ctr@dot.gov>

Optional

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**Time** 5:55 PM – 6:15 PM

**Subject** DOT/300 New Jersey Ave NW

**Show Time As** Busy

**Staff:**

**Attendees:**

**Contact:**

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**Time** 6:15 PM – 7:00 PM

**Subject** Drop-By: Andrea Newman Retirement Reception

**Location** 300 New Jersey Ave NW, WDC

**Show Time As** Busy

Program now at 6pm

Congratulating Andrea Newman on her Retirement  
Ed Bastian – CEO - attending  
Peter Carter – EVP and Chief Legal Officer attending

Welcoming Heather Wingate as new SVP Government Affairs  
 5:30pm – Cocktail Reception  
 6:30pm – Program Starts  
 8:00pm - End


Formal Invitation to follow soon  
 Questions: (b) (6)

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Fink, Andrew (OST) <andrew.fink@dot.gov>	Required

**Tuesday, November 14, 2017**

 **Time** All Day  
**Subject** (b) (6)  
**Recurrence** (b) (6)  
**Show Time As** Free

 **Time** All Day  
**Subject** (b) (6)  
**Location** (b) (6)  
**Recurrence** (b) (6)  
**Show Time As** Free

 **Time** 8:30 AM – 9:00 AM  
**Subject** Sr Staff Meeting  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 8:30 AM to 9:00 AM  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov)	Required

<marianne.mcinerney@dot.gov>	
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Gehring, Wendy (OST) (wendy.gehring@dot.gov) <wendy.gehring@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Britt, Michael (OST) (Michael.Britt@dot.gov) <Michael.Britt@dot.gov>	Required
Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required




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**Time** 9:30 AM – 10:00 AM

**Subject** Weekly Modal Administrators' Meeting

**Location** Lincoln Conference Room

**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hall, Heath (FRA) <heath.hall@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required

Huerta, Michael (AWA) <michael.huerta@faa.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
James, Charles (OST) <charles.james@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Morgan, Owen (OST) <owen.morgan@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Baldwin, Kristen (OST) <kristen.baldwin@dot.gov>	Required
Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Farley, Audrey (OST) <Audrey.Farley@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Jefferson, Daphne (FMCSA) <daphne.jefferson@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required



Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required
Lowder, Michael (OST) <Michael.Lowder@dot.gov>	Required
McDermott, Susan (OST) <Susan.McDermott@dot.gov>	Required
McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov>	Required
Scovel, Calvin L <OIG> <calvin.scovel@oig.dot.gov>	Required
Szabat, Joel (MARAD) <Joel.Szabat@dot.gov>	Required
Waidelich, Walter (FHWA) <Walter.Waidelich@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Howard.Elliott@dot.gov <howard.elliott@dot.gov>	Required
Behm, Mitchell <OIG> <mitchell.behm@oig.dot.gov>	Optional
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required

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☼ **Time** 10:30 AM – 11:30 AM







**Subject** Personnel Meeting

**Location** Secretary's Office

**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required

	<b>Time</b> 11:50 AM – 12:00 PM <b>Subject</b> DOT/Senate <b>Show Time As</b> Busy	
	<b>Time</b> 12:00 PM – 1:00 PM <b>Subject</b> Senate Spouses Lunch <b>Location</b> S-145 <b>Recurrence</b> Occurs every Tuesday effective 11/7/2017 until 11/14/2017 from 12:00 PM to 1:00 PM <b>Show Time As</b> Busy	
	<b>Time</b> 1:00 PM – 1:20 PM <b>Subject</b> Senate/DOT <b>Show Time As</b> Busy Staff: Attendees: Contact:	
	<b>Time</b> 1:30 PM – 2:00 PM <b>Subject</b> M Holiday Party <b>Location</b> M-1 Conference Room, W80-316 <b>Show Time As</b> Busy Party runs 12p-2p	
	<b>Attendees</b>	<b>Attendance</b>
	<b>Name &lt;E-mail&gt;</b>	
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Ben Siegrist <ben.segriest@dot.gov>	Required
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
	<b>Time</b> 2:00 PM – 2:30 PM <b>Subject</b> Orientation Meeting with Vicki Hildebrand <b>Location</b> Secretary's Office <b>Show Time As</b> Busy	
	<b>Attendees</b>	<b>Attendance</b>
	<b>Name &lt;E-mail&gt;</b>	
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>	Required
	Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
	<b>Time</b> 3:00 PM – 3:30 PM <b>Subject</b> Meeting with Energy Security Leadership Council - ESLC <b>Location</b> Secretary's Office <b>Show Time As</b> Busy	

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Kan, Derek (OST) <derek.kan@dot.gov>	Required

**Time** 4:00 PM – 5:00 PM  
**Subject** Meeting with Secretary LaHood on WMATA Review  
**Location** Secretary's Office  
**Show Time As** Busy  
 Contact: Joan DeBoer

Elle,

I hope this finds you well. I am following up on Secretary LaHood's meeting with Secretary Chao earlier this summer on the WMATA review we have been conducting. We are getting close to finalizing the report and Secretary LaHood would like to meet briefly with Secretary Chao next week (Tuesday-Thursday) before the report is released. I release her time is in high demand so if a meeting is not possible a brief phone call any time before next Friday would be fine. We also met with Deputy Secretary Rosen on this issue so given the tight timeframe of this request we are happy to meet with the Deputy Secretary as well. We just want to make sure Secretary Chao and DOT have been adequately briefed before anything is released.

I can be reached by email or cell if you have any questions.

Thank you in advance for your help connecting them next week.

Best,

Joan DeBoer  
 (b) (6) cell

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
	Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

**Time** 5:15 PM – 5:30 PM  
**Subject** Call with Steve Schwarzman  
**Location** Dial: (b) (6)  
**Show Time As** Busy  
**Categories** Phone Calls

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

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**Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 6:00 PM to 6:30 PM  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
	Ray, James (OST) <Jim.Ray@dot.gov>	Required
	Owens, James (OST) <James.Owens@dot.gov>	Required

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**Time** 6:30 PM – 7:15 PM  
**Subject** DOT/Swedish Ambassadors Residence  
**Show Time As** Busy

Staff:  
Attendees:  
Contact:

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**Time** 7:15 PM – 10:00 PM  
**Subject** Gala Dinner in Honor of the 2017 American Nobel Laureates  
**Location** Swedish Ambassador's Residence: 3900 Nebraska Ave, NW  
Washington, DC 20016  
**Attachments** RSVP Yes as of 09 08am Nov 8.xlsx  
2017 Nobel Dinner Schedule.docx  
**Show Time As** Busy  
Dress Code: BLACK TIE

(b) (6)

Contact: Pernilla Scott (b) (6)  
<mailto:(b) (6)>

2017 Nobel Dinner Schedule

18.30 Guests arrive

Receiving line with Ambassador and Laureates in the Dining room

Photography – throughout cocktail and welcoming remarks

Cocktails in the White and Yellow salons

19.15 Guests are asked to take their seats

First course already on tables

When guests are seated the Ambassador and Laureates+ spouses  
enter from the Library accompanied by the Nobel Fanfare on trumpet

S1 Table Guests:

H.E. Karin Olofsdotter (The Ambassador)  
The Secretary of Transportation  
Nobel Laureate Dr. Michael Rosbash  
Dr. France Cordova  
Congressman Randall Hultgren  
Ms Adrienne Arsht  
Congressman Rick Larsen  
Dr. Laurel Eckhardt  
Nobel Laureate Dr. Kip Thorne

19.25 Welcome remarks

Ambassador Olofsdotter

19.30 Introduction of Q&A Concept

Deputy Chief of Mission Göran Lithell

**19.35 Introduction of the evening's menu and wine selection**

**Chef Frida Johansson and Head Butler Al Paras (alternative is that DCM introduces wine and Head Butler's Flower arrangements)**

**19.40 First Course**

**20.00 Music Interlude by .....– Introduction by DCM or Monica Enqvist**

**Plates from the First course are removed and wine for the Main course is served during the music performance.**

**20.15 Main course is being served**

**20.45 Main Course plates are being removed**

**20.50 Q&A with the Nobel Laureates**

**Moderated by the DCM Göran Lithell and aided by Anne-Charlotte Merrell Wetterwik – one question per Laureate**

**21.20 Coffee and Dessert is being served**

**21.30 Thank you remarks**

**Ambassador Olofsson introduces the guest (Secretary Chao or Congressman Hultgren) giving the thank you speech – when all the guests have been served dessert and Coffee**

**21.55 End of dinner**

**22.00 Guests leave**

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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**Wednesday, November 15, 2017****Time** 8:30 AM – 9:00 AM**Subject** Sr Staff Meeting**Location** Secretary's Conference Room**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 8:30 AM to 9:00 AM**Show Time As** Busy

Staff:

Attendees:

Contact:

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
	Gehring, Wendy (OST) (wendy.gehring@dot.gov) <wendy.gehring@dot.gov>	Required
	Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
	Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
	Britt, Michael (OST) (Michael.Britt@dot.gov) <Michael.Britt@dot.gov>	Required
	Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required
	Owens, James (OST) <James.Owens@dot.gov>	Required

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**Time** 9:30 AM – 10:15 AM  
**Subject** Scheduling Meeting: Media Requests  
**Location** Secretary's Office  
**Show Time As** Busy  
 To discuss:  
 Media Requests

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Basile, Gabrielle (OST) <gabrielle.basile@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required

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**Time** 10:30 AM – 11:30 AM  
**Subject** U.S. Virgin Islands Pre-Briefing  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
 Attendees: Alex Amparo, Assistant Administrator for Recovery, FEMA

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required



Lowder, Michael (OST) <Michael.Lowder@dot.gov> Required

Mitton, Chris (OST) <chris.mitton@dot.gov> Required

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▲ **Time** 11:30 AM – 12:00 PM  
**Subject** Prep for Congressional Women's Caucus Event  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

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▲ **Time** 2:00 PM – 2:10 PM  
**Subject** DOT/Rayburn  
**Show Time As** Busy

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▲ **Time** 2:30 PM – 3:00 PM  
**Subject** Congressional Women's Caucus Event  
**Location** Rayburn HOB 2322  
**Show Time As** Busy  
**Attendees:** Congressional Women's Caucus Members – List TBD  
**Contact:** Catherine Knowles (Scheduling) Direct: 2<sup>(b) (6)</sup> Cell:  
(b) (6) - Scheduling.IN05@mail.house.gov  
<mailto:Scheduling.IN05@mail.house.gov>  
Rob Hicks – Transportation LA for Susan Brooks –  
Rob.Hicks@mail.house.gov <mailto:Rob.Hicks@mail.house.gov>

**Categories** Speech

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Newman, Philip (OST) <philip.newman@dot.gov>	Optional

	<b>Time</b> 3:15 PM – 3:45 PM	
	<b>Subject</b> Meeting with Congressman David Price	
	<b>Location</b> Rayburn HOB 2108	
	<b>Show Time As</b> Busy	
	Attendees: Joe Carlile - THUD Minority Appropriations Staffer	
	Angela Ohm - THUD Minority Appropriations Staffer	
	Contact: Bayly Hassell bayly.hassell@mail.house.gov<mailto:bayly.hassell@mail.house.gov>	
	<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b> <b>Attendance</b>
		SecretaryScheduler (OST) <b>Organizer</b> <SecretaryScheduler@dot.gov>
		McMaster, Sean (OST) <sean.mcmaster@dot.gov> <b>Required</b>
	<b>Time</b> 3:45 PM – 4:00 PM	
	<b>Subject</b> Rayburn/DOT	
	<b>Show Time As</b> Busy	
	<b>Time</b> 4:15 PM – 4:45 PM	
	<b>Subject</b> Interview with (b) (6) - FTA/PHMSA Chief Counsel	
	<b>Location</b> Secretary's Office	
	<b>Attachments</b> (b) (6).pdf	
	<b>Show Time As</b> Busy	
	<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b> <b>Attendance</b>
		SecretaryScheduler (OST) <b>Organizer</b> <SecretaryScheduler@dot.gov>
		Simon, Doug (OST) <doug.simon@dot.gov> <b>Required</b>
	<b>Time</b> 5:00 PM – 5:30 PM	
	<b>Subject</b> PHMSA Staff Issue	
	<b>Location</b> Secretary's Office	
	<b>Show Time As</b> Busy	
	<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b> <b>Attendance</b>
		SecretaryScheduler (OST) <b>Organizer</b> <SecretaryScheduler@dot.gov>
		Deputy Scheduler <DeputyScheduler@dot.gov> <b>Required</b>
		Burr, Geoff (OST) <geoff.burr@dot.gov> <b>Required</b>
		Elliott, Skip (PHMSA) <howard.elliott@dot.gov> <b>Required</b>
		Owens, James (OST) <James.Owens@dot.gov> <b>Required</b>
	<b>Time</b> 5:30 PM – 6:00 PM	

**Subject** National Traffic Incident Response Week Launch Prep  
**Location** Secretary's Conference Room  
**Show Time As** Busy


<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
	Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
	Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

**Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 6:00 PM to 6:30 PM  
**Show Time As** Busy


<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required

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 **Time** 6:30 PM – 7:00 PM  
**Subject** DOT/Cafe Milano  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**


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 **Time** 7:00 PM – 9:00 PM  
**Subject** Dinner with Secretary Wilbur and Hilary Ross  
**Location** Cafe Milano  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Ben Siegrist <ben.segriest@dot.gov>	Required

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### Thursday, November 16, 2017

 **Time** 8:30 AM – 9:00 AM  
**Subject** Sr Staff Meeting  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required

Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Gehring, Wendy (OST) (wendy.gehring@dot.gov) <wendy.gehring@dot.gov>	Required
Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Britt, Michael (OST) (Michael.Britt@dot.gov) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required




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**Time** 10:00 AM – 10:15 AM

**Subject** National Traffic Incident Response Week Launch

**Location** DOT Main Entrance

**Show Time As** Busy

MM/TI: for awareness

Contact: Nancy Singer x64650 or Doug Hecox X62244

**Categories** Speech

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Hecox, Doug (FHWA) <Doug.Hecox@dot.gov>	Optional

Singer, Nancy (FHWA) <Nancy.Singer@dot.gov> Optional

Smith, Geoff (OST) <geoff.smith@dot.gov> Required

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**Time** 11:15 AM – 11:45 AM  
**Subject** EAS Briefing  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required

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**Time** 11:45 AM – 12:00 PM  
**Subject** Call with Senator Lindsey Graham  
**Location** Dial: (b) (6)  
**Show Time As** Busy

\*This number is his schedulers direct line – Alice James Dial:  
(b) (6)

Contact: Alice\_James@lgraham.senate.gov  
<mailto:Alice\_James@lgraham.senate.gov>

**Categories** Phone Calls

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

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**Time** 12:30 PM – 1:30 PM  
**Subject** Lunch with Dr. Sachiko Kuno - S&R Foundation  
**Location** Secretary's Office  
**Show Time As** Busy

Dr. Sachiko Kuno studied biochemistry and biochemical engineering as one of a few Japanese female scientists. She obtained her Ph.D. in biochemical engineering from Kyoto University, Japan and has conducted post-doctoral research at the Technical University of Munich, Germany. In the mid-80s, Dr. Kuno joined her research partner, Dr. Ryuji Ueno, and established R-Tech Ueno Ltd. in Japan to commercialize prostones, a class of functional fatty acids whose therapeutic potential was first identified by Dr. Ueno. Leading teams of talented scientists, Drs. Ueno and Kuno unlocked the therapeutic potential of prostones, leading to more than 900 patents and patent applications successful launch of Rescula® eye drops, the first bioactive lipid ever used to treat glaucoma, in Japan.

Leveraging R-Tech's success in Japan, the two moved to Bethesda, MD and established Sucampo Group, an affiliation of companies in the Americas, Asia and Europe. Dr. Kuno was Sucampo Group's founding CEO and Chair of the Board, until she stepped down in 2012. During her time at Sucampo, Dr. Kuno conducted research and development, the operation of the company, and the successful launch of the Drs.' Second product AMITIZA® for the treatment of chronic idiopathic constipation in adults, irritable bowel syndrome with constipation and opioid-induced constipation in adults. Sucampo, which acquired R-Tech Ueno in 2015, is listed and traded on NASDAQ. In 2012, she co-founded VLP Therapeutics, LLC to combat 21st century global public health problems through revolutionary i-αVLP Technology.

Dr. Kuno currently serves as the President and CEO of S&R Foundation in Washington, D.C., a 501(c)(3) non-profit organization she co-founded in 2000 to support talented individuals with high aspirations and great potential in the arts, sciences and social entrepreneurship, especially those who are furthering international cultural collaboration.

In 2016, Dr. Kuno co-founded WE Capital, a female-led investment fund in Washington, D.C. An impact investment group, WE Capital invests in female leadership while promoting social impact and financial returns. She is also a founding member of the Greater Washington Partnership, a group of civic-minded business leaders committed to improving the greater Washington region.

Dr. Kuno is the co-founder and visionary creative behind Halcyon, launched in 2017, and its mission to catalyze and nurture emerging creatives striving for a better world. Driven by Dr. Kuno's vision, Halcyon's family of innovative programs, including the acclaimed Halcyon Incubator, is growing rapidly to include Halcyon Stage, a pioneering creatives series of performances and conversations, Halcyon Arts Lab, a residency based studio arts program, and Halcyon Dialogue, a series of high-level discussions among global experts focusing on major topics including implications of robots for global society and social impact-based sciences.

She currently serves on the Board of Trustees for Johns Hopkins Medicine, on the Board of Directors for The Maureen and Mike Mansfield Foundation, and on the Advisory Board of THIS for Diplomats at Meridian International Center. Dr. Kuno has received several awards over the years, including the Ernst and Young Entrepreneur of the Year Award for the Greater Washington Area in the Life Sciences Category (2007), and recognition as one of the 25 "Women Who Mean Business" by The Washington Business Journal (2009). She has also been named in Forbes Magazine's Top 50 America's Richest Self Made Women (2015) and the World's 100 Most Powerful Women by Forbes Japan (2015). Most recently, Dr. Kuno was awarded Stateswoman of the Year 2016 by the Harvard Business

School of Japan and received the AVON Awards to Women 2016.

**Current Positions**

- \* Co-Founder & Managing Member, S&R Technology Holdings, LLC, Bethesda, Maryland
- \* Co-Founder & Board of Directors, RUSK Intellectual Reserve AG, Zug, Switzerland
- \* Co-Founder, President & CEO, S&R Foundation, Washington, D.C.
- \* Co-Founder, WE Capital, Washington, D.C.
- \* Co-Founder, & Founding Board Member, Halcyon, Washington, D.C.
- \* Founding Member, Greater Washington Partnership
- \* Specially appointed professor, Graduate School of Advanced Integrated Studies in Human Survivability, Kyoto University
- \* Board of Trustees, Johns Hopkins Medicine, Baltimore, Maryland
- \* Board of Trustees, Federal City Council
- \* Board of Directors, The Maureen and Mike Mansfield Foundation, Washington, D.C.
- \* Advisory Board Member, THIS for Diplomats at Meridian International Center, Washington, D.C.
- \* Advisory Board Member, naisA Global

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Virginia, Tiffany (OST) <Tiffany.Virginia@dot.gov>	Required
	Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
	Snyder, Sandy (OST) <Sandy.Snyder@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required



<b>Time</b>	2:00 PM – 2:30 PM	
<b>Subject</b>	Drop By: Budget Office Thanksgiving Pie Party	
<b>Location</b>	B-1 Conference Room W95-310	
<b>Show Time As</b>	Busy	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
	Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required



<b>Time</b>	3:00 PM – 3:30 PM	
<b>Subject</b>	Forces to Flyers Event	
<b>Location</b>	DOT Media Center	
<b>Show Time As</b>	Busy	
<b>Categories</b>	Speech	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>



SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fraser, Bobby (OST) <bobby.fraser@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Fink, Andrew (OST) <andrew.fink@dot.gov>	Required
Sweeney, Megan (OST) <megan.sweeney@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

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**Time** 4:30 PM – 5:15 PM  
**Subject** Meeting with Governor Kenneth Mapp, USVI  
**Location** Lincoln Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Appel, Alex (FHWA) <Alex.Appel@dot.gov>	Required
Balzano, Richard (MARAD) <Richard.Balzano@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Lowder, Michael (OST) (Michael.Lowder@dot.gov) <Michael.Lowder@dot.gov>	Required
Mitton, Chris (OST) <chris.mitton@dot.gov>	Required
Williams, Jane <k.jane.williams@dot.gov>	Required

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**Time** 5:30 PM – 5:45 PM  
**Subject** DOT/Residence  
**Show Time As** Busy

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**Time** 7:00 PM – 7:10 PM  
**Subject** Residence/Union Station  
**Show Time As** Busy  
Staff:  
Attendees:  
Contact:

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**Time** 7:00 PM – 10:00 PM  
**Subject** Federalist Society 2017 Antonin Scalia Memorial Dinner Black Tie Optional  
**Location** Union Station, 50 Mass Ave NE, WDC  
**Show Time As** Busy  
Reception  
Dinner 7pm. Actual start time: 8pm.  
Black Tie optional  
  
Alexander Biermann  
Assistant Director, Development

1776 I St. NW Suite 300 | Washington, DC 20006  
Email: (b) (6)  
<mailto:(b) (6)>

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

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**Friday, November 17, 2017**

**Time** 10:15 AM – 10:25 AM  
**Subject** DOT/Museum of the Bible  
**Show Time As** Busy

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**Time** 10:30 AM – 11:30 AM  
**Subject** Museum of the Bible Dedication Ceremony  
**Location** Museum of the Bible, World Stage Theatre 400 4th St. SW, Washington, DC 20024  
**Show Time As** Busy  
Attendees: Secretary DeVos and Dick DeVos  
  
Secretary Carson and Candy Carson  
  
Secretary Perdue  
  
Administrator Pruitt


Mayor Muriel Bowser


Approx 450 Attendees and invited guests

\*\*Open to the Public

Contact: Courtney Wyatt (b) (6)  
<mailto:(b) (6)>

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Ben Siegrist <ben.siegrist@dot.gov>	Required

 **Time** 11:35 AM – 11:45 AM  
**Subject** Museum of the Bible/DOT  
**Show Time As** Busy

 **Time** 12:15 PM – 12:30 PM  
**Subject** Call with Senator Mark Warner  
**Location** Dial: (b) (6) - Assistant's Number  
**Show Time As** Busy  
 Dial: Senator Warner's Assistant – Malcolm Fouhy Dial: (b) (6)


Background:

I hope this note finds you well. Senator Warner would like to schedule a phone call with Secretary Chao to talk about the new DOT UAS integration pilot program. Could you let me know what times next week might work on your end? If your policy or leg affairs staff have any additional questions, Nicholas (cc'd), is the best POC from our end.


**Categories** Phone Calls

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

**Saturday, November 18, 2017**

 **Time** All Day  
**Subject** (b) (6)  
**Location** (b) (6)  
**Show Time As** Free  
 (b) (6)

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 **Time** 11/18/2017 12:00 AM – 11/27/2017 12:00 AM  
**Subject** Senate is in Recess  
**Show Time As** Free

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**Sunday, November 19, 2017**

 **Time** All Day  
**Subject** (b) (6)  
**Recurrence** (b) (6)  
**Show Time As** Free

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**Monday, November 20, 2017**

 **Time** 8:30 AM – 9:00 AM  
**Subject** Sr Staff Meeting  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
	Gehring, Wendy (OST) (wendy.gehring@dot.gov) <wendy.gehring@dot.gov>	Required
	Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
	Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	Slater, Bryan (OST) <bryan.slater@dot.gov>	Required

Britt, Michael (OST) (Michael.Britt@dot.gov) Required  
<Michael.Britt@dot.gov>  
Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov> Required  
Owens, James (OST) <James.Owens@dot.gov> Required  
Kan, Derek (OST) <derek.kan@dot.gov> Required

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**Time** 10:50 AM – 11:05 AM  
**Subject** DOT/WH  
**Show Time As** Busy  
**Staff:**  
**Attendees:**  
**Contact:**

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**Time** 11:45 AM – 12:55 PM  
**Subject** Cabinet Meeting  
**Location** WH Cabinet Room  
**Show Time As** Busy  
**From:** "McGinley, William J. EOP/WHO"  
(b) (6)  
<mailto:(b) (6)>  
**Date:** November 6, 2017 at 11:27:49 AM EST  
**To:** "McGinley, William J. EOP/WHO"  
(b) (6)  
<mailto:(b) (6)>  
**Cc:** "Dearborn, Rick A. EOP/WHO" (b) (6)  
<mailto:(b) (6)>, "Mashburn, John K.  
EOP/WHO" (b) (6)  
<mailto:(b) (6)> "Flynn, Matthew J.  
EOP/WHO" (b) (6)  
<mailto:(b) (6)>, "Gunn, Ashley L.  
EOP/WHO" (b) (6)  
<mailto:(b) (6)>, "McBride, Emily J.  
EOP/WHO" (b) (6)  
<mailto:(b) (6)> "Hagin, Joseph W.  
EOP/WHO" (b) (6) <mailto:(b) (6)>  
"Nielsen, Kirstjen M. EOP/WHO" (b) (6)  
<mailto:(b) (6)>  
**Subject:** Cabinet Meeting Notice: \*\*\*November 20, 2017\*\*\*  
Cabinet Colleagues,

We received notice from presidential scheduling that the next Cabinet Meeting is scheduled for Monday, November 20, 2017. Please let us know if your Cabinet Member is available on this date for the Cabinet Meeting. We will be discussing the next Cabinet Meeting at tomorrow's Cabinet Chiefs Meeting.

Please do not hesitate to contact us with any questions.

Best,  
Bill

William J. McGinley

Cabinet Secretary

The White House

E: (b) (6)

<mailto:(b) (6)>

P: (b) (6)

**Categories** Important

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

---

**Time** 1:00 PM – 2:00 PM

**Subject** Lunch with Jay Clayton, SEC Chairman

**Location** WH Mess

**Show Time As** Busy

Scheduler – Shelby Begany – beganys@sec.gov

<mailto:beganys@sec.gov>

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

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**Time** 2:00 PM – 2:30 PM

**Subject** WH/DOT

**Show Time As** Busy

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**Time** 3:00 PM – 3:25 PM

**Subject** Interview with (b) (6) Candidate for FTA Administrator

**Location** Secretary's Office

**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Simon, Doug (OST) <doug.simon@dot.gov> Required

---

**Time** 3:30 PM – 4:10 PM

**Subject** Meeting with Christos Spirtzis, Greek Minister for Infrastructure and Transport

**Location** Secretary's Conference Room

**Show Time As** Busy

Attendees: Theocharis (Haris) Lalacos, Ambassador of Greece to the USA

Athanasio Vourdas, Secretary General of the Ministry of Infrastructure and Transport

Athanasios Detsis, Advisor to the Minister

Theodosios Vallas, Minister Counsellor, Head of the Economic and Commercial Section of the Embassy of Greece

Fani Leno, First Secretary for Economic and Commercial Affairs

Contact: Maria Arvaniti<sup>(b) (6)</sup>  
<mailto:<sup>(b) (6)</sup>>

#### **BIOGRAPHIES:**

**Christos SPIRTZIS**  
Minister of Infrastructure and Transport, Hellenic Civil Aviation  
Authority (HCAA)

Christos Spirtzis was born in 1969, raised, and is still living in Athens. He studied at the Electrical and Computer Engineering Department of the Polytechnic School of Democritus University of Thrace. He worked as a freelancer from 1995. He is married to Dimitra Foufri and has two children, Panagiotis and Kallia.

His approach has always been to utilize Greek productive and scientific resources, and mainly the youth, for the restructuring and development of Greece and for improving citizens' quality of living.

In September 2015, he was elected as Member of Parliament for SYRIZA, for the Second Constituency of Athens. Subsequently, he was appointed by Prime Minister, Mr. Alexis Tsipras, as Minister of Infrastructure, Transport and Networks and since November 2016 Minister of Infrastructure and Transport.

In January 2015, he participated in the National Salvation Government, of the Prime Minister Mr. Alexis Tsipras, serving as Alternate Minister for Infrastructure, Transport and Networks.

- He was the Chairman of the Technical Chamber of Greece since September 2010 (two terms).

- He was Vice Chairman B' of the Steering Committee of the Technical Chamber of Greece from 2007 to 2010, and was in charge of matters of Energy, Development, Employment, Social Security, Professional Licensing, Publications, Representation Ethics and Information Bank.

- He was a Member of the Steering Committee of the Technical Chamber of Greece from 2000 to 2003. He was also a Member of the Plenary of the Economic and Social Committee of Greece from 1999 to 2008, elected in its Executive Committee continuously from 2002 to 2007.

- He was appointed Supervisor of the Permanent Committee for Young Engineers of the Technical Chamber of Greece in 1996. He was first elected representative at the Technical Chamber of Greece at the age of 28.

As a student he was actively involved in the Student Union; he was a member of the Board of the Student Union of the Polytechnic School of Xanthi and of the Administration Bodies of the Democritus University between 1986 and 1993.

He was involved, both as a manager and as an engineer, in the drafting of development proposals and the implementation of development plans, regulatory frameworks and technical specifications in the following fields: production of works and designs,

planning and operation of transport systems, ICT applications, promotion of integrated physical planning interventions, town planning restructuring, energy and structural upgrading of buildings, environmental protection and sustainable development, innovation, modernization of administrative structures and infrastructures etc.

In his capacity as responsible for matters of Energy he contributed to the completion of the legal and scientific project for energy saving and the drafting of a long-term strategic plan on energy.

He represented the Technical Chamber of Greece at social activities regarding the former Airport of Elliniko and free spaces, free access to beaches, and he was responsible for joint activities with other Agencies such as the Observatory for Natural Destructions, the Observatory for Road Safety, and the project of setting out a distinct Ministry of Environment and Physical Planning.

Haris Lalacos  
Ambassador of Greece to the U.S.A.

Mr. Haris Lalacos was born in Athens on 2 May 1957. He studied History at Amherst College, Massachusetts (B.A. 1980, magna cum laude) and International Relations at the School of Advanced International Studies, The Johns Hopkins University, Washington, D.C. (MA 1983)

From October 1983 until November 1985 he served as a conscript in the Hellenic Navy.

In October 1986 he joined the Hellenic Foreign Service and until September 1990 he worked in various positions at the Ministry of Foreign Affairs, Athens.

From October 1990 until November 1994 he was Consul at the Consulate General of Greece in Sydney.

In December 1994 he was transferred to the Embassy of Greece in Ankara, where he served initially as First Secretary and subsequently as Counselor for Political and Economic Affairs until the summer of 1998.

From July 1998 until July 2000 he directed the cabinet of Dr. P. Roumeliotis, European Union Coordinator for the Royaumont Process for Stability and Good Neighborliness in South East Europe and, subsequently, Chairman of the Working Table on Democratization and Human Rights of the Stability Pact for South East Europe.

From August 2000 until August 2004, he served as Counselor for Political Affairs at the Embassy of Greece in Washington.

In August 2004, he assumed duties as Consul General of Greece in Alexandria, Egypt. He served in Alexandria until the end of July 2007, whereupon he was transferred to Athens.

In August 2007, he became Deputy Head of the Diplomatic Cabinet of the Minister of Foreign Affairs.



From January 2009 to March 2010, he was the Head of the CFSP/ESDP Department at the Ministry of Foreign Affairs.

In March 2010 he was transferred to the Embassy of Greece in Ankara as Minister-Counselor and Deputy Head of Mission. From April until December 2012, he was heading the Embassy as Charge d' Affaires a.i.

In January 2013, he assumed duties as Ambassador and he was the Head of the Liaison Office of the Hellenic Republic in Skopje until May 2016.

Mr. Lalacos is married to Anna Michalopoulou. They have two children, Errikos and Myrto, 25 and 23 years old respectively.

Besides Greek Mr. Lalacos speaks English and French. He is also conversant in Spanish and Italian.

**Athanasios Vourdas**  
Secretary General of Infrastructure and Transport

Thanos Vourdas is the General Secretary of the Ministry of Infrastructure and Transportation.

He obtained his degree of Administration and Production Engineer from the Polytechnic University of Crete.

He has been Managing Director of ERGOSE S.A from July 2015 until March 2017.

He has also served in positions of high responsibility regarding public administration, such as, special advisor for Ministry of Internal Affairs, Public Governance and Decentralization, scientific advisor for the Ministry of Agriculture and Administration Consultant for Electrified Buses of Athens and Piraeus (ILPAP).

Moreover he has been the Head of teams for preparing suggestions regarding issues of Digital Convergence, as well as teams of Administration of Works for corporate accounts in the private sector

He was also coordinator of the Unit of Strategic Planning of the Ministry of Internal Affairs, Public Governance and Decentralization for the People Help Desks (KEP) and for projects of the "Society of Information".

He was member of the Committee for the Communication Actions of the Ministry of Transportation, member of the working teams of the Ministry of Transportation and Communications for the Third Community Structural Fund and member of the teams for planning of the City Transport, for the Athens Olympic Games.

As freelancer he cooperated with companies such as Unisystems S.A., REDECON S.A., Kapa Research and Emos Interactive.

He was born in Ioannina in 1972 and he is married with two children.



SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Photography (OST) <Photography@dot.gov>	Required

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**Time** 4:45 PM – 5:15 PM

**Subject** Meeting on DOT's Social Media Presence and Federalist Pre Brief

**Location** Secretary's Conference Room

**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Moore, Allison (OST) (A.Moore@dot.gov) <A.Moore@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kuo, Monica (OST) <monica.kuo@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Post, Andy (OST) <Andy.Post@dot.gov>	Required
Sweeney, Megan (OST) <megan.sweeney@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required

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**Time** 5:20 PM – 5:30 PM  
**Subject** Call with Senator Thune  
**Location** Call: (b) (6)  
**Show Time As** Busy  
Senator's cell  
**Categories** Phone Calls

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

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**Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/1/2017 until 11/30/2017 from 6:00 PM to 6:30 PM  
**Show Time As** Busy


**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required


Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required

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**Tuesday, November 21, 2017**


 **Time** 8:15 AM – 8:30 AM  
**Subject** Residence/DOT  
**Show Time As** Busy

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 **Time** 8:30 AM – 9:00 AM  
**Subject** Sr Staff Meeting  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
	Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
	Owens, James (OST) <James.Owens@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required

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 **Time** 9:00 AM – 10:00 AM  
**Subject** Personnel Meeting  
**Location** Secretary's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required

**Time** 10:30 AM – 11:00 AM  
**Subject** Derek Kan's confirmation celebration breakfast  
**Location** 8th floor S-3 office  
**Show Time As** Busy

**Time** 11:00 AM – 11:20 AM  
**Subject** Update on Governors' Infrastructure Meetings  
**Location** Secretary's Conference Room  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Fulton, Finch (OST) (Finch.Fulton@dot.gov) <Finch.Fulton@dot.gov>	Required
	Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
	Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required

**Time** 6:00 PM – 6:30 PM


**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/21/2017 until 11/30/2017 from 6:00 PM to 6:30 PM  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

### Wednesday, November 22, 2017


**Time** All Day  
**Subject** (b) (6)  
**Show Time As** Free  
**Staff:**  
**Attendees:**  
**Contact:**

### Thursday, November 23, 2017


**Time** All Day  
**Subject** Thanksgiving Day - (b) (6)  
**Show Time As** Free  
**Categories** Holiday

### Friday, November 24, 2017


**Time** All Day  
**Subject** (b) (6)  
**Show Time As** Free


Staff:  
Attendees:  
Contact:

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 **Time** All Day  
**Subject** (b) (6)  
**Show Time As** Free

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**Monday, November 27, 2017**

 **Time** All Day  
**Subject** Celebration of the Publication of "Everything you need to know about Social Media" by Greta Van Sustern  
**Location** The Jefferson  
**Show Time As** Free  
6:30pm – 8:30pm  
Invited by Constance Milstein

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 **Time** 8:15 AM – 8:30 AM  
**Subject** Residence/DOT  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/27/2017 until 11/30/2017 from 8:15 AM to 8:30 AM  
**Show Time As** Busy

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 **Time** 8:30 AM – 9:00 AM  
**Subject** Sr. Staff Meeting  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/22/2017 until 11/30/2017 from 8:30 AM to 9:00 AM  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Ray, James (OST) <Jim.Ray@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required



Owens, James (OST) <James.Owens@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

**Time** 9:00 AM – 9:30 AM  
**Subject** Meeting with Derek Kan  
**Location** Secretary's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Kan, Derek (OST) <derek.kan@dot.gov>	Required

**Time** 9:30 AM – 10:30 AM  
**Subject** Personnel Meeting  
**Location** Secretary's Office  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Simon, Doug (OST) <doug.simon@dot.gov>	Required

**Time** 10:30 AM – 10:45 AM  
**Subject** Meeting with Deva  
**Location** Secretary's Office  
**Show Time As** Busy


<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

**Time** 10:45 AM – 11:15 AM  
**Subject** Meeting with Jon Furman  
**Location** Secretary's Office

**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required

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 **Time** 11:15 AM – 11:45 AM


**Subject** Meeting with Todd Inman and Geoff Burr

**Location** Secretary's Office

**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required

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 **Time** 11:45 AM – 12:15 PM


**Subject** Meeting with Todd Inman

**Location** Secretary's Office

**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required

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 **Time** 12:15 PM – 12:30 PM

**Subject** Meeting with Marianne McInerney and Monica Kuo

**Location** Secretary's Office

**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov)	Required

<marianne.mcinerney@dot.gov>

Kuo, Monica (OST) <monica.kuo@dot.gov> Required

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**Time** 12:30 PM – 1:30 PM  
**Subject** Lunch with world leadership council  
**Location** Secretary's Office  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Virginia, Tiffany (OST) <Tiffany.Virginia@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Snyder, Sandy (OST) <Sandy.Snyder@dot.gov>	Required

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**Time** 2:00 PM – 2:30 PM  
**Subject** Meeting with Ruth Knouse  
**Location** Secretary's Office  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required

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**Time** 3:00 PM – 3:30 PM  
**Subject** Meeting with Captain Tim Canoll, President, Airline Pilots Association International (ALPA)  
**Location** Secretary's Conference Room  
**Show Time As** Busy

Attendees: Jordan Austin – Legislative Representative, ALPA  
Keith Hagy – Director, Engineering and Air Safety - ALPA  
Contact: Alicia Melvin <sup>(b) (6)</sup>  
<mailto:<sup>(b) (6)</sup>>

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) (Michael.Britt@dot.gov) <Michael.Britt@dot.gov>	Required

Fraser, Bobby (OST) <bobby.fraser@dot.gov> Required  
Owens, James (OST) <James.Owens@dot.gov> Required  
Elliott, Skip (PHMSA) <howard.elliott@dot.gov> Required

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**Time** 4:00 PM – 4:30 PM  
**Subject** Meeting with Marianne McInerney on (b) (5)  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Simon, Doug (OST) <doug.simon@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required

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**Time** 5:00 PM – 6:00 PM  
**Subject** Meeting with Ron Batory  
**Location** Secretary's Office  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Jorden, Ashante CTR (FRA) <ashante.jorden.ctr@dot.gov>	Required

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**Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up

**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/21/2017 until 11/30/2017 from 6:00 PM to 6:30 PM  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

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**Tuesday, November 28, 2017**

 **Time** 8:15 AM – 8:30 AM  
**Subject** Residence/DOT  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/27/2017 until 11/30/2017 from 8:15 AM to 8:30 AM  
**Show Time As** Busy

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 **Time** 8:30 AM – 9:00 AM  
**Subject** Sr. Staff Meeting  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/22/2017 until 11/30/2017 from 8:30 AM to 9:00 AM  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required

Ray, James (OST) <Jim.Ray@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required




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**Time** 9:30 AM – 10:00 AM

**Subject** Weekly Modal Administrators' Meeting

**Location** Lincoln Conference Room

**Recurrence** Occurs every Tuesday effective 11/7/2017 until 11/28/2017 from 9:30 AM to 10:00 AM

**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Buzby, Mark (MARAD) <mark.buzby@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Hall, Heath (FRA) <heath.hall@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required
Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov>	Required
Huerta, Michael <AWA> <michael.huerta@faa.gov>	Required

Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
James, Charles (OST) <charles.james@dot.gov>	Required
King, Heidi (NHTSA) <heidi.king@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Morgan, Owen (OST) <owen.morgan@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Pearce, Drue (PHMSA) <drue.pearce@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Williams, Jane (FTA) <k.jane.williams@dot.gov>	Required
Baldwin, Kristen (OST) <kristen.baldwin@dot.gov>	Required
Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Farley, Audrey (OST) <Audrey.Farley@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Jefferson, Daphne (FMCSA) <daphne.jefferson@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required
Lowder, Michael (OST) <Michael.Lowder@dot.gov>	Required

McDermott, Susan (OST) <Susan.McDermott@dot.gov>	Required
McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov>	Required
Scovel, Calvin L <OIG> <calvin.scovel@oig.dot.gov>	Required
Szabat, Joel (MARAD) <Joel.Szabat@dot.gov>	Required
Waidelich, Walter (FHWA) <Walter.Waidelich@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Elliott, Skip (PHMSA) <howard.elliott@dot.gov>	Required
Behm, Mitchell <OIG> <mitchell.behm@oig.dot.gov>	Optional
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required
Batory, Ronald (FRA) <ronald.batory@dot.gov>	Required

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**Time** 10:00 AM – 10:30 AM  
**Subject** Swearing-In Ceremony: Steve Bradbury, GC  
**Location** Lincoln Conference Room

**Show Time As** Busy  
 (b) (6)

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
	Simon, Doug (OST) <doug.simon@dot.gov>	Required
	Simpson, Joan (OST) <Joan.Simpson@dot.gov>	Required



Owens, James (OST) <James.Owens@dot.gov> Required

Genero, Laura (OST) (Laura.Genero@dot.gov) Required  
<Laura.Genero@dot.gov>

Kaleta, Judy (OST) (Judy.Kaleta@dot.gov) Required  
<Judy.Kaleta@dot.gov>

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**Time** 11:45 AM – 12:00 PM  
**Subject** DOT/Capitol  
**Show Time As** Busy

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**Time** 12:00 PM – 1:00 PM  
**Subject** Senate Spouses Lunch  
**Location** S-145  
**Recurrence** Occurs every Tuesday effective 11/28/2017 until 11/28/2017 from 12:00 PM to 1:00 PM  
**Show Time As** Busy

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**Time** 1:00 PM – 1:15 PM  
**Subject** Capitol/DOT  
**Show Time As** Busy

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**Time** 2:25 PM – 2:30 PM  
**Subject** Pre-brief for Meeting with Argentinian Minister  
**Location** Secretary's Office  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required

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**Time** 2:30 PM – 3:00 PM  
**Subject** Meeting with Guillermo Dietrich, Argentinian Minister of Transport  
**Location** Secretary's Conference Room  
**Attachments** National Transport Plan - Sep 1st.pdf  
**Show Time As** Busy  
Staff: L Genero/D Kan/J Abraham

**Attendees:** Manuela Lopez Menendez, Secretary of Transport Works  
Minister Sergio Perez Gunella, Charge D'Affairs, Embassy of Argentina  
Minister Pablo Rodriguez Brizuela, Head of the Economic-Commercial  
Section of the Embassy of Argentina  
Carmen Teresa de la Ville, interpreter, Embassy of Argentina

Contact: Florencia Garcia <sup>(b) (6)</sup>  
<mailto:<sup>(b) (6)</sup>>

**Attendees**

Name <E-mail>	Attendance
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Photography (OST) <Photography@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Abraham, Julie (OST) <Julie.Abraham@dot.gov>	Required

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**Time** 3:30 PM – 4:10 PM  
**Subject** Quarterly Meeting with OIG  
**Location** Secretary's Office  
**Show Time As** Busy  
 Previous meeting: 6/27; 7/10; 8/28

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Scovel, Calvin L <OIG> <calvin.scovel@oig.dot.gov>	Required
Smith, Sharon F <OIG> <sharon.smith@oig.dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

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**Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/21/2017 until 11/30/2017 from 6:00 PM to 6:30 PM  
**Show Time As** Busy


**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required


McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

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### Wednesday, November 29, 2017

 **Time** 8:15 AM – 8:30 AM  
**Subject** Residence/DOT  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/27/2017 until 11/30/2017 from 8:15 AM to 8:30 AM  
**Show Time As** Busy

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 **Time** 8:30 AM – 9:00 AM  
**Subject** Sr. Staff Meeting  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/22/2017 until 11/30/2017 from 8:30 AM to 9:00 AM  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Ray, James (OST) <Jim.Ray@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required

Kan, Derek (OST) <derek.kan@dot.gov> Required  
 Genero, Laura (OST) <Laura.Genero@dot.gov> Required  
 Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> Required

**Time** 10:00 AM – 11:30 AM  
**Subject** Meeting with Joan DeBoer & Sr. Staff to Discuss Internal Operations  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
 Contact: Joan DeBoer – Joan.Deboer@dlapiper.com  
 <mailto:Joan.Deboer@dlapiper.com>

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

**Time** 11:40 AM – 12:00 PM  
**Subject** Budget Briefing  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required

**Time** 12:30 PM – 2:00 PM  
**Subject** Lunch with Jing Ma and Sheryl Gao  
**Location** Secretary's Office  
**Show Time As** Busy

	Marianne to Join Lunch	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
	Snyder, Sandy (OST) <Sandy.Snyder@dot.gov>	Required
	Virginia, Tiffany (OST) <Tiffany.Virginia@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Kuo, Monica (OST) <monica.kuo@dot.gov>	Required

<b>Time</b>	2:30 PM – 3:00 PM	
<b>Subject</b>	Meeting with Matt Swift, Co-Founder, Chairman and CEO of Concordia	
<b>Location</b>	Secretary's Office	
<b>Show Time As</b>	Busy	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
	Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
	Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required

<b>Time</b>	3:30 PM – 4:00 PM	
<b>Subject</b>	Meeting with Hector Barreto, Chairman, Latino Coalition	
<b>Location</b>	Secretary's Conference Room	
<b>Show Time As</b>	Busy	
	Staff: A Bedell/ C Lund	
	Attendees: Manuel Rosales – Executive Board Member	
	Jean Card – Senior Advisor	
	Contact: Prisma Soto <sup>(b) (6)</sup> <mailto: <sup>(b) (6)</sup> >	
	Tracey Ordonez <sup>(b) (6)</sup> <mailto: <sup>(b) (6)</sup> >	
<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> Organizer  
 Bedell, Anthony (OST) <anthony.bedell@dot.gov> Required  
 Lund, Caryn M (OST) <caryn.moore.lund@dot.gov> Required  
 Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov> Required

**Time** 4:15 PM – 5:30 PM  
**Subject** Highway 70 Briefing  
**Location** Secretary's Conference Room  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Burthey, Grover (OST) <grover.burthey@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required
Callender, Duane (FHWA) <Duane.Callender@dot.gov>	Required
Joshiyura, Vishal (FHWA) <vishal.joshiyura@dot.gov>	Required
Shaher, Dina (FHWA) <Dina.Shaher@dot.gov>	Required
Pettrone, Jessica (OST) <jessica.pettrone@dot.gov>	Required

**Time** 6:00 PM – 6:30 PM  
**Subject** Wrap Up  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/21/2017 until 11/30/2017 from 6:00 PM to 6:30 PM  
**Show Time As** Busy


**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer


Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

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#### Thursday, November 30, 2017


**Time** All Day  
**Subject** (b) (6)  
**Show Time As** Free  
**Staff:**  
**Attendees:**  
**Contact:**

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**Time** 8:15 AM – 8:30 AM  
**Subject** Residence/DOT  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/27/2017 until 11/30/2017 from 8:15 AM to 8:30 AM  
**Show Time As** Busy

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**Time** 8:30 AM – 9:00 AM  
**Subject** Sr. Staff Meeting  
**Location** Secretary's Conference Room  
**Recurrence** Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 11/22/2017 until 11/30/2017 from 8:30 AM to 9:00 AM  
**Show Time As** Busy

<b>Attendees</b>	<b>Name &lt;E-mail&gt;</b>	<b>Attendance</b>
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Ray, James (OST) <Jim.Ray@dot.gov>	Required

Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Owens, James (OST) <James.Owens@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Bradbury, Steven (OST) <Steven.Bradbury@dot.gov>	Required

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**Time** 9:00 AM – 9:30 AM  
**Subject** California Trip Meeting  
**Location** Secretary's Office  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Basile, Gabrielle (OST) <gabrielle.basile@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Kuo, Monica (OST) <monica.kuo@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required

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**Time** 9:30 AM – 10:00 AM  
**Subject** Meeting with Geoff Burr and Doug Simon  
**Location** Secretary's Office  
**Show Time As** Busy

**Attendees**

Name <E-mail>	Attendance
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> Organizer  
 Simon, Doug (OST) <doug.simon@dot.gov> Required  
 Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> Required

**Time** 10:00 AM – 10:30 AM  
**Subject** Meeting with Jane Garvey and Thierry Deau, CEO Meridiam  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

**Time** 11:30 AM – 12:00 PM  
**Subject** Meeting with Rafael del Pino, Global Chairman Ferrovia  
**Location** Secretary's Conference Room  
**Show Time As** Busy  
 Contact: Patrick Rhode (b) (6) <mailto:(b) (6)>  
 Afton Lane (b) (6) <mailto:(b) (6)>  
 Molly Hall (b) (6) <mailto:(b) (6)>

**Attendees**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Ray, James (OST) (j.ray@dot.gov) <Jim.Ray@dot.gov>	Required
Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov>	Required
Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov>	Required

**Time** 12:30 PM – 1:30 PM  
**Subject** Lunch with Dr. Rolland Dickson and Susan Dickson  
**Location** Secretary's Office  
**Show Time As** Busy  
**Attendees**

Name <E-mail>	Attendance
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SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Snyder, Sandy (OST) <Sandy.Snyder@dot.gov>	Required
Virginia, Tiffany (OST) <Tiffany.Virginia@dot.gov>	Required

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**Adriana Kania**  
**Office of the Secretary**  
**U.S. Department of Transportation**  
(b) (6)