Kania, Adriana (OST)

Subject: SecretaryScheduler (OST) Calendar

SecretaryScheduler (OST) Calendar
SecretaryScheduler@dot.gov
Monday, May 1, 2017 – Wednesday, May 31, 2017
Time zone: (UTC-05:00) Eastern Time (US & Canada)
(Adjusted for Daylight Saving Time)

May 2017

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Busy | Tentative | Free
Out of Office | Working Elsewhere | Outside of Working Hours

May 2017

Mon, May 1

	All Day	Milken Institute Los Angeles, CA
	All Day	(b) (6)
	All Day	RON: The Beverly Hilton Hotel 9876 Wilshire Blvd, Beverly Hills, CA 90210 SecretaryScheduler (OST)
	Before 7:00 AM	**Free**
	7:00 AM – 8:15 AM	Private Appointment
	8:15 AM – 9:15 AM	Milken Institute: "Bridging the Gap in US Infrastructure" Beverly Hilton 9876 Wilshire Blvd Beverly Hills, CA 90210 SecretaryScheduler (OST)
	9:15 AM – 9:30 AM	Stardust Room/Speaker Ready Room
	9:30 AM – 10:30 AM	Milken Institute: Option: The Coming US Infrastructure Boom Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA

		90210 SecretaryScheduler (OST)
■	10:30 AM – 10:45 AM	CNBC Power Lunch with Richard LeFrak SecretaryScheduler (OST)
■	10:45 AM – 12:00 PM	Milken Institute: "Developing a 21st Century Workforce" Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210 SecretaryScheduler (OST)
■	12:00 PM – 2:00 PM	Milken Institute: Private Lunch with Betsy DeVos, Gov Jeb Bush, Gov Terry McAuliffe Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, cA 90210 SecretaryScheduler (OST)
■	2:00 PM – 2:30 PM	Fox Business TAPE with Maria Bartiromo Beverly Hilton 9876 Wilshire Blvd Beverly Hills, CA 90210
☐	**2:30 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:30 PM	Meeting with Frank Luntz Beverly Hilton, 9876 Wilshire Blvd
☐	**3:30 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:45 PM	Meeting with Taro Aso, DPM Japan Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
☐	**4:45 PM – 4:50 PM**	**Free**
■	4:50 PM – 5:30 PM	Meeting with Mike Burke, CEO AECOM Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills 90210
■	5:30 PM – 6:00 PM	Milken Institute: "China, Architect of a New Global Order?" Beverly Hilton, 9876 Wilshire Blvd Beverly Hills, CA 90210 SecretaryScheduler (OST)
☐	**6:00 PM – 6:15 PM**	**Free**
■	6:15 PM – 7:00 PM	Meeting with Qi Bin, Executive Vice President CIC Beverly Hilton, 9876 WIlshire Blvd, Beverly Hills, CA 90210
■	7:00 PM – 7:15 PM	Beverly Hilton/Bouchon
■	7:15 PM – 9:30 PM	Josh Harris Apollo Annual Milken Institute Dinner Bouchon Beverly Hills 235 Canon Drive, Beverly Hills, CA 90210 SecretaryScheduler (OST)
■	At 9:30 PM	Bouchon/Beverly Hilton
☐	**After 9:30 PM**	**Free**

Tue, May 2

☐	All Day	Milken Institute Los Angeles, CA
☐	**Before 8:00 AM**	**Free**
■	8:00 AM – 9:30 AM	Private Appointment
☐	**9:30 AM – 10:00 AM**	**Free**

■	10:00 AM – 10:30 AM	Beverly Hilton/SpaceX
■	10:30 AM – 12:30 PM	Visit to SpaceX SpaceX, Rocket Rd, Hawthorne, CA SecretaryScheduler (OST)
■	12:30 PM – 1:25 PM	Lunch with Richard LeFrak and SpaceX Team SpaceX HQ, Rocket Rd, Hawthorne, CA SecretaryScheduler (OST)
□	**1:25 PM – 1:30 PM**	**Free**
■	1:30 PM – 2:00 PM	SpaceX/Beverly Hilton
□	**2:00 PM – 2:45 PM**	**Free**
■	2:45 PM – 3:00 PM	Bloomberg "Market Makers" TAPE Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
□	**3:00 PM – 3:15 PM**	**Free**
■	3:15 PM – 3:30 PM	Call with Michael Bloomberg Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
□	**3:30 PM – 4:15 PM**	**Free**
■	4:15 PM – 5:00 PM	Meeting with Stephen Schwarzman Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
■	5:00 PM – 5:30 PM	Meeting with Norm Brownstein Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
□	**5:30 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:40 PM	Milken Institute: George W. Bush Reception for Speakers and Sponsors Beverly Hilton 9876 Wilshire Blvd Beverly Hills, CA 90210 SecretaryScheduler (OST)
□	**6:40 PM – 6:50 PM**	**Free**
■	6:50 PM – 7:20 PM	Beverly Hilton/(b) (6) [redacted]
□	**7:20 PM – 7:30 PM**	**Free**
■	7:30 PM – 10:15 PM	Tom Barrack Dinner (b) (6) [redacted] SecretaryScheduler (OST)
■	10:15 PM – 10:45 PM	(b) (6) [redacted] /LAX
□	**10:45 PM – 11:25 PM**	**Free**
■	11:25 PM – End of Day	LAX-DCA United Flight #411 Seat #2F SecretaryScheduler (OST)

Wed, May 3

■	Start of Day – 7:18 AM	LAX-DCA United Flight #411 Seat #2F SecretaryScheduler (OST)
□	**7:18 AM – 7:30 AM**	**Free**
■	7:30 AM – 8:30 AM	IAD/Residence

☐	**8:30 AM – 11:00 AM**	**Free**
■	11:00 AM – 2:00 PM	Private Appointment
☐	**2:00 PM – 3:15 PM**	**Free**
■	3:15 PM – 3:45 PM	ATO Modernization Briefing Secretary's Office SecretaryScheduler (OST)
☐	**3:45 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:30 PM	Infrastructure Meeting Secretary's Conference Room SecretaryScheduler (OST)
☐	**4:30 PM – 5:00 PM**	**Free**
■	5:00 PM – 6:00 PM	Hearing Prep: FHWA Secretary's Conference Room SecretaryScheduler (OST)
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
☐	**6:30 PM – 6:45 PM**	**Free**
■	6:45 PM – 7:00 PM	Private Appointment
■	7:00 PM – 8:30 PM	Private Appointment
☐	**After 8:30 PM**	**Free**

Thu, May 4

☐	**Before 8:00 AM**	**Free**
■	8:00 AM – 8:15 AM	Residence/DOT
☐	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
☐	**9:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:30 AM	Private Appointment
☐	**10:30 AM – 10:45 AM**	**Free**
■	10:45 AM – 10:55 AM	Phone Call with Senator Susan Collins Secretary's Office (We call – Darci on (b) (6)) SecretaryScheduler (OST)
■	10:45 AM – 11:15 AM	DOT/Washington Hilton
■	11:15 AM – 1:30 PM	First Lady's Congressional Luncheon Washington Hilton 1919 Connecticut Ave NW SecretaryScheduler (OST)
■	1:30 PM – 1:45 PM	Washington Hilton/WH
☐	**1:45 PM – 2:00 PM**	**Free**
■	2:00 PM – 3:00 PM	Meeting with DJ Gribbin and Reed Cordish WW G50 SecretaryScheduler (OST)
■	2:00 PM – 3:00 PM	VP Pence in Oval Office with President Private dining room, watching healthcare bill vote

■	3:00 PM – 3:15 PM	Workforce working group meeting WW Roosevelt Room
□	**3:15 PM – 3:30 PM**	**Free**
■	3:30 PM – 4:00 PM	Ceremony celebrating passage of healthcare bill by House Rose Garden, White House
■	4:00 PM – 5:00 PM	Workforce Working Group Meeting WW Roosevelt Room SecretaryScheduler (OST)
■	5:00 PM – 5:30 PM	WH/DOT
■	5:30 PM – 6:00 PM	Hearing Prep: Highway Infrastructure Secretary's Conference Room SecretaryScheduler (OST)
■	6:00 PM – 6:30 PM	DOT/Jefferson Hotel
■	6:30 PM – 8:30 PM	Academy Dinner -Wayne and Catherine Reynolds Jefferson Hotel, Private Cellar, 1200 16th St NW WDC SecretaryScheduler (OST)
■	8:30 PM – 8:50 PM	Jefferson Hotel/Residence
□	**After 8:50 PM**	**Free**

Fri, May 5

□	All Day	Oaks Day
□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 9:00 AM**	**Free**
■	9:00 AM – 9:30 AM	Private Appointment
□	**9:30 AM – 10:00 AM**	**Free**
■	10:00 AM – 11:52 AM	Private Appointment
□	**11:52 AM – 2:00 PM**	**Free**
■	2:00 PM – 2:15 PM	Private Appointment
□	**2:15 PM – 3:30 PM**	**Free**
■	3:30 PM – 4:00 PM	Private Appointment
□	**4:00 PM – 5:00 PM**	**Free**
□	**5:00 PM – 6:50 PM**	**Free**
■	6:50 PM – 7:00 PM	Private Appointment
□	**7:00 PM – 7:05 PM**	**Free**
■	7:05 PM – 7:15 PM	Private Appointment
■	7:15 PM – 10:00 PM	Private Appointment
■	10:00 PM – 10:15 PM	Private Appointment
□	**After 10:15 PM**	**Free**

Sat, May 6

□	All Day	Kentucky Derby
□	**Before 7:30 AM**	**Free**
■	7:30 AM – 9:00 AM	Private Appointment

■	9:00 AM – 9:30 AM	Private Appointment
□	**9:30 AM – 10:05 AM**	**Free**
■	10:05 AM – 10:20 AM	Private Appointment
□	**10:20 AM – 10:25 AM**	**Free**
■	10:25 AM – 10:30 AM	Private Appointment
■	10:30 AM – 11:30 AM	Private Appointment
□	**11:30 AM – 11:40 AM**	**Free**
■	11:40 AM – 12:15 PM	Private Appointment
■	12:15 PM – 7:15 PM	Churchill Downs 700 Central Ave. Louisville, KY
■	7:00 PM – 7:45 PM	Private Appointment
■	7:45 PM – 10:30 PM	Private Appointment
■	10:30 PM – 11:00 PM	Private Appointment
□	**After 11:00 PM**	**Free**

Sun, May 7

□	**Before 11:45 AM**	**Free**
■	11:45 AM – 12:00 PM	Private Appointment
□	**12:00 PM – 12:32 PM**	**Free**
■	12:32 PM – 2:15 PM	Private Appointment
■	2:15 PM – 2:30 PM	Private Appointment
□	**2:30 PM – 4:00 PM**	**Free**
■	4:00 PM – 6:57 PM	Private Appointment
■	6:45 PM – 7:00 PM	Private Appointment
□	**7:00 PM – 7:15 PM**	**Free**
■	7:15 PM – 8:15 PM	Private Appointment
■	8:15 PM – 8:20 PM	Private Appointment
□	**8:20 PM – 8:30 PM**	**Free**
■	8:30 PM – 8:45 PM	Private Appointment
□	**After 8:45 PM**	**Free**

Mon, May 8

□	**Before 7:30 AM**	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:15 AM	Residence/DOT
□	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
■	9:00 AM – 9:30 AM	Scheduling Meeting Secretary's Office SecretaryScheduler (OST)
■	9:30 AM – 10:00 AM	Private Appointment

☐	**10:00 AM – 10:30 AM**	**Free**
■	10:30 AM – 10:35 AM	Private Appointment
☐	**10:35 AM – 11:00 AM**	**Free**
■	11:00 AM – 12:00 PM	Private Appointment
■	12:00 PM – 1:00 PM	Private Appointment
☐	**1:00 PM – 1:10 PM**	**Free**
■	1:10 PM – 1:40 PM	Private Appointment
■	1:30 PM – 1:45 PM	Private Appointment
☐	**1:45 PM – 2:00 PM**	**Free**
■	2:00 PM – 4:46 PM	Private Appointment
■	4:00 PM – 4:30 PM	100 Day Media Plan Meeting Secretary's Office SecretaryScheduler (OST)
■	4:30 PM – 5:00 PM	Personnel Announcements Meeting Secretary's Office SecretaryScheduler (OST)
☐	**5:00 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
☐	**6:30 PM – 7:00 PM**	**Free**
■	7:00 PM – 7:20 PM	Private Appointment
☐	**7:20 PM – 7:30 PM**	**Free**
■	7:30 PM – 8:30 PM	Private Appointment
☐	**After 8:30 PM**	**Free**

Tue, May 9

☐	All Day	(b) (6) [redacted]
☐	**Before 8:00 AM**	**Free**
■	8:00 AM – 8:15 AM	Residence/DOT
☐	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
■	9:00 AM – 9:30 AM	Scheduling Meeting Secretary's Office SecretaryScheduler (OST)
■	9:30 AM – 10:00 AM	Meeting with Acting Office Heads Lincoln Conference Room
☐	**10:00 AM – 10:10 AM**	**Free**
■	10:10 AM – 11:30 AM	Personnel Secretary's Office SecretaryScheduler (OST)
☐	**11:30 AM – 11:45 AM**	**Free**

■	11:45 AM – 12:00 PM	DOT/US Capitol DOT Security
■	12:00 PM – 1:00 PM	Senate Spouses Lunch S-145
□	**1:00 PM – 1:05 PM**	**Free**
■	1:05 PM – 1:20 PM	Senate/DOT DOT Security
□	**1:20 PM – 2:00 PM**	**Free**
■	2:00 PM – 2:10 PM	Call with John Hurley Secretary's Office SecretaryScheduler (OST)
□	**2:10 PM – 2:30 PM**	**Free**
■	2:30 PM – 3:30 PM	EPW Hearing Prep: Highway Infrastructure: FAST Act and MAP 21 Secretary's Conference Room SecretaryScheduler (OST)
□	**3:30 PM – 3:45 PM**	**Free**
■	3:45 PM – 4:00 PM	United Briefing Secretary's Office SecretaryScheduler (OST)
□	**4:00 PM – 4:15 PM**	**Free**
■	4:15 PM – 4:45 PM	Meeting with Sir Tim Clark, Emirites CEO Secretary's Office SecretaryScheduler (OST)
■	4:45 PM – 5:15 PM	Meeting with (b) (6) [redacted], Candidate FHWA Secretary's Office SecretaryScheduler (OST)
□	**5:15 PM – 5:30 PM**	**Free**
■	5:30 PM – 6:00 PM	Meeting with (b) (6) [redacted], FHWA Candidate Secretary's Office SecretaryScheduler (OST)
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
□	**6:30 PM – 8:20 PM**	**Free**
■	8:20 PM – 8:40 PM	ETD DOT/Residence
□	**After 8:40 PM**	**Free**

Wed, May 10

□	**Before 7:30 AM**	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:15 AM	Residence/DOT
□	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)

■	9:00 AM – 9:30 AM	Scheduling Meeting Secretary's Office SecretaryScheduler (OST)
□	**9:30 AM – 10:40 AM**	**Free**
■	10:40 AM – 11:10 AM	Meeting with Wick Moorman, President Amtrak Secretary's Office SecretaryScheduler (OST)
□	**11:10 AM – 11:15 AM**	**Free**
■	11:15 AM – 12:00 PM	Meeting with Jeff Blau, CEO Related Companies Secretary's Conference Room SecretaryScheduler (OST)
□	**12:00 PM – 12:30 PM**	**Free**
■	12:30 PM – 1:30 PM	Lunch with Paul Johnson Secretary's Office SecretaryScheduler (OST)
□	**1:30 PM – 1:45 PM**	**Free**
■	1:45 PM – 3:00 PM	EPW Hearing Prep: Highway Infrastructure: Infrastructure Initiative Secretary's Conference Room SecretaryScheduler (OST)
□	**3:00 PM – 3:15 PM**	**Free**
■	3:15 PM – 3:30 PM	DOT/Fox Studios
■	3:30 PM – 4:30 PM	Fox Interview Fox News DC Bureau 400 N Capitol St NW, Suite 550 WDC 20001 SecretaryScheduler (OST)
■	4:30 PM – 4:45 PM	Fox Studio/CSPAN Studio
■	4:45 PM – 5:15 PM	CSPAN Interview CSPAN Studio 400 N Capitol St NW Suite 650 WDC 20001 SecretaryScheduler (OST)
■	5:15 PM – 5:30 PM	CSPAN/DOT
□	**5:30 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
□	**6:30 PM – 6:45 PM**	**Free**
■	6:45 PM – 7:15 PM	DOT/Four Seasons 2800 Pennslyvania. Ave NW WDC 20007
■	7:15 PM – 9:30 PM	Private Appointment
□	**After 9:30 PM**	**Free**

Thu, May 11

□	**Before 7:30 AM**	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:15 AM	Residence/DOT
□	**8:15 AM – 8:30 AM**	**Free**

■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
■	9:00 AM – 9:45 AM	ATO Modernization Briefing Secretary's Office SecretaryScheduler (OST)
□	**9:45 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:30 AM	AIP Grant Rollout Meeting Secretary's Conference Room SecretaryScheduler (OST)
□	**10:30 AM – 11:00 AM**	**Free**
■	11:00 AM – 11:30 AM	Private Appointment
□	**11:30 AM – 11:45 AM**	**Free**
■	11:45 AM – 12:00 PM	DOT/Business Roundtable
■	12:00 PM – 1:00 PM	US Travel Corporate CEO Luncheon The Business Roundtable, 300 New Jersey Ave NW, Suite 800, WDC SecretaryScheduler (OST)
■	1:00 PM – 1:15 PM	Business Roundtable/DOT
□	**1:15 PM – 2:00 PM**	**Free**
■	2:00 PM – 4:00 PM	EPW Hearing Prep: Highway Infrastructure: Q&A Secretary's Conference Room SecretaryScheduler (OST)
■	4:00 PM – 4:30 PM	Meeting with Tadashi Maeda, CEO, JBIC Secretary's Conference Room SecretaryScheduler (OST)
□	**4:30 PM – 5:00 PM**	**Free**
■	5:00 PM – 5:45 PM	DOT Communications Staffing Secretary's Office SecretaryScheduler (OST)
■	5:45 PM – 6:00 PM	Scheduling Meeting Secretary's Office SecretaryScheduler (OST)
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
□	**6:30 PM – 7:00 PM**	**Free**
■	7:00 PM – 7:30 PM	DOT/Tosca
■	7:30 PM – 9:00 PM	Dinner with Gary Cohn and Chairman Shuster Tosca - 1112 F St NW, Washington DC 20004 SecretaryScheduler (OST)
■	9:00 PM – 9:30 PM	Tosca/Residence
□	**After 9:30 PM**	**Free**

Fri, May 12

□	All Day	(b) (6) [redacted]
□	All Day	100th Day

☐	**Before 7:30 AM**	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:15 AM	Residence/DOT
☐	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
☐	**9:00 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:30 AM	Scheduling Meeting Secretary's Office SecretaryScheduler (OST)
■	10:30 AM – 12:30 PM	Hearing Prep: Appropriations Secretary's Conference Room SecretaryScheduler (OST)
☐	**12:30 PM – 1:00 PM**	**Free**
■	1:00 PM – 1:15 PM	(b) (6)
☐	**1:15 PM – 1:55 PM**	**Free**
■	1:55 PM – 3:47 PM	Private Appointment
☐	**3:47 PM – 4:30 PM**	**Free**
■	4:30 PM – 5:00 PM	Private Appointment
☐	**5:00 PM – 5:45 PM**	**Free**
■	5:45 PM – 6:00 PM	Private Appointment
■	6:00 PM – 9:00 PM	Private Appointment
■	9:00 PM – 11:00 PM	Private Appointment
☐	**After 11:00 PM**	**Free**

Sat, May 13

☐	All Day	(b) (6)
☐	All Day	(b) (6)
☐	**Before 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Private Appointment
☐	**9:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 12:15 PM	Private Appointment
☐	**12:15 PM – 12:45 PM**	**Free**
■	12:45 PM – 1:00 PM	Private Appointment
■	1:00 PM – 2:30 PM	Private Appointment
☐	**2:30 PM – 2:45 PM**	**Free**
■	2:45 PM – 3:00 PM	Private Appointment
■	3:00 PM – 3:30 PM	Private Appointment
☐	**3:30 PM – 3:50 PM**	**Free**
■	3:50 PM – 4:10 PM	Private Appointment
☐	**4:10 PM – 4:30 PM**	**Free**

■	4:30 PM – 5:30 PM	Private Appointment
□	**5:30 PM – 6:00 PM**	**Free**
■	6:00 PM – 9:00 PM	Private Appointment
□	**After 9:00 PM**	**Free**

Sun, May 14

□	All Day	(b) (6) [redacted]
□	All Day	Mother's Day United States
□	**Before 9:00 AM**	**Free**
■	9:00 AM – 9:30 AM	Private Appointment
□	**9:30 AM – 10:30 AM**	**Free**
■	10:30 AM – 12:30 PM	Private Appointment
■	12:30 PM – 12:45 PM	Private Appointment
□	**12:45 PM – 1:30 PM**	**Free**
■	1:30 PM – 3:00 PM	Private Appointment
□	**3:00 PM – 3:10 PM**	**Free**
■	3:10 PM – 4:10 PM	Private Appointment
□	**After 4:10 PM**	**Free**

Mon, May 15

□	All Day	(b) (6) [redacted]
□	All Day	(b) (6) [redacted]
□	**Before 7:15 AM**	**Free**
■	7:15 AM – 7:45 AM	Private Appointment
□	**7:45 AM – 8:00 AM**	**Free**
■	8:00 AM – 8:30 AM	Private Appointment
□	**8:30 AM – 8:35 AM**	**Free**
■	8:35 AM – 8:55 AM	Residence/Chamber
□	**8:55 AM – 9:00 AM**	**Free**
■	9:00 AM – 9:30 AM	U.S. Chamber of Commerce: Infrastructure Week Launch Event U.S. Chamber of Commerce, 1615 H Street NW, Washington, DC 20062 SecretaryScheduler (OST)
□	**9:30 AM – 9:40 AM**	**Free**
■	9:40 AM – 10:20 AM	Chamber/Residence
□	**10:20 AM – 10:30 AM**	**Free**
■	10:30 AM – 11:00 AM	West Capitol
■	11:00 AM – 12:30 PM	National Fraternal Order of Police National Peace Officers' Memorial Service United States Capitol - West Front SecretaryScheduler (OST)
□	**12:30 PM – 12:45 PM**	**Free**

■	12:45 PM – 1:00 PM	Capitol/Residence
□	**1:00 PM – 1:45 PM**	**Free**
■	1:45 PM – 2:00 PM	Call with Senator Carper Secretary's Office SecretaryScheduler (OST)
□	**2:00 PM – 2:15 PM**	**Free**
■	2:15 PM – 2:45 PM	Meeting with Mayor Eric Garcetti Secretary's Office SecretaryScheduler (OST)
□	**2:45 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:45 PM	EPW Hearing Prep: Highway Infrastructure: Q&A Secretary's Conference Room SecretaryScheduler (OST)
□	**3:45 PM – 3:50 PM**	**Free**
■	3:50 PM – 4:00 PM	Phone Call with Senator Al Franken
■	4:00 PM – 5:00 PM	Meeting with Jeff Rosen and Geoff Burr re: Caltrain and FASTLANE Secretary's Office SecretaryScheduler (OST)
□	**5:00 PM – 5:15 PM**	**Free**
■	5:15 PM – 6:00 PM	Records Management Meeting Secretary's Office SecretaryScheduler (OST)
■	6:00 PM – 6:45 PM	DOT/Fig & Olive
■	6:30 PM – 8:30 PM	Infrastructure Week Leadership Dinner Fig & Olive - 934 Palmer Alley NW, Washington, DC 20001 SecretaryScheduler (OST)
□	**After 8:30 PM**	**Free**

Tue, May 16

□	All Day	(b) (6)
□	All Day	(b) (6)
□	**Before 7:15 AM**	**Free**
■	7:15 AM – 7:45 AM	Private Appointment
□	**7:45 AM – 8:00 AM**	**Free**
■	8:00 AM – 8:30 AM	Private Appointment
■	8:30 AM – 8:45 AM	Residence/DOT
■	8:45 AM – 9:00 AM	Photo Op: National Bike to Work Week DOT West Entrance SecretaryScheduler (OST)
■	9:00 AM – 9:30 AM	Senior Staff Meeting
■	9:30 AM – 10:00 AM	Meeting with Acting Office Heads Lincoln Conference Room
□	**10:00 AM – 10:15 AM**	**Free**
■	10:15 AM – 11:00 AM	Scheduling Meeting Secretary's Office SecretaryScheduler (OST)

☐	**11:00 AM – 11:35 AM**	**Free**
■	11:35 AM – 11:40 AM	Call with Nancy Pelosi Secretary's Office - Dial: (b) (6) [redacted] SecretaryScheduler (OST)
☐	**11:40 AM – 12:10 PM**	**Free**
■	12:10 PM – 1:10 PM	Lunch with Greg Hartley, COS, and Greg Hughes, Utah Speaker Secretary's Office SecretaryScheduler (OST)
☐	**1:10 PM – 2:00 PM**	**Free**
■	2:00 PM – 4:00 PM	EPW Hearing Prep: Highway Infrastructure: Q&A Secretary's Conference Room SecretaryScheduler (OST)
☐	**4:00 PM – 4:30 PM**	**Free**
■	4:30 PM – 5:00 PM	DOT/WH
■	5:00 PM – 6:00 PM	NEC Principals Meeting WW Roosevelt Room SecretaryScheduler (OST)
■	6:00 PM – 7:30 PM	(b) (6) [redacted]
■	6:30 PM – 7:30 PM	(b) (6) [redacted]
☐	**After 7:30 PM**	**Free**

Wed, May 17

☐	All Day	(b) (6) [redacted]
■	All Day	Hearing Senate Environment & Public Works
■	8:00 AM – 8:30 AM	Private Appointment
■	8:45 AM – 9:15 AM	Private Appointment
■	9:30 AM – 9:35 AM	Residence/Dirksen SOB
■	10:00 AM – 12:00 PM	Hearing Senate Environment and Public Works Committee 406 Dirksen Office Building SecretaryScheduler (OST)
■	12:15 PM – 12:45 PM	Private Appointment
■	12:45 PM – 1:45 PM	Lunch with Kyle Simmons Secretary's Office SecretaryScheduler (OST)
■	2:00 PM – 2:30 PM	Personnel Meeting SecretaryScheduler (OST)
■	3:30 PM – 4:00 PM	Drop In: Kentuckians for Better Transportation Meeting Lincoln Conference Room SecretaryScheduler (OST)
■	4:30 PM – 5:00 PM	DOT/WH

■	5:00 PM – 5:45 PM	APA Month Event with VPOTUS VPOTUS Ceremonial Office OEOB SecretaryScheduler (OST)
■	6:00 PM – 6:30 PM	WH/Residence
■	6:45 PM – 7:00 PM	(b) (6)
■	7:00 PM – 8:15 PM	(b) (6)

Thu, May 18

☐	All Day	(b) (6)
☐	**Before 7:00 AM**	**Free**
■	7:00 AM – 7:30 AM	Private Appointment
☐	**7:30 AM – 7:45 AM**	**Free**
■	7:45 AM – 8:10 AM	Residence/DCA
☐	**8:10 AM – 8:45 AM**	**Free**
■	8:45 AM – 10:46 AM	DCA/ATL Delta Flight #696 Seat #15F SecretaryScheduler (OST)
☐	**10:46 AM – 11:00 AM**	**Free**
■	11:00 AM – 11:40 AM	ATL/I-85 Event Site SecretaryScheduler (OST)
☐	**11:40 AM – 12:00 PM**	**Free**
■	12:00 PM – 12:30 PM	I-85 Ceremonial Ribbon Cutting Ceremony Near 2135 Piedmont Rd NE Atlanta, GA 30324 SecretaryScheduler (OST)
☐	**12:30 PM – 12:40 PM**	**Free**
■	12:40 PM – 1:10 PM	I-85 Event Site/ATL
☐	**1:10 PM – 1:40 PM**	**Free**
■	1:40 PM – 3:23 PM	ATL/DCA Delta Flight #1963 Seat #19F SecretaryScheduler (OST)
☐	**3:23 PM – 3:35 PM**	**Free**
■	3:35 PM – 3:55 PM	DCA/DOT
☐	**3:55 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:15 PM	J Rosen, G Burr, M McInerney, L Genero, K Iverson Secretary's Office SecretaryScheduler (OST)
☐	**4:15 PM – 4:30 PM**	**Free**
■	4:30 PM – 4:45 PM	Jeff Rosen Swearing In Secretary's Office SecretaryScheduler (OST)
■	4:45 PM – 5:40 PM	House Approps Hearing Prep: Approps Secretary's Conference Room SecretaryScheduler (OST)
☐	**5:40 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	DOT/Library of Congress

■	6:30 PM – 8:00 PM	Library of Congress' Daniel K. Inouye Distinguished Lecture series with Reed Hastings LOC Coolidge Auditorium SecretaryScheduler (OST)
■	8:00 PM – 9:30 PM	Library of Congress' Daniel K. Inouye Distinguished Lecture Series Dinner LOC: Great Hall SecretaryScheduler (OST)
□	**9:30 PM – 9:35 PM**	**Free**
■	9:35 PM – 9:50 PM	LOC/Residence
□	**After 9:50 PM**	**Free**

Fri, May 19

□	All Day	(b) (6)
□	**Before 7:30 AM**	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Private Appointment
□	**9:00 AM – 9:25 AM**	**Free**
■	9:25 AM – 9:40 AM	Residence/DCA
□	**9:40 AM – 10:00 AM**	**Free**
■	10:00 AM – 11:25 AM	DCA/LGA American Airlines Flights #4753 Seat 5F SecretaryScheduler (OST)
□	**11:25 AM – 11:35 AM**	**Free**
■	11:35 AM – 12:15 PM	LGA/Harry Cipriani
□	**12:15 PM – 12:30 PM**	**Free**
■	12:30 PM – 2:00 PM	Lunch with Steve Roth, Richard LeFrak, Josh Harris and Bill Ford Harry Cipriani 781 5th Ave New York, NY 10022 SecretaryScheduler (OST)
□	**2:00 PM – 2:05 PM**	**Free**
■	2:05 PM – 2:10 PM	Harry Cipriani/Vornado Realty Trust
□	**2:10 PM – 2:15 PM**	**Free**
■	2:15 PM – 2:45 PM	Meeting with Steve Roth Vornado Realty Trust 888 7th Ave NYC 10019 SecretaryScheduler (OST)
□	**2:45 PM – 3:30 PM**	**Free**
■	3:30 PM – 4:00 PM	Private Appointment
□	**4:00 PM – 4:05 PM**	**Free**
■	4:05 PM – 4:15 PM	Private Appointment
■	4:15 PM – 4:25 PM	Call with DHS Secretary John Kelly Via Phone SecretaryScheduler (OST)
□	**4:25 PM – 5:00 PM**	**Free**
□	**5:00 PM – 5:15 PM**	**Free**

■	5:15 PM – 6:35 PM	Private Appointment
□	**6:35 PM – 6:45 PM**	**Free**
■	6:45 PM – 7:00 PM	Private Appointment
■	7:00 PM – 8:30 PM	Private Appointment
■	8:30 PM – 8:45 PM	Private Appointment
□	**After 8:45 PM**	**Free**

Sat, May 20

□	All Day	(b) (6)
□	**Before 12:20 PM**	**Free**
■	12:20 PM – 12:40 PM	Private Appointment
■	12:40 PM – 1:30 PM	Private Appointment
■	1:30 PM – 1:40 PM	Private Appointment
□	**1:40 PM – 1:45 PM**	**Free**
■	1:45 PM – 2:10 PM	Private Appointment
□	**2:10 PM – 2:30 PM**	**Free**
■	2:30 PM – 3:20 PM	Private Appointment
■	3:20 PM – 3:35 PM	Private Appointment
□	**3:35 PM – 5:45 PM**	**Free**
■	5:45 PM – 6:05 PM	Private Appointment
■	6:05 PM – 7:45 PM	Private Appointment
■	7:40 PM – 8:00 PM	Private Appointment
□	**After 8:00 PM**	**Free**

Sun, May 21

□	All Day	(b) (6)
□	**Before 2:00 PM**	**Free**
■	2:00 PM – 2:30 PM	Private Appointment
□	**2:30 PM – 5:30 PM**	**Free**
■	5:30 PM – 6:30 PM	Private Appointment
□	**6:30 PM – 7:00 PM**	**Free**
■	7:00 PM – 8:30 PM	Private Appointment
□	**After 8:30 PM**	**Free**

Mon, May 22

□	**Before 8:00 AM**	**Free**
■	8:00 AM – 8:15 AM	Residence/DOT
□	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Topic: Caltrain Secretary's Office SecretaryScheduler (OST)

☐	**9:00 AM – 9:15 AM**	**Free**
■	9:15 AM – 9:45 AM	Private Appointment
☐	**9:45 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:30 AM	DOT 2017 National Maritime Day Ceremony DOT West Atrium SecretaryScheduler (OST)
☐	**10:30 AM – 10:45 AM**	**Free**
■	At 10:45 AM	Brief on Saturday May 27 Event Secretary's Office SecretaryScheduler (OST)
☐	**10:45 AM – 12:40 PM**	**Free**
■	12:40 PM – 12:50 PM	DOT/Mead Center
☐	**12:50 PM – 1:00 PM**	**Free**
■	1:00 PM – 1:35 PM	CARE 2017 National Conference Keynote Remarks Mead Center for American Theate, Arena Stage, Fichandler Stage, 1101 Sixth St SW, WDC 20024 SecretaryScheduler (OST)
■	1:35 PM – 1:45 PM	CARE/DOT
☐	**1:45 PM – 2:00 PM**	**Free**
■	2:00 PM – 2:30 PM	Budget Roll Out Prep Secretary's Conference Room SecretaryScheduler (OST)
☐	**2:30 PM – 3:15 PM**	**Free**
■	3:15 PM – 3:25 PM	DOT/Hyatt Capitol Hill
☐	**3:25 PM – 3:30 PM**	**Free**
■	3:30 PM – 4:00 PM	National Air Traffic Controllers Associaton Annual Legislative Conference Hyatt Regency Capitol Hill, Regency Ballroom 400 New Jersey Ave NW SecretaryScheduler (OST)
■	4:00 PM – 4:15 PM	Hyatt Capitol Hill/DOT
■	4:15 PM – 4:45 PM	Brief on Thursday, May 25 and Saturday May 27 Events Secretary's Office SecretaryScheduler (OST)
■	4:45 PM – 4:55 PM	Call with Senator Orrin Hatch Secretary's Office: Dial (b) (6) SecretaryScheduler (OST)
☐	**4:55 PM – 5:00 PM**	**Free**
■	5:00 PM – 5:30 PM	Personnel Meeting with Bryan Slater, Geoff Burr, Kris Iverson Secretary's Office
☐	**5:30 PM – 5:40 PM**	**Free**
■	5:40 PM – 5:45 PM	Phone Call with Governor Edmund Brown (California) Secretary's Office
☐	**5:45 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
☐	**6:30 PM – 6:45 PM**	**Free**

■	6:45 PM – 7:00 PM	DOT/(b) (6) [redacted]
■	7:00 PM – 8:30 PM	(b) (6) [redacted]
□	**After 8:30 PM**	**Free**

Tue, May 23

□	All Day	(b) (6) [redacted]
□	**Before 7:15 AM**	**Free**
■	7:15 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:15 AM	Residence/DOT
□	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
■	9:00 AM – 9:30 AM	Scheduling Meeting Secretary's Office SecretaryScheduler (OST)
■	9:30 AM – 10:00 AM	Meeting with Acting Office Heads Lincoln Conference Room
■	10:00 AM – 10:15 AM	Jeff Rosen Swearing In (Immediately following Acting Agency Heads) Lincoln Conference Room SecretaryScheduler (OST)
□	**10:15 AM – 11:45 AM**	**Free**
■	11:45 AM – 12:00 PM	DOT/Capitol
■	12:00 PM – 1:00 PM	Senate Spouses Lunch S-145
□	**1:00 PM – 1:05 PM**	**Free**
■	1:05 PM – 1:20 PM	Capitol/DOT
□	**1:20 PM – 1:30 PM**	**Free**
■	1:30 PM – 1:45 PM	Phone Call with Former Chairman "Buck" McKeon SecretaryScheduler (OST)
□	**1:45 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:30 PM	Budget Roll Out Call Secretary's Office SecretaryScheduler (OST)
□	**3:30 PM – 3:45 PM**	**Free**
■	3:45 PM – 4:00 PM	Call with Senator Patty Murray Secretary's Office SecretaryScheduler (OST)
■	4:00 PM – 5:00 PM	Meeting with Frank Luntz Lincoln Conference Room SecretaryScheduler (OST)
■	5:00 PM – 6:00 PM	Infrastructure Update Secretary's Office SecretaryScheduler (OST)

■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
□	**6:30 PM – 7:00 PM**	**Free**
■	7:00 PM – 8:00 PM	Private Appointment
□	**After 8:00 PM**	**Free**

Wed, May 24

□	**Before 7:15 AM**	**Free**
■	7:15 AM – 7:45 AM	Private Appointment
□	**7:45 AM – 8:00 AM**	**Free**
□	**8:00 AM – 9:00 AM**	**Free**
■	9:00 AM – 9:30 AM	Residence/WH
■	9:30 AM – 10:30 AM	NSC Principals Committee EEOB Secure Media Suite Large Conf Room 374 SecretaryScheduler (OST)
■	10:30 AM – 11:00 AM	WH/DOT
■	11:00 AM – 11:30 AM	Crisis Management Exercises S1 Conference Room
■	11:30 AM – 12:15 PM	Positive Train Control Grants Briefing Lincoln Conference Room SecretaryScheduler (OST)
□	**12:15 PM – 12:30 PM**	**Free**
■	12:30 PM – 1:30 PM	Lunch with John Chen Secretary's Office SecretaryScheduler (OST)
□	**1:30 PM – 2:00 PM**	**Free**
■	2:00 PM – 4:00 PM	FAA Reauth Prep Secretary's Conference Room SecretaryScheduler (OST)
■	4:00 PM – 4:10 PM	Call with Richard LeFrak Secretary's Office SecretaryScheduler (OST)
□	**4:10 PM – 4:15 PM**	**Free**
■	4:15 PM – 4:25 PM	Call with Steve Roth Secretary's Office SecretaryScheduler (OST)
□	**4:25 PM – 4:30 PM**	**Free**
■	4:30 PM – 5:00 PM	Meeting with (b) (6) [redacted], Candidate CIO Secretary's Office SecretaryScheduler (OST)
□	**5:00 PM – 5:15 PM**	**Free**
■	5:15 PM – 5:30 PM	Phone Call with Rep. Kay Granger re: TX High Speed Rail Project (Rep's Cell: (b) (6) [redacted] Secretary's Office SecretaryScheduler (OST)

■	5:30 PM – 6:00 PM	Meeting with (b) (6) , Candidate CIO Secretary's Office SecretaryScheduler (OST)
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
■	6:30 PM – 7:00 PM	DOT/Fiola Mare Georgetown
■	7:00 PM – 8:30 PM	Korn Ferry Dinner Fiola Mare Georgetown Waterfront - 3050 K Street NW, Washington, DC 20007 SecretaryScheduler (OST)
□	**After 8:30 PM**	**Free**

Thu, May 25

□	All Day	Mike Britt visiting NavCanada with Chairman Shuster & Delegation
□	**Before 7:15 AM**	**Free**
■	7:15 AM – 7:45 AM	Private Appointment
□	**7:45 AM – 8:00 AM**	**Free**
■	8:00 AM – 8:15 AM	Residence/DOT
□	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
□	**9:00 AM – 10:15 AM**	**Free**
■	10:15 AM – 11:15 AM	FAA Reauth Hearing Prep: FAA Secretary's Office SecretaryScheduler (OST)
□	**11:15 AM – 11:30 AM**	**Free**
■	11:30 AM – 12:00 PM	Private Appointment
□	**12:00 PM – 12:15 PM**	**Free**
■	12:15 PM – 12:30 PM	DOT/Rayburn HOB
■	12:30 PM – 12:45 PM	NAB Congressional PSA Taping on Preventing Cancer **2237 Rayburn House Office Building** **SecretaryScheduler (OST)**
□	**12:45 PM – 12:50 PM**	**Free**
■	**12:50 PM – 1:00 PM**	**Rayburn HOB/DOT**
□	**1:00 PM – 2:00 PM**	**Free**
■	**2:00 PM – 2:45 PM**	**APA Heritage Month Celebration** **DOT, West Atrium** **SecretaryScheduler (OST)**
□	**2:45 PM – 3:30 PM**	**Free**
■	**3:30 PM – 3:45 PM**	**Meeting with Award Presenters** **Secretary's Office** **SecretaryScheduler (OST)**
□	**3:45 PM – 4:00 PM**	**Free**

■	4:00 PM – 4:30 PM	FASTLANE Briefing Secretary's Conference Room SecretaryScheduler (OST)
■	4:30 PM – 4:45 PM	APA Event Committee Meeting Lincoln Conference Room
☐	**4:45 PM – 5:00 PM**	**Free**
☐	**5:00 PM – 5:30 PM**	**Free**
■	5:30 PM – 6:00 PM	5/27 Event Briefing Secretary's Office/Dial-In SecretaryScheduler (OST)
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
☐	**After 6:30 PM**	**Free**

Fri, May 26

☐	All Day	Mike Britt visiting NavCanada with Chairman Shuster & Delegation
☐	**Before 7:30 AM**	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
☐	**8:00 AM – 12:45 PM**	**Free**
■	12:45 PM – 1:00 PM	Residence/DCA
☐	**1:00 PM – 2:00 PM**	**Free**
■	2:00 PM – 3:30 PM	DCA/LGA Delta Airlines Flight # 6148 Seat #4A SecretaryScheduler (OST)
☐	**3:30 PM – 3:45 PM**	**Free**
■	3:45 PM – 4:15 PM	Private Appointment
☐	**4:15 PM – 5:00 PM**	**Free**
☐	**5:00 PM – 5:15 PM**	**Free**
■	5:15 PM – 6:15 PM	Private Appointment
☐	**6:15 PM – 6:45 PM**	**Free**
■	**6:45 PM – 7:00 PM**	**Private Appointment**
■	**7:00 PM – 8:30 PM**	**Private Appointment**
■	**8:30 PM – 8:45 PM**	**Private Appointment**
☐	**After 8:45 PM**	**Free**

Sat, May 27

☐	All Day	Senate is in Recess
☐	All Day	Asian Pacific American Month - Visit to Chinatown
☐	**Before 9:30 AM**	**Free**
■	9:30 AM – 10:30 AM	Private Appointment
☐	**10:30 AM – 12:30 PM**	**Free**
■	12:30 PM – 1:45 PM	Private Appointment

☐	**1:45 PM – 2:00 PM**	**Free**
■	2:00 PM – 3:15 PM	(b) (6) /Chinatown SecretaryScheduler (OST)
☐	**3:15 PM – 3:30 PM**	**Free**
■	3:30 PM – 4:00 PM	Meeting with CCBA NY Chines Community Center 62 Mott Street NY SecretaryScheduler (OST)
■	4:00 PM – 4:30 PM	Chinatown Parade Chinatown - 62 Mott Street via Mott Street to 191 Canal Street SecretaryScheduler (OST)
■	4:30 PM – 4:50 PM	Salute to Chinese American Soldiers Lt. B.R. Kimlau Square, Park Row, New York, 10038 SecretaryScheduler (OST)
☐	**4:50 PM – 5:00 PM**	**Free**
■	5:00 PM – 5:20 PM	Ribbon Cutting ceremony for Historical Exhibition on Chinese railway workers Confucius Plaza - 33 Bowery Street, NYC SecretaryScheduler (OST)
☐	**5:20 PM – 5:30 PM**	**Free**
■	5:30 PM – 6:30 PM	Media Interviews Wyndham Garden Inn Chinatown SecretaryScheduler (OST)
☐	**6:30 PM – 6:35 PM**	**Free**
■	6:35 PM – 6:45 PM	Wyndam Garden Inn/ 88 Palace Restaurant SecretaryScheduler (OST)
■	6:45 PM – 9:30 PM	Welcome and Salute Banquet 88 Palace Restaurant - 88 East Broadway, 2nd Floor, NYC SecretaryScheduler (OST)
☐	**9:30 PM – 9:35 PM**	**Free**
■	9:35 PM – 10:35 PM	88 Palace Restaurant/ (b) (6) SecretaryScheduler (OST)
☐	**After 10:35 PM**	**Free**

Sun, May 28

☐	All Day	Senate is in Recess
☐	**Before 9:35 AM**	**Free**
■	9:35 AM – 10:05 AM	Private Appointment
☐	**10:05 AM – 11:30 AM**	**Free**
■	11:30 AM – 11:50 AM	Private Appointment
☐	**11:50 AM – 12:00 PM**	**Free**
■	12:00 PM – 2:00 PM	Private Appointment
■	2:00 PM – 2:30 PM	Private Appointment
■	2:30 PM – 3:30 PM	Private Appointment
☐	**3:30 PM – 3:45 PM**	**Free**
■	3:45 PM – 4:30 PM	Private Appointment

■	4:30 PM – 5:00 PM	Private Appointment
□	**5:00 PM – 5:50 PM**	**Free**
■	5:50 PM – 6:05 PM	Private Appointment
■	6:05 PM – 7:35 PM	Private Appointment
■	7:35 PM – 7:50 PM	Private Appointment
□	**After 7:50 PM**	**Free**

Mon, May 29

□	All Day	Senate is in Recess
□	All Day	Memorial Day
□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 12:00 PM**	**Free**
■	12:00 PM – 12:30 PM	(b) (6)
■	12:30 PM – 3:00 PM	Private Appointment
□	**3:00 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:50 PM	Private Appointment
□	**4:50 PM – 5:00 PM**	**Free**
□	**5:00 PM – 5:15 PM**	**Free**
■	5:15 PM – 5:45 PM	Private Appointment
□	**5:45 PM – 5:55 PM**	**Free**
■	5:55 PM – 6:25 PM	Private Appointment
□	**6:25 PM – 7:00 PM**	**Free**
■	7:00 PM – 8:30 PM	Private Appointment
■	8:00 PM – 8:20 PM	Private Appointment
□	**After 8:30 PM**	**Free**

Tue, May 30

□	All Day	Senate is in Recess
□	All Day	North Dakota
□	**Before 8:00 AM**	**Free**
■	8:00 AM – 8:15 AM	Residence/DOT
□	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
□	**9:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:00 AM	Meeting with Acting Office Heads Lincoln Conference Room
□	**10:00 AM – 12:30 PM**	**Free**
■	12:30 PM – 1:30 PM	Lunch Meeting with Jeff Rosen and Geoff Burr Secretary's Office SecretaryScheduler (OST)
□	**1:30 PM – 1:55 PM**	**Free**

■	1:55 PM – 2:25 PM	AV Policy Briefing Secretary's Conference Room SecretaryScheduler (OST)
□	**2:25 PM – 3:00 PM**	**Free**
■	3:00 PM – 4:00 PM	FAA Drones Update Lincoln Conference Room SecretaryScheduler (OST)
■	4:00 PM – 4:15 PM	DOT/DCA
□	**4:15 PM – 4:45 PM**	**Free**
■	4:45 PM – 6:06 PM	DCA/ORD United Airlines Flight #5956 Seat #15D SecretaryScheduler (OST)
□	**6:06 PM – 6:56 PM**	**Free**
■	6:56 PM – 8:56 PM	ORD/FAR United Flight #4612 Seat #9D
□	**After 8:56 PM**	**Free**

Wed, May 31

□	All Day	Senate is in Recess
□	All Day	North Dakota
□	**Before 7:00 AM**	**Free**
■	7:00 AM – 7:45 AM	Private Appointment
□	**7:45 AM – 8:00 AM**	**Free**
■	8:00 AM – 8:25 AM	Drop By: Regional Mayors Meeting on AVs Radisson Hotel Zest Restaurant SecretaryScheduler (OST)
□	**8:25 AM – 8:45 AM**	**Free**
■	8:45 AM – 9:35 AM	Keynote Remarks: Fargo Drone Focus Event Fargo Civic Center, 207 4th St N, Fargo ND 58102 SecretaryScheduler (OST)
□	**9:35 AM – 9:45 AM**	**Free**
■	9:45 AM – 10:20 AM	Meeting with Drone Test Site Leadership Fargo City Hall 200 Third Street Fargo, ND Commissioners Conference Room SecretaryScheduler (OST)
■	10:20 AM – 11:00 AM	Press Avail with Governor Burgum and Senator Hoeven Fargo City Hall 200 Third Street Fargo, ND SecretaryScheduler (OST)
■	11:00 AM – 11:40 AM	Meeting with Executives Fargo City Hall 200 Third Street Fargo ND SecretaryScheduler (OST)
■	11:40 AM – 11:50 AM	Meeting with Governor Burgum and Senator Hoeven Fargo City Hall 200 Third Street Fargo, ND Commissioners Conference Room
□	**11:50 AM – 11:55 AM**	**Free**
■	11:55 AM – 12:40 PM	Luncheon meeting with University Leaders Fargo City Hall 200 Third Street Fargo, ND SecretaryScheduler (OST)

☐	**12:40 PM – 12:45 PM**	**Free**
■	12:45 PM – 1:00 PM	Fargo City Hall/Doosan Bobcat SecretaryScheduler (OST)
■	1:00 PM – 2:00 PM	Opening Ceremony Doosan Bobcat Facility Doosan 250 East Beaton Drive West Fargo, ND 58078 SecretaryScheduler (OST)
■	2:00 PM – 2:05 PM	Interview with Flagg Radio Doosan 250 East Beaton Drive West Fargo, ND 58078
■	2:05 PM – 2:20 PM	West Fargo, ND/FAR
☐	**2:20 PM – 2:55 PM**	**Free**
■	2:55 PM – 4:50 PM	FAR/ORD United Flight #5537 Seat #9D SecretaryScheduler (OST)
☐	**4:50 PM – 5:00 PM**	**Free**
☐	**5:00 PM – 6:05 PM**	**Free**
■	6:05 PM – 9:00 PM	ORD/DCA United Flight #624 Seat #23F
☐	**After 9:00 PM**	**Free**

Details

Monday, May 1, 2017

Time All Day
Subject (b) (6)
Recurrence Occurs every May 1 effective 5/1/2017 until 5/1/2017
Show Time As Free

Time All Day
Subject RON: The Beverly Hilton Hotel
Location 9876 Wilshire Blvd, Beverly Hills, CA 90210
Show Time As Free
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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Time 5/1/2017 12:00 AM – 5/3/2017 12:00 AM
Subject Milken Institute
Location Los Angeles, CA
Show Time As Free

Time 7:00 AM – 8:15 AM
Subject Private Appointment
Show Time As Busy

(b) (6)

Time 8:15 AM – 9:15 AM
Subject Milken Institute: "Bridging the Gap in US Infrastructure"
Location Beverly Hilton 9876 Wilshire Blvd Beverly Hills, CA 90210
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
Siegrist, Ben <ben.siegrist@dot.gov>	Required

Time 9:15 AM – 9:30 AM
Subject Stardust Room/Speaker Ready Room
Show Time As Busy

Time 9:30 AM – 10:30 AM
Subject Milken Institute: Option: The Coming US Infrastructure Boom
Location Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
Siegrist, Ben <ben.siegrist@dot.gov>	Required

Time 10:30 AM – 10:45 AM
Subject CNBC Power Lunch with Richard LeFrak
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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Time 10:45 AM – 12:00 PM
Subject Milken Institute: "Developing a 21st Century Workforce"

Location Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Siegrist, Ben <ben.siegrist@dot.gov>	Required

Time 12:00 PM – 2:00 PM
Subject Milken Institute: Private Lunch with Betsy DeVos, Gov Jeb Bush, Gov Terry McAuliffe
Location Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, cA 90210
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Siegrist, Ben <ben.siegrist@dot.gov>	Required

Time 2:00 PM – 2:30 PM
Subject Fox Business TAPE with Maria Bartiromo
Location Beverly Hilton 9876 Wilshire Blvd Beverly Hills, CA 90210
Show Time As Busy

Time 3:00 PM – 3:30 PM
Subject Meeting with Frank Luntz
Location Beverly Hilton, 9876 Wilshire Blvd
Show Time As Busy

Time 4:00 PM – 4:45 PM
Subject Meeting with Taro Aso, DPM Japan
Location Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
Show Time As Busy

Time 4:50 PM – 5:30 PM
Subject Meeting with Mike Burke, CEO AECOM
Location Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills 90210
Show Time As Busy

Time 5:30 PM – 6:00 PM

Subject Milken Institute: "China, Architect of a New Global Order?"
Location Beverly Hilton, 9876 Wilshire Blvd Beverly Hills, CA 90210
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Siegrist, Ben <ben.siegrist@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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Time 6:15 PM – 7:00 PM
Subject Meeting with Qi Bin, Executive Vice President CIC
Location Beverly Hilton, 9876 WIlshire Blvd, Beverly Hills, CA 90210
Show Time As Busy
Staff: Laura Genero
Marianne McInerney

Time 7:00 PM – 7:15 PM
Subject Beverly Hilton/Bouchon
Show Time As Busy

Time 7:15 PM – 9:30 PM
Subject Josh Harris Apollo Annual Milken Institute Dinner
Location Bouchon Beverly Hills 235 Canon Drive, Beverly Hills, CA 90210
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Siegrist, Ben <ben.siegrist@dot.gov>	Required

Time At 9:30 PM
Subject Bouchon/Beverly Hilton
Show Time As Busy

Tuesday, May 2, 2017

Time 10:00 AM – 10:30 AM
Subject Beverly Hilton/SpaceX
Show Time As Busy

Time 10:30 AM – 12:30 PM

Subject Visit to SpaceX
Location SpaceX, Rocket Rd, Hawthorne, CA
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

---

Time 12:30 PM – 1:25 PM
Subject Lunch with Richard LeFrak and SpaceX Team
Location SpaceX HQ, Rocket Rd, Hawthorne, CA
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Ben Siegrist <ben.segriest@dot.gov>	Required

Time 1:30 PM – 2:00 PM
Subject SpaceX/Beverly Hilton
Show Time As Busy

Time 2:45 PM – 3:00 PM
Subject Bloomberg "Market Makers" TAPE
Location Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
Show Time As Busy

Time 3:15 PM – 3:30 PM
Subject Call with Michael Bloomberg
Location Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
Show Time As Busy

Time 4:15 PM – 5:00 PM
Subject Meeting with Stephen Schwarzman
Location Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
Show Time As Busy

Time 5:00 PM – 5:30 PM
Subject Meeting with Norm Brownstein
Location Beverly Hilton, 9876 Wilshire Blvd, Beverly Hills, CA 90210
Show Time As Busy
Staff: Laura Genero

Time 6:00 PM – 6:40 PM

Subject Milken Institute: George W. Bush Reception for Speakers and Sponsors
Location Beverly Hilton 9876 Wilshire Blvd Beverly Hills, CA 90210
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Siegrist, Ben <ben.siegrist@dot.gov>	Required

Time 6:50 PM – 7:20 PM
Subject Beverly Hilton/(b) (6)
Show Time As Busy

Time 7:30 PM – 10:15 PM
Subject Tom Barrack Dinner
Location (b) (6)
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time 10:15 PM – 10:45 PM
Subject (b) (6) /LAX
Show Time As Busy
Staff:
Attendees:
Contact:

Time 5/2/2017 11:25 PM – 5/3/2017 7:18 AM
Subject LAX-DCA United Flight #411
Location Seat #2F
Show Time As Busy
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Ben Siegrist <ben.segriest@dot.gov>	Required

Wednesday, May 3, 2017

Time 7:30 AM – 8:30 AM
Subject IAD/Residence
Show Time As Busy
Staff:
Attendees:
Contact:

Time 3:15 PM – 3:45 PM
Subject ATO Modernization Briefing
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Elwell, Daniel (OST) <daniel.elwell@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Time 4:00 PM – 4:30 PM
Subject Infrastructure Meeting
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Ray, James (OST) <j.ray@dot.gov>	Required

Time 5:00 PM – 6:00 PM
Subject Hearing Prep: FHWA

Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Ray, James (OST) <j.ray@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Thursday, May 4, 2017

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:00 AM to 8:15 AM
Show Time As Busy
Staff:
Attendees:
Contact:

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Time 10:45 AM – 10:55 AM
Subject Phone Call with Senator Susan Collins
Location Secretary's Office (We call – Darci on (b) (6))

Show Time As Busy
We call – Darci on (b) (6)
re: Training vessels for State Maritime Academies
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 10:45 AM – 11:15 AM
Subject DOT/Washington Hilton
Show Time As Busy

Time 11:15 AM – 1:30 PM
Subject First Lady's Congressional Luncheon
Location Washington Hilton 1919 Connecticut Ave NW
Show Time As Busy

(b) (5)

Staff: L Genero in case she needs remarks
Advance: Jeb Wilkinson (b) (6)

April 19, 2017

Dear Distinguished Head Table Guests:
(cc also being sent to any staff contacts you have designated)

Please see below (and attached as a Word doc.), the logistical information you need for your role in the Congressional Club's First Lady's Luncheon on Thursday, May 4, here in Washington.

The schedule and timing as shown is essentially what has been done before, and we expect it to be final. (If the White House should need any 'tweaks' to the timing in the final days of planning, we will advise you asap by email.)

The Congressional Club is looking forward to greeting you as a Head Table guest for this festive event. Until then, please feel free to be in touch with any questions, at any time.

Best regards,

Barbara Morris-Lent, Head Table Chair

cell: (b) (6)
<mailto (b) (6)

Lisa McGovern, Head Table Co-Chair
cell: (b) (6)
<mailto(b) (6)

April 19, 2017

TO: Special Head Table Guests,
The Congressional Club's 2017 First Lady's Luncheon
Theme: "A New Direction"
Luncheon Chair Mrs. Carolyn Yoho; Co-Chair Mrs. April Delaney

FROM: Barbara Morris Lent and Lisa McGovern
Head Table Chair and Co-Chair

WHERE: The Washington Hilton, 1919 Connecticut Avenue, NW
(please use the "T" St. Entrance)
EVENT DATE: Thursday, May 4, 2017
TIME: Head Table Guests please arrive by 10:45 am

Thank you for being part of the First Lady's Luncheon in this very special way. Here is important information to help guide you on the morning of Thursday, May 4.

* Please arrive by 10:45 am and enter the hotel via the "T" Street Entrance (instead of the main entrance on Connecticut Avenue).

* Inside the T Street entrance there will be "Will Call" and "Check In" tables to your right and left – Ignore them. Instead, go straight ahead to the "Head Table/Promenade Check-In" table, where you will receive your ticket, a special name badge, any last minute information, and an escort through security. (The word "promenade" refers to the process by which Head Table guests approach their table, on the arm of a Marine escort, via a runway.)

* We request that you check in at 10:45 am, in time to be escorted through security to the VIP reception. (You must be escorted through security to the VIP Reception no later than 11:15 am in order to participate.)

* At approximately 11:20 am, you will move from the VIP Reception to the "President's Walk" backstage area, to meet the other participants, receive a briefing, and be positioned for entry to the Ballroom.

* While backstage, you will be asked to clip your name badge to your handbag, so it can be delivered to your seat at the Head Table. (For logistical reasons, a smaller rather than large handbag is recommended.)

* The luncheon program, starting with the introduction of Head Table Guests, will begin at Noon. (Expected to end by 2 p.m.)

* You will be announced and paired with a Marine escort to reach the

Head Table via a runway, and will be advised which way to turn when you reach the Head Table to go to your seat.

* A place card at the Head Table will clearly designate your seat.

* Dress is attractive business/daytime/luncheon attire. (A runway is involved, so stilettos are not recommended.)

Please feel free to email (b) (6) <mailto (b) (6) , or call or text Barbara at (b) (6) (or Lisa at (b) (6)) if you have questions or need additional information. We look forward to greeting you on Thursday, May 4, at the "Head Table/Promenade Check-in" table at the "T" Street entrance to the Hotel.
Thank you for coming to help us honor our new First Lady!

Categories Important

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

Time 1:30 PM – 1:45 PM
Subject Washington Hilton/WH
Show Time As Busy

Time 2:00 PM – 3:00 PM
Subject Meeting with DJ Gribbin and Reed Cordish
Location WW G50
Show Time As Busy
ELC didn't attend.
Was called to Oval Office.
Staff handled this meeting.

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Ray, James (OST) <j.ray@dot.gov>	Required

Time 2:00 PM – 3:00 PM
Subject VP Pence in Oval Office with President
Location Private dining room, watching healthcare bill vote
Show Time As Busy

Time 3:00 PM – 3:15 PM
Subject Workforce working group meeting
Location WW Roosevelt Room
Show Time As Busy

Time 3:30 PM – 4:00 PM
Subject Ceremony celebrating passage of healthcare bill by House
Location Rose Garden, White House
Show Time As Busy
Categories Important

Time 4:00 PM – 5:00 PM
Subject Workforce Working Group Meeting
Location WW Roosevelt Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 5:00 PM – 5:30 PM
Subject WH/DOT
Show Time As Busy
Staff:
Attendees:
Contact:

Time 5:30 PM – 6:00 PM
Subject Hearing Prep: Highway Infrastructure
Location Secretary's Conference Room
Show Time As Busy
Highway Infrastructure FHWA Lead
Inventory of deficiencies/needs; FAST implementation)
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Waidelich, Walter (FHWA) <Walter.Waidelich@dot.gov>	Required

Everett, Thomas (FHWA) <Thomas.Everett@dot.gov>	Required
Richardson, Christopher (FHWA) <c.richardson@dot.gov>	Required
Edwards, Carolyn (FHWA) <Carolyn.Edwards@dot.gov>	Required
Alexander, Felicia (FHWA) <felicia.alexander@dot.gov>	Required
Olivera, Lucia (FHWA) <lucia.olivera@dot.gov>	Optional

Time 6:00 PM – 6:30 PM
Subject DOT/Jefferson Hotel
Show Time As Busy
Staff:
Attendees:
Contact:

Time 6:30 PM – 8:30 PM
Subject Academy Dinner -Wayne and Catherine Reynolds
Location Jefferson Hotel, Private Cellar, 1200 16th St NW WDC
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Siegrist, Ben (OST) <ben.siegrist@dot.gov>	Required

Time 8:30 PM – 8:50 PM
Subject Jefferson Hotel/Residence
Show Time As Busy

Friday, May 5, 2017

Time All Day
Subject Oaks Day
Recurrence Occurs the first Friday of May effective 5/5/2017 until 5/5/2017
Show Time As Free

Saturday, May 6, 2017

Time All Day
Subject Kentucky Derby
Recurrence Occurs the first Saturday of May effective 5/6/2017 until 5/6/2017
Show Time As Free

Time 12:15 PM – 7:15 PM
Subject Churchill Downs

Location 700 Central Ave. Louisville, KY
Attachments 2017 Derby weekend brief agenda with apparel suggestions.pdf
Show Time As Busy
Contact: John McCarthy (b) (6)
Seats: Stakes Room, Row A, Table 8, Seats 1-8

Post time: for the 143rd running of the KY Derby 6:34pm.

Upon arrival, John McCarthy will meet Senator McConnell, Secretary Chao, and their guests to escort them to their seats located in the Stakes Room (Row A, Table 8, Seats 1 – 8).

All will enjoy excellent food, have an opportunity to tour the paddock area and gift shop, and watch the races culminating with the 143rd Running of the Kentucky Derby. Post time for the Derby race is 6:34 pm ET.

Monday, May 8, 2017

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:00 AM to 8:15 AM
Show Time As Busy
Staff:
Attendees:
Contact:

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required

Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Time 9:00 AM – 9:30 AM
Subject Scheduling Meeting
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 9:00 AM to 9:30 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required

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Time 4:00 PM – 4:30 PM
Subject 100 Day Media Plan Meeting
Location Secretary's Office
Show Time As Busy
Staff:
Attendees:
Contact:
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Time 4:30 PM – 5:00 PM
Subject Personnel Announcements Meeting
Location Secretary's Office
Show Time As Busy
Staff: Laura Genero; Rosen; mcinerney; burr
Attendees:
Contact:

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required

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Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Tuesday, May 9, 2017

Time All Day
Subject (b) (6)
Location (b) (6)
Recurrence (b) (6)
Show Time As Free

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:00 AM to 8:15 AM
Show Time As Busy
Staff:
Attendees:
Contact:

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Time 9:00 AM – 9:30 AM
Subject Scheduling Meeting
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 9:00 AM to 9:30 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required

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Time 9:30 AM – 10:00 AM
Subject Meeting with Acting Office Heads
Location Lincoln Conference Room

Show Time As Busy
Staff:
Attendees:
Contact:

Time 10:10 AM – 11:30 AM
Subject Personnel
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Rosen, Jeff (OST) <jeff.rosen@dot.gov>	Required

Time 11:45 AM – 12:00 PM
Subject DOT/US Capitol
Location DOT Security
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject Senate Spouses Lunch
Location S-145
Recurrence Occurs every Tuesday effective 5/2/2017 until 5/30/2017 from 12:00 PM to 1:00 PM
Show Time As Busy

Time 1:05 PM – 1:20 PM
Subject Senate/DOT
Location DOT Security
Show Time As Busy

Time 2:00 PM – 2:10 PM
Subject Call with John Hurley
Location Secretary's Office
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required

Time 2:30 PM – 3:30 PM

Subject EPW Hearing Prep: Highway Infrastructure: FAST Act and MAP 21
Location Secretary's Conference Room
Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Waidelich, Walter (FHWA) <Walter.Waidelich@dot.gov>	Required
Everett, Thomas (FHWA) <Thomas.Everett@dot.gov>	Required
Edwards, Carolyn (FHWA) <Carolyn.Edwards@dot.gov>	Required
Alexander, Felicia (FHWA) <felicia.alexander@dot.gov>	Required
Richardson, Christopher (FHWA) <c.richardson@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Olivera, Lucia (FHWA) <lucia.olivera@dot.gov>	Optional

Time 3:45 PM – 4:00 PM
Subject United Briefing
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Workie, Blane (OST) <Blane.Workie@dot.gov>	Required
Nguyen, Vinh (OST) <vinh.nguyen@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 4:15 PM – 4:45 PM
Subject Meeting with Sir Tim Clark, Emirites CEO
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Elwell, Daniel (OST) <daniel.elwell@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required

Time 4:45 PM – 5:15 PM
Subject Meeting with (b) (6) [redacted], Candidate FHWA
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Hess, Chris (FRA) <christopher.hess@dot.gov>	Required

Time 5:30 PM – 6:00 PM
Subject Meeting with (b) (6) [redacted], FHWA Candidate
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Lipp, Sarah (OST) <sarah.lipp@dot.gov>	Required
Hess, Chris (FRA) <christopher.hess@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 6:00 PM to 6:30 PM

Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 8:20 PM – 8:40 PM
Subject ETD DOT/Residence
Show Time As Busy

Wednesday, May 10, 2017

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:00 AM to 8:15 AM
Show Time As Busy
Staff:
Attendees:
Contact:

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting

Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Time 9:00 AM – 9:30 AM
Subject Scheduling Meeting
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 9:00 AM to 9:30 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required

Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required

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Time 10:40 AM – 11:10 AM
Subject Meeting with Wick Moorman, President Amtrak
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

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Time 11:15 AM – 12:00 PM
Subject Meeting with Jeff Blau, CEO Related Companies
Location Secretary's Conference Room
Show Time As Busy

Staff: G Burr/ J Ray/ M Kopko/ J Rosen/T Somerville
Attendees: Jeff Blau, CEO Related Companies
Charles O'Byrne, Vice President, Related Companies
David Zussman, Vice President, Related Companies
Andrew Rosen, Vice President, Related Companies
Stephen Ross, Chairman, Related Companies
Peter Peyser, Peyser Associates, Consultant

Contact: Peter Peyser (b) (6)

Background:

The Related Companies is developing a project on the West Side of Manhattan referred to as Hudson Yards. It is the largest mixed-used development currently underway in the country. The Hudson Yards is being developed over the railroad tracks and rail yard owned by the Metropolitan Transportation Authority that sits between Penn Station and the Hudson River. The buildings and open space that make up the Hudson Yards project are being built on platforms over the rail facilities. The Eastern part of the site is under construction now on a platform already constructed. (b) (4)

(b) (4)

(b) (4)

[redacted]

[redacted]

[redacted]

Categories Important

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Ray, James (OST) <j.ray@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

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Time 12:30 PM – 1:30 PM
Subject Lunch with Paul Johnson
Location Secretary's Office
Show Time As Busy

Staff: M McInerney/ G Burr
Attendees Paul Johnson
Brian Keeter

Contact: Cindy Yaworske
cindy.yaworske@spconsulting.org
<mailto:cindy.yaworske@spconsulting.org>

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 1:45 PM – 3:00 PM

Subject EPW Hearing Prep: Highway Infrastructure: Infrastructure Initiative
Location Secretary's Conference Room
Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Ray, James (OST) <j.ray@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

Time 3:15 PM – 3:30 PM
Subject DOT/Fox Studios
Show Time As Busy

Time 3:30 PM – 4:30 PM
Subject Fox Interview
Location Fox News DC Bureau 400 N Capitol St NW, Suite 550 WDC 20001
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required

Time 4:30 PM – 4:45 PM
Subject Fox Studio/CSPAN Studio
Show Time As Busy
Staff:
Attendees:
Contact:

Time 4:45 PM – 5:15 PM
Subject CSPAN Interview
Location CSPAN Studio 400 N Capitol St NW Suite 650 WDC 20001
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required

Time 5:15 PM – 5:30 PM
Subject CSPAN/DOT
Show Time As Busy
Staff:
Attendees:
Contact:

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 6:45 PM – 7:15 PM
Subject DOT/Four Seasons
Location 2800 Pennslyvania. Ave NW WDC 20007
Show Time As Busy

Thursday, May 11, 2017

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:00 AM to 8:15 AM
Show Time As Busy
Staff:
Attendees:
Contact:

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Time 9:00 AM – 9:45 AM
Subject ATO Modernization Briefing
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) (Michael.Britt@dot.gov) <Michael.Britt@dot.gov>	Required
Elwell, Daniel (OST) <daniel.elwell@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required

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Time 10:00 AM – 10:30 AM
Subject AIP Grant Rollout Meeting
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Black, Elliott <FAA> <elliott.black@faa.dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Elwell, Daniel (OST) <daniel.elwell@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Lenfert, Winsome A <FAA> <winsome.a.lenfert@faa.dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Rocheleau, Chris <FAA> <chris.rocheleau@faa.dot.gov>	Required
Chris.Rocheleau@faa.gov <Chris.Rocheleau@faa.gov>	Optional

Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required

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Time 11:45 AM – 12:00 PM
Subject DOT/Business Roundtable
Show Time As Busy
Staff:
Attendees:
Contact:

Time 12:00 PM – 1:00 PM
Subject US Travel Corporate CEO Luncheon
Location The Business Roundtable, 300 New Jersey Ave NW, Suite 800, WDC
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Ben Siegrist <ben.siegrist@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required

Time 1:00 PM – 1:15 PM
Subject Business Roundtable/DOT
Show Time As Busy
Staff:
Attendees:
Contact:

Time 2:00 PM – 4:00 PM
Subject EPW Hearing Prep: Highway Infrastructure: Q&A
Location Secretary's Conference Room
Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Olivera, Lucia (FHWA) <lucia.olivera@dot.gov>	Optional

McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Richardson, Christopher (FHWA) <c.richardson@dot.gov>	Optional
Everett, Thomas (FHWA) <Thomas.Everett@dot.gov>	Required
Edwards, Carolyn (FHWA) <Carolyn.Edwards@dot.gov>	Required
Alexander, Felicia (FHWA) <felicia.alexander@dot.gov>	Required
Fleury, Nicolle (FHWA) <Nicolle.Fleury@dot.gov>	Required

Time 4:00 PM – 4:30 PM
Subject Meeting with Tadashi Maeda, CEO, JBIC
Location Secretary's Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required

Time 5:00 PM – 5:45 PM
Subject DOT Communications Staffing
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required

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Time 5:45 PM – 6:00 PM
Subject Scheduling Meeting
Location Secretary's Office
Show Time As Busy
Staff:
Attendees:
Contact:
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 7:00 PM – 7:30 PM
Subject DOT/Tosca
Show Time As Busy

Staff:
Attendees:
Contact:

Time 7:30 PM – 9:00 PM
Subject Dinner with Gary Cohn and Chairman Shuster
Location Tosca - 1112 F St NW, Washington DC 20004
Show Time As Busy
Staff:
Attendees:
Contact:
Advance: G Smith
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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Time 9:00 PM – 9:30 PM
Subject Tosca/Residence
Show Time As Busy

Friday, May 12, 2017

Time All Day
Subject 100th Day
Show Time As Free

Time 5/12/2017 12:00 AM – 5/14/2017 12:00 AM
Subject (b) (6) [redacted]
Location (b) (6) [redacted]
Show Time As Free

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:00 AM to 8:15 AM
Show Time As Busy
Staff:
Attendees:
Contact:

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees Name <E-mail> Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Time 10:00 AM – 10:30 AM
Subject Scheduling Meeting
Location Secretary's Office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 10:30 AM – 12:30 PM
Subject Hearing Prep: Appropriations
Location Secretary's Conference Room

Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Ziff, Laura (OST) <Laura.Ziff@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required

Time 1:00 PM – 1:15 PM
Subject (b) (6)
Show Time As Busy

Saturday, May 13, 2017

Time All Day
Subject (b) (6)
Location (b) (6)
Recurrence (b) (6)
Show Time As Free

Sunday, May 14, 2017

Time All Day
Subject Mother's Day
Location United States
Show Time As Free
Categories Holiday

Time 5/14/2017 12:00 AM – 5/22/2017 12:00 AM
Subject (b) (6)
Show Time As Free

Monday, May 15, 2017

Time All Day
Subject (b) (6)
Show Time As Free
Staff:
Attendees:
Contact:

Time 8:35 AM – 8:55 AM
Subject Residence/Chamber
Show Time As Busy

Time 9:00 AM – 9:30 AM

Subject U.S. Chamber of Commerce: Infrastructure Week Launch Event
Location U.S. Chamber of Commerce, 1615 H Street NW, Washington, DC 20062
Show Time As Busy

Infrastructure Week

In 2017, the theme of Infrastructure week will be #TimeToBuild. This is a call to action that it is time to build a strong national infrastructure plan that puts America's economy and workers back in the fast lane, that builds great projects for regional and national impact, and that is backed by reliable, long-term funding and financial tools to get the job done. Infrastructure week launches a national week of advocacy and programming reaching millions of citizens and public-private sector leaders. The U.S. Chamber, along with 160 affiliate organizations, will raise awareness about the costs to America's economy and security of failing to invest in infrastructure, and will celebrate solutions, transformational projects, and courageous leadership.

Host

Infrastructure Week Steering Committee which includes:
- The U.S. Chamber of Commerce
- AFL-CIO
- The Business Roundtable
- National Association of Manufacturers
- The American Society of Civil Engineers
- Building America's Future
- The Brookings Institution
- The Value of Water Campaign

Categories Speech

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 9:40 AM – 10:20 AM
Subject Chamber/Residence
Show Time As Busy

Time 10:30 AM – 11:00 AM
Subject West Capitol
Show Time As Busy

Time 11:00 AM – 12:30 PM
Subject National Fraternal Order of Police National Peace Officers' Memorial Service
Location United States Capitol - West Front
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Ben Siegrist <ben.siegrist@dot.gov>	Required
	Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required

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Time 12:45 PM – 1:00 PM
Subject Capitol/Residence
Show Time As Busy
Staff:
Attendees:
Contact:

Time 1:45 PM – 2:00 PM
Subject Call with Senator Carper
Location Secretary's Office
Show Time As Busy
(b) (6) . PIN (b) (6)
Categories Phone Calls

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 2:15 PM – 2:45 PM
Subject Meeting with Mayor Eric Garcetti
Location Secretary's Office
Show Time As Busy
Borja Leon, Senior Advisor for Infrastructure
Julie Ciardullo, Chief Legal Counsel and Chief for State & Federal Affairs
Charles Small, Federal Affairs Liaison
Poonam Narewatt, Executive Assistant to the Mayor

Contact:

Charles Small
Federal Affairs Liaison - Mayor Eric Garcetti
City of Los Angeles
1000 Vermont Ave, Suite 250
Washington, D.C. 20005
Phone: (b) (6)
Email: (b) (6) <mailto:(b) (6)

Attendees	Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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Time 3:00 PM – 3:45 PM
Subject EPW Hearing Prep: Highway Infrastructure: Q&A
Location Secretary's Conference Room
Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

Time 3:50 PM – 4:00 PM
Subject Phone Call with Senator Al Franken
Show Time As Busy
Categories Phone Calls

Time 4:00 PM – 5:00 PM
Subject Meeting with Jeff Rosen and Geoff Burr re: Caltrain and FASTLANE
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 5:15 PM – 6:00 PM
Subject Records Management Meeting
Location Secretary's Office

Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Fwu, Melissa (OST) <melissa.fwu@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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Time 6:00 PM – 6:45 PM
Subject DOT/Fig & Olive
Show Time As Busy
Staff:
Attendees:
Contact:

Time 6:30 PM – 8:30 PM
Subject Infrastructure Week Leadership Dinner
Location Fig & Olive - 934 Palmer Alley NW, Washington, DC 20001
Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Tuesday, May 16, 2017

Time All Day
Subject (b) (6)
Show Time As Free
Staff:
Attendees:
Contact:

Time 8:30 AM – 8:45 AM
Subject Residence/DOT
Show Time As Busy

Staff:
Attendees:
Contact:

Time 8:45 AM – 9:00 AM
Subject Photo Op: National Bike to Work Week
Location DOT West Entrance
Show Time As Busy
Note: Bikers told to be ready at 8:30am

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Photography (OST) <Photography@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required
	Ben Siegrist <ben.siegrist@dot.gov>	Required
	Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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Time 9:00 AM – 9:30 AM
Subject Senior Staff Meeting
Show Time As Busy

Time 9:30 AM – 10:00 AM
Subject Meeting with Acting Office Heads
Location Lincoln Conference Room
Show Time As Busy
Staff:
Attendees:
Contact:

Time 10:15 AM – 11:00 AM
Subject Scheduling Meeting
Location Secretary's Office
Show Time As Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
	Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required

Inman, Todd (OST) <todd.inman@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time 11:35 AM – 11:40 AM
Subject Call with Nancy Pelosi
Location Secretary's Office - Dial: (b) (6) (Emily or Bina will connect you)
Show Time As Busy
Staff: Kris Iverson
Attendees: Nancy Pelosi
Contact: Bina bina.surgeon@mail.house.gov
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 12:10 PM – 1:10 PM
Subject Lunch with Greg Hartley, COS, and Greg Hughes, Utah Speaker
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required

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Time 2:00 PM – 4:00 PM
Subject EPW Hearing Prep: Highway Infrastructure: Q&A
Location Secretary's Conference Room
Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

Time 4:30 PM – 5:00 PM
Subject DOT/WH
Show Time As Busy
Staff:
Attendees:
Contact:

Time 5:00 PM – 6:00 PM
Subject NEC Principals Meeting
Location WW Roosevelt Room
Show Time As Busy
Geoff/Jeff/Matt/Jim: FYI

The NEC will host a principals meeting on infrastructure, Tuesday, May 16th, from 5:00 PM – 6:00 PM, in the Roosevelt room.

Please confirm attendance for the meeting by 5:00 PM Monday, May 15th. Let me know if you/your principal does not have a White House badge and will need to be cleared through security.

Thank you,
Kaitlyn Eisner-Poor
(b) (6)
National Economic Council
The White House

Invited Participants (No +1s or proxies):
(b) (5)

(b) (5)

Categories Important

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Rosen, Jeff (OST) <jeff.rosen@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required

Time 6:00 PM – 7:30 PM
Subject (b) (6)
Location (b) (6)
Show Time As Busy

Time 6:30 PM – 7:30 PM
Subject (b) (6)
Location (b) (6)
Show Time As Busy

Wednesday, May 17, 2017

Time All Day
Subject Hearing Senate Environment & Public Works
Show Time As Busy

Time 9:30 AM – 9:35 AM
Subject Residence/Dirksen SOB
Show Time As Busy

Time 10:00 AM – 12:00 PM
Subject Hearing Senate Environment and Public Works Committee
Location 406 Dirksen Office Building
Show Time As Busy
Staff: K Iverson
Contact: K Iverson
Advance: G Smith (b) (6)
Categories Important

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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Time 12:45 PM – 1:45 PM
Subject Lunch with Kyle Simmons
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required

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Time 2:00 PM – 2:30 PM
Subject Personnel Meeting
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Rosen, Jeff (OST) <jeff.rosen@dot.gov>	Required

Time 3:30 PM – 4:00 PM
Subject Drop In: Kentuckians for Better Transportation Meeting
Location Lincoln Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 4:30 PM – 5:00 PM
Subject DOT/WH
Show Time As Busy

Staff:
Attendees:
Contact:

Time 5:00 PM – 5:45 PM
Subject APA Month Event with VPOTUS
Location VPOTUS Ceremonial Office OEOB
Show Time As Busy

Staff: L Genero for remarks
Attendees: 40-50 guests
NOTE: POOL SPRAY at top
Updated run of show 5/16:

4:45pm Staff welcomes guests

5:20pm Program begins: Acting Assistant Secretary Susan Thornton (Bureau of East Asia and Pacific Affairs) welcomes everyone and introduces CMS Administrator Seema Verma

5:25pm CMS Administrator Seema Verma delivers remarks and intros Secretary Chao

5:30pm Secretary Chao delivers remarks and introduces the Vice President

5:35pm Vice President Pence delivers remarks

Regarding the remarks, as you know the President signed a proclamation naming May as the month to recognize Asian American and Pacific Islander achievements and contributions. Asian Americans & Pacific Islanders are the fastest growing race in the United States. There are more than 20 million Asian Americans and Pacific Islanders in the United States. If your principal's remarks can touch on the accomplishments of the Asian American and Pacific Islander community, that would be great!

4:45pm Staff welcomes guests

5:20pm Program begins: Ambassador Julia Chang Block welcomes everyone and introduces CMS Administrator Seema Verma

5:25pm CMS Administrator Seema Verma delivers remarks and introduces Secretary Chao

5:30pm Secretary Chao delivers remarks and introduces the Vice President

5:35pm Vice President Pence delivers remarks

Categories Important

Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Fwu, Melissa (OST) (melissa.fwu@dot.gov) <melissa.fwu@dot.gov>	Required

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Time 6:00 PM – 6:30 PM
Subject WH/Residence
Show Time As Busy

Time 6:45 PM – 7:00 PM
Subject Residence/(b) (6)
Show Time As Busy
Staff:
Attendees:
Contact:

Time 7:00 PM – 8:15 PM
Subject (b) (6)
Location (b) (6)
Show Time As Busy

Thursday, May 18, 2017

Time 7:45 AM – 8:10 AM
Subject Residence/DCA
Show Time As Busy

Time 8:45 AM – 10:46 AM
Subject DCA/ATL Delta Flight #696
Location Seat #15F
Show Time As Busy
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Optional

Time 11:00 AM – 11:40 AM
Subject ATL/I-85 Event Site
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

---

Time 12:00 PM – 12:30 PM

Subject I-85 Ceremonial Ribbon Cutting Ceremony
Location Near 2135 Piedmont Rd NE Atlanta, GA 30324
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

---

Time 12:40 PM – 1:10 PM
Subject I-85 Event Site/ATL
Show Time As Busy

Time 1:40 PM – 3:23 PM
Subject ATL/DCA Delta Flight #1963
Location Seat #19F
Show Time As Busy
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

---

Time 3:35 PM – 3:55 PM
Subject DCA/DOT
Show Time As Busy
Staff:
Attendees:
Contact:

Time 4:00 PM – 4:15 PM
Subject J Rosen, G Burr, M McInerney, L Genero, K Iverson
Location Secretary's Office
Show Time As Busy
(b) (5)

Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Rosen, Jeff (OST) <jeff.rosen@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 4:30 PM – 4:45 PM
Subject Jeff Rosen Swearing In
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Photography (OST) <Photography@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required

Time 4:45 PM – 5:40 PM
Subject House Approps Hearing Prep: Approps
Location Secretary's Conference Room
Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Hurdle, Lana (OST) (Lana.Hurdle@dot.gov) <Lana.Hurdle@dot.gov>	Required
Ziff, Laura (OST) <Laura.Ziff@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject DOT/Library of Congress
Show Time As Busy
Staff:
Attendees:
Contact:

Time 6:30 PM – 8:00 PM
Subject Library of Congress' Daniel K. Inouye Distinguished Lecture series with Reed Hastings
Location LOC Coolidge Auditorium
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Ben Siegrist <ben.segriest@dot.gov>	Required
S1 briefing book (b) (6)	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Optional

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Time 8:00 PM – 9:30 PM
Subject Library of Congress' Daniel K. Inouye Distinguished Lecture Series Dinner
Location LOC: Great Hall
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Ben Siegrist <ben.segriest@dot.gov>	Required

Time 9:35 PM – 9:50 PM
Subject LOC/Residence
Show Time As Busy

Friday, May 19, 2017

Time 9:25 AM – 9:40 AM
Subject Residence/DCA
Show Time As Busy

Time 10:00 AM – 11:25 AM
Subject DCA/LGA American Airlines Flights #4753
Location Seat 5F
Show Time As Busy
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required

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Time 11:35 AM – 12:15 PM
Subject LGA/Harry Cipriani
Show Time As Busy
Staff:
Attendees:
Contact:

Time 12:30 PM – 2:00 PM
Subject Lunch with Steve Roth, Richard LeFrak, Josh Harris and Bill Ford
Location Harry Cipriani 781 5th Ave New York, NY 10022
Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

---

Time 2:05 PM – 2:10 PM
Subject Harry Cipriani/Vornado Realty Trust
Show Time As Busy
Staff:
Attendees:
Contact:

Time 2:15 PM – 2:45 PM
Subject Meeting with Steve Roth
Location Vornado Realty Trust 888 7th Ave NYC 10019
Show Time As Busy
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required

---

Time 4:15 PM – 4:25 PM
Subject Call with DHS Secretary John Kelly
Location Via Phone
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required

Monday, May 22, 2017

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:00 AM to 8:15 AM
Show Time As Busy
Staff:
Attendees:
Contact:

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting Topic: Caltrain
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Time 10:00 AM – 10:30 AM
Subject DOT 2017 National Maritime Day Ceremony
Location DOT West Atrium
Show Time As Busy
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

Time At 10:45 AM
Subject Brief on Saturday May 27 Event
Location Secretary's Office
Show Time As Busy
Note: S1 wants team awaiting her return from Maritime Day.
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Fwu, Melissa (OST) (melissa.fwu@dot.gov) <melissa.fwu@dot.gov>	Required

Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Ben Siegrist <ben.segriest@dot.gov>	Required

Time 12:40 PM – 12:50 PM
Subject DOT/Mead Center
Show Time As Busy
Staff:
Attendees:
Contact:

Time 1:00 PM – 1:35 PM
Subject CARE 2017 National Conference Keynote Remarks
Location Mead Center for American Theate, Arena Stage, Fichandler Stage, 1101 Sixth St SW, WDC 20024
Show Time As Busy
Staff: L Genero for remarks
Attendees: 500+
Contact: Nicole Palardy(b) (6)
Remarks: 1:15pm-1:24pm
Categories Speech
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
S1 briefing book(b) (6)	Required

Time 1:35 PM – 1:45 PM
Subject CARE/DOT
Show Time As Busy
Staff:
Attendees:
Contact:

Time 2:00 PM – 2:30 PM
Subject Budget Roll Out Prep
Location Secretary's Conference Room
Show Time As Busy
:
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Ziff, Laura (OST) <Laura.Ziff@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time 3:15 PM – 3:25 PM
Subject DOT/Hyatt Capitol Hill
Show Time As Busy
Staff:
Attendees:
Contact:

Time 3:30 PM – 4:00 PM
Subject National Air Traffic Controllers Associaton Annual Legislative Conference
Location Hyatt Regency Capitol Hill, Regency Ballroom 400 New Jersey Ave NW
Show Time As Busy
Staff: L Genero for remarks
Attendees: Over 450 air traffic controllers
Advance: B Siegrist
Contact: Jose Ceballos (b) (6)
Will provide full itinerary next week

National Air Traffic Controllers Annual Legislative Conference

This conference affords NATCA members an opportunity to educate their elected representatives in Congress about important aviation safety matters. The audience will be over 450 air traffic controllers from across the nation who serve the FAA, DOD and private sector.

The conference starts at 9:00am and will close at 4:15pm

Host

National Air Traffic Controllers Association
Categories Speech
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Siegrist, Ben <ben.siegrist@dot.gov>	Required

Time 4:00 PM – 4:15 PM
Subject Hyatt Capitol Hill/DOT
Show Time As Busy
Staff:
Attendees:
Contact:

Time 4:15 PM – 4:45 PM
Subject Brief on Thursday, May 25 and Saturday May 27 Events
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fwu, Melissa (OST) <melissa.fwu@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Siegrist, Ben <ben.siegrist@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Gehring, Wendy (OST) (wendy.gehring@dot.gov) <wendy.gehring@dot.gov>	Required

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Time 4:45 PM – 4:55 PM
Subject Call with Senator Orrin Hatch
Location Secretary's Office: Dial (b) (6)
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 5:00 PM – 5:30 PM
Subject Personnel Meeting with Bryan Slater, Geoff Burr, Kris Iverson
Location Secretary's Office
Show Time As Busy

Time 5:40 PM – 5:45 PM
Subject Phone Call with Governor Edmund Brown (California)
Location Secretary's Office
Show Time As Busy
Categories Phone Calls

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 6:45 PM – 7:00 PM
Subject DOT/(b) (6)
Show Time As Busy

Time 7:00 PM – 8:30 PM
Subject (b) (6)
Location (b) (6)
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required

Tuesday, May 23, 2017

Time All Day
Subject (b) (6)
Show Time As Free
Staff:
Attendees:
Contact:

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:00 AM to 8:15 AM
Show Time As Busy
Staff:
Attendees:
Contact:

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Time 9:00 AM – 9:30 AM
Subject Scheduling Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 9:30 AM – 10:00 AM
Subject Meeting with Acting Office Heads
Location Lincoln Conference Room
Show Time As Busy
Staff:
Attendees:
Contact:

Time 10:00 AM – 10:15 AM
Subject Jeff Rosen Swearing In (Immediately following Acting Agency Heads)
Location Lincoln Conference Room
Show Time As Busy
Staff:
Attendees:
Contact:
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Photography (OST) <Photography@dot.gov>	Required

Time 11:45 AM – 12:00 PM
Subject DOT/Capitol
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject Senate Spouses Lunch
Location S-145
Recurrence Occurs every Tuesday effective 5/2/2017 until 5/30/2017 from 12:00 PM to 1:00 PM
Show Time As Busy

Time 1:05 PM – 1:20 PM
Subject Capitol/DOT
Show Time As Busy
Staff:
Attendees:
Contact:

Time 1:30 PM – 1:45 PM
Subject Phone Call with Former Chairman "Buck" McKeon
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 3:00 PM – 3:30 PM
Subject Budget Roll Out Call
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Rosen, Jeff (OST) <jeff.rosen@dot.gov>	Required
Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required
Huerta, Michael <FAA> <michael.huerta@faa.dot.gov>	Required

Time 3:45 PM – 4:00 PM
Subject Call with Senator Patty Murray
Location Secretary's Office
Show Time As Busy
Call (b) (6)
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 4:00 PM – 5:00 PM
Subject Meeting with Frank Luntz
Location Lincoln Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Britt, Michael (OST) (Michael.Britt@dot.gov) <Michael.Britt@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required

Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required

Time 5:00 PM – 6:00 PM
Subject Infrastructure Update
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Ray, James (OST) (j.ray@dot.gov) <j.ray@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required

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Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required

Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Wednesday, May 24, 2017

Time 9:00 AM – 9:30 AM
Subject Residence/WH
Show Time As Busy
Staff:
Attendees:
Contact:

Time 9:30 AM – 10:30 AM
Subject NSC Principals Committee
Location EEOB Secure Media Suite Large Conf Room 374
Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required

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Time 10:30 AM – 11:00 AM
Subject WH/DOT

Show Time As Busy
Staff:
Attendees:
Contact:

Time 11:00 AM – 11:30 AM
Subject Crisis Management Exercises
Location S1 Conference Room
Show Time As Busy

Time 11:30 AM – 12:15 PM
Subject Positive Train Control Grants Briefing
Location Lincoln Conference Room
Show Time As Busy

Matt/Cristye/Perrin/Mark,
If other folks from FTA or FRA should be invited please email me directly and I will add them.

Thanks!

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Bedell, Anthony (OST) <anthony.bedell@dot.gov>	Required
Kaleta, Judy (OST) (Judy.Kaleta@dot.gov) <Judy.Kaleta@dot.gov>	Required
Hurdle, Lana (OST) (Lana.Hurdle@dot.gov) <Lana.Hurdle@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Parker, Cristye (FTA) <cristye.parker@dot.gov>	Required
Warren, Patrick (FRA) <patrick.warren@dot.gov>	Required
Bradley, Perrin CTR (FRA) <perrin.bradley.ctr@dot.gov>	Required

Patterson, Mark (FRA) <Mark.Patterson@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Buchanan, Henrika (FTA) <Henrika.Buchanan@dot.gov>	Required
Nifosi, Dana (FTA) <Dana.Nifosi@dot.gov>	Required
Houser, Amy (FRA) <amy.houser@dot.gov>	Required
Anderson, Stephanie (FRA) <stephanie.anderson@dot.gov>	Required
Rennert, Jamie (FRA) <jamie.rennert@dot.gov>	Required
ConfRm-HQ-Lincoln Room (OST) <Lincoln.Room@dot.gov>	Optional

Time 12:30 PM – 1:30 PM
Subject Lunch with John Chen
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Snyder, Sandy (OST) <Sandy.Snyder@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 2:00 PM – 4:00 PM
Subject FAA Reauth Prep
Location Secretary's Conference Room
Show Time As Busy
Categories Important
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required

Britt, Michael (OST) (Michael.Britt@dot.gov) <Michael.Britt@dot.gov>	Required
Elwell, Daniel (OST) <daniel.elwell@dot.gov>	Required

Time 4:00 PM – 4:10 PM
Subject Call with Richard LeFrak
Location Secretary's Office
Show Time As Busy
Call: (b) (6)
Mary will answer
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 4:15 PM – 4:25 PM
Subject Call with Steve Roth
Location Secretary's Office
Show Time As Busy
Call (b) (6)

LouAnn (b) (6)
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 4:30 PM – 5:00 PM
Subject Meeting with (b) (6) Candidate CIO
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required

Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Time 5:15 PM – 5:30 PM
Subject Phone Call with Rep. Kay Granger re: TX High Speed Rail Project (Rep's Cell: (b) (6)
Location Secretary's Office
Show Time As Busy

We call (b) (6)

Congresswoman Granger's cell: (b) (6)

Deputy Chief of Staff: Ms. Johnny (b) (6) (who will be with her)

Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Optional

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Time 5:30 PM – 6:00 PM
Subject Meeting with (b) (6) Candidate CIO
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Lipp, Sarah (OST) <sarah.lipp@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required

Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 6:30 PM – 7:00 PM
Subject DOT/Fiola Mare Georgetown
Show Time As Busy
Staff:
Attendees:
Contact:

Time 7:00 PM – 8:30 PM
Subject Korn Ferry Dinner
Location Fiola Mare Georgetown Waterfront - 3050 K Street NW, Washington, DC 20007
Attachments DOC166.pdf
Show Time As Busy
Staff: T Inman/ L Genero/B Slater

Attendees: See Attached list with bios (also in briefing book)
Advance: G Smith

Contact: Audra Hill (b) (6)

Korn Ferry – Washington DC & Reston VA Offices
Senior Client Partner | Principal Dinner
Fiola Mare Restaurant
3100 K Street NW

Washington DC

5:30 pm Cocktails (Marina or Bar Piccolo)
6:15-6:30 pm Move to Marea Private Room
6:30 pm Wine Service | Order Selections
6:45 pm Welcome (Mike Hyter) & Staff Introductions
Honored Guest Introduction, Secretary Elaine Chao (Nels Olson)
7:00 pm Salad Served
7:10 pm Program | Q&A – Secretary Chao
7:30 pm Entrée Served
8:00 pm Dessert Served
8:30 pm Departure

Topic of Remarks: Infrastructure, Washington Update, any topic the Secretary would like to discuss

* Mike Hyter – Managing Director of the Washington Office
* Nels Olson – Vice Chairman and Co Leader of Board & CEO, Head of Global Government Affairs Practice
* Aileen Alexander – SCP, Global Cybersecurity Practice
* Alex Martin – SCP, Industrial Manufacturing Market
* Beth Fowler – SCP, Government Affairs Practice
* Charlie Ingersoll – SCP, Nonprofit Practice
* Chris McGee – SCP, Executive Pay & Governance Practice
* Clarke Havener – Global Leader for Aviation, Aerospace & Defense
* Connie Schroyer – VP & Manager of HayGroup Federal Practice
* Conrad Woody – Principal, Government Affairs Practice
* Dana Sullivan – Principal, Government Affairs Practice
* Divina Gamble – SCP, Co Leader of Nonprofit Practice
* Harry Greenspun – Chief Medical Officer, Managing Director, Health Solutions
* Joanna Martin – Principal, Govt Affairs Practice
* John Kuhnle – Managing Director of Global Education
* Kate Kohler – Principal, Impact Investing Practice
* Kevin Rubens – SCP, Global Compensation & Talent
* Kristin Mannion – Vice Chairman, CEO & Board Services
* Maureen Ryan – SCP, Healthcare space
* Myriam Michaels – Principal at Hay Group
* Randy Manner – Senior Partner, Veteran Recruiting & Retention programs
* Rosa Morris – Principal, Global Education & Nonprofit
* Steve Cornacchia – SCP, Global Life Sciences & Healthcare Practice
* Gren Millard – SCP, Software Sector Leader
* Lorraine Lavet – SCP Trade Associations, Non-Profit
* Louis Montgomery – Principal - HR Executive Search Practice
* Mike DeSimone – Co Regional Sector Leader , Professional Services Practice
* Rob McHale – SCP – Technology Practice
* Steve Winnings – SCP – early stage & mature technology organizations
* Sue Ribot – SCP – cloud, virtualization, big data, software, technology sales
* Wendy Monson – SCP – Director of Contracts

Audra Hill
Executive Assistant to Nels Olson

<http://www.kornferry.com/>
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Washington DC 20006
USA

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Fax: +1 (202) 822-8127
email: (b) (6) <mailto (b) (6)
www.kornferry.com <http://www.kornferry.com/>

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
	Slater, Bryan (OST) <bryan.slater@dot.gov>	Required

Thursday, May 25, 2017

Time 5/25/2017 12:00 AM – 5/27/2017 12:00 AM
Subject Mike Britt visiting NavCanada with Chairman Shuster & Delegation
Show Time As Free

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:00 AM to 8:15 AM
Show Time As Busy
Staff:
Attendees:
Contact:

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Show Time As Busy
With Jeff Rosen leading.

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 10:15 AM – 11:15 AM
Subject FAA Reauth Hearing Prep: FAA
Location Secretary's Office
Show Time As Busy
FAA Reauth – OGC Lead
Consumer and other issues
Sharon Pinkerton
Categories Important

Attendees Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
'chris.c.brown@faa.gov' <chris.c.brown@faa.gov>	Required

Time 12:15 PM – 12:30 PM
Subject DOT/Rayburn HOB
Show Time As Busy
Staff:
Attendees:
Contact:

Time 12:30 PM – 12:45 PM
Subject NAB Congressional PSA Taping on Preventing Cancer
Location 2237 Rayburn House Office Building
Show Time As Busy

Hello Secretary Chao,

Thank you for scheduling a PSA taping through the National Association of Broadcasters 2017 Congressional PSA Campaign. Details are below:

Date: May 25, 2017

Time: 12:30 a.m.

Location: Rayburn 2237

PSA Topics:

Scripts and sample videos can be found at www.nab.org/cpsa <http://www.nab.org/cpsa> . Participants may choose up to two topics. If possible, please let us know in advance which PSAs you will film.

We look forward to working with you! Please reply to this email or call us at (b) (6) with questions

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

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Time 12:50 PM – 1:00 PM
Subject Rayburn HOB/DOT
Show Time As Busy

Time 2:00 PM – 2:45 PM
Subject APA Heritage Month Celebration
Location DOT, West Atrium
Show Time As Busy
Categories Important

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time 3:30 PM – 3:45 PM
Subject Meeting with Award Presenters
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
	Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required

Time 4:00 PM – 4:30 PM
Subject FASTLANE Briefing
Location Secretary's Conference Room
Show Time As Busy

Staff: F Fulton/J Ray/M Kopko/J Rosen/K Nelson/G Burr
Content: Review current apps

Judy: Please let me know if there is someone better in your shop to attend.

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
	Ray, James (OST) <j.ray@dot.gov>	Required
	Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Required
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Owens, James (OST) <j.owens@dot.gov>	Required

Time 4:30 PM – 4:45 PM
Subject APA Event Committee Meeting
Location Lincoln Conference Room
Show Time As Busy

Time 5:30 PM – 6:00 PM
Subject 5/27 Event Briefing
Location Secretary's Office/Dial-In
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Fwu, Melissa (OST) (melissa.fwu@dot.gov) <melissa.fwu@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov>	Required
Ben Siegrist <ben.siegrist@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required

Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Friday, May 26, 2017

Time 12:45 PM – 1:00 PM
Subject Residence/DCA
Show Time As Busy
Staff:
Attendees:
Contact:

Time 2:00 PM – 3:30 PM
Subject DCA/LGA Delta Airlines Flight # 6148
Location Seat #4A
Show Time As Busy
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) <geoff.smith@dot.gov>	Required
Siegrist, Ben <ben.siegrist@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Saturday, May 27, 2017

Time All Day
Subject Asian Pacific American Month - Visit to Chinatown
Show Time As Free

Time 5/27/2017 12:00 AM – 6/1/2017 12:00 AM
Subject Senate is in Recess
Show Time As Free

Time 2:00 PM – 3:15 PM
Subject (b) (6) /Chinatown
Show Time As Busy
Staff:
Attendees:
Contact:
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required
Ben Siegrist <ben.segriest@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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Time 3:30 PM – 4:00 PM
Subject Meeting with CCBA
Location NY Chines Community Center 62 Mott Street NY
Show Time As Busy
Congresswoman Nydia Valazquez,
Congresswoman Grace Meng,
State Senator Daniel Squadron,
State Assembly Member Yu-Line Niou,
City Councilwoman Margaret Chin
City Councilman Peter Koo

Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Ben Siegrist <ben.segriest@dot.gov>	Required
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

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Time 4:00 PM – 4:30 PM
Subject Chinatown Parade
Location Chinatown - 62 Mott Street via Mott Street to 191 Canal Street
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required

Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required
Ben Siegrist <ben.segriest@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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Time 4:30 PM – 4:50 PM
Subject Salute to Chinese American Soldiers
Location Lt. B.R. Kimlau Square, Park Row, New York, 10038
Show Time As Busy
Lt. B.R. Kimlau – Chinese Memorial Post 1291

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Ben Siegrist <ben.segriest@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

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Time 5:00 PM – 5:20 PM
Subject Ribbon Cutting ceremony for Historical Exhibition on Chinese railway workers
Location Confucius Plaza - 33 Bowery Street, NYC
Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Ben Siegrist <ben.segriest@dot.gov>	Required
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

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Time 5:30 PM – 6:30 PM

Subject Media Interviews
Location Wyndham Garden Inn Chinatown
Show Time As Busy
World 15
Phoenix 15

(5:00) 5:30 PM – 5:45 PM World Journal (Print/TV)
(5:15) 5:45 PM – 6:00 PM TBD
(5:30) 6:00 PM – 6:15 PM TBD
(5:45) 6:15 PM – 6:30 PM TBD

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
	Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
	Ben Siegrist <ben.siegrist@dot.gov>	Required
	Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

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Time 6:35 PM – 6:45 PM
Subject Wyndam Garden Inn/ 88 Palace Restaurant
Show Time As Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
	Ben Siegrist <ben.segriest@dot.gov>	Required
	Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
	Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

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Time 6:45 PM – 9:30 PM
Subject Welcome and Salute Banquet
Location 88 Palace Restaurant - 88 East Broadway, 2nd Floor, NYC
Show Time As Busy
Attendees **Name <E-mail>** **Attendance**

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Ben Siegrist <ben.segriest@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

---

Time 9:35 PM – 10:35 PM
Subject 88 Palace Restaurant/(b) (6)
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) (todd.inman@dot.gov) <todd.inman@dot.gov>	Required
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required
Ben Siegrist <ben.segriest@dot.gov>	Required
Wilkinson, James (OST) (james.wilkinson@dot.gov) <james.wilkinson@dot.gov>	Required

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Monday, May 29, 2017

Time All Day
Subject Memorial Day
Show Time As Free
Staff:
Attendees:
Contact:

Time 12:00 PM – 12:30 PM
Subject (b) (6)
Show Time As Busy

Tuesday, May 30, 2017

Time 5/30/2017 12:00 AM – 6/1/2017 12:00 AM
Subject North Dakota
Show Time As Free

Time 8:00 AM – 8:15 AM

Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 5/1/2017 until 5/31/2017 from 8:00 AM to 8:15 AM
Show Time As Busy
Staff:
Attendees:
Contact:

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Time 9:30 AM – 10:00 AM
Subject Meeting with Acting Office Heads
Location Lincoln Conference Room
Show Time As Busy
Staff:
Attendees:
Contact:

Time 12:30 PM – 1:30 PM
Subject Lunch Meeting with Jeff Rosen and Geoff Burr
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Rosen, Jeff (OST) <jeff.rosen@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

Time 1:55 PM – 2:25 PM
Subject AV Policy Briefing
Location Secretary's Conference Room
Show Time As Busy

Staff: J Rosen/G Burr/K Iverson/M McInerney/M Kopko/S McMaster/J Danielson

Jack/Jimmi/Belinda: please let me know if others from NHTSA should be invited, email me directly please.

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
McMaster, Sean (OST) <sean.mcmaster@dot.gov>	Required
Douglas, Dana (NHTSA) <Dana.Douglas@dot.gov>	Optional
Laca, Heather (NHTSA) <heather.laca@dot.gov>	Optional
Shelton, Terry (NHTSA) <terry.Shelton@dot.gov>	Optional
Beuse, Nathaniel (NHTSA) <Nathaniel.Beuse@dot.gov>	Required
Gorcowski, Susan (NHTSA) <Susan.Gorcowski@dot.gov>	Required
Casselle, Justine (NHTSA) <justine.casselle@dot.gov>	Required
Wood, Steve (NHTSA) <Steve.Wood@dot.gov>	Required
Owens, James (OST) <j.owens@dot.gov>	Required

Time 3:00 PM – 4:00 PM
Subject FAA Drones Update
Location Lincoln Conference Room
Show Time As Busy
Staff: J Rosen/J Kaleta/S McDermott/D Elwell/C Rocheleau/E Lawrence/P McNall/M Huerta/F Fulton/K Iverson/L Genero
Attendees:
Contact:

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Deputy Scheduler <DeputyScheduler@dot.gov>	Required
Kaleta, Judy (OST) (Judy.Kaleta@dot.gov) <Judy.Kaleta@dot.gov>	Required
McDermott, Susan (OST) <Susan.McDermott@dot.gov>	Required
Elwell, Daniel (OST) <daniel.elwell@dot.gov>	Required
Rocheleau, Chris <FAA> <chris.rocheleau@faa.dot.gov>	Required
Earl.Lawrence@faa.gov <Earl.Lawrence@faa.gov>	Required
McNall, Pat <FAA> <pat.mcnall@faa.dot.gov>	Required
Huerta, Michael <FAA> <michael.huerta@faa.dot.gov>	Required
pat.mcnall@faa.gov <pat.mcnall@faa.gov>	Optional
Michael.Huerta@faa.gov <Michael.Huerta@faa.gov>	Optional
Chris.Rocheleau@faa.gov <Chris.Rocheleau@faa.gov>	Optional
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
ConfRm-HQ-Lincoln Room (OST) <Lincoln.Room@dot.gov>	Resource
Irvine, Peter (OST) <Peter.Irvine@dot.gov>	Required
Owens, James (OST) <j.owens@dot.gov>	Required

Time 4:00 PM – 4:15 PM
Subject DOT/DCA
Show Time As Busy

Time 4:45 PM – 6:06 PM
Subject DCA/ORD United Airlines Flight #5956
Location Seat #15D
Show Time As Busy
Categories Travel
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov>	Required

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Time 6:56 PM – 8:56 PM
Subject ORD/FAR United Flight #4612
Location Seat #9D
Show Time As Busy
Categories Travel

Wednesday, May 31, 2017

Time 8:00 AM – 8:25 AM
Subject Drop By: Regional Mayors Meeting on AVs
Location Radisson Hotel Zest Restaurant
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Siegrist, Ben <ben.siegrist@dot.gov>	Required

Time 8:45 AM – 9:35 AM
Subject Keynote Remarks: Fargo Drone Focus Event
Location Fargo Civic Center, 207 4th St N, Fargo ND 58102
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Ben Siegrist <ben.segriest@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required

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Time 9:45 AM – 10:20 AM
Subject Meeting with Drone Test Site Leadership

Location Fargo City Hall 200 Third Street Fargo, ND Commissioners Conference Room
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Ben Siegrist <ben.siegrist@dot.gov>	Required

Time 10:20 AM – 11:00 AM
Subject Press Avail with Governor Burgum and Senator Hoeven
Location Fargo City Hall 200 Third Street Fargo, ND
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Ben Siegrist <ben.segriest@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required

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Time 11:00 AM – 11:40 AM
Subject Meeting with Executives
Location Fargo City Hall 200 Third Street Fargo ND
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Ben Siegrist <ben.segriest@dot.gov>	Required
Genero, Laura (OST) (Laura.Genero@dot.gov) <Laura.Genero@dot.gov>	Required

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Time 11:40 AM – 11:50 AM
Subject Meeting with Governor Burgum and Senator Hoeven
Location Fargo City Hall 200 Third Street Fargo, ND Commissioners Conference Room
Show Time As Busy

Time 11:55 AM – 12:40 PM
Subject Luncheon meeting with University Leaders
Location Fargo City Hall 200 Third Street Fargo, ND
Show Time As Busy
- Dr. Mark Hagerott, Chancellor of North Dakota University System
- Governor Ed Schafer, Former Governor, North Dakota; former Secretary USDA

- Dean Bresciani, President, North Dakota State University
- Mark Kennedy, President, University of North Dakota

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Ben Siegrist <ben.segriest@dot.gov>	Required

Time 12:45 PM – 1:00 PM
Subject Fargo City Hall/Doosan Bobcat
Show Time As Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Ben Siegrist <ben.segriest@dot.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Opening Ceremony Doosan Bobcat Facility
Location Doosan 250 East Beaton Drive West Fargo, ND 58078
Show Time As Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Ben Siegrist <ben.segriest@dot.gov>	Required

Time 2:00 PM – 2:05 PM
Subject Interview with Flagg Radio
Location Doosan 250 East Beaton Drive West Fargo, ND 58078
Show Time As Busy

Time 2:05 PM – 2:20 PM
Subject West Fargo, ND/FAR
Show Time As Busy

Time 2:55 PM – 4:50 PM
Subject FAR/ORD United Flight #5537
Location Seat #9D
Show Time As Busy
Categories Travel

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Ben Siegrist <ben.segriest@dot.gov>	Required

Time 6:05 PM – 9:00 PM

Subject ORD/DCA United Flight #624
Location Seat #23F
Show Time As Busy
Categories Travel

Adriana Kania
Office of the Secretary
U.S. Department of Transportation
(b) (6)