Subject:	SecretaryScheduler (OST) Calendar

SecretaryScheduler (OST) Calendar
SecretaryScheduler@dot.gov
Tuesday, January 31, 2017 – Tuesday, February 28, 2017
Time zone: (UTC-05:00) Eastern Time (US & Canada)
(Adjusted for Daylight Saving Time)

January 2017

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	**31**				

February 2017

Su	Mo	Tu	We	Th	Fr	Sa
			1	**2**	**3**	**4**
5	**6**	**7**	**8**	**9**	**10**	**11**
12	**13**	**14**	**15**	**16**	**17**	**18**
19	**20**	**21**	**22**	**23**	**24**	**25**
26	**27**	**28**				

- ■ Busy
- ■ Out of Office
- ▨ Tentative
- ▨ Working Elsewhere
- ☐ Free
- ▨ Outside of Working Hours

January 2017

▲ Tue, Jan 31

☐	All Day	Private Appointment
☐	All Day	(b) (6)
☐	All Day	Swearing In Ceremony

February 2017

▲ Wed, Feb 1

☐	All Day	Private Appointment
☐	All Day	(b) (6)
☐	All Day	First Official Day at DOT
▨	**Before 7:30 AM**	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:30 AM	Residence / DOT Security Detail
■	8:30 AM – 9:00 AM	Staff meeting with Beachhead Team Lincoln Conference Room

☐	**9:00 AM – 10:00 AM**	**Free**
■	10:00 AM – 11:00 AM	Meeting with Career Acting heads of agencies Lincoln Conference Room
☐	**11:00 AM – 12:30 PM**	**Free**
■	12:30 PM – 1:30 PM	Tour of the cafeteria and lunch with Keith Washington, Joan Simpson, and Lana Hurdle
■	1:30 PM – 2:45 PM	Security briefing and tour of the crisis management center Crisis Management Center
☐	**2:45 PM – 3:30 PM**	**Free**
■	3:30 PM – 4:00 PM	Ethics Briefing
☐	**4:00 PM – 4:30 PM**	**Free**
■	4:30 PM – 5:10 PM	Meeting with Fred Smith, Chairman and CEO of FedEx, Dave Bronczek, President of FedEx and Gina Adams, Senior Vice-President of Public Affairs Secretary's Office
☐	**After 5:10 PM**	**Free**

▲ Thu, Feb 2

☐	All Day	Private Appointment
☐	All Day	(b) (6)
☐	**Before 7:15 AM**	**Free**
■	7:15 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:30 AM	Residence / DOT Security Detail
☐	**8:30 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:45 AM	Meeting with OIG Secretary's Office SecretaryScheduler (OST)
☐	**10:45 AM – 11:00 AM**	**Free**
■	11:00 AM – 12:00 PM	Meeting to discuss personnel Secretary's Office SecretaryScheduler (OST)
☐	**12:00 PM – 12:30 PM**	**Free**
■	12:30 PM – 1:30 PM	Lunch with FAA Administrator Michael Huerta Secretary's Office SecretaryScheduler (OST)
■	1:30 PM – 3:00 PM	Briefing by FAA Secretary's Conference Room SecretaryScheduler (OST)
■	3:00 PM – 3:30 PM	Call with Secretary Foxx; Call (b) (6)
☐	**3:30 PM – 4:00 PM**	**Free**
■	4:00 PM – 5:00 PM	Interview with (b) (6) , candidate for FRA Secretary's Office SecretaryScheduler (OST)
■	5:00 PM – 5:15 PM	Call Chris Spear; Call (b) (6)
☐	**5:15 PM – 6:00 PM**	**Free**

■	6:00 PM – 6:30 PM	**Senior Staff Meeting** Secretary's Office Secretary Elaine L. Chao
■	6:30 PM – 7:00 PM	**DOT / Residence** Security Detail
☐	**After 7:00 PM**	**Free**

▲ Fri, Feb 3

☐	All Day	Private Appointment
☐	All Day	(b) (6)
☐	**Before 7:15 AM**	**Free**
■	7:15 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:30 AM	**Residence / DOT**
■	8:30 AM – 9:00 AM	**Senior Staff meeting**
☐	**9:00 AM – 10:00 AM**	**Free**
■	10:00 AM – 11:00 AM	**Briefing on Budget** Secretary's Office SecretaryScheduler (OST)
☐	**11:00 AM – 11:30 AM**	**Free**
■	11:30 AM – 12:00 PM	**Call with DJ Gribbin, Call** (b) (6)
☐	**12:00 PM – 1:00 PM**	**Free**
■	1:00 PM – 1:20 PM	(b) (6)
☐	**1:20 PM – 1:55 PM**	**Free**
■	1:55 PM – 3:54 PM	Private Appointment
☐	**3:54 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:30 PM	Private Appointment
☐	**4:30 PM – 5:00 PM**	**Free**
☐	**After 5:00 PM**	**Free**

▲ Sat, Feb 4

☐	All Day	Private Appointment
☐	All Day	(b) (6)
☐	**Before 12:00 PM**	**Free**
■	12:00 PM – 1:30 PM	Private Appointment
☐	**1:30 PM – 4:00 PM**	**Free**
■	4:00 PM – 5:00 PM	Private Appointment
☐	**5:00 PM – 5:45 PM**	**Free**
■	5:45 PM – 6:00 PM	Private Appointment
☐	**6:00 PM – 6:30 PM**	**Free**
■	6:30 PM – 8:30 PM	Private Appointment
☐	**After 8:30 PM**	**Free**

Sun, Feb 5

☐	All Day	Private Appointment
☐	All Day	(b) (6)
☐	Before 2:50 PM	Free
■	2:50 PM – 4:22 PM	Private Appointment
☐	After 4:22 PM	Free

Mon, Feb 6

☐	All Day	Private Appointment
☐	All Day	(b) (6)
☐	All Day	(b) (6)
☐	Before 8:00 AM	Free
■	8:00 AM – 8:30 AM	Residence / DOT Security Detail
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
☐	9:00 AM – 9:30 AM	Free
■	9:30 AM – 10:00 AM	Personnel Meeting Secretary's Office SecretaryScheduler (OST)
☐	10:00 AM – 11:00 AM	Free
■	11:00 AM – 11:10 AM	Call with Canadian Minister of Transportation Marc Garneau (b) (6) SecretaryScheduler (OST)
☐	11:10 AM – 11:30 AM	Free
■	11:30 AM – 12:30 PM	FTA Briefing Secretary's Conference Room SecretaryScheduler (OST)
☐	12:30 PM – 2:00 PM	Free
■	2:00 PM – 2:30 PM	Social Media Secretary's Office SecretaryScheduler (OST)
☐	2:30 PM – 3:00 PM	Free
■	3:00 PM – 4:00 PM	FHWA Briefing Secretary's Conference Room SecretaryScheduler (OST)
■	4:00 PM – 4:15 PM	Update on Personnel Secretary's Office Secretary Elaine L. Chao
☐	4:15 PM – 5:00 PM	Free
☐	5:00 PM – 6:00 PM	Free
■	6:00 PM – 6:15 PM	Phone Call: Majority Leader McCarthy (b) (6) (Scheduler Alex Gourde)
■	6:00 PM – 6:30 PM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
■	6:30 PM – 7:00 PM	DOT/Residence

■	7:00 PM – 8:30 PM	Private Appointment
☐	**After 8:30 PM**	**Free**

▲ Tue, Feb 7

☐	All Day	Private Appointment
☐	All Day	(b) (6)
☐	**Before 7:15 AM**	**Free**
■	7:15 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:30 AM	Residence / DOT Security Detail
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
☐	**9:00 AM – 9:15 AM**	**Free**
■	9:15 AM – 9:45 AM	Meeting with ATA CEOs Secretary's Conference Room SecretaryScheduler (OST)
☐	**9:45 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:45 AM	Interview with (b) (6) Secretary's Office
☐	**10:45 AM – 11:00 AM**	**Free**
■	11:00 AM – 11:45 AM	Meeting with Matt Rose, BNSF Executive Chairman Secretary's Office SecretaryScheduler (OST)
■	11:45 AM – 12:00 PM	Copy: Meeting with James Owens and Jim Ray: Mike Britt to lead Secretary's Office Secretary Elaine L. Chao
☐	**12:00 PM – 12:15 PM**	**Free**
■	12:15 PM – 12:45 PM	(b) (6)
☐	**12:45 PM – 1:00 PM**	**Free**
■	1:00 PM – 3:46 PM	Private Appointment
■	3:45 PM – 4:15 PM	Private Appointment
☐	**4:15 PM – 5:00 PM**	**Free**
☐	**After 5:00 PM**	**Free**

▲ Wed, Feb 8

☐	All Day	(b) (6)
☐	All Day	Private Appointment
☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 11:00 AM**	**Free**
■	11:00 AM – 12:00 PM	Private Appointment
☐	**12:00 PM – 5:00 PM**	**Free**
☐	**After 5:00 PM**	**Free**

Thu, Feb 9

☐	All Day	(b) (6)
☐	Before 8:00 AM	**Free**
☐	8:00 AM – 9:30 AM	**Free**
■	9:30 AM – 10:15 AM	Private Appointment
■	10:15 AM – 10:30 AM	Private Appointment
■	10:30 AM – 11:30 AM	Private Appointment
■	11:30 AM – 12:00 PM	Private Appointment
■	12:00 PM – 1:00 PM	Private Appointment
☐	1:00 PM – 5:00 PM	**Free**
☐	After 5:00 PM	**Free**

Fri, Feb 10

☐	All Day	(b) (6)
☐	Before 8:00 AM	**Free**
☐	8:00 AM – 9:30 AM	**Free**
■	9:30 AM – 10:15 AM	Private Appointment
☐	10:15 AM – 12:50 PM	**Free**
■	12:50 PM – 4:11 PM	Private Appointment
☐	4:11 PM – 4:30 PM	**Free**
■	4:30 PM – 4:40 PM	Call with Mark Fields, Ford CEO (b) (6)
☐	4:40 PM – 5:00 PM	**Free**
■	5:00 PM – 5:45 PM	Private Appointment
☐	5:45 PM – 6:30 PM	**Free**
■	6:30 PM – 8:30 PM	Private Appointment
■	8:30 PM – 11:00 PM	Private Appointment
☐	After 11:00 PM	**Free**

Sat, Feb 11

☐	All Day	(b) (6)
☐	All Day	Private Appointment
☐	Before 9:30 AM	**Free**
■	9:30 AM – 10:15 AM	Private Appointment
☐	10:15 AM – 10:30 AM	**Free**
■	10:30 AM – 11:00 AM	Private Appointment
■	11:00 AM – 1:00 PM	Private Appointment
■	12:45 PM – 1:00 PM	Private Appointment
☐	1:00 PM – 1:30 PM	**Free**
■	1:30 PM – 4:00 PM	Private Appointment
■	4:00 PM – 4:15 PM	Private Appointment
☐	4:15 PM – 6:30 PM	**Free**

■	6:30 PM – 7:00 PM	Private Appointment
■	7:00 PM – 11:00 PM	Private Appointment
☐	**After 11:00 PM**	**Free**

▲ Sun, Feb 12

☐	All Day	(b) (6)
☐	**Before 11:30 AM**	**Free**
■	11:30 AM – 12:00 PM	Private Appointment
☐	**12:00 PM – 12:30 PM**	**Free**
■	12:30 PM – 2:10 PM	Private Appointment
☐	**2:10 PM – 2:15 PM**	**Free**
■	2:15 PM – 3:45 PM	Private Appointment
☐	**3:45 PM – 4:50 PM**	**Free**
■	4:50 PM – 7:23 PM	Private Appointment
☐	**7:23 PM – 7:30 PM**	**Free**
■	7:30 PM – 7:45 PM	[DCA/Residence (DOT Security)](#)
☐	**After 7:45 PM**	**Free**

▲ Mon, Feb 13

☐	**Before 7:30 AM**	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:30 AM	[Residence/DOT](#)
■	8:30 AM – 9:00 AM	[Sr Staff Meeting](#) Secretary's Office SecretaryScheduler (OST)
■	9:00 AM – 10:00 AM	[Scheduling](#) Secretary's Office SecretaryScheduler (OST)
☐	**10:00 AM – 10:30 AM**	**Free**
■	10:30 AM – 11:15 AM	[Meeting Drayton McLane](#) Secretary's Office SecretaryScheduler (OST)
■	11:15 AM – 12:00 PM	[Personnel](#) Secreatry's Conference Room SecretaryScheduler (OST)
■	12:00 PM – 12:05 PM	[Call with Bill Ford](#) (b) (6)
☐	**12:05 PM – 12:30 PM**	**Free**
■	12:30 PM – 1:20 PM	[Lunch with Mayor Muriel Bowser](#) Secretary's Office SecretaryScheduler (OST)
☐	**1:20 PM – 1:30 PM**	**Free**
■	1:30 PM – 2:15 PM	[Meeting with President and CEO of American Association of Airport Executives Todd Hauptli](#) Secretary's Office SecretaryScheduler (OST)

☐	2:15 PM – 2:30 PM	**Free**
■	2:30 PM – 3:20 PM	Meeting with (b) (6) , GC candidate Secretary's Office SecretaryScheduler (OST)
☐	3:20 PM – 3:50 PM	**Free**
■	3:50 PM – 4:00 PM	Call Sen. Dianne Feinstein; Call (b) (6)
☐	4:00 PM – 4:10 PM	**Free**
■	4:10 PM – 4:20 PM	DOT/Rayburn SecretaryScheduler (OST)
☐	4:20 PM – 4:30 PM	**Free**
■	4:30 PM – 5:00 PM	Meeting with Chairman Shuster Rayburn HOB 2079, Ground Level SecretaryScheduler (OST)
■	5:00 PM – 5:30 PM	Rayburn/DOT
☐	5:30 PM – 6:00 PM	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
■	6:30 PM – 7:00 PM	DOT IT - residence fix
☐	After 7:00 PM	**Free**

▲ Tue, Feb 14

☐	All Day	(b) (6)
☐	All Day	Valentine's Day United States
☐	Before 7:30 AM	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:30 AM	Residence/DOT
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
☐	9:00 AM – 9:15 AM	**Free**
■	9:15 AM – 9:25 AM	Call with Senator Wicker RE: MARAD Sen Wicker will call (b) (6) SecretaryScheduler (OST)
☐	9:25 AM – 9:30 AM	**Free**
■	9:30 AM – 9:40 AM	Call With Congressman Peter DeFazio Call (b) (6) , Matt SecretaryScheduler (OST)
☐	9:40 AM – 9:45 AM	**Free**
■	9:45 AM – 10:45 AM	FTA Briefing RE: Caltrain Secretary's Office SecretaryScheduler (OST)
☐	10:45 AM – 11:00 AM	**Free**
■	11:00 AM – 11:10 AM	Call with Wilbur Ross (b) (6)
☐	11:10 AM – 11:45 AM	**Free**

■	11:45 AM – 12:00 PM	DOT/US Capitol (DOT Security)
☐	**12:00 PM – 1:00 PM**	**Free**
■	1:00 PM – 1:30 PM	US Capitol/DOT (DOT Security)
☐	**1:30 PM – 2:00 PM**	**Free**
■	2:00 PM – 3:00 PM	NAI Briefing Secretary's Conference Room SecretaryScheduler (OST)
■	3:00 PM – 3:45 PM	Meeting with (b) (6) - Marad Administrator Candidate Deputy Secretary's Conference Room SecretaryScheduler (OST)
☐	**3:45 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:20 PM	Call with Congressman Sam Graves Call (b) (6) SecretaryScheduler (OST)
■	4:10 PM – 4:40 PM	MARAD Briefing Re: Restoration of Service Secretary's Office SecretaryScheduler (OST)
☐	**4:40 PM – 5:00 PM**	**Free**
☐	**5:00 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:15 PM	Phone Call: Congressman Anna Eshoo (b) (6)
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
☐	**6:30 PM – 7:00 PM**	**Free**
■	7:00 PM – 8:00 PM	Private Appointment
☐	**After 8:00 PM**	**Free**

▲ Wed, Feb 15

☐	All Day	(b) (6)
☐	**Before 7:30 AM**	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:15 AM	Residence/DOT
☐	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
■	9:00 AM – 9:10 AM	Call with Congressman Peter King Re: MARAD Call (b) (6) , Rep. King cell SecretaryScheduler (OST)
☐	**9:10 AM – 9:25 AM**	**Free**
■	9:25 AM – 9:30 AM	Call with Sen. Deb Fischer re. MARAD Call cell (b) (6) SecretaryScheduler (OST)
☐	**9:30 AM – 10:00 AM**	**Free**
■	10:00 AM – 11:00 AM	APTA CEOs Lincoln Conference Room SecretaryScheduler (OST)

■	11:00 AM – 11:20 AM	Personnel Meeting Secretary's Office SecretaryScheduler (OST)
☐	11:20 AM – 12:15 PM	**Free**
■	12:15 PM – 12:35 PM	DOT/Union Station (DOT Security) SecretaryScheduler (OST)
☐	12:35 PM – 1:00 PM	**Free**
■	1:00 PM – 3:46 PM	Private Appointment
■	3:45 PM – 4:15 PM	Private Appointment
☐	4:15 PM – 5:00 PM	**Free**
☐	5:00 PM – 6:00 PM	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
■	6:30 PM – 8:00 PM	Private Appointment
☐	After 8:00 PM	**Free**

▲ Thu, Feb 16

☐	All Day	Private Appointment
☐	**Before 8:00 AM**	**Free**
■	8:00 AM – 8:15 AM	Residence/DOT
☐	**8:15 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:45 AM	Private Appointment
■	10:45 AM – 11:00 AM	Private Appointment
■	11:00 AM – 12:00 PM	Private Appointment
■	12:00 PM – 1:00 PM	Private Appointment
☐	**1:00 PM – 1:30 PM**	**Free**
■	1:30 PM – 2:30 PM	Private Appointment
■	2:30 PM – 3:00 PM	Private Appointment
■	2:53 PM – 3:00 PM	Call with Rep. LoBiondo Call 225-6572 SecretaryScheduler (OST)
☐	**3:00 PM – 3:15 PM**	**Free**
■	3:15 PM – 3:30 PM	Call with Rep. Pete Sessions Call cell [(b) (6)] SecretaryScheduler (OST)
☐	**3:30 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:15 PM	Call with Nancy Pelosi Her office will call Erika at [(b) (6)] to be connected SecretaryScheduler (OST)
☐	**4:15 PM – 4:30 PM**	**Free**
■	4:30 PM – 4:45 PM	Call with Senator Crapo; Senate Banking & Urban Affairs Chairman He will call [(b) (6)] SecretaryScheduler (OST)
■	4:45 PM – 5:00 PM	Call with Sen. Sherrod Brown; Ranking Member Senate Banking & Urban Affairs

Call ^{(b) (6)} cell
SecretaryScheduler (OST)

☐	**5:00 PM – 5:30 PM**	**Free**
■	5:30 PM – 6:00 PM	Private Appointment
■	6:00 PM – 8:30 PM	Private Appointment
■	8:30 PM – 8:50 PM	Private Appointment
☐	**After 8:50 PM**	**Free**

▲ Fri, Feb 17

☐	**Before 8:00 AM**	**Free**
■	8:00 AM – 8:15 AM	Residence/DOT
☐	**8:15 AM – 9:00 AM**	**Free**
■	9:00 AM – 10:00 AM	Open House teleconference Secretary's Conference Room; Call In number ^{(b) (6)} no passcode; two people to connect SecretaryScheduler (OST)
☐	**10:00 AM – 10:15 AM**	**Free**
■	10:15 AM – 10:25 AM	Private Appointment
☐	**10:25 AM – 10:30 AM**	**Free**
■	10:30 AM – 11:00 AM	Private Appointment
☐	**11:00 AM – 11:20 AM**	**Free**
■	11:20 AM – 12:20 PM	Private Appointment
■	11:30 AM – 11:45 AM	Call with Senator Roy Blunt Call ^{(b) (6)} ; Jordan SecretaryScheduler (OST)
■	12:00 PM – 12:10 PM	Call with Congressman Greg Walden, Chairman, Energy & Commerce He will call Erika's line to be connected SecretaryScheduler (OST)
☐	**12:20 PM – 12:30 PM**	**Free**
■	12:30 PM – 2:00 PM	Private Appointment
■	2:00 PM – 2:30 PM	Private Appointment
■	2:30 PM – 4:00 PM	Private Appointment
■	4:00 PM – 4:30 PM	Private Appointment
☐	**4:30 PM – 5:00 PM**	**Free**
☐	**After 5:00 PM**	**Free**

▲ Sat, Feb 18

☐	All Day	^{(b) (6)}
☐	All Day	^{(b) (6)}

▲ Sun, Feb 19

☐	**Before 12:00 PM**	**Free**

■	12:00 PM – 12:30 PM	Private Appointment
■	12:30 PM – 2:30 PM	Private Appointment
☐	**After 2:30 PM**	**Free**

Mon, Feb 20

☐	All Day	(b) (6)
☐	All Day	Presidents' Day United States
☐	**Before 8:00 AM**	**Free**
■	8:00 AM – 8:15 AM	Residence/DOT
☐	**8:15 AM – 9:30 AM**	**Free**
■	9:30 AM – 11:00 AM	Private Appointment
☐	**11:00 AM – 11:30 AM**	**Free**
■	11:30 AM – 12:00 PM	Telecon Marty Fiorentino & Todd Inman
☐	**12:00 PM – 12:15 PM**	**Free**
■	12:15 PM – 1:05 PM	Private Appointment
☐	**1:05 PM – 1:10 PM**	**Free**
■	1:10 PM – 1:40 PM	Private Appointment
☐	**1:40 PM – 2:00 PM**	**Free**
■	2:00 PM – 2:30 PM	Private Appointment
■	2:30 PM – 2:45 PM	Private Appointment
■	2:45 PM – 3:05 PM	Private Appointment
☐	**3:05 PM – 3:10 PM**	**Free**
■	3:10 PM – 3:25 PM	Private Appointment
☐	**3:25 PM – 4:00 PM**	**Free**
■	4:00 PM – 6:57 PM	Private Appointment
☐	**6:57 PM – 7:00 PM**	**Free**
■	7:00 PM – 8:30 PM	Private Appointment
☐	**After 8:30 PM**	**Free**

Tue, Feb 21

☐	**Before 7:15 AM**	**Free**
■	7:15 AM – 7:45 AM	Private Appointment
☐	**7:45 AM – 8:00 AM**	**Free**
■	8:00 AM – 8:15 AM	Residence/DOT
☐	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
■	9:00 AM – 9:30 AM	Scheduling Meeting Secretary's Office SecretaryScheduler (OST)
☐	**9:30 AM – 9:45 AM**	**Free**

■	9:45 AM – 10:25 AM	[Meeting with Christopher Hart, Chairman, NTSB](#) Secretary's Conference Room SecretaryScheduler (OST)
■	10:20 AM – 10:40 AM	[Meeting with Lana Hurdle and Keith Nelson](#) Secretary's Office SecretaryScheduler (OST)
☐	**10:40 AM – 10:50 AM**	**Free**
■	10:50 AM – 11:50 AM	[Meeting with Dan Slane](#) Secretary's Office SecretaryScheduler (OST)
☐	**11:50 AM – 12:00 PM**	**Free**
■	12:00 PM – 12:30 PM	[Classified Briefing](#) 5th Floor SKIF SecretaryScheduler (OST)
■	12:30 PM – 1:30 PM	[Lunch with Lawyer Panel](#) Secretary's Conference Room SecretaryScheduler (OST)
☐	**1:30 PM – 1:45 PM**	**Free**
■	1:45 PM – 2:30 PM	[Meeting with Dennis Muilenburg, Chairman, President and CEO of Boeing Company](#) Secretary's Office SecretaryScheduler (OST)
☐	**2:30 PM – 3:00 PM**	**Free**
■	3:00 PM – 4:00 PM	[FRA Briefing](#) Secretary's Office SecretaryScheduler (OST)
■	4:00 PM – 4:30 PM	[Meeting with Jim Ray](#) Secretary's Office SecretaryScheduler (OST)
■	4:30 PM – 5:10 PM	[Meeting with Marianne McInerney](#) Secretary's Office SecretaryScheduler (OST)
■	5:10 PM – 5:30 PM	[Personnel Meeting](#) Ed Moy
☐	**5:30 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	[Wrap Up](#) Secretary's Office SecretaryScheduler (OST)
■	6:15 PM – 6:45 PM	[DOT/German Embassy](#) DOT Security
■	6:30 PM – 9:30 PM	[Reception and Dinner at German Embassy with Minister for Transport and Digital Infrastructure Alexander Dobrindt](#) German Ambassador's residence, 1800 Foxhall Rd. NW, Washington, DC 20007 Secretary Elaine L. Chao
☐	**After 9:30 PM**	**Free**

▲ Wed, Feb 22

☐	**Before 7:15 AM**	**Free**
■	7:15 AM – 7:45 AM	Private Appointment
☐	**7:45 AM – 8:00 AM**	**Free**

■	8:00 AM – 8:15 AM	Residence/DOT
☐	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
☐	**9:00 AM – 9:15 AM**	**Free**
■	9:15 AM – 9:30 AM	Call with Rep. Frank Pallone, Ranking Member, House Energy & Commerce He will call (b) (6) to be connected SecretaryScheduler (OST)
☐	**9:30 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:45 AM	Meeting with Acting Office Heads Lincoln Conference Room SecretaryScheduler (OST)
☐	**10:45 AM – 11:00 AM**	**Free**
■	11:00 AM – 11:45 AM	Meeting with Amb Cui Tiankai Secretary's Office SecretaryScheduler (OST)
☐	**11:45 AM – 12:30 PM**	**Free**
■	12:30 PM – 1:30 PM	Lunch with Tak & wife, Yumi Niinami, CEO Suntory, and Mrs. Niinami Secretary's dining room SecretaryScheduler (OST)
☐	**1:30 PM – 2:00 PM**	**Free**
■	2:00 PM – 2:45 PM	Meeting with Nick Calio Secretary's Conference Room Secretary Elaine L. Chao
☐	**2:45 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:15 PM	Phone Call with Robert Luther, WH Counsel
☐	**3:15 PM – 3:30 PM**	**Free**
■	3:30 PM – 3:45 PM	Meeting with Marty Fiorentino Secretary's Office SecretaryScheduler (OST)
☐	**3:45 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:30 PM	Meeting with National Business Aviation Association (NBAA) & David Bocknory Secretary's Conference Room SecretaryScheduler (OST)
☐	**4:30 PM – 4:45 PM**	**Free**
■	4:45 PM – 5:40 PM	NHTSA Briefing Secretary's Office SecretaryScheduler (OST)
☐	**5:40 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
■	6:30 PM – 6:45 PM	Phone Call with Senator Dianne Feinstein (3:30pmPT) Call (b) (6) (Chesna Ford) to connect the call SecretaryScheduler (OST)
☐	**6:45 PM – 7:00 PM**	**Free**
■	7:00 PM – 8:30 PM	Private Appointment

	After 8:30 PM	Free

Thu, Feb 23

	Before 6:30 AM	Free
■	6:30 AM – 7:00 AM	Private Appointment
	7:00 AM – 7:15 AM	Free
■	7:15 AM – 8:15 AM	Private Appointment
■	8:00 AM – 8:15 AM	Residence/DOT
	8:15 AM – 8:40 AM	Free
■	8:40 AM – 9:10 AM	Residence/EEOB
	9:10 AM – 9:15 AM	Free
■	9:15 AM – 10:30 AM	WH Manufacturing Working Group: Infrastructure EEOB: Room 230A SecretaryScheduler (OST)
■	10:30 AM – 11:15 AM	Listening Session with POTUS & CEOs WH State Dining Room
■	11:15 AM – 11:30 AM	Possible EO Signing/Enforcing the Reg Reform Agenda Oval or State Dining Room
	11:30 AM – 11:45 AM	Free
■	11:45 AM – 12:45 PM	Private Appointment
■	12:00 PM – 12:20 PM	Call with Jeff Rosen; (b) (6) , cell SecretaryScheduler (OST)
■	12:45 PM – 1:45 PM	Private Appointment
■	1:45 PM – 2:15 PM	Private Appointment/DOT (DOT Security)
	2:15 PM – 4:00 PM	Free
■	4:00 PM – 4:15 PM	DOT/WH (DOT Security)
	4:15 PM – 4:30 PM	Free
■	4:30 PM – 4:45 PM	Blue Badge Picture EEOB Room 18
■	4:45 PM – 5:00 PM	Bill McGinley Escorts to WH Classified Briefing EEOB Room 18 to West Exec Drive Canopy Entrance
■	5:00 PM – 5:45 PM	WH Classified Briefing West Exec Drive SecretaryScheduler (OST)
	5:45 PM – 6:00 PM	Free
■	6:00 PM – 6:15 PM	WH/Ritz Carlton; 1150 22nd St. NW DOT Security SecretaryScheduler (OST)
■	6:15 PM – 9:15 PM	The Business Council Reception and Dinner Ritz Carlton, 1150 22nd St. NW SecretaryScheduler (OST)
■	9:15 PM – 9:45 PM	Ritz Carlton/Residence
	After 9:45 PM	Free

Fri, Feb 24

	Before 7:15 AM	Free

■	7:15 AM – 7:45 AM	Private Appointment
☐	**7:45 AM – 8:00 AM**	**Free**
■	8:00 AM – 8:15 AM	Residence/DOT
☐	**8:15 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:10 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
■	9:10 AM – 9:55 AM	Meeting with Delta Airlines CEO Ed Bastian Secretary's Office SecretaryScheduler (OST)
■	9:55 AM – 10:45 AM	Keith Nelson and Lana Hurdle Secretary's Office SecretaryScheduler (OST)
☐	**10:45 AM – 11:45 AM**	**Free**
■	11:45 AM – 12:00 PM	Call with Scott Pruitt, EPA Adminsitrator Secretary's Office SecretaryScheduler (OST)
☐	**12:00 PM – 12:10 PM**	**Free**
■	12:10 PM – 12:40 PM	Scheduling Secretary's Office
☐	**12:40 PM – 1:00 PM**	**Free**
■	1:00 PM – 1:15 PM	DOT/DCA DOT Security
☐	**1:15 PM – 1:59 PM**	**Free**
■	1:59 PM – 3:54 PM	Private Appointment
☐	**3:54 PM – 5:00 PM**	**Free**
☐	**5:00 PM – 5:30 PM**	**Free**
■	5:30 PM – 8:30 PM	Private Appointment
☐	**After 8:30 PM**	**Free**

▲ Sat, Feb 25

☐	**Before 9:00 AM**	**Free**
■	9:00 AM – 9:30 AM	(T) Call with Tyler Duvall (b) (6) SecretaryScheduler (OST)
☐	**9:30 AM – 1:00 PM**	**Free**
■	1:00 PM – 1:30 PM	Call with DJ Gribbin (b) (6) SecretaryScheduler (OST)
☐	**1:30 PM – 7:00 PM**	**Free**
■	7:00 PM – 8:30 PM	Private Appointment
☐	**After 8:30 PM**	**Free**

▲ Sun, Feb 26

☐	All Day	(b) (6)
☐	**Before 7:30 AM**	**Free**

■	7:30 AM – 7:40 AM	Private Appointment
☐	**7:40 AM – 8:45 AM**	**Free**
■	8:45 AM – 10:20 AM	Private Appointment
■	10:20 AM – 11:20 AM	Private Appointment
☐	**11:20 AM – 11:30 AM**	**Free**
■	11:30 AM – 12:00 PM	Private Appointment
■	12:00 PM – 1:00 PM	Private Appointment
■	1:00 PM – 1:20 PM	Residence/JW Marriott DOT Security
☐	**1:20 PM – 1:45 PM**	**Free**
■	1:45 PM – 2:30 PM	NGA Panel Infrastructure Spurring Innovation JW Marriott 1331 Penn Ave NW WDC SecretaryScheduler (OST)
☐	**2:30 PM – 2:45 PM**	**Free**
■	2:45 PM – 3:00 PM	Governor Rick Snyder of Michigan Independence Room
■	3:00 PM – 5:00 PM	Office Hours at NGA with Governors JW Marriott 1331 Penn Ave NW WDC -- Independence Room SecretaryScheduler (OST)
■	3:05 PM – 3:20 PM	Governor Henry McMaster of South Carolina Independence Room (JW Marriott) SecretaryScheduler (OST)
■	3:30 PM – 3:45 PM	Governor Eric Holcomb of Indiana Independence Room (JW Marriott) SecretaryScheduler (OST)
■	4:30 PM – 4:45 PM	Nevada Governor Sandoval Independence Room (JW Marriott) SecretaryScheduler (OST)
■	4:50 PM – 5:00 PM	Governor Daniel Malloy of Connecticut Independence Room (JW Marriott) SecretaryScheduler (OST)
■	5:00 PM – 5:15 PM	Governor Charles Baker of Massachusetts Independence Room (JW Marriott) SecretaryScheduler (OST)
■	5:05 PM – 5:25 PM	JW Marriott/Residence (DOT Security) SecretaryScheduler (OST)
☐	**5:25 PM – 5:30 PM**	**Free**
■	5:30 PM – 5:45 PM	Governor Terry McAuliffe of Virginia Independence Room (JW Marriott) SecretaryScheduler (OST)
■	5:45 PM – 6:00 PM	Residence/WH (DOT Security) SecretaryScheduler (OST)
■	6:00 PM – 10:00 PM	Annual National Governors Association dinner WH SecretaryScheduler (OST)
☐	**After 10:00 PM**	**Free**

🔺 **Mon, Feb 27**

☐	**Before 7:00 AM**	**Free**

■	7:00 AM – 7:15 AM	Private Appointment
☐	**7:15 AM – 7:30 AM**	**Free**
■	7:30 AM – 8:00 AM	Private Appointment
■	8:00 AM – 8:30 AM	Residence/WH
■	8:30 AM – 11:00 AM	Business Meeting w POTUS/VPOTUS & Governors WH State Dining Room SecretaryScheduler (OST)
■	11:00 AM – 11:20 AM	WH/DOT
☐	**11:20 AM – 11:30 AM**	**Free**
■	11:30 AM – 12:15 PM	Classified Briefing 5th Floor SCIF SecretaryScheduler (OST)
☐	**12:15 PM – 1:15 PM**	**Free**
■	1:15 PM – 2:00 PM	Lunch with Governor Rick Scott and his Chief of Staff, Kim McDougal Secretary's Conference Room SecretaryScheduler (OST)
☐	**2:00 PM – 2:15 PM**	**Free**
■	2:15 PM – 2:30 PM	Call with Tom Donohue SecretaryScheduler (OST)
☐	**2:30 PM – 2:35 PM**	**Free**
■	2:35 PM – 2:55 PM	DOT/WH
☐	**2:55 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:45 PM	Meeting with Gary Cohn, Director NEC WH WW 212 SecretaryScheduler (OST)
☐	**3:45 PM – 3:50 PM**	**Free**
■	3:50 PM – 4:10 PM	WH/DOT
☐	**4:10 PM – 4:30 PM**	**Free**
■	4:30 PM – 5:00 PM	Meeting with Thomas Crowley, Jr, Chairman and CEO Crowley Maritime Corporation Secretary's Office SecretaryScheduler (OST)
☐	**5:00 PM – 5:15 PM**	**Free**
■	5:15 PM – 5:50 PM	Meeting with Doug McCarron, General President of United Brotherhood of Carpenters Secretary's Office
■	5:50 PM – 6:30 PM	Budget Meeting Secretary's Office
■	6:00 PM – 6:30 PM	Wrap Up Secretary's Office SecretaryScheduler (OST)
☐	**6:30 PM – 6:50 PM**	**Free**
■	6:50 PM – 7:20 PM	DOT/The Capitol (DOT Security)
■	7:00 PM – 9:00 PM	Leader McCarthy CEO Dinner The Capitol, H-219, Leader's Ceremonial Office SecretaryScheduler (OST)
■	9:00 PM – (b) (6)	The Capitol/Residence (DOT Security) SecretaryScheduler (OST)
☐	**After (b) (6)**	**Free**

Tue, Feb 28

☐	All Day	SOTU
◻	**Before 7:00 AM**	**Free**
◼	7:00 AM – 7:30 AM	Private Appointment
◻	**7:30 AM – 8:00 AM**	**Free**
◼	8:00 AM – 8:15 AM	Residence/DOT
☐	**8:15 AM – 8:30 AM**	**Free**
◼	8:30 AM – 9:00 AM	Sr Staff Meeting Secretary's Office SecretaryScheduler (OST)
◼	9:00 AM – 9:30 AM	Scheduling Meeting Secretary's Office SecretaryScheduler (OST)
☐	**9:30 AM – 10:30 AM**	**Free**
◼	10:30 AM – 11:00 AM	Meeting with Willy Walker, Chairman & CEO, Walker & Dunlop, Inc. Secretary's Office SecretaryScheduler (OST)
◼	11:00 AM – 11:15 AM	Meeting with Al Faber, President and CEO Baldridge Foundation Secretary's Office SecretaryScheduler (OST)
☐	**11:15 AM – 11:45 AM**	**Free**
◼	11:45 AM – 12:00 PM	DOT/Capitol
◼	12:00 PM – 1:00 PM	Senate Spouses Lunch - Mrs. Pence to attend (b) (6) S - 145 SecretaryScheduler (OST)
☐	**1:00 PM – 1:10 PM**	**Free**
◼	1:10 PM – 2:10 PM	Private Appointment
☐	**2:10 PM – 3:15 PM**	**Free**
◼	3:15 PM – 4:00 PM	PHMSA Briefing Secretary's Office SecretaryScheduler (OST)
◼	4:00 PM – 4:15 PM	PHMSA & Personnel Secretary's Office
☐	**4:15 PM – 5:00 PM**	**Free**
◼	5:00 PM – 5:15 PM	Budget Meeting Secretary's Office
◼	5:15 PM – 5:30 PM	DOT/Residence
◼	5:30 PM – 6:15 PM	Private Appointment
◼	6:15 PM – 6:20 PM	Residence/The Capitol (DOT Security) SecretaryScheduler (OST)
◻	**6:20 PM – 6:30 PM**	**Free**
◼	6:30 PM – 8:00 PM	Sec of Senate 30th Annual Supper Mansfield Room, S-207
◼	8:00 PM – 8:45 PM	To House Side for Leader Kevin McCarthy's Reception H-107
◻	**8:45 PM – 9:00 PM**	**Free**

■	9:00 PM – 11:00 PM	[Joint Session](#)
■	11:00 PM – (b) (6)	[The Capitol/Residence (DOT Security)](#) SecretaryScheduler (OST)
☐	(b) (6) – 11:15 PM	**Free**
■	11:15 PM – 11:30 PM	[Interview with Fox News (Hannity)](#) U.S.. Capitol
☐	**After 11:30 PM**	**Free**

Details

Tuesday, January 31, 2017

▲   **Time** All Day
Subject Swearing In Ceremony
Show Time As Free

▲   **Time** 1/31/2017 12:00 AM – 2/13/2017 12:00 AM
Subject (b) (6)
Show Time As Free

Wednesday, February 01, 2017

▲   **Time** All Day
Subject First Official Day at DOT
Show Time As Free

▲   **Time** 8:00 AM – 8:30 AM
Subject Residence / DOT
Location Security Detail
Show Time As Busy

▲   **Time** 8:30 AM – 9:00 AM
Subject Staff meeting with Beachhead Team
Location Lincoln Conference Room
Show Time As Busy

▲   **Time** 10:00 AM – 11:00 AM
Subject Meeting with Career Acting heads of agencies
Location Lincoln Conference Room
Show Time As Busy

Mike e-mailed invitation to acting heads
Todd is arranging refreshments

Staff:
• Mike
• Tam
• Laura
• Marianne

Attending:
• Michael Huerta, FAA
• Walter "Butch" Waidelich, FHWA
• Matt Welbes, FTA
• Patrick Warren, FRA
• Daphne Jefferson, FMCSA
• Jack Danielson, NHTSA

- Howard McMillian, PHMSA
- Joel Szabat, MARAD
- Craig Middlebrooks, SLS
- Lana Hurdle, Budget
- Keith Washington, Administration
- Maria Lefevre, Policy
- Judy Kaleta, General Counsel
- Kristen Baldwin, Chief Innovation Officer
- Audrey Farley, OST-R (Research and Technology)
- Lisa Farmer, Executive Secretariat
- Lori Irving, Public Affairs
- Michael Lowder, Intelligence and Security
- Calvin Scovel, OIG
- Tonya Gross, Governmental Affairs
- Leslie Proll, Civil Rights
- DeVera Redmond, Small and Disadvantaged Business

Time	12:30 PM – 1:30 PM
Subject	Tour of the cafeteria and lunch with Keith Washington, Joan Simpson, and Lana Hurdle
Show Time As	Busy

Time	1:30 PM – 2:45 PM
Subject	Security briefing and tour of the crisis management center
Location	Crisis Management Center
Show Time As	Busy

Staff:
* Mike
* Todd
* Laura
* Tam
* John
* Erica
* Marty
* Marianne

Only Mike will be in the briefing with ELC
Briefing will be provided by the following:
* Michael Lowder – Director – Office of Intelligence, Security & Emergency Response (S-60)
* Donna O'Berry – Deputy Director – S-60
* Chris Maney – Associate Director – S-60 (SAC-Protective Service Detail)

Tour will be given by Butch Morgan – Manager-S-60 - Crisis Management Center (CMC)
Also present on the tour will be the following:
* Don Price – Associate Director – S-60 (Intelligence Division)
* Steve Slaughter – Deputy Manager – CMC
* Tim Gaither – Operations Officer – CMC
* Leonard Garner - Senior Watch Officer
* Diane Yateman – Deputy Watch Officer
* Carl Reed – Watch Officer

Time	3:30 PM – 4:00 PM
Subject	Ethics Briefing
Show Time As	Busy

Attendees: Judy Kaleta
Ellen Herr

Contact: Judy - (b) (6)
Ellen - (b) (6)

Time	4:30 PM – 5:10 PM
Subject	Meeting with Fred Smith, Chairman and CEO of FedEx, Dave Bronczek, President of FedEx and Gina Adams, Senior Vice-President of Public Affairs
Location	Secretary's Office
Show Time As	Busy

Meeting with Fred Smith, Chairman and CEO of FedEx, President of FedEx and Gina Adams, Senior Vice-President of Public Affairs – Holly has confirmed
Secretary's Office, Department of Transportation
Contact: Kathryn Rand
(b) (6)   – Direct
(b) (6)   – Cell
(b) (6)

Staff: Mike, Tam and Laura

Thursday, February 02, 2017

Time	8:00 AM – 8:30 AM
Subject	Residence / DOT
Location	Security Detail
Show Time As	Busy

Time	10:00 AM – 10:45 AM
Subject	Meeting with OIG
Location	Secretary's Office
Show Time As	Busy

Staff: Mike

Attendee: Calvin Scovel, Inspector General

Contact: Sharon Smith
(b) (6)
Dx

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required

Time	11:00 AM – 12:00 PM
Subject	Meeting to discuss personnel
Location	Secretary's Office
Show Time As	Busy

Staff: Mike and Kirk

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required

Bell, Kirk (OST) <Kirk.Bell@dot.gov>		Required

Time	12:30 PM – 1:30 PM	
Subject	Lunch with FAA Administrator Michael Huerta	
Location	Secretary's Office	
Show Time As	Busy	
	Contact: Carolyn Abbey	
	(b) (6)	

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required

Time	1:30 PM – 3:00 PM
Subject	Briefing by FAA
Location	Secretary's Conference Room
Show Time As	Busy
	Staff: Mike, Dan, Laura, Tam, Marty, Kris, Marianne, Finch and Doug
	Attendees:
	Issues: Update on FAA
	Next Gen
	Additional Issues deemed important by the FAA

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Elwell, Daniel (OST) <daniel.elwell@dot.gov>	Required
Graham, Doug <FAA> <doug.graham@faa.dot.gov>	Required

Time	3:00 PM – 3:30 PM
Subject	Call with Secretary Foxx; Call (b) (6)
Show Time As	Busy
Categories	Yellow Category

Time	4:00 PM – 5:00 PM

Subject	Interview with (b) (6) ⬚, candidate for FRA
Location	Secretary's Office
Show Time As	Busy
Attendees	

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bell, Kirk (OST) <Kirk.Bell@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time	5:00 PM – 5:15 PM
Subject	Call Chris Spear; Call (b) (6) ⬚
Show Time As	Busy
Categories	Yellow category

Time	6:00 PM – 6:30 PM
Subject	Senior Staff Meeting
Location	Secretary's Office
Show Time As	Busy
Attendees	

Name <E-mail>	Attendance
Secretary Elaine L. Chao (b) (6) ⬚	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Henry, Tina (OST) <tina.henry@dot.gov>	Required
Lewis, Holly (OST) <holly.lewis@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required

Time	6:30 PM – 7:00 PM
Subject	DOT / Residence
Location	Security Detail
Show Time As	Busy

Friday, February 03, 2017

Time 8:00 AM – 8:30 AM
Subject Residence / DOT
Show Time As Busy

Time 8:30 AM – 9:00 AM
Subject Senior Staff meeting
Show Time As Busy

Time 10:00 AM – 11:00 AM
Subject Briefing on Budget
Location Secretary's Office
Show Time As Busy
Lana Hurdle, Keith Nelson, Laura Ziff

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
	Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Call with DJ Gribbin, Call (b) (6)
Show Time As Busy
Categories Phone Calls

Time 1:00 PM – 1:20 PM
Subject (b) (6)
Show Time As Busy

Monday, February 06, 2017

Time All Day
Subject (b) (6)
Recurrence (b) (6)
Show Time As Free

Time 8:00 AM – 8:30 AM
Subject Residence / DOT
Location Security Detail
Show Time As Busy

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 9:30 AM – 10:00 AM
Subject Personnel Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bell, Kirk (OST) <Kirk.Bell@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Optional

Time 11:00 AM – 11:10 AM
Subject Call with Canadian Minister of Transportation Marc Garneau
Location (b) (6)
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time 11:30 AM – 12:30 PM
Subject FTA Briefing
Location Secretary's Conference Room

Show Time As	Busy

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Optional
Chao, Elaine L. <Elaine.L.Chao@dot.gov>	Optional

Time	2:00 PM – 2:30 PM
Subject	Social Media
Location	Secretary's Office
Show Time As	Busy

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Furman, Jon (OST) <jon.furman@dot.gov>	Optional

Time	3:00 PM – 4:00 PM
Subject	FHWA Briefing
Location	Secretary's Conference Room
Show Time As	Busy

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Hittner, George (OST) <george.hittner@dot.gov>	Required
Pugliese, Anthony (OST) <anthony.Pugliese@dot.gov>	Required
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Waidelich, Walter (FHWA) <Walter.Waidelich@dot.gov>	Required
Olivera, Lucia (FHWA) <lucia.olivera@dot.gov>	Optional

Time 4:00 PM – 4:15 PM
Subject Update on Personnel
Location Secretary's Office
Show Time As Busy
Kirk, Marty, Brian (Brian will call in, (b) (6)   )

Please be prepared to give an update on Personnel.

Attendees

Name <E-mail>	Attendance
Secretary Elaine L. Chao (b) (6)	Organizer
Bell, Kirk (OST) <Kirk.Bell@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Optional
(b) (6)	Required

Time 6:00 PM – 6:15 PM
Subject Phone Call: Majority Leader McCarthy
Location (b) (6)   (Scheduler Alex Gourde)
Show Time As Busy
Categories Phone Calls

Time 6:00 PM – 6:30 PM
Subject Sr Staff Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required

Time 6:30 PM – 7:00 PM
Subject DOT/Residence

Tuesday, February 07, 2017

Time	8:00 AM – 8:30 AM
Subject	Residence / DOT
Location	Security Detail
Show Time As	Busy

Time	8:30 AM – 9:00 AM
Subject	Sr Staff Meeting
Location	Secretary's Office
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/6/2017 until 2/28/2017 from 8:30 AM to 9:00 AM
Show Time As	Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required

Time	9:15 AM – 9:45 AM
Subject	Meeting with ATA CEOs
Location	Secretary's Conference Room
Show Time As	Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required

Genero, Laura (OST) <Laura.Genero@dot.gov>		Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>		Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>		Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>		Required
Inman, Todd (OST) <todd.inman@dot.gov>		Optional
Furman, Jon (OST) <jon.furman@dot.gov>		Optional

Time 10:00 AM – 10:45 AM
Subject Interview with (b) (6)
Location Secretary's Office
Show Time As Busy

Time 11:00 AM – 11:45 AM
Subject Meeting with Matt Rose, BNSF Executive Chairman
Location Secretary's Office
Show Time As Busy
Participants: Matt Rose
Amy Hawkins (b) (6)

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Optional
Furman, Jon (OST) <jon.furman@dot.gov>	Required

Time 11:45 AM – 12:00 PM
Subject Copy: Meeting with James Owens and Jim Ray: Mike Britt to lead
Location Secretary's Office
Show Time As Busy
Staff: M Britt/M Fiorentino/F Fulton/M McInerney/J Owens/J Ray/J Kaleta/D Ellwell/J Moss

Attendees

Name <E-mail>	Attendance
Secretary Elaine L. Chao (b) (6)	Organizer

Time 12:15 PM – 12:45 PM
Subject (b) (6)
Show Time As Busy

Friday, February 10, 2017
Time 4:30 PM – 4:40 PM
Subject Call with Mark Fields, Ford CEO
Location (b) (6)
Show Time As Busy

Categories Phone Calls

Sunday, February 12, 2017

🔺 **Time** 7:30 PM – 7:45 PM
Subject DCA/Residence (DOT Security)
Show Time As Busy

Monday, February 13, 2017

🔺 **Time** 8:00 AM – 8:30 AM
Subject Residence/DOT
Show Time As Busy

🔺 **Time** 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required

🔺 **Time** 9:00 AM – 10:00 AM
Subject Scheduling
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Henry, Tina (OST) <tina.henry@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required

Time	10:30 AM – 11:15 AM
Subject	Meeting Drayton McLane
Location	Secretary's Office
Show Time As	Busy
	Kathryn Kaufman will attend
	Staff: T Somerville, L. Genero
	Katie cell: (b) (6)

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Optional
	Furman, Jon (OST) <jon.furman@dot.gov>	Optional
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

Time	11:15 AM – 12:00 PM
Subject	Personnel
Location	Secreatry's Conference Room
Show Time As	Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
	Morris, Willis (OST) <willis.morris@dot.gov>	Required
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required

Bell, Kirk (OST) <Kirk.Bell@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required

Time 12:00 PM – 12:05 PM
Subject Call with Bill Ford
Location (b) (6)
Show Time As Busy
Categories Phone Calls

Time 12:30 PM – 1:20 PM
Subject Lunch with Mayor Muriel Bowser
Location Secretary's Office
Show Time As Busy
S1
Mayor Bowser
Beverly Perry, Senior Counsel

Jackie: (b) (6)
(b) (6)

Alison Cricks
(b) (6)

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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Time 1:30 PM – 2:15 PM
Subject Meeting with President and CEO of American Association of Airport Executives Todd Hauptli
Location Secretary's Office
Show Time As Busy
(b) (6)   ;
(b) (6)

Three attendees for Monday's meeting with S-1:

Scott Brockman
Incoming Chair of AAAE (volunteer leader) He is the President and CEO of the Memphis-Shelby County Airport Authority, which operates the Memphis airport.

Melissa Sabatine
AAAE Senior Vice President for Regulatory and International Affairs Melissa oversees our relationship with FAA and used to work at DOT in several positions for Secretary Peters and Secretary Mineta.

Todd Hauptli
AAAE President and CEO

Todd worked with S-1 when she was S-2 at DOT and worked on the White House staff of President Reagan before that.

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Optional

Time 2:30 PM – 3:20 PM
Subject Meeting with (b) (6) , GC candidate
Location Secretary's Office
Show Time As Busy

(b) (6) cell: (b) (6)

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Optional
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time 3:50 PM – 4:00 PM
Subject Call Sen. Dianne Feinstein; Call (b) (6)
Show Time As Busy

Contact: Chesna Foord

Trevor Higgins, staffer on call.
Categories Phone Calls

Time 4:10 PM – 4:20 PM
Subject DOT/Rayburn
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 4:30 PM – 5:00 PM
Subject Meeting with Chairman Shuster
Location Rayburn HOB 2079, Ground Level
Show Time As Busy

Staff: K Iverson/L Genero

Brittany Smith, Scheduler: (b) (6) ;

	Brittany.smith@mail.house.gov <mailto:Brittany.smith@mail.house.gov>	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Optional
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time	5:00 PM – 5:30 PM
Subject	Rayburn/DOT
Show Time As	Busy

Time	6:00 PM – 6:30 PM
Subject	Wrap Up
Location	Secretary's Office
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/13/2017 until 2/28/2017 from 6:00 PM to 6:30 PM
Show Time As	Busy

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
	Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
	Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
	Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required

	Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time	6:30 PM – 7:00 PM	
Subject	DOT IT - residence fix	
Show Time As	Busy	

Tuesday, February 14, 2017

Time	All Day
Subject	(b) (6)
Location	(b) (6)
Recurrence	(b) (6)
Show Time As	Free

Time	All Day
Subject	Valentine's Day
Location	United States
Show Time As	Free
Categories	Holiday

Time	8:00 AM – 8:30 AM
Subject	Residence/DOT
Show Time As	Busy

Time	8:30 AM – 9:00 AM
Subject	Sr Staff Meeting
Location	Secretary's Office
Show Time As	Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required

Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required

Time 9:15 AM – 9:25 AM

Subject Call with Senator Wicker RE: MARAD

Location Sen Wicker will call (b) (6)

Show Time As Busy

Contact: Hall, (b) (6)

Categories Phone Calls

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 9:30 AM – 9:40 AM

Subject Call With Congressman Peter DeFazio

Location Call (b) (6) , Matt

Show Time As Busy

Contact: Matt Leasure
Matt.Leasure@mail.house.gov
<mailto:Matt.Leasure@mail.house.gov>
(b) (6)

From: Leasure, Matt [mailto:Matt.Leasure@mail.house.gov]
Sent: Monday, February 13, 2017 4:48 PM
To: Henry, Tina (OST)
Subject: RE: Call with Secretary of Transportation Elaine Chao & Rep. DeFazio

Hi Tina,

Mr. DeFazio would be very glad to. How's 9:30am tomorrow? The best number to use to reach Mr. DeFazio is our main line, (b) (6) , so we can grab Mr. DeFazio and put you on a line for him to pick up. Alternatively, I'm happy to call you if that's more convenient.

Best wishes,

Matt Leasure
Executive Assistant
U.S. Rep. Peter DeFazio, Oregon 4th
2134 Rayburn HOB
(b) (6)

Categories Phone Calls

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 9:45 AM – 10:45 AM

Subject	FTA Briefing RE: Caltrain
Location	Secretary's Office
Show Time As	Busy
Attendees	

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Judd, LaKeya (OST) <LaKeya.Judd@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
McCown, Brigham (OST) <brigham.mccown@dot.gov>	Required
Ray, James (OST) <j.ray@dot.gov>	Required

Time	11:00 AM – 11:10 AM
Subject	Call with Wilbur Ross
Location	(b) (6)
Show Time As	Busy
Categories	Phone Calls

Time	11:45 AM – 12:00 PM
Subject	DOT/US Capitol (DOT Security)
Show Time As	Busy

Time	1:00 PM – 1:30 PM
Subject	US Capitol/DOT (DOT Security)
Show Time As	Busy

Time	2:00 PM – 3:00 PM
Subject	NAI Briefing
Location	Secretary's Conference Room
Show Time As	Busy
Attendees	

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Horn, Don (OST) <Don.Horn@dot.gov>	Required

McDermott, Susan (OST) <Susan.McDermott@dot.gov>	Required
Goldner, Bob (OST) <Bob.Goldner@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
McCown, Brigham (OST) <brigham.mccown@dot.gov>	Required

Time 3:00 PM – 3:45 PM
Subject Meeting with (b) (6)   - Marad Administrator Candidate
Location Deputy Secretary's Conference Room
Show Time As Busy
Staff for 3:00: M. Fiorentino
Staff at 2:00: B. Slater/Ed Moy

Contact: (b) (6)
(b) (6)

Todd: guest

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Optional

Time 4:00 PM – 4:20 PM
Subject Call with Congressman Sam Graves
Location Call (b) (6)
Show Time As Busy
Kristen.Siegele@mail.house.gov
<mailto:Kristen.Siegele@mail.house.gov>
Scheduler/ Press Assistant
Congressman Sam Graves
1135 Longworth HOB
Notice the office location change**
(b) (6)
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 4:10 PM – 4:40 PM
Subject MARAD Briefing Re: Restoration of Service
Location Secretary's Office

Show Time As	Busy	
	Staff: J Szabat/M Britt/M McInerney/K Iverson	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Szabat, Joel (MARAD) <Joel.Szabat@dot.gov>	Required
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time	6:00 PM – 6:15 PM
Subject	Phone Call: Congressman Anna Eshoo
Location	(b) (6)
Show Time As	Busy
	Staff: K. Iverson
Categories	Phone Calls

Time	6:00 PM – 6:30 PM	
Subject	Wrap Up	
Location	Secretary's Office	
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/13/2017 until 2/28/2017 from 6:00 PM to 6:30 PM	
Show Time As	Busy	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
	Slater, Bryan (OST) <bryan.slater@dot.gov>	Required

	Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
	Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
	Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
	Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
	Kan, Derek (OST) <derek.kan@dot.gov>	Required

Wednesday, February 15, 2017

Time All Day
Subject (b) (6)
Show Time As Free

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/15/2017 until 2/28/2017 from 8:00 AM to 8:15 AM
Show Time As Busy

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/6/2017 until 2/28/2017 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required

Knouse, Ruth (OST) <ruth.knouse@dot.gov>   Required

	Time	9:00 AM – 9:10 AM
	Subject	Call with Congressman Peter King Re: MARAD
	Location	Call (b) (6) , Rep. King cell
	Show Time As	Busy

Kevin Fogarty, Scheduler
Kevin.Fogarty@mail.house.gov
<mailto:Kevin.Fogarty@mail.house.gov>
(b) (6)

Categories   Phone Calls

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required

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	Time	9:25 AM – 9:30 AM
	Subject	Call with Sen. Deb Fischer re. MARAD
	Location	Call cell (b) (6)
	Show Time As	Busy
	Categories	Phone Calls

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

	Time	10:00 AM – 11:00 AM
	Subject	APTA CEOs
	Location	Lincoln Conference Room
	Show Time As	Busy

Nat Ford, CEO, Jacksonville Transit Authority, Vice Chair APTA
Doran Barnes, CEO, Foothill Transit, Covina CA, Chair APTA
Diana Mendes, HNTB, Washington, DC, Secretary/Treasurer APTA
Richard "Dick" White, Acting President & CEO, APTA
Rose Sheridan, Vice President, Communications, APTA

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Optional

Name <E-mail>	Attendance
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time	11:00 AM – 11:20 AM
Subject	Personnel Meeting
Location	Secretary's Office
Show Time As	Busy
Attendees	

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Bell, Kirk (OST) <Kirk.Bell@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Morris, Willis (OST) <willis.morris@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Judd, LaKeya (OST) <LaKeya.Judd@dot.gov>	Required
Tucker, Deva (OST) <Deva.Tucker@dot.gov>	Required
Pugliese, Anthony (OST) <anthony.Pugliese@dot.gov>	Required

Time	12:15 PM – 12:35 PM
Subject	DOT/Union Station (DOT Security)
Show Time As	Busy
Attendees	

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time	6:00 PM – 6:30 PM
Subject	Wrap Up
Location	Secretary's Office
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/13/2017 until 2/28/2017 from 6:00 PM to 6:30 PM
Show Time As	Busy
Attendees	

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Thursday, February 16, 2017

Time	8:00 AM – 8:15 AM
Subject	Residence/DOT
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/15/2017 until 2/28/2017 from 8:00 AM to 8:15 AM
Show Time As	Busy

Time	2:53 PM – 3:00 PM
Subject	Call with Rep. LoBiondo
Location	Call (b) (6)
Show Time As	Busy

From: Perez-Acosta, Mehgan [mailto:Mehgan.Perez-Acosta@mail.house.gov]
Sent: Wednesday, February 15, 2017 10:03 AM
To: Henry, Tina (OST)
Subject: RE: Call with Cong. LoBiondo

Perfect! Thanks!

Mehgan Perez-Acosta / Director of Scheduling & Operations
mehgan.perez-acosta@mail.house.gov <mailto:mehgan.perez-

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acosta@mail.house.gov>

From: Henry, Tina (OST) [mailto:tina.henry@dot.gov]
Sent: Wednesday, February 15, 2017 9:59 AM
To: Perez-Acosta, Mehgan <Mehgan.Perez-Acosta@mail.house.gov
<mailto:Mehgan.Perez-Acosta@mail.house.gov> >
Subject: RE: Call with Cong. LoBiondo

Yes, 3pm on Thursday, 2/16.

From: Perez-Acosta, Mehgan [mailto:Mehgan.Perez-
Acosta@mail.house.gov]
Sent: Wednesday, February 15, 2017 9:51 AM
To: Henry, Tina (OST)
Subject: Call with Cong. LoBiondo

Good Morning!

Tomorrow afternoon works. He's pretty free about 2pm. Would 3pm
work?

<http://lobiondo.house.gov/> Mehgan Perez-Acosta / Director of
Scheduling & Operations
mehgan.perez-acosta@mail.house.gov <mailto:mehgan.perez-
acosta@mail.house.gov>
Representative Frank A. LoBiondo
Office: (b) (6)   / Fax: 202.225.3318
2427 Rayburn House Office Building
Washington, DC 20515-3318
http://lobiondo.house.gov <http://lobiondo.house.gov/>
<https://twitter.com/replobiondo>
<https://www.facebook.com/FrankLoBiondo>
<https://instagram.com/RepFrankLoBiondo>
<https://www.youtube.com/user/USRepFrankLoBiondo>
<https://www.flickr.com/photos/49760979@N05/>

Categories	Phone Calls	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Baum, Erika (OST) <Erika.Baum@dot.gov>	Required

Time	3:15 PM – 3:30 PM	
Subject	Call with Rep. Pete Sessions	
Location	Call cell (b) (6)	
Show Time As	Busy	
Categories	Phone Calls	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
	Baum, Erika (OST) <Erika.Baum@dot.gov>	Required

Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Snyder, Sandy (OST) <Sandy.Snyder@dot.gov>	Optional

Time 4:00 PM – 4:15 PM

Subject Call with Nancy Pelosi

Location Her office will call Erika at (b) (6) to be connected

Show Time As Busy

From: Henry, Tina (OST)
Sent: Wednesday, February 15, 2017 6:12 PM
To: 'Berret, Emily'
Cc: Surgeon, Bina; Iverson, Kristine (OST); Baum, Erika (OST)
Subject: RE: Scheduling a call with Leader Pelosi

Please call Erika at (b) (6) and she will connect you. 4pm on
Thursday, 2/16/17.

Thanks!
Tina
(b) (6)

From: Berret, Emily [mailto:Emily.Berret@mail.house.gov]
Sent: Wednesday, February 15, 2017 6:08 PM
To: Henry, Tina (OST)
Cc: Surgeon, Bina; Iverson, Kristine (OST)
Subject: RE: Scheduling a call with Leader Pelosi

Tina –

4:00 p.m. would be perfect for tomorrow. What is the best number
for us to call to connect the Leader to the Secretary at that time?

Many thanks,
Emily

From: Henry, Tina (OST) [mailto:tina.henry@dot.gov]
Sent: Wednesday, February 15, 2017 5:32 PM
To: Berret, Emily
Cc: Surgeon, Bina; Iverson, Kristine (OST)
Subject: RE: Scheduling a call with Leader Pelosi

Emily,

Hi – How about 4pm tomorrow, 2/16 OR Friday at 10amET?

Tina Henry

From: Berret, Emily [mailto:Emily.Berret@mail.house.gov]
Sent: Wednesday, February 15, 2017 5:05 PM
To: Henry, Tina (OST)
Cc: Surgeon, Bina
Subject: Scheduling a call with Leader Pelosi

Hi Tina –

I just got off the phone with Chris and we are more than happy to do
the call with the Secretary either tomorrow or Friday. Could you send
us some possible times that may work for the Secretary?

Best,
Emily

Emily Berret
Office of the Democratic Leader
H-204, U.S. Capitol
Washington, DC 20515
(b) (6)
www.democraticleader.gov <http://www.democraticleader.gov/>

Categories	Phone Calls	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
	Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required

Time 4:30 PM – 4:45 PM
Subject Call with Senator Crapo; Senate Banking & Urban Affairs Chairman
Location He will call (b) (6)
Show Time As Busy

From: Amacio, Kathleen (Crapo)
[mailto:Kathleen_Amacio@crapo.senate.gov]
Sent: Wednesday, February 15, 2017 3:28 PM
To: Henry, Tina (OST)
Subject: Phone call w/Senator Crapo

Hey there!

Would a phone call w/Senator Crapo at 4:30PM ET tomorrow work? If so, could you provide me with the best number for the Senator to call? He will be just wrapping up another meeting so he wants to make sure he is in a quiet place before he connects.

Thanks!

K

Kathleen D. Amacio
Executive Assistant and Scheduler
Senator Mike Crapo- Idaho
Dirksen 239
(b) (6)

Categories	Phone Calls	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Baum, Erika (OST) <Erika.Baum@dot.gov>	Required

Time	4:45 PM – 5:00 PM
Subject	Call with Sen. Sherrod Brown; Ranking Member Senate Banking & Urban Affairs
Location	Call (b) (6) cell
Show Time As	Busy
	Diana, (b) (6)
Categories	Phone Calls

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Baum, Erika (OST) <Erika.Baum@dot.gov>	Required

Friday, February 17, 2017

Time	8:00 AM – 8:15 AM
Subject	Residence/DOT
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/15/2017 until 2/28/2017 from 8:00 AM to 8:15 AM
Show Time As	Busy

Time	9:00 AM – 10:00 AM
Subject	Open House teleconference
Location	Secretary's Conference Room; Call In number (b) (6) ; no passcode; two people to connect
Show Time As	Busy

On Thu, Feb 16, 2017 at 10:37 AM, Melissa Fwu (b) (6) <mailto (b) (6) > > wrote:
(b) (6) <tel: (b) (6) > ; no passcode; two people to connect

> On Feb 16, 2017, at 9:58 AM, Tina-Maria Henry (b) (6) <mailto: (b) (6) > wrote:
>
> Got it. Reading on phone and didn't scroll down enough.
> Melissa/Eriks: can we get a conf line in case folks need to call in please?
>
> Tina Henry
> (b) (6) <tel: (b) (6) > cell
>
>> On Feb 16, 2017, at 9:53 AM, Elaine Chao (b) (6) <mailto: (b) (6) > > wrote:
>>
>> Yes, friday afternoon. Tomorrow.
>> Make this meeting 9am Friday tomorrow.
>>
>>> On Feb 16, 2017, at 9:41 AM, Tina-Maria Henry (b) (6) <mailto: (b) (6) > > wrote:
>>>
>>> For tomorrow? You have Dr appt today.
>>>
>>> Tina Henry
>>> (b) (6) <tel: (b) (6) > cell

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>>>
>>>> On Feb 16, 2017, at 9:16 AM, Elaine Chao ^{(b) (6)} <mailto:^{(b) (6)} > wrote:
>>>>
>>>> On 3/29/17 3pm or 11am
>>> >
>>>> Tam
>>>> Laura
>>>> MArianne
>>>> Mike Britt
>>>> Marty F
>>>> Furman
>>>> Fwu
>>>> You and Wendy
>>>>
>>>> 3pm Friday or 11am Friday.....
>>>>
>>>> Make sure Marianne distributes her document to everyone. She has put a lot of work into it. I think all we need to do is - start with a schedule. We will try to use her document as a template.
>>>>
>>>> No need to invite VP
>>>>
>>>> Todd is welcome ^{(b) (6)} - he won't be pulled in until later on movements.
>>>>
>>>>
>>

Categories	Phone Calls	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Furman, Jon (OST) <jon.furman@dot.gov>	Required
	Fwu, Melissa (OST) <melissa.fwu@dot.gov>	Required
	Henry, Tina (OST) <tina.henry@dot.gov>	Required
	Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
	Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
	Slater, Bryan (OST) <bryan.slater@dot.gov>	Required

Time	11:30 AM – 11:45 AM
Subject	Call with Senator Roy Blunt
Location	Call (b) (6) ; Jordan
Show Time As	Busy
	Rescheduled from Monday Feb 13
	Jordan Coordinating
	Merchants Bridge
Categories	Phone Calls
Attendees	

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required

Time	12:00 PM – 12:10 PM
Subject	Call with Congressman Greg Walden, Chairman, Energy & Commerce
Location	He will call Erika's line to be connected
Show Time As	Busy

From: Forrest, Jenny [mailto:Jenny.Forrest@mail.house.gov]
Sent: Wednesday, February 15, 2017 4:09 PM
To: Henry, Tina (OST)
Subject: RE: Phone call with Secretary of Transportation Elaine L. Chao

He actually has a meeting right before that I am afraid may run a little late. Is it fine if he calls her?? He will be calling from (b) (6)

Thanks!

Jenny

From: Henry, Tina (OST) [mailto:tina.henry@dot.gov]
Sent: Wednesday, February 15, 2017 4:07 PM
To: Forrest, Jenny
Subject: RE: Phone call with Secretary of Transportation Elaine L. Chao

Yes! Friday at 10:30am is great – what is the best number for her to call?

Thanks!

From: Forrest, Jenny [mailto:Jenny.Forrest@mail.house.gov]
Sent: Wednesday, February 15, 2017 4:04 PM
To: Henry, Tina (OST)
Subject: RE: Phone call with Secretary of Transportation Elaine L. Chao

Hi Tina!

Happy to schedule this. Can we shoot for 10:30ish on Friday??

Thanks!

Jenny Forrest
Office of Rep. Greg Walden
2185 Rayburn HOB
(b) (6)

From: Henry, Tina (OST) [mailto:tina.henry@dot.gov]
Sent: Wednesday, February 15, 2017 3:26 PM
To: Forrest, Jenny
Subject: Phone call with Secretary of Transportation Elaine L. Chao

Jenny,

Secretary Chao would like to call Chairman Weldon perhaps tomorrow – it is a 5-10 minute courtesy call. Could we schedule something for the afternoon perhaps?
If not tomorrow, she is available on Friday, 2/17, also.

Thanks much!
Tina Henry
Office of Secretary Elaine L. Chao
U.S. Department of Transportation
(b) (6)

Categories	Phone Calls

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Baum, Erika (OST) <Erika.Baum@dot.gov>	Required

Saturday, February 18, 2017

Time	All Day
Subject	(b) (6)
Show Time As	Free

(b) (6)

(b) (6)

>

Time	All Day	
Subject	(b) (6)	
Recurrence	(b) (6)	
Show Time As	Free	
	2/18/2008	

Monday, February 20, 2017

Time	All Day
Subject	(b) (6)
Recurrence	Occurs every February 20 effective 2/20/2017 until 2/20/2017
Show Time As	Free

Time	All Day
Subject	Presidents' Day
Location	United States
Show Time As	Free
Categories	Holiday

Time	8:00 AM – 8:15 AM
Subject	Residence/DOT
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/15/2017 until 2/28/2017 from 8:00 AM to 8:15 AM
Show Time As	Busy

Time	11:30 AM – 12:00 PM
Subject	Telecon Marty Fiorentino & Todd Inman
Show Time As	Busy
Categories	Phone Calls

Tuesday, February 21, 2017

Time	8:00 AM – 8:15 AM
Subject	Residence/DOT
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/15/2017 until 2/28/2017 from 8:00 AM to 8:15 AM
Show Time As	Busy

Time	8:30 AM – 9:00 AM
Subject	Sr Staff Meeting
Location	Secretary's Office
Show Time As	Busy
Attendees	**Name <E-mail>** **Attendance**

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required

Time	9:00 AM – 9:30 AM
Subject	Scheduling Meeting
Location	Secretary's Office
Show Time As	Busy

Attendees — Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Optional
Inman, Todd (OST) <todd.inman@dot.gov>	Optional

Time	9:45 AM – 10:25 AM
Subject	Meeting with Christopher Hart, Chairman, NTSB
Location	Secretary's Conference Room
Show Time As	Busy

	Attendees: Chairman Christopher Hart Vishal Amin, Special Assistant to the Chairman Christopher Wallace, Government and Industry Affairs	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time	10:20 AM – 10:40 AM	
Subject	Meeting with Lana Hurdle and Keith Nelson	
Location	Secretary's Office	
Show Time As	Busy	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
	Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required

Time	10:50 AM – 11:50 AM	
Subject	Meeting with Dan Slane	
Location	Secretary's Office	
Show Time As	Busy Attendees: Dan Slane Norman Anderson Gordon Arbuckle Contact: Sarah E (b) (6) (b) (6) (cell)	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required

Time	12:00 PM – 12:30 PM	
Subject	Classified Briefing	
Location	5th Floor SKIF	
Show Time As	Busy	
	Staff: M. Huerta/M. Lowder	

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Lowder, Michael (OST) <Michael.Lowder@dot.gov>	Optional

Time	12:30 PM – 1:30 PM	
Subject	Lunch with Lawyer Panel	
Location	Secretary's Conference Room	
Show Time As	Busy	

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required

Time	1:45 PM – 2:30 PM
Subject	Meeting with Dennis Muilenburg, Chairman, President and CEO of Boeing Company
Location	Secretary's Office
Show Time As	Busy
	Tim Keating
	Senior Vice-Government Operations
	Jeff Shockey
	Vice President – Federal Legislative Affairs
	Nicole Vernon
	Vice President – Transportation and Aviation

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time	3:00 PM – 4:00 PM	
Subject	FRA Briefing	
Location	Secretary's Office	
Show Time As	Busy	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required
	Ray, James (OST) <j.ray@dot.gov>	Required
	Warren, Patrick (FRA) <patrick.warren@dot.gov>	Required
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	Lauby, Robert (FRA) <robert.lauby@dot.gov>	Required
	Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov>	Required
	Dyer, Will (FRA) <Will.Dyer@dot.gov>	Required
	McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Optional

Time	4:00 PM – 4:30 PM	
Subject	Meeting with Jim Ray	
Location	Secretary's Office	
Show Time As	Busy	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Ray, James (OST) <j.ray@dot.gov>	Required
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required

Time	4:30 PM – 5:10 PM	
Subject	Meeting with Marianne McInerney	
Location	Secretary's Office	
Show Time As	Busy	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Henry, Tina (OST) <tina.henry@dot.gov>	Required

Time 5:10 PM – 5:30 PM
Subject Personnel Meeting
Location Ed Moy
Show Time As Busy

Time 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/13/2017 until 2/28/2017 from 6:00 PM to 6:30 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional

Burr, Geoff (OST) <geoff.burr@dot.gov>		Required
Kan, Derek (OST) <derek.kan@dot.gov>		Required

Time 6:15 PM – 6:45 PM
Subject DOT/German Embassy
Location DOT Security
Show Time As Busy

Time 6:30 PM – 9:30 PM
Subject Reception and Dinner at German Embassy with Minister for Transport and Digital Infrastructure Alexander Dobrindt
Location German Ambassador's residence, 1800 Foxhall Rd. NW, Washington, DC 20007
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Secretary Elaine L. Chao (b) (6)	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Wednesday, February 22, 2017

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/15/2017 until 2/28/2017 from 8:00 AM to 8:15 AM
Show Time As Busy

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required

Time 9:15 AM − 9:30 AM

Subject Call with Rep. Frank Pallone, Ranking Member, House Energy & Commerce

Location He will call (b) (6) to be connected

Show Time As Busy

From: Gristina, Alexander
[mailto:Alexander.Gristina@mail.house.gov]
Sent: Wednesday, February 15, 2017 5:21 PM
To: Henry, Tina (OST)
Subject: RE: Call with Secretary Elaine Chao

Hey Tina,

Is it possible to do this at 1:00pm on Friday?

Best,
Alex

From: Henry, Tina (OST) [mailto:tina.henry@dot.gov]
Sent: Wednesday, February 15, 2017 3:39 PM
To: Gristina, Alexander
Subject: Call with Secretary Elaine Chao

Alex,

Great to talk to you. Let me know a good time for Sec Chao to call Congressman Pallone and we will get it done. It is a 5 -10 minute courtesy call. No topic.

Thanks much!
Tina Henry
(b) (6) office

Categories Phone Calls

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required

Time 10:00 AM − 10:45 AM

Subject Meeting with Acting Office Heads

Location Lincoln Conference Room

Show Time As Busy

Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Huerta, Michael <FAA> <michael.huerta@faa.dot.gov>	Required
Waidelich, Walter (FHWA) <Walter.Waidelich@dot.gov>	Required
Welbes, Matt (FTA) <Matt.Welbes@dot.gov>	Required
Warren, Patrick (FRA) <patrick.warren@dot.gov>	Required
Jefferson, Daphne (FMCSA) <daphne.jefferson@dot.gov>	Required
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
Szabat, Joel (MARAD) <Joel.Szabat@dot.gov>	Required
Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Ray, James (OST) <j.ray@dot.gov>	Required
McCown, Brigham (OST) <brigham.mccown@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Nelson, Keith (OST) <keith.nelson@dot.gov>	Required
Hurdle, Lana (OST) <Lana.Hurdle@dot.gov>	Required
Washington, Keith (OST) <Keith.Washington@dot.gov>	Required
Lefevre, Maria (OST) <maria.lefevre@dot.gov>	Required
Kaleta, Judy (OST) <Judy.Kaleta@dot.gov>	Required
Baldwin, Kristen (OST) <kristen.baldwin@dot.gov>	Required

Name <E-mail>	Attendance
Farley, Audrey (OST) <Audrey.Farley@dot.gov>	Required
Farmer, Lisa (OST) <Lisa.F.Farmer@dot.gov>	Required
Lowder, Michael (OST) <Michael.Lowder@dot.gov>	Required
Scovel, Calvin L <OIG> <calvin.scovel@oig.dot.gov>	Required
Gross, Tonya (OST) <Tonya.Gross@dot.gov>	Required
Proll, Leslie (OST) <leslie.proll@dot.gov>	Required
Redmond, Devera (OST) <devera.redmond@dot.gov>	Required
Shepherd, Gloria (FHWA) <Gloria.Shepherd@dot.gov>	Optional
O'Berry, Donna (OST) <donna.o'berry@dot.gov>	Optional
Michael.Huerta@faa.gov <Michael.Huerta@faa.gov>	Optional
Behm, Mitchell <OIG> <mitchell.behm@oig.dot.gov>	Optional
Chris.Rocheleau@faa.gov <Chris.Rocheleau@faa.gov>	Optional
Inman, Todd (OST) <todd.inman@dot.gov>	Optional

Time	11:00 AM – 11:45 AM
Subject	Meeting with Amb Cui Tiankai
Location	Secretary's Office
Show Time As	Busy
Attendees	

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time	12:30 PM – 1:30 PM
Subject	Lunch with Tak & wife, Yumi Niinami, CEO Suntory, and Mrs. Niinami
Location	Secretary's dining room
Show Time As	Busy
Attendees	

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required

Time	2:00 PM – 2:45 PM
Subject	Meeting with Nick Calio
Location	Secretary's Conference Room

Show Time As Busy

Sue Murray
Executive Assistant to Nick Calio
President and CEO
(b) (6)

Attendees	**Name <E-mail>**	**Attendance**
	Secretary Elaine L. Chao (b) (6)	Organizer
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 3:00 PM – 3:15 PM
Subject Phone Call with Robert Luther, WH Counsel
Show Time As Busy
Number (b) (6)
Categories Phone Calls

Time 3:30 PM – 3:45 PM
Subject Meeting with Marty Fiorentino
Location Secretary's Office
Show Time As Busy
To discuss beach head team org and responsibilities

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required

Time 4:00 PM – 4:30 PM
Subject Meeting with National Business Aviation Association (NBAA) & David Bocknory
Location Secretary's Conference Room
Show Time As Busy
Dave Bockorny, Ed Bolen (President and CEO) and Dick Doubrava (Director, Legislative Affairs) and Christa Lucas

Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 4:45 PM – 5:40 PM
Subject NHTSA Briefing

Location	Secretary's Office
Show Time As	Busy
Attendees	

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Danielson, Jack (NHTSA) <jack.danielson@dot.gov>	Required
Shelton, Terry (NHTSA) <terry.shelton@dot.gov>	Optional
Beuse, Nathaniel (NHTSA) <Nathaniel.Beuse@dot.gov>	Optional
Wood, Steve (NHTSA) <Steve.Wood@dot.gov>	Optional
Donaldson, John (NHTSA) <John.Donaldson@dot.gov>	Optional
Nassar, Jimmi (NHTSA) <jimmi.nassar@dot.gov>	Optional
Higgins, James (NHTSA) <james.higgins@dot.gov>	Optional
Fulton, Finch (OST) <Finch.Fulton@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Smith, Loren (OST) <Loren.Smith@dot.gov>	Required
McCown, Brigham (OST) <brigham.mccown@dot.gov>	Required
Ray, James (OST) <j.ray@dot.gov>	Required

Time	6:00 PM – 6:30 PM
Subject	Wrap Up
Location	Secretary's Office
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/13/2017 until 2/28/2017 from 6:00 PM to 6:30 PM
Show Time As	Busy
Attendees	

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov)	Required

<marianne.mcinerney@dot.gov>

Name <E-mail>	Attendance
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time 6:30 PM – 6:45 PM
Subject Phone Call with Senator Dianne Feinstein (3:30pmPT)
Location Call (b) (6)   (Chesna Ford) to connect the call
Show Time As Busy
Call (b) (6)   (Chesna Ford) to connect the call
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required

Thursday, February 23, 2017

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/15/2017 until 2/28/2017 from 8:00 AM to 8:15 AM
Show Time As Busy

Time 8:40 AM – 9:10 AM
Subject Residence/EEOB
Show Time As Busy

Time 9:15 AM – 10:30 AM
Subject WH Manufacturing Working Group: Infrastructure
Location EEOB: Room 230A
Show Time As Busy
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required

Time 10:30 AM – 11:15 AM
Subject Listening Session with POTUS & CEOs
Location WH State Dining Room
Show Time As Busy

Time 11:15 AM – 11:30 AM
Subject Possible EO Signing/Enforcing the Reg Reform Agenda
Location Oval or State Dining Room
Show Time As Busy

Time 12:00 PM – 12:20 PM
Subject Call with Jeff Rosen; (b) (6)   cell
Show Time As Busy
Categories Phone Calls
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required

Time 1:45 PM – 2:15 PM
Subject Private Appointment/DOT (DOT Security)
Show Time As Busy

Time 4:00 PM – 4:15 PM
Subject DOT/WH (DOT Security)
Show Time As Busy

Time 4:30 PM – 4:45 PM
Subject Blue Badge Picture
Location EEOB Room 18
Show Time As Busy
LOC: EEOB Room 18

Confirmed with Christine Murphy, WH Cabinet Affairs. (b) (6)

Time 4:45 PM – 5:00 PM
Subject Bill McGinley Escorts to WH Classified Briefing
Location EEOB Room 18 to West Exec Drive Canopy Entrance
Show Time As Busy
LOC: Bill McGinley to escort S1 from EEOB Room 18 to West Exec Drive
Meet Michael Lowder at West Exed Drive Canopy Entrance

Time 5:00 PM – 5:45 PM
Subject WH Classified Briefing

Location	West Exec Drive	
Show Time As	Busy	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time	6:00 PM – 6:15 PM	
Subject	WH/Ritz Carlton; 1150 22nd St. NW	
Location	DOT Security	
Show Time As	Busy	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time	6:15 PM – 9:15 PM	
Subject	The Business Council Reception and Dinner	
Location	Ritz Carlton, 1150 22nd St. NW	
Show Time As	Busy	
	Reception: 6:15-715pm	
	Dinner 7:30pm	
	8:30pm Fireside Chat POTUS and Henry R. Kravis	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time	9:15 PM – 9:45 PM
Subject	Ritz Carlton/Residence
Show Time As	Busy

Friday, February 24, 2017

Time	8:00 AM – 8:15 AM
Subject	Residence/DOT
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/15/2017 until 2/28/2017 from 8:00 AM to 8:15 AM
Show Time As	Busy

Time	8:30 AM – 9:10 AM	
Subject	Sr Staff Meeting	
Location	Secretary's Office	
Show Time As	Busy	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required

Time 9:10 AM – 9:55 AM
Subject Meeting with Delta Airlines CEO Ed Bastian
Location Secretary's Office
Show Time As Busy
Andrea Newman to also attend
Peter Carter, Exec VP & Chief Legal Officer

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Optional
Furman, Jon (OST) <jon.furman@dot.gov>	Optional
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Elwell, Daniel (OST) <daniel.elwell@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Optional

Time 9:55 AM – 10:45 AM
Subject Keith Nelson and Lana Hurdle
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required

Time 11:45 AM – 12:00 PM
Subject Call with Scott Pruitt, EPA Adminsitrator
Location Secretary's Office
Show Time As Busy

S1 to call (b) (6)

Re: Café standards

From: Gehring, Wendy (OST) [mailto:wendy.gehring@dot.gov]
Sent: Tuesday, February 21, 2017 7:34 PM
To: Hale, Michelle <hale.michelle@epa.gov
<mailto:hale.michelle@epa.gov> >
Subject: RE: Scheduling of call between Sec. Chao and Administrator
Pruitt

Michelle,
Nice to meet you!

Depending on how urgent it is, I could potentially get you in tomorrow
but honestly, early next week would be better. She's jammed
Thursday totally. I could also do 11:45am-1pm on Friday Feb 24.

Let me know if it needs to be tomorrow or if we can do Friday. If
Friday doesn't work we can look at next week.

Thanks!

Wendy M Gehring
Office of the Secretary
U.S. Department of Transportation

O: (b) (6)
M: (b) (6)
E: wendy.gehring@dot.gov <mailto:wendy.gehring@dot.gov>

From: Hale, Michelle [mailto:hale.michelle@epa.gov]
Sent: Tuesday, February 21, 2017 6:54 PM
To: Gehring, Wendy (OST)
Subject: Scheduling of call between Sec. Chao and Administrator
Pruitt

Hello, Wendy,

I am Scott Pruitt's EA and he has asked me to set up a call with
Secretary Chao. Could you let me know her availability? The
discussion will center on reconsideration of the CAFE Standards.

Thank you for your consideration.

Regards,

Michelle Hale
Executive Assistant to the Administrator
Environmental Protection Agency
(b) (6)　　　　　　　(cell)
(b) (6)　　　　　　　(office)

Categories	Phone Calls

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time	12:10 PM – 12:40 PM
Subject	Scheduling
Location	Secretary's Office
Show Time As	Busy

Time	1:00 PM – 1:15 PM
Subject	DOT/DCA
Location	DOT Security
Show Time As	Busy

Saturday, February 25, 2017

Time	9:00 AM – 9:30 AM
Subject	(T) Call with Tyler Duvall
Location	(b) (6)
Show Time As	Busy
Categories	Phone Calls

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time	1:00 PM – 1:30 PM
Subject	Call with DJ Gribbin
Location	(b) (6)
Show Time As	Busy
Categories	Phone Calls

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Sunday, February 26, 2017

Time All Day

Subject (b) (6)

Location (b) (6)

Show Time As Free

(b) (6)

Categories travel required

Time 1:00 PM – 1:20 PM
Subject Residence/JW Marriott
Location DOT Security
Show Time As Busy
MUST BE THERE BY 1:25p (per Jeb)

Time 1:45 PM – 2:30 PM
Subject NGA Panel Infrastructure Spurring Innovation
Location JW Marriott 1331 Penn Ave NW WDC
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Graham, Douglas (OST) <douglas.graham@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required

Time 2:45 PM – 3:00 PM
Subject Governor Rick Snyder of Michigan
Location Independence Room
Show Time As Busy

Time 3:00 PM – 5:00 PM
Subject Office Hours at NGA with Governors
Location JW Marriott 1331 Penn Ave NW WDC -- Independence Room
Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time 3:05 PM – 3:20 PM
Subject Governor Henry McMaster of South Carolina
Location Independence Room (JW Marriott)
Show Time As Busy
POC: Trey Walker
Chief of Staff
Office of the Governor
State of South Carolina
M. (b) (6)
twalker@governor.sc.gov <mailto:twalker@governor.sc.gov>

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 3:30 PM – 3:45 PM
Subject Governor Eric Holcomb of Indiana
Location Independence Room (JW Marriott)
Show Time As Busy
POC: Deborah Hohlt
Federal Representative
State of Indiana
Office of Governor Eric J. Holcomb

(b) (6)

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

Time 4:30 PM – 4:45 PM
Subject Nevada Governor Sandoval
Location Independence Room (JW Marriott)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 4:50 PM – 5:00 PM
Subject Governor Daniel Malloy of Connecticut
Location Independence Room (JW Marriott)
Show Time As Busy
Contact: Dan Desimone Dan.Desimone@ct.gov <mailto:Dan.Desimone@ct.gov>

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 5:00 PM – 5:15 PM
Subject Governor Charles Baker of Massachusetts
Location Independence Room (JW Marriott)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
	Wilkinson, James (OST) <james.wilkinson@dot.gov>	Required

Time 5:05 PM – 5:25 PM
Subject JW Marriott/Residence (DOT Security)
Show Time As Busy

Attendees	Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>		Organizer
Inman, Todd (OST) <todd.inman@dot.gov>		Required
Wilkinson, James (OST) <james.wilkinson@dot.gov>		Required

Time 5:30 PM – 5:45 PM
Subject Governor Terry McAuliffe of Virginia
Location Independence Room (JW Marriott)
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required

Time 5:45 PM – 6:00 PM
Subject Residence/WH (DOT Security)
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 6:00 PM – 10:00 PM
Subject Annual National Governors Association dinner
Location WH
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
(b) (6)	Optional
PSD (b) (6)	Optional
(b) (6)	Optional
(b) (6)	Optional

Monday, February 27, 2017
Time 8:00 AM – 8:30 AM
Subject Residence/WH
Show Time As Busy

Staff:
Attendees:
Contact:

Time	8:30 AM – 11:00 AM	
Subject	Business Meeting w POTUS/VPOTUS & Governors	
Location	WH State Dining Room	
Show Time As	Busy	
Categories	Important	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	(b) (6)	Optional
	PSD (b) (6)	Optional

Time	11:00 AM – 11:20 AM	
Subject	WH/DOT	
Show Time As	Busy	

Time	11:30 AM – 12:15 PM	
Subject	Classified Briefing	
Location	5th Floor SCIF	
Show Time As	Busy	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time	1:15 PM – 2:00 PM	
Subject	Lunch with Governor Rick Scott and his Chief of Staff, Kim McDougal	
Location	Secretary's Conference Room	
Show Time As	Busy	
Attendees	**Name <E-mail>**	**Attendance**
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time	2:15 PM – 2:30 PM	
Subject	Call with Tom Donohue	
Show Time As	Busy	
Categories	Phone Calls	
Attendees	**Name <E-mail>**	**Attendance**

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required

Time 2:35 PM – 2:55 PM
Subject DOT/WH
Show Time As Busy

Time 3:00 PM – 3:45 PM
Subject Meeting with Gary Cohn, Director NEC
Location WH WW 212
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Optional

Time 3:50 PM – 4:10 PM
Subject WH/DOT
Show Time As Busy

Time 4:30 PM – 5:00 PM
Subject Meeting with Thomas Crowley, Jr, Chairman and CEO Crowley Maritime Corporation
Location Secretary's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 5:15 PM – 5:50 PM
Subject Meeting with Doug McCarron, General President of United Brotherhood of Carpenters
Location Secretary's Office
Show Time As Busy
Attendees: Doug McCarron
Tom Flynn

Contact: Tom Flynn [(b) (6)]

Time 5:50 PM – 6:30 PM
Subject Budget Meeting

Location	Secretary's Office	
Show Time As	Busy	
	Staff: L. Hurdle/K. Nelson/K. Iverson	

Time	6:00 PM – 6:30 PM	
Subject	Wrap Up	
Location	Secretary's Office	
Recurrence	Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/13/2017 until 2/28/2017 from 6:00 PM to 6:30 PM	
Show Time As	Busy	

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov>	Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Iverson, Kristine (OST) <kristine.iverson@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Slater, Bryan (OST) <bryan.slater@dot.gov>	Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>	Required
Henry, DeLynn (OST) <delynn.henry@dot.gov>	Required
Deputy Scheduler <DeputyScheduler@dot.gov>	Optional
Burr, Geoff (OST) <geoff.burr@dot.gov>	Required
Kan, Derek (OST) <derek.kan@dot.gov>	Required

Time	6:50 PM – 7:20 PM	
Subject	DOT/The Capitol (DOT Security)	
Show Time As	Busy	

Time	7:00 PM – 9:00 PM	
Subject	Leader McCarthy CEO Dinner	
Location	The Capitol, H-219, Leader's Ceremonial Office	
Show Time As	Busy	
Attendees		

Name <E-mail>	Attendance

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 9:00 PM – 9:10 PM
Subject The Capitol/Residence (DOT Security)
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Tuesday, February 28, 2017

Time All Day
Subject SOTU
Show Time As Free

Time 8:00 AM – 8:15 AM
Subject Residence/DOT
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/15/2017 until 2/28/2017 from 8:00 AM to 8:15 AM
Show Time As Busy

Time 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Office
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 2/6/2017 until 2/28/2017 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
McInerney, Marianne (OST) <marianne.mcinerney@dot.gov>	Required
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Required
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required

Iverson, Kristine (OST) <kristine.iverson@dot.gov>		Required
Moy, Edmund (OST) <Edmund.moy@dot.gov>		Required
Slater, Bryan (OST) <bryan.slater@dot.gov>		Required
Knouse, Ruth (OST) <ruth.knouse@dot.gov>		Required

Time 9:00 AM – 9:30 AM
Subject Scheduling Meeting
Location Secretary's Office
Show Time As Busy

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Gehring, Wendy (OST) <wendy.gehring@dot.gov>	Required
Genero, Laura (OST) <Laura.Genero@dot.gov>	Required
Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
Baum, Erika (OST) <Erika.Baum@dot.gov>	Optional
Inman, Todd (OST) <todd.inman@dot.gov>	Optional

Time 10:30 AM – 11:00 AM
Subject Meeting with Willy Walker, Chairman & CEO, Walker & Dunlop, Inc.
Location Secretary's Office
Show Time As Busy

Contact: Carole Ranney (b) (6)
Topic: WMATA

Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required
Somerville, Tamara (OST) <Tamara.Somerville@dot.gov>	Required
Kopko, Matthew (OST) <matthew.kopko@dot.gov>	Required

Time 11:00 AM – 11:15 AM
Subject Meeting with Al Faber, President and CEO Baldridge Foundation
Location Secretary's Office
Show Time As Busy

Attendees: Al Faber, President of CEO Baldridge Foundation
Molly Baldridge, Daughter of Malcom Baldridge
Bob Livingston, The Livingston Group

Contact: Jane Graham (b) (6)

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Inman, Todd (OST) <todd.inman@dot.gov>	Required
	Genero, Laura (OST) <Laura.Genero@dot.gov>	Required

Time 11:45 AM – 12:00 PM
Subject DOT/Capitol
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject Senate Spouses Lunch - Mrs. Pence to attend [(b) (6)]
Location S - 145
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 3:15 PM – 4:00 PM
Subject PHMSA Briefing
Location Secretary's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
	Sanborn, Mark (OST) <Mark.Sanborn@dot.gov>	Required
	McCown, Brigham (OST) <brigham.mccown@dot.gov>	Required
	McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov>	Required
	Britt, Michael (OST) <Michael.Britt@dot.gov>	Required
	Fiorentino, Marty (OST) <marty.fiorentino@dot.gov>	Required
	Curry, Kim Y (PHMSA) <kim.y.curry@dot.gov>	Optional
	Schoonover, William (PHMSA) <william.schoonover@dot.gov>	Optional
	Mayberry, Alan (PHMSA) <alan.mayberry@dot.gov>	Optional
	Perriello, Tami (PHMSA) <tami.perriello@dot.gov>	Optional

Gordon, Stephen (PHMSA) <stephen.n.gordon@dot.gov>		Optional
Espinoza, Jaime (PHMSA) <Jaime.Espinoza@dot.gov>		Optional
Tackett, Christina (PHMSA) <christina.tackett@dot.gov>		Optional
Pates, James (PHMSA) <james.pates@dot.gov>		Optional
Bailey, Chelsea CTR (PHMSA) <chelsea.bailey.ctr@dot.gov>		Optional
Tsaganos, Vasiliki (PHMSA) <vasiliki.tsaganos@dot.gov>		Optional

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Time 4:00 PM – 4:15 PM
Subject PHMSA & Personnel
Location Secretary's Office
Show Time As Busy

Time 5:00 PM – 5:15 PM
Subject Budget Meeting
Location Secretary's Office
Show Time As Busy
Staff: L. Hurdle/K. Nielson/ M. Fiorentino/K. Iverson

Time 5:15 PM – 5:30 PM
Subject DOT/Residence
Show Time As Busy

Time (b) (6)
Subject Residence/The Capitol (DOT Security)
Show Time As Busy
Attendees

Name <E-mail>	Attendance
SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
Inman, Todd (OST) <todd.inman@dot.gov>	Required

Time 6:30 PM – 8:00 PM
Subject Sec of Senate 30th Annual Supper
Location Mansfield Room, S-207
Show Time As Busy
DOT Security on Standby to depart at any time for Leader McCarthy's Reception

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Time 8:00 PM – 8:45 PM
Subject To House Side for Leader Kevin McCarthy's Reception
Location H-107
Show Time As Busy

Time 9:00 PM – 11:00 PM
Subject Joint Session
Show Time As Busy

Categories	Important	

	Time	(b) (6)
	Subject	The Capitol/Residence (DOT Security)	
	Show Time As	Busy	
	Attendees	**Name <E-mail>**	**Attendance**
		SecretaryScheduler (OST) <SecretaryScheduler@dot.gov>	Organizer
		Inman, Todd (OST) <todd.inman@dot.gov>	Required

	Time	11:15 PM – 11:30 PM
	Subject	Interview with Fox News (Hannity)
	Location	U.S.. Capitol
	Show Time As	Busy

Thank you,

Sara Edwards
Office of the Secretary
U.S. Department of Transportation
(b) (6)